

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**February 28, 2001**

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, February 28, 2001 pursuant to adjournment with the following Board Members present: Kathi Ellis, Stan Cooper, Dennis Schulz, Dennis McNally and Dave Ulstrom.

It was moved by Dave Ulstrom, and seconded by Kathi Ellis, and carried unanimously to approve the agenda as amended.

**6:35pm** - The Board convened as the Public Health Board. Wendy Thompson, Public Health Director, presented the Health Board agenda. Items discussed included agency finances, contracts, staffing, equipment needs, and other agency business.

It was moved by Dave Ulstrom, and seconded by Dennis Schulz, and **carried** unanimously to approve a revised contract with the Kanabec Hospital increasing the cost per visit from \$75.00 to \$85.00 for Occupational and Physical Therapy Home Care.

It was moved by Kathi Ellis, and seconded by Dennis McNally, and **carried** unanimously to approve a revised contract with the Kanabec Hospital increasing the cost per visit from \$75.00 to \$85.00 for Occupational and Physical Therapy Hospice Care.

It was moved by Dennis Schulz, and seconded by Dave Ulstrom, and **carried** unanimously to approve a revised contract with the Kanabec Hospital for in-patient services and respite care for Hospice clients at a daily room rate of \$416.61.

It was moved by Dennis Schulz, and seconded by Kathi Ellis, and **carried** unanimously to approve an increase in home care charges as follows beginning 01/01/01:

| <b>Service</b>        | <b>Old Rate</b> | <b>New Rate</b> |
|-----------------------|-----------------|-----------------|
| Skilled Nurse         | \$90.00         | \$95.00         |
| Physical Therapy      | \$100.00        | \$110.00        |
| Occupational Therapy  | \$100.00        | \$110.00        |
| Medical Social Worker | none            | \$140.00        |
| Home Health Aide      | \$35.00         | \$40.00         |
| Homemaker             | \$19.00         | \$20.00         |

It was moved by Dave Ulstrom, and seconded by Kathi Ellis, and **carried** unanimously to pay a claim of \$3,057.84 to Ziebarth Foster Care.

It was moved by Dennis Schulz, and seconded by Kathi Ellis, and **carried** unanimously to approve the February 21, 2001 Minutes of the Kanabec County Board of Commissioners as corrected: show Commissioner Ulstrom as seconding the motion to adjourn instead of Commissioner Schulz.

It was moved by Dave Ulstrom, and seconded by Kathi Ellis, and **carried** unanimously to approve the February 14, 2001 Minutes of the Kanabec Hospital Board as presented.

It was moved by Kathi Ellis, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following claims of the Kanabec Hospital:

| <b>VENDOR</b>                | <b>AMOUNT</b> |
|------------------------------|---------------|
| Abbott Laboratories          | 444.05        |
| Abbott-Northwestern Hospital | 37.24         |
| Ace Hardware                 | 203.31        |
| Adderman, Grace              | 214.40        |
| Airgas North Central         | 1,744.22      |
| Allina Health System         | 195.00        |
| Allina Medical Clinic        | 129.39        |
| Alm Surgical Equipment       | 371.26        |
| Amer Soc of Health-Sys Ph    | 199.95        |
| American Medical Asociation  | 90.90         |
| American Physical Ther       | 37.80         |
| Angelica Uniform Group       | 63.23         |
| Arrow International Inc      | 308.89        |
| Aspen Employment Services    | 234.90        |
| Bachman's Variety & Crafts   | 38.81         |
| Balego and Associates        | 1,954.51      |
| Bard-Interventional          | 316.70        |
| Bauerfeind USA Inc           | 230.00        |
| Bayer Corp                   | 1,363.25      |
| Beiersdorf-Jobst Inc         | 484.61        |
| Blue Cross & Blue Shield     | 300.00        |
| Boston Scientific Corp       | 208.00        |

|                            |            |
|----------------------------|------------|
| Briggs Corp                | 1,127.00   |
| C&G Telephone Inc          | 199.00     |
| Callcare                   | 92.93      |
| Central Minn Diagnostic    | 100,292.00 |
| Central Minnesota Sugeon   | 2,000.00   |
| Chief Supply               | 135.98     |
| CJA Systems Inc            | 210.56     |
| Coborn's Inc               | 132.69     |
| Coborns Pharmacy           | 75.69      |
| Conmed Corp                | 189.00     |
| Cook Inc                   | 40.00      |
| Cook Urological/Cook Obgy  | 39.50      |
| CPI User's Group           | 420.04     |
| Curt's Dairy               | 831.26     |
| Dade Behring Inc           | 4,244.78   |
| Danielson, Kathleen        | 48.99      |
| Datex-Ohmeda Inc           | 19,442.32  |
| Dean, Kenneth              | 15.87      |
| Emergency Apparatus Maint  | 182.09     |
| Emergency Medical Products | 37.50      |
| EMPI, Inc                  | 213.13     |
| Endodynamics               | 109.61     |
| Fairview                   | 432.00     |
| File Master Inc            | 107.00     |
| First Databank Inc         | 1,800.00   |
| Fisher Healthcare          | 226.13     |
| Flex Tax                   | 166.25     |
| Francis B Kelly & Assoc    | 155.48     |
| Frederickson & Bryon PA    | 5,894.38   |
| General Parts Inc          | 134.06     |
| Genesis Computers Inc      | 14,145.15  |
| GNR Health Systems Inc     | 21.59      |
| Gorham-Oien Mechanical     | 360.00     |
| Grainger                   | 3,021.16   |
| Grant Central              | 690.00     |
| Group Health Plan Inc      | 225.00     |

|                             |           |
|-----------------------------|-----------|
| Gustafson-Larson, Ann       | 20.70     |
| Hallberg Engineering        | 765.00    |
| Handyman's Inc              | 482.09    |
| Healthcare Financial Mg     | 140.00    |
| Hellzen, Gus                | 162.64    |
| Hhram                       | 70.00     |
| Hill-rom Co Inc             | 66.83     |
| Hollister Inc               | 245.24    |
| Holmes, Howard              | 125.00    |
| Hruby, Mark                 | 50.00     |
| Ideacom Mid-America Inc     | 1,193.39  |
| Image Builders              | 815.14    |
| Immucor                     | 10.90     |
| Integrated Info Solutions   | 95.00     |
| J&J Health Care Systems     | 26.25     |
| Jays Co                     | 41.20     |
| Jaytech Inc                 | 178.85    |
| Joint Commission Resource   | 208.95    |
| Joseph Buckley              | 90.00     |
| Kanabec Co Auditor/Treas    | 73,925.96 |
| Kanabec Co Highway Dept     | 55.33     |
| Kanabec Hospital Incident   | 4,660.27  |
| Kanabec Publications        | 2,533.43  |
| Kaufman, Tom                | 263.24    |
| KBEK 95.5 FM                | 195.50    |
| Kendall LTP                 | 469.80    |
| Keomed Anesthesia Serv      | 2,136.26  |
| Krames/Staywell             | 44.75     |
| Lake Superior Laundry       | 4,906.13  |
| Lakeberg, Robert            | 550.00    |
| Larson, Allen, Weishair     | 1,268.00  |
| L'Heureux, Jack             | 50.00     |
| Lippincott-Raven Publishers | 51.45     |
| Mark & Mend Inc             | 60.98     |
| MD Tech                     | 127.59    |
| Medela Inc                  | 72.75     |

|                            |           |
|----------------------------|-----------|
| Medical Safety Products    | 189.00    |
| Medtox Laboratories        | 792.95    |
| Medtronic Physio-Control   | 935.44    |
| Merrimac Construction Co   | 17,374.00 |
| Mid America Business Syst  | 145.00    |
| Mid America Series Users   | 300.00    |
| Midwest Surgical Services  | 9,540.00  |
| Minnesota Elevator Inc     | 167.00    |
| Mora Bakery                | 594.67    |
| National Bushing & Parts   | 10.02     |
| Nehring, Arnold            | 62.50     |
| Neopost                    | 175.00    |
| North Coast Medical Inc    | 147.80    |
| North Country Internet     | 59.90     |
| North Memorial Med Ctr     | 160.00    |
| OPTP                       | 212.00    |
| Opus Communications Inc    | 249.00    |
| OR Direct                  | 3,873.43  |
| Oslin Lumber               | 30.60     |
| Padgett-Thompson           | 159.00    |
| Pamida Inc                 | 163.33    |
| Physicians Record Co       | 181.76    |
| Pine Lake Communication    | 1,197.00  |
| Plaisance, Stephen         | 186.30    |
| Positive Promotions        | 148.65    |
| Precisions Diagnostic Serv | 6,650.00  |
| Price, Robert              | 37.55     |
| Quality Disposal Systems   | 542.94    |
| Radiometer America Inc     | 234.56    |
| Ragan Communications Inc   | 99.00     |
| Reliance Data Corp         | 1,664.50  |
| Remel Inc                  | 109.28    |
| Roeschlein Construction    | 1,190.00  |
| Royce Medical Co           | 76.38     |
| Royce Rolls Ringer Co      | 1,011.03  |
| Schultz, John              | 218.75    |

|                              |                   |
|------------------------------|-------------------|
| Sims-Deltec Inc              | 299.00            |
| Skillicorn, John             | 50.00             |
| Sleiter, Merle               | 43.75             |
| Smith & Nephew Inc           | 43.16             |
| Smith & Nephew Rehab Med     | 245.31            |
| St Cloud Times               | 566.00            |
| Standard Register            | 1,134.57          |
| State of MN Dept of Admin    | 9.95              |
| Stericycle, Inc              | 45.00             |
| Steris Corp                  | 464.21            |
| Streck Laboratories          | 126.48            |
| Stryker Sales Corp           | 196.64            |
| Sunstone Behavioral Health   | 21,400.00         |
| Surplus Services             | 7.50              |
| Synthes Ortho Co             | 341.96            |
| Tech Republic                | 89.00             |
| Theratech Inc                | 395.48            |
| Timeless Handcrafted         | 42.00             |
| True Value Hardware          | 12.00             |
| T-Systems Inc                | 855.00            |
| United States Postal Service | 1,500.00          |
| Universal Hospital Service   | 4,217.33          |
| US Bank                      | 125.00            |
| Veriad                       | 179.57            |
| Virginia Medical Center      | 20.00             |
| Viomed Laboratories          | 15.75             |
| Zaudtke Electrical Corp      | 55.00             |
| Zimmer Mfg Co                | 9,109.50          |
| Zimmerman & Associates       | 97.00             |
| Zimmermans                   | 62.78             |
| <b>TOTAL</b>                 | <b>353,424.46</b> |

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It was moved by Dave Ulstrom, and seconded by Kathi Ellis, and **carried** unanimously to approve the following resolution:

**Resolution 1-02/28/01**  
**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Full-time Jailer/Dispatcher, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the County Sheriff and the County Personnel Director to hire a Full-time Jailer/Dispatcher to refill the vacant position at \$10.93 per hour, and

**BE IT FURTHER RESOLVED** to authorize the refill of subsequent vacancies that may be created by internal promotion.

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It was moved by Dennis Schulz, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

**Resolution 2-02/28/01**  
**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Part-time Jailer/Dispatcher, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the County Sheriff and the County Personnel Director to hire a Part-time Jailer/Dispatcher to refill the vacant position at \$10.93 per hour.

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It was moved by Dennis Schulz, and seconded by Dennis McNally, and **carried** unanimously to approve payment of 132 claims totaling \$230,408.87 on Welfare Funds.

**7:45pm** - Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning her office.

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It was moved by Kathi Ellis, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

**Resolution 3-02/28/01**

**WHEREAS** the City of Mora is considering the adoption of TIF Plan for Mora TIF 1-9 to help address needs of the City of Mora, and

**WHEREAS** the City has dutifully considered the impact of this proposed action on other local units of government, and

**WHEREAS** this board believes that the City has been provided with inconsistent information regarding the impact of this proposed action on other local units of government, and

**WHEREAS** the county of Kanabec provides numerous services to the public which would typically bear additional, unbudgeted expense in a project such as this including public health, social services and law enforcement;

**BE IT RESOLVED** the the Kanabec County Board of Commissioners asks the Mora City Council to consider the following facts in weighing your decision on Mora TIF 1-9:

- This action would freeze the county tax receipts while increasing service cost: an action which causes higher property taxes for the rest of the citizens of the county.
- The 25 year TIF means the tax receipts from this property are locked up for a generation of our community's growth.
- The City is retaining 100% of the increment: an action they are not required to do and an amount of adverse impact to the other taxing jurisdictions.

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It was moved by Kathi Ellis, and seconded by Dennis McNally, and **carried** unanimously to approve an appraisal of Kanabec County tax forfeited timber and issue a permit to Greg Kacon to cut downed red oak for firewood in Section 32, Haybrook Township.

It was moved by Dennis Schulz, and seconded by Dennis McNally, and **carried** unanimously to purchase a computer printer from CPS at \$685.00.

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It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

### Resolution 4-02/28/01

**WHEREAS** that at a meeting of the Kanabec County Board of Commissioners a local unit of government under the laws of the State of Minnesota, duly held on February 28, 2001, the following resolutions were adopted:

**BE IT RESOLVED**, that The Greater Minnesota Credit Union is hereby designated as a depository for the funds of this county, and any officer or other person hereinafter named is hereby authorized for and on behalf of this county to open or continue an account or accounts with this said Bank and to execute and deliver to said Bank signature card or cards supplied by said Bank containing specimen signatures of officers or other persons hereinafter named and

assenting to said Bank's Rules and Regulations Governing Bank Accounts, and that any officer or other person hereinafter named is hereby authorized for and on behalf of this county to endorse or cause to be endorsed and to deposit or cause to be deposited in such account or accounts from time to time checks, drafts and other instruments and funds payable to or held by this county.

**BE IT FURTHER RESOLVED**, that checks, drafts and other withdrawal orders and any and all other directions and instructions of any character with respect to funds of this county now or hereafter with said Bank may be signed by any two of the following:

Denise M. Cooper, Auditor-Treasurer

Margorie Gries, Deputy Treasurer

and said Bank is hereby fully authorized to pay and charge to such account or accounts any checks, drafts and other withdrawal orders so signed, and to honor any directions or instruments so signed, whether or not payable to the individual order of or deposited to the individual account of or inuring to the individual benefit of any of the foregoing officers or persons.

**BE IT FURTHER RESOLVED**, that any two of the following:

Denise M. Cooper, Auditor-Treasurer

Margorie Gries, Deputy Treasurer

hereby is or are authorized, for and on behalf of this county, at any time or from time to time to borrow money from said Bank in such amounts, for such times, at such rate or rates of interest and upon such terms as he or they may see fit; to execute and deliver notes or other evidences of indebtedness of this county therefor, and extensions and renewals thereof: to sell, assign, transfer, mortgage, pledge or otherwise hypothecate to said Bank any bills receivable, accounts, contracts, warehouse receipts, bills of lading, stocks, bonds, chattels, real estate or other property of this county as security; to give guaranties and other undertakings to said Bank; to discount with said Bank bills receivable of this county and to authorize modifications and extensions with respect thereto and to waive demand, presentment, protest and notice of dishonor; and to do, authorize and agree to any and all other things at any time or from time to time in connection with any of the foregoing as he or they may deem appropriate.

**BE IT FURTHER RESOLVED**, that said Bank shall be entitled to rely upon a certified copy of these resolutions until written notice of modification or recession has been furnished to and received by said Bank.

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Kathi Ellis introduced the following resolution and its adoption:

## Resolution 5-02/28/01

**BE IT RESOLVED** to amend the February 14<sup>th</sup> board resolution authorizing use of a county credit card to set a credit limit of \$5,000.00.

The motion for the adoption of the foregoing Resolution was duly seconded by Dave Ulstrom and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Dave Ulstrom, Kathi Ellis, Stan Cooper  
**OPPOSED:** None  
**ABSTAIN:** Dennis Schulz

whereupon the resolution was declared duly passed and adopted.

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**8:25pm** - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department and Zoning.

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

### Resolution 6-02/28/01

**WHEREAS** quotes for fuel were received as follows:

|                    | <u>Unleaded Gas</u> | <u>Diesel Fuel</u> |
|--------------------|---------------------|--------------------|
| Federated Coop     | \$1.3500/Gallon     | \$0.8980/Gallon    |
| Town & Country Oil | \$1.2102/Gallon     | \$0.8900/Gallon    |

**BE IT RESOLVED** to approve the recommendation of the County Engineer and accept the low quote of \$1.2102 per gallon from Town & Country Oil for unleaded gas and the low quote of \$0.89 per gallon from Town & Country Oil for diesel fuel.

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It was moved by Kathi Ellis, and seconded by Dennis McNally, and **carried** unanimously to authorize up to \$500.00 in water plan funds to Kanabec Soil & Water Conservation for technical feedlot assistance for Bevan Beck.

It was moved by Kathi Ellis, and seconded by Dave Ulstrom, and **carried** unanimously to approve payment of a claim of \$500.00 to Kanabec Soil & Water Conservation for technical manure management assistance for Duane Munsterteiger.

It was moved by Dennis Schulz, and seconded by Dave Ulstrom, and **carried** unanimously to approve payment of a claim of \$100.00 on Water Plan funds for facilitator training for Bearce and Peterson.

It was moved by Dennis Schulz, and seconded by Kathi Ellis, and **carried** unanimously to approve payment of the following claims on Water Plan funds for the following training:

- Peterson, Bearce, Dunkley & Haubrich - Land use planning basics, \$396.00
- Peterson & Bearce - Land use planning: Beyond the Basics, \$250.00
- Peterson & Bearce - Land use planning: Advanced Zoning applications, \$250.00
- Peterson - Basic Septic Workshop, \$195.00

It was moved by Dave Ulstrom, and seconded by Dennis Schulz, and **carried**

unanimously to use SCORE funds to purchase \$370.92 of recycling promotional material.

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It was moved by Kathi Ellis, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

### Resolution 7-02/28/01

**BE IT RESOLVED** to appoint Mark Sawatzky to the Kanabec County to serve the unfulfilled portion of a three year term commencing immediately and expiring January 6, 2002.

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Dave Ulstrom introduced the following resolution and its adoption:

### Resolution 8-02/28/01

**BE IT RESOLVED** to approve and authorize the Chairperson to sign an agreement titled "First Amendment to Purchase Agreement" extending the date of closing from April 1, 2001 to May 1, 2001.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis Schulz and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis Schulz, Dave Ulstrom, Kathi Ellis

**OPPOSED:** Dennis McNally, Stan Cooper

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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The meeting was declared adjourned by standing board resolution to meet in regular session on Wednesday, March 14, 2001 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Kanabec County Coordinator