

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of County Coordinator

**February 26, 2014**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, February 26, 2014 pursuant to adjournment with the following Board Members present: Kim Smith, Les Nielsen, Kevin Troupe, Kathi Ellis. Absent: Gene Anderson.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the February 12, 2014 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following paid claims:

<b>Vendor</b>	<b>Amount</b>
Assurant Employee Benefitis	643.02
Bina & Guptil LLC	85.00
Centerpoint Energy	97.00
East Central Energy	106.85
EC Riders	7,835.25
GMCU	3,341.64
Kanabec Co Auditor-HRA	1,442.00
Kanabec Co Auditor-HRA	1,006.17
MCIT	320.00
Midcontinent Communications	2,892.19
MN Energy Resources Corp	13,330.22
Office of Enterprise Technology	1,300.00
The Hartford	1,690.49
Total	<u>34,089.83</u>

Action #4 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to pay the following claims on the funds indicated:

## **Revenue Fund**

<b>VENDOR</b>	<b>AMOUNT</b>
1st Choice Document Destruction	6.98
1st Choice Document Destruction	53.58
1st Choice Document Destruction	47.76
1st Choice Document Destruction	18.63
1st Choice Document Destruction	30.31
1st Choice Document Destruction	13.96
Aitkin Medical	846.50
Alkire, Alyce	365.84
Anoka Co Human Services	2,360.00
AP Technology	795.00
A'viands, LLC	9,150.04
Bachman, Fran	105.71
Billings, Margaret	96.99
Chisago Co Public Health	6,151.98
Christianson, Craig	928.72
Coborns	35.82
Colburn, Judy	409.84
Curtis, Michael	1,652.90
Dalco	73.76
Days Inn	175.82
Druar, Dan	237.19
E911 IES	1,212.78
East Central Exterminating	240.00
EG Rud & Sons	2,100.00
Ehlers & Associates	1,725.00
Evans Construction	3,420.00
Family Pathways	2,497.00
Faust, Patrick	763.63
Federated Coops	112.00
Filibeck, Karla	268.46
Galls	435.49
Galls	190.11
General Office Products	104.64
Great Kids Inc	995.50
Halberg, Kelly	248.41
Hampton Inn	246.06
Handyman's Inc	251.70
Hass Construction	135.00
Health Dimensions Rehabilitation	959.69
Hirschfields	378.42
Hoefert, Bob	1,565.64
Hohn's Auto Body	3,952.34

Hood, Barb	329.12
Hood, Bill	563.03
Horizon Towing	112.64
Horizon Towing	112.64
IAEMD	30.00
Isanti Co Public Health	7,821.11
Juettner Marketing	1,890.00
Juettner Marketing	140.00
Kanabec Co Environmental Services	25,000.00
Kanabec Co Hwy Dept	80.33
Kanabec Co Hwy Dept	71.15
Kanabec Co Hwy Dept	30.65
Kanabec Co Public Health	1,597.70
Kanabec SWCD	875.00
Kanabec SWCD	350.00
Keeps	98.55
Kendell	31.00
Kennedy Jr, Kerry	98.00
LaCrosse, Mark	1,431.80
Landreville, Willard	1,437.35
Leaf's Towing	215.89
League of MN Cities	278.52
Lerrssen, Jennifer	658.56
Luberda, Karen	910.87
MACPZA Treasurer, Anglea Knish	125.00
Manthie, Mark	169.64
Marco	666.95
Mattson Electric	341.24
Mattson Electric	68.75
Medical Disposal Systems	169.39
Mehlhop, Ron	219.12
Mestnik, Kate	234.58
Metro Sales	1,932.00
Milaca Chiropractic Center	210.00
Mille Lacs Co SWCD	1,375.00
MN Monitoring	994.00
MN Monitoring	414.00
MN Rural Health Assn	50.00
MN Sheriff's Assn	285.00
MN Sheriff's Assn	2,111.00
MN Sheriff's Assn	375.00
MNCITLA	250.00
MRA Trusight	150.00

Nelson, Ansel	1,024.80
Nelson, Jerry	206.60
Nelson, Ronette	376.72
Newgard, Jean	402.00
Noble Medical	323.83
Northland Fire Protection	362.50
Office Depot	105.62
Office Depot	15.99
Office Depot	92.32
Office Depot	63.62
Office Depot	177.12
Pautsch, Kim	56.86
Pieper, Rollie	743.59
Pine Co Public Health	1,255.48
Pine Co SWCD	3,100.00
Rancour, Jenifer	181.01
Ratwik, Roszak & Maloney, PA	33.00
Reliance Telephone	2,500.00
Rogers, Pearl	599.61
Rossow, Sara	176.29
RS Eden	273.87
Ryan, Rosemarie	830.00
S&T	2,287.00
S&T	73.86
SelectAccount	651.99
Snake River Watershed Mgmt Board	24,072.00
Stellar Services	718.70
Storror, Lynette	17.95
Swank Motion Pictures	325.00
Swanson, Jeremy	186.26
Tadych, Marge	564.31
Tamarac Medical	20.00
The Lamar Companies	1,050.00
Thomson Reuters-West	1,235.70
Thomson Reuters-West	257.04
Thomson Reuters-West	560.56
Trimin Systems	780.00
Tunheim	561.51
US Postal Service	49.00
Verizon Wireless	75.04
Wallskog, Jenilee	240.93
Wiitala, David	760.24
Zamora, Ray	1,112.36

Zimmermans	2,117.84
Total	<u>150,281.90</u>

Action #5 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to recess the board meeting at 9:04 am to a time immediately following the Human Service Board.

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The Kanabec County **Human Service Board** met at **9:04am** on Wednesday, February 26, 2014 pursuant to adjournment with the following Board Members present: Les Nielsen, Kim Smith, Kevin Troupe, and Kathi Ellis. Absent: Gene Anderson. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS6 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the Human Service Board agenda as amended: add mental health regional meeting.

Action #HS7 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

### **Resolution #HS7 – 02/26/14**

**WHEREAS** there is a vacancy in the position of a Fiscal Officer, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the Health & Human Service Director and the County Personnel Director to hire a Fiscal Officer to refill the vacant position at Step A, Range 9 of the pay plan which is \$17.29 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted, and

**BE IT FURTHER RESOLVED** to authorize the Health & Human Service Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #HS8 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

### **Resolution #HS8 – 02/26/14**

**WHEREAS** there is a vacancy in the position of a Social Worker, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the Health & Human Service Director and the County Personnel Director to hire a Social Worker to refill the vacant position at Step A, Range 10 of the pay plan which is \$18.33 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted, and

**BE IT FURTHER RESOLVED** to authorize the Health & Human Service Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

*Action #HS9* – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve payment of 136 claims totaling \$201,792.62 on Welfare Funds.

*Action #HS10* – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to adjourn the Human Service Board at 9:54am.

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The Board of Commissioners meeting continued.

City of Quamba Mayor Gordon Gullixson met with the County Board to discuss matters concerning law enforcement in Quamba. No action was taken at this time.

Deanna Hemmesch with Central Minnesota Housing Partnership met with the County Board to discuss matters concerning a rental rehabilitation deferred loan program.

*Action #11* – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

## **Resolution # 11 - 02/26/14**

**WHEREAS**, Kanabec County has made significant progress in meeting the need for housing rehabilitation in the cities and rural areas of the county, and

**WHEREAS**, an unmet need remains for the repair and rehabilitation of rental housing units, and

**WHEREAS**, the Rental Rehabilitation Deferred Loan Program sponsored by Minnesota Housing (MHFA) may provide a means for rehabilitating rental housing units in Kanabec County.

**NOW THEREFORE BE IT RESOLVED**, that the Central Minnesota Housing Partnership is hereby approved to continue as the administrative body for implementing this program in Kanabec County.

**10:33am** - The Chairperson then called for public comment three times. None responded.

**10:35am** - The Chairperson closed public comment.

Chief Deputy Brian Smith and Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Sheriff's Office.

Action #12 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #12 – 02/26/14**

**WHEREAS** there is a vacancy in the position of a Part Time Deputy, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the County Sheriff and the County Personnel Director to hire a Part Time Deputy to refill the vacant position at Step A, Range 11 of the pay plan which is \$19.43 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted, and

**BE IT FURTHER RESOLVED** to authorize the County Sheriff and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #13 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to purchase 2 squad cars at a cost of \$52,000.

County Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning her office.

Action #14 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #14 – 02/26/14**

**WHEREAS** Russ Koch has requested a permit to remove Dead standing timber on tax forfeited property, and

**WHEREAS** the request has been reviewed by a DNR Forester, and

**WHEREAS** the DNR Forester has set forth conditions that appear consistent with good land management, and

**WHEREAS** this permit shall expire March 31, 2015;

**BE IT RESOLVED** to approve firewood permit #33-175 for Russ Koch to remove dead standing trees within the N1/2 NW1/4 of Section 12, Peace Township, and

**BE IT FURTHER RESOLVED** that all conditions of set forth by the DNR Forester be met.

Action #15 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve an Expenditure Paying Policy for the Auditor/Treasurer’s office.

Action #16 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve spending up to \$1,250 for Economic Advisory Commission Strategic Planning.

Commissioners gave reports on the activities of the Boards and Committees in which they participate.

Action #17 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #17 - 02/12/14**

**BE IT RESOLVED** to close the meeting at 11:55 a.m. pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting included Commissioners Kevin Troupe, Les Nielsen, Kathi Ellis, and Kim Smith. Also present was County Coordinator & Personnel Director Patrick Christopherson and County Attorney Barb McFadden.

Action #18 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to re-open the meeting at 11:58 a.m.

Action #19 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to adjourn at 12:00 p.m. and to meet again in regular session on Wednesday, March 12, 2014 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk