

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabec }  
Office of the County Coordinator

**February 8, 2012**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, February 8, 2012 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Gene Anderson, Les Nielsen and Kevin Troupe.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Gene Anderson, seconded by Les Nielsen, and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kevin Troupe, seconded by Kathi Ellis, and carried unanimously to approve the January 25, 2012 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kevin Troupe, seconded by Les Nielsen, and carried unanimously to approve the following paid bills:

<b>Vendor</b>	<b>Amount</b>
Ann Lake Twp	5,292.16
Arthur Twp	16,615.96
Brunswick Twp	16,483.26
Centerpoint Energy	97.00
Comfort Twp	11,351.46
East Central Energy	269.00
Ford Twp	4,339.20
GMCU	1,641.31
Grass Lake Twp	13,392.94
Great America Leasing	281.57
Haybrook Twp	3,102.22
Hillman Twp	5,761.43
Kanabec Co Auditor HRA	196.20
Kanabec Twp	9,344.43
Knife Lake Twp	12,000.38
Kroschel Twp	5,497.06
MN Laborers Health & Welfare	550.00
MN Mutual Life Ins	41.13
Mora Municipal Utilities	11,883.03

Mora Municipal Utilities	1,365.06
National Hwy Institute	450.00
Ostrom, Donna, Deputy Registrar	21.50
Peace Twp	14,064.01
Pomroy Twp	6,135.47
Southfork Twp	10,773.62
Sprint	224.21
The Hartford	1,639.07
Whited Twp	8,001.40
Windstream Northstar	710.43
Windstream Northstar	44.41
Total	<u>161,568.92</u>

Action #4 – It was moved by Kathi Ellis, seconded by Gene Anderson, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

### **Resolution #4a – 02/08/12**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Permit for the Snake River Chapter of MN Deer Hunters for a raffle event to be held at Fish Lake Resort, 674 Fish Lake Dr, Mora, MN 55051 on March 3, 2012.

### **Resolution #4b – 02/08/12**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Permit for the Isanti County Pheasants Forever Chapter for a raffle event to be held at Fish Lake Resort, 674 Fish Lake Dr, Mora, MN 55051 on April 14, 2012.

Action #5 – It was moved by Kathi Ellis, seconded by Kevin Troupe, and carried unanimously to approve the claims on the funds indicated:

Revenue Fund

<b>VENDOR</b>	<b>AMOUNT</b>
Ace Hardware	81.75
Ace Hardware	38.50
Ace Hardware	21.89
Advanced Correctional Healthcare	10,927.13
Allen, Mindie	1,886.00
Althoff & Nordquist	5,253.00
AmeriPride	441.61
AmeriPride	39.62
Anderson, Gene	112.49
Anderson, Karen	325.24
Andres, Christine	104.35
Audubon Center of the North Woods	350.00
A'viands	18,200.39
Bartz CPA, Jere	1,680.00
Bernhardt, Maria	256.97
Biever, Laurie	160.95
Bob Barker	377.47
Bork, Laura	17.76
Bostrom, Dr Randall	62.78
Braham Motor Service	1,955.44
Burski, Kathy	152.22
Byrant, Donna	2,671.87
Byrant, Donna	424.16
Cassman, Deb	244.20
Chaffee, Steve	79.43
City of Mora	2,500.00
Coborns	47.35
Coborns Pharmacy	311.36
Coborns Pharmacy	49.43
Colburn, Judy	178.71
Cook, Pam	35.00
Cragun's Resort	107.40
D&T Ventures	578.81
D&T Ventures	500.00
Dandelion Floral	75.06
Deyta	90.00
Don's Auto & Towing	267.18
East Central Exterminating	122.90

East Central Exterminating	256.80
East Central Regional Library	81,938.00
ECM Publishers	664.10
Elfstrum, Brenda	308.03
Emergency Automotive Technologies	80.31
Erbstoesser, Arnold	32.75
Faust, Patrick	833.26
Felland, Becky	192.59
First Light Health System	1,425.00
Flascher, Joe	129.87
Fresonke, Lew	137.50
Friday, Jenny	12.21
Galls	408.46
Galls	50.10
Garcia, Timothy	302.50
Geisthardt, Betty	84.47
General Office Products	74.56
Glen's Tire	552.17
Grainger	139.37
Grainger	19.78
Granite City Jobbing	829.76
Granite Electronics	621.10
Granite Electronics	97.10
Hawkins, Dorothy	1,288.18
Hoefert, Bob	2,258.28
Hood, Barb	364.66
Hood, Bill	869.85
Horizon Towing	544.00
Image Office Service	82.21
Industrial Health Services Network	42.40
Jebsen, Michelle	246.98
Jim's Locksmithing	9.59
Johnsons Hardware	310.43
Kanabec Co Auditor	60.00
Kanabec Co Auditor	300.00
Kanabec Co Hwy Dept	132.20
Kanabec Co Hwy Dept	61.63
Kanabec Co Hwy Dept	74.47
Kanabec Co Hwy Dept	77.18
Kanabec Co Public Health	1,200.67
Kanabec Co Public Health	18,715.00
Kanabec Publications	401.83
Kanabec Publications	8.69

Keepsrs	154.18
Keepsrs	88.41
Landreville, Willard	75.00
Landreville, Willard	1,063.48
Lane, Dave	37.74
LarsonAllen	9,500.00
Leerssen, Jennifer	783.67
Leininger, Dennis	24.98
MACAI	75.00
Majeski, Annette	148.74
Marohn, Brenda	14.43
Masters Plumbing	1,787.50
McClellan, Karen	430.76
McIntosh, Bob	725.00
McNally, Jeanne	68.88
Metro Sales	50.06
Metro Sales	50.07
MidContinent	60.29
Midwest Radar	680.00
Mille Lacs Disposal	20.00
MN Monitoring	272.00
MN Monitoring	264.00
Moore Medical	216.04
Mora Bakery	10.20
Mora Chevrolet Buick	29.70
Morgan, Barb	42.18
Nelson, Gary	697.68
Nelson, Jerry	617.17
Nelson, Linda	1,196.47
Newgard, Jean	480.51
Nolo	26.62
Northland Fire Protection	278.80
Novus Glass	244.28
Oak Gallery	15.87
Office Depot	62.28
Office Depot	49.14
Office Depot	519.07
Office Depot	1,488.56
Office Depot	74.35
Office Depot	10.14
Office Depot	103.11
Office Depot	51.47
Olson, Autumn	72.16

Oslin Lumber	47.20
Osterdyk, Dorothy	242.54
Ostrom, Donna Deputy Registrar	25.50
Owens Auto Parts	57.70
Owens Auto Parts	207.15
Pap, Harly	335.39
PCMall.gov	374.76
PD's Embroidery	115.96
Pedersen, Jerry	41.07
Pieper, Helen	399.35
Pieper, Rollie	1,652.39
Pine Co Health & Human Services	31,761.00
Pioneer Press	376.25
Prasnicki, Brian	50.00
Quality Disposal	335.68
Quality Disposal	170.36
Quill	61.71
Quill	40.40
Quill	181.68
Raiche, Nancy	76.04
Ratwik, Roszak, Maloney, PA	41.82
Raudabaugh, Carey	35.52
Reliance Telephone	2,200.00
Ringler, Jennie	71.04
Rittenour, Michelle	305.81
Rogers, Pearl	612.74
Rosburg, Diane	150.96
Ryan, Rosemarie	830.00
S&T	214.17
S&T	580.26
Sheriff, Anoka Co	140.00
Sheriff, Isanti Co	93.26
Skramstad, Linda	190.38
Stanley, Phyllis	100.00
Stellar Services	1,076.64
Swanson, Lori	11.10
Tadych, Sy	997.42
Teal's Market	45.08
The Center for Breastfeeding	720.00
Thompson, Wendy	334.11
TigerDirect	1,859.95
Tinker & Larson	28.38
Triple M Lawn	213.76

Triple M Lawn	395.45
Troupe, Kevin	10.55
Uline	58.57
Uniforms Unlimited	194.51
Visual Gov Solutions	300.00
Visual Gov Solutions	6.00
Vogel, Darla	144.30
Waschenbecker, Diana	31.30
Wergin, Richard	200.00
West Central Jail Administrator Assn	480.00
Wolbert, Marllys	441.33
Zamora, Ray	771.39
Total	<u>240,064.38</u>

### Road & Bridge Fund

<b>Vendor</b>	<b>Total</b>
Ace Hardware	978.31
Ameripride	514.29
Auto Value Mora	1,466.67
Bentley Systems, Inc	3,183.18
Cargill, Inc.	14,597.43
Catco	170.56
Cragun's Conference Center	798.01
Dave's Lawn & Snow	1,138.00
Doug Holter	1,253.05
Federated Co-ops, Inc.	14.57
Fluegge's Ag, Inc	105.38
Force America Distributing	551.65
Glens Tire	10.00
Gopher State One Call	101.45
Grainger	464.27
Granite City Jobbing	202.20
H & L Mesabi	8,802.56
Isanti Co Highway Dept	2,671.71
Lacal Equipment, Inc.	793.40
Maney International, Inc.	893.11
Mille Lacs Co. Public Works	288.00
Northern Safety Co., Inc.	1,138.53
Northern States Supply, Inc.	89.21
Office Depot	393.54
Oslin Lumber	56.12
Owen's Auto Parts	330.30
Oxygen Supply Co	289.90
Postmaster	454.00
Power Plan	1,232.89
Quality Disposal Systems, Inc.	149.47
Raymond Koch	530.00
Richards, Lila, The Cleaning Agent	942.64

SageQuest	946.00
3M	32.50
Timmer Implement	231.36
Zep Sales & Service	232.74
Total:	<u>46,047.00</u>

Action #6 – It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Public Health Board.

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The Kanabec County **Public Health Board** met at **9:05am** on Wednesday, February 8, 2012 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Gene Anderson and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #7 – It was moved by Kathi Ellis, seconded by Gene Anderson, and carried unanimously to approve the Public Health Board Agenda as presented.

Action #8 – It was moved by Kathi Ellis, seconded by Gene Anderson, and carried unanimously to increase of the hours of Home Health Aide/Homemaker Nancy Raiche to 32-40 hours per week effective February 11, 2012.

Action #9 – It was moved by Gene Anderson, seconded by Kevin Troupe, and carried unanimously that the Kanabec County Board of Health approves Kanabec County Public Health reimbursing Barbara Raiche for mileage to provide volunteer services in the Family Health area at the federal rate of reimbursement.

Action #10 – It was moved by Gene Anderson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

### **Resolution #PH10 - 02/8/12**

**WHEREAS** Kanabec County Public Health has a new Family Health nurse who would benefit from the Certified Lactation Consultant (CLC) training.

**WHEREAS**, the Health and Human Services Director is recommending the Family Health nurse attend the Certified Lactation Consultant (CLC) training in Minneapolis, April 30 through May 4.

**NOW THEREFORE BE IT RESOLVED** that the Kanabec County Board of Health approves Autumn Olson to attend the Certified Lactation Consultant (CLC) training in Minneapolis at the cost of \$1160 to include tuition, book and mileage.

Action #11 – It was moved by Kathi Ellis, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

## **Resolution #PH11 - 02/8/12**

**WHEREAS** Kanabec County Public Health is the fiscal agency for the Kanabec/Pine, Mille Lacs/Isanti Community Health Services Statewide Health Improvement Program.

**WHEREAS** Kanabec County Public Health has allocated and encumbered funds for the purpose of providing Statewide Health Improvement Program interventions to residents of Kanabec, Pine, Isanti and Mille Lacs counties, and

**WHEREAS**, Kanabec County Public Health will contract with Active Living by Design for leading the active transportation strategy, and

**WHEREAS**, Kanabec County Public Health will contract with Pauline Amundson for leading the Tobacco-free Campus strategy at Pine Technical Institute, and

**WHEREAS**, Kanabec County Public Health will contract with Pine County Public Health for work to be performed on the Health Care strategy, and

**WHEREAS**, Kanabec County Public Health will contract with Isanti-Mille Lacs Community Health Board to assist in completing strategies for the State Health Improvement Program.

**NOW THEREFORE BE IT RESOLVED** that the Kanabec County Board of Health approve the Kanabec County Health and Human Services Director to enter into contracts with the above entities to provide the services necessary to complete the strategies in the work plans for the State Health Improvement Program.

*Action #12* – It was moved by Kathi Ellis, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

## **Resolution #PH12 - 02/8/12**

**WHEREAS** Kanabec County Public Health is the fiscal agency for the Strategic Prevention Framework State Incentive Grant (SPF SIG).

**WHEREAS** Kanabec County Public Health has allocated and encumbered funds for the purpose of chemical health prevention and treatment support services at the local level, and

**WHEREAS**, Kanabec County Public Health will contract with Wilder Research Center to provide evaluation services, and

**WHEREAS**, Kanabec County Public Health will contract with the Minnesota Institute of Public Health to administer the Young Adult Alcohol Survey.

**NOW THEREFORE BE IT RESOLVED** that the Kanabec County Board of Health approve the Kanabec County Health and Human Services Director to enter into contracts with Wilder Research Center for evaluation services and the Minnesota Institute of Public Health to administer the Young Adult Alcohol Survey.

Action #13 – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to adjourn the Public Health Board at 9:40am to meet in regular session on Wednesday, March 14, 2012 at 9:05am.

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The Board of Commissioners meeting continued.

Commissioners gave reports on the activities of the Boards and Committees in which they participate.

Building Maintenance Supervisor Jerry Pedersen met with the County Board to discuss matters concerning the Jail. No action was taken at this time.

Action #14 – It was moved by Les Nielsen, seconded by Gene Anderson, and carried unanimously to approve a Memorandum of Understanding between the International Union of Operating Engineers Local No. 49 and Kanabec County dated February 8, 2012 concerning holiday pay.

Action #15 – It was moved by Kevin Troupe, seconded by Gene Anderson, and carried unanimously to approve sending a letter to the Tenth Judicial District concerning state probation funding.

**10:23am** - The Chairperson then called for public comment. Those that responded included:

Mary Rono	Concerns with the Attorney's office.
Archie Peckels	Concerns with the County Sheriff and Attorney's offices.

**10:33am** - The Chairperson closed public comment.

Action #16 – It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

### **Resolution #16 – 02/08/12**

**BE IT RESOLVED** to close at the meeting at 10:34am pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Kevin Troupe, Gene Anderson, Les Nielsen, Kathi Ellis and Kim Smith. Also present was Interim County Coordinator Jerry Tvedt and Assistant County Attorney Barb McFadden.

Action #17 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to re-open the meeting at 10:48am.

Action #18 – It was moved by Kevin Troupe, seconded by Kathi Ellis, and carried unanimously to approve a Memorandum of Agreement between the Law Enforcement Labor Services, Inc. Local #106 and Kanabec County dated February 8, 2012 concerning seniority for Brian Smith.

Action #19 – It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to recess at 11:17am and to meet in continued session on Thursday, February 16, 2012 at 8:30am in the Board Room (Room #164) of the Kanabec County Courthouse.

The Kanabec County Board of Commissioners met at 8:30am on Thursday, February 16, 2012 in the Board Room of the Courthouse pursuant to recess with the following Board Members present: Kim Smith, Gene Anderson, Kathi Ellis, Kevin Troupe and Les Nielsen. Also present were Interim County Coordinator Jerry Tvedt.

The board members conducted interviews for the County Coordinator position.

Action #20 – It was moved by Gene Anderson, seconded by Kathi Ellis, and carried unanimously to adjourn at 1:30pm to meet in regular session on Wednesday, February 22, 2012 at 9:00am.

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk