

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabec }  
Office of the County Coordinator

**February 8, 2006**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, February 8, 2006 pursuant to adjournment with the following Board Members present: Stan Cooper, Kathi Ellis, Dennis McNally, Jerry Nelson, and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to approve the agenda as amended: delete item #7 (contract) and replace with "Economic Development Conference."

Action #2 – It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to approve the January 25, 2006 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

## *Resolution #3 – 02/08/06*

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following December, 2005 claims on SCORE Funds:

Quality Disposal	\$2,960.00
Knife Lake Sanitation	\$1,440.00
Jeff Black	\$25.00
Lenny Buguski	\$25.00
TOTAL	\$4,450.00

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Action #4 – It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

***Resolution #4 – 02/08/06***

**WHEREAS** the Kanabec County Board of Commissioners did agree to approve a letter of intent to enter into an agreement with Klein McCarthy Architects for a possible jail project by Board Action 5 on November 23, 2005, and

**WHEREAS** a contract to that end has been negotiated to the satisfaction of the County Attorney and County Coordinator;

**BE IT RESOLVED** to approve and authorize the Chairperson to sign a contract titled “AIA Document B141 – 1997 Part 1, Standard Form Of Agreement Between Owner and Architect” as revised for this project.

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Action #5 – It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following paid claims:

Anderson Legal	1,320.00
Ann Lake Twp	740.48
Aquila	11,744.49
Arthur Twp	3,709.01
Assurant Employee Benefits	2,812.29
Assurant Employee Benefits	831.10
Braham Public Schools	5,889.64
Brown Law Office	1,185.00
Brown Law Office	142.50
Brunswick Twp	2,416.34
Carten PhD, Roger	81.30
City of Grasston	254.16
City of Mora	2,767.50
City of Ogilvie-Clerk	9,605.05
City of Quamba	340.44
Comfort Twp	2,376.87
East Cent Reg Dev Comm	385.00
East Central School District	1,363.80
EC Riders	7,065.80
Federated Coop	14,251.90
Ford Twp	907.86

GMCU	349.28
Grass Lake Twp	2,394.24
Griffith, Patricia	130.00
Haybrook Twp	587.53
Hillman Twp	1,346.79
Hinckley-Finlayson Schools	1,467.53
Holiday Credit Office	4,812.55
Isle Public Schools	2,649.56
Kanabec Co	12,488.22
Kanabec Twp	1,919.05
Knife Lake Twp	1,688.58
Kroschel Twp	469.62
Milaca Public Schools	269.03
MN Dept of Finance	7,499.42
MN Dept of Health	1,347.50
MN Mutual Life Ins	249.20
Mora Municipal Utilities	5,769.98
Mora Public Schools	32,641.28
Ogilvie Public Schools	26,180.60
Ostrom, Donna, Deputy Registrar	69.00
Peace Twp	1,705.76
Pine City Public Schools	3.13
Pomroy Twp	1,833.26
Rural Cellular Corp	1,012.50
Sheriff, Pine Co	825.97
Southfork Twp	2,625.85
TDS Metrocom	514.49
Treasurer, Kanabec County	60,952.92
U of MN	175.00
Whited Twp	429.32
	<hr/>
	244,597.69
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Action #6 – It was moved by Stan Cooper, seconded by Dennis McNally, and carried unanimously to approve payment of the following claims on the funds indicated:

**Revenue Fund**

Ace Hardware	9.32
Ace Hardware	212.62
Ace Hardware	42.07
Aitkin Medical	535.95
American Solutions for Business	773.70

American Solutions for Business	511.26
AmeriPride	316.40
AmeriPride	61.46
AmeriPride	61.46
Ammerman, Kari	83.22
Ammerman, Roy	135.00
Anderson, Karen	206.93
Anderson, Kathryn	259.88
Armstrong, Becci	28.93
Ashworth Audio	159.74
Ashworth Audio	31.94
Ashworth Audio	256.39
Auto Value	74.40
Auto Value	11.44
Barlow, Walt	111.52
Barnes & Noble	34.75
Bearce, Teresa	79.74
Bergstadt, Melanie	82.99
Bernhardt, Maria	248.21
Biever, Laurie	133.95
Bob Barker Co	287.47
Briggs	661.54
Briggs	32.45
Cassman, Deb	165.10
Champ	7,350.29
Chilren's Hospitals & Clinics	860.63
Circuitworks	100.00
Coborns	377.90
Coborns Pharmacy	136.11
Coborns Pharmacy	409.01
Coborns Pharmacy	269.96
Consolidated Telephone Co	6.90
CPS	151.97
Creative Forms	68.09
Dalco	52.69
Dandelion Floral	64.80
Derby Industries	423.00
Donaghue, Amber	75.70
Drug Detection Devices	441.75
East Central Energy	39.32

East Central Exterminating	95.85
East Central Regional Juvenile Center	900.00
EBSC	940.50
ECM Publishers	966.00
Ecowater Systems	81.26
EG Rud & Sons	4,600.00
Elfstrum, Brenda	244.76
Erbstoesser, Arnie	295.49
Florida Micro	89.84
Florida Micro	870.80
Frank Madden & Assoc	20.74
Fresonke, Lew	112.50
Friday, Jenny	141.52
Gall's Inc	57.98
GHA Technologies	38.30
Glen's Tire	207.02
Global Equipment	196.27
Grainger	129.35
Granite City Mailing Equip	20.24
Granite Electronics	264.70
Grant, Donald	789.29
Grant, Jesse	188.24
Hannu, JoAnn	185.12
Harff, Shirley	365.79
Hasler Inc	287.56
Hohn's Auto Body	1,276.50
Honer, Dan	159.95
Hopkins Medical	69.20
Horizon Towing	106.50
Howard, Carey	159.76
Indianhead Specialty	44.14
Indianhead Specialty	60.44
Information Systems Corp	8,203.79
Ivans	21.90
Jerry Goebel Upholstery	110.73
Jim's Locksmithing	2.13
Johnson, Dawn	2.23
Johnson, Jeanette	216.27
Johnsons Hardware	9.65
Kanabec Co Hwy Dept	18.00

Kanabec Co Hwy Dept	788.97
Kanabec Co IS Dept	22.46
Kanabec Hospital	4,614.90
Kanabec Publications	96.92
Kanabec Publications	1,273.24
Kanabec Publications	90.10
Kanabec Publications	1,718.92
Kanabec Publications	12.16
Kanabec Soil & Water	26.00
Kanabec Soil & Water	52.00
Keefe Supply Co	642.50
Keeps Inc	193.04
Kleven, Bud	7.34
Knudson, Larry	244.92
Knutson, Michelle	59.95
Larson Allen	2,300.00
Laska, Millie	1,079.67
Lenny's Service	282.84
Lorman Education Services	289.00
Losinger, Jess	37.60
MACPZA	100.00
Magaard, Deb	24.59
Marco	105.32
Marco	1,155.53
Mariposa Publishing	14.00
Mariposa Publishing	161.51
Marriott	200.22
Martin, Bill	12.68
Matthew Bender	1,295.31
Matthew Bender	138.46
Mattson Electric	60.00
Mattson Electric	128.26
Maul, Barb	132.62
MCCC	485.79
MCCC	2,611.10
MCCC	1,236.57
MCCC	1,450.00
MCHRMA	50.00
Metro Sales	1,196.00
Metro Sales	224.00

Mille Lacs County Jail	12,336.13
MN Assoc of County Administrators	185.00
MN County Attorneys Assoc	26.63
MN County Recorders Assoc	250.00
MN Office of Enterprise Technology	600.00
Modtland, Patrick	135.00
Mohn, Carol	215.25
Moore Medical	307.49
MPELRA	25.00
North Central Drug Task Force	7,500.00
Northland Chemical	152.64
Northland Fire Protection	500.00
Oak Gallery	19.38
Oak Gallery	36.77
Office Depot	69.41
Office Depot	812.31
Office Depot	111.94
Office Depot	75.83
Office Depot	96.01
Office Depot	86.22
Office Depot	141.44
Office Depot	113.20
Olson, Rhonda	296.82
O'Reilly, Molly	48.06
Ostrom, Donna	9.50
Pamida	20.84
Pamida	15.41
PD's Embroidery	65.00
Peterson, Alan	88.24
Peterson, Walter	97.02
Pfiffner, Betty	728.47
Quality Disposal	409.01
Raiche, Nancy	208.71
Reed, Terrie	217.61
Reliance Telephone	700.00
Richard, Lila	319.50
Ringler, Jennie	295.48
RJ Mechanical	1,892.00
RS Eden	113.40
Ruckle, Jessie	207.40

S&T	538.08
Sandberg, Bev	82.77
Sandstone Distributing	6.50
Sandstone Distributing	39.94
Schewe, Bob	230.51
Schroeder, Janelle	205.15
Scofield, Becca	133.51
Sherburne Co Auditor/Treasurer	450.00
Sheriff, Anoka Co	41.00
Sheriff, Benton Co	62.00
Sheriff, Hennepin Co	56.60
Sheriff, Isanti Co	990.00
Sirchie	52.56
Sjodin, Roberta	149.67
Snowflake Distributing	513.00
SOS Consultants	46.23
St Cloud Stamp	22.00
Stericycle	108.39
Streicher's	587.62
Successories	187.98
Swanson, Lori	103.69
Swyrich Corp	182.48
Tamarac Medical	30.00
Thompson, Wendy	315.06
Uniforms Unlimited	384.84
Vogel, Darla	157.53
Voight, Jackie	5.20
Voight, Jackie	199.81
Watson Co	871.07
Watson Co	513.31
Weber, Dan	32.01
Wells Fargo Bank	15,965.63
West Payment Center	1,458.60
West Payment Center	137.92
West Payment Center	4,364.17
Winkley Orthotic	120.00
Zamora, Raymond	370.26
Total	<u>122,845.96</u>

## Road & Bridge

Vendor	2005	2006 Total Vouchers	
Ace Hardware		318.81	318.81
Alamo Sales Corp.		765.11	765.11
Ameripride		740.80	740.80
Auto Glass Center, Inc.		256.42	256.42
Auto Value Mora		2,968.35	2,968.35
C. E. Rogers Company		65.00	65.00
CCP Industries Inc.		113.22	113.22
Central McGowan, Inc.		101.18	101.18
Central Minnesota Garage Door		2,318.46	2,318.46
Commissioner of Transportation	315.42		315.42
Commissioner of Transportation		100.00	100.00
Craguns		150.00	150.00
Federated Co-Ops Inc.		281.27	281.27
Glen's Tire		225.75	225.75
Jim's Machine & Welding		10.07	10.07
Kanabec County Hwy - Petty Cash		92.18	92.18
Kanabec County Vehicle Acct 32		41.65	41.65
Midway Iron & Metal Co. Inc.		3,089.22	3,089.22
Minnesota Asphalt Pavement		60.00	60.00
MN Dept. of Labor and Industry		20.00	20.00
Mora Unclaimed Freight		31.89	31.89
North American Salt		4,814.30	4,814.30
North Star Alternator & Starter		124.86	124.86
Northern States Supply, Inc.		78.38	78.38
Office Depot		156.31	156.31
Owens Auto Parts (NAPA)		823.75	823.75
Oxygen Service Co., Inc.		430.14	430.14
Postmaster, The		156.00	156.00
Power Plan		1,963.84	1,963.84
Quality Disposal Systems, Inc.		136.42	136.42
Richards, Lila, The Cleaning Agent		910.58	910.58
Robin Straka, Deputy Registrar		24.50	24.50
Rudolph's		51.65	51.65
Rural Cellular Corporation	113.33		113.33
S & T Office Products		56.48	56.48
Safety-Kleen Systems, Inc.		282.23	282.23
Sharrow Cable & Lifting Products		135.92	135.92
St. Cloud Technical College		75.00	75.00
Stan's Radiator Service		60.00	60.00
Straight Line Machine		186.00	186.00
Ziegler Inc.		385.20	385.20
			Grand
			Total
Total:	428.75	22,600.94	23,029.69

**9:35am** - Environmental Services Director Teresa Bearce met with the County Board to discuss matters concerning her office.

Action #7 – It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution #7 – 02/08/06***

**WHEREAS** the Environmental Services Director and Pat O’Brien have requested approval to provide a junk car rebate program in 2006, and

**WHEREAS** this program would grant \$25.00 for each qualified junk car removed, and

**WHEREAS** the Kanabec County Board of Commissioners does support this program;

**BE IT RESOLVED** to authorize a junk car rebate program in 2006, and

**BE IT FURTHER RESOLVED** that county costs will be limited to \$2,500.00 and paid with SCORE Funds.

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Action #8 – Jerry Nelson introduced the following resolution and moved its adoption:

***Resolution 8 – 02/08/06***

**WHEREAS** the Environmental Services Director has requested approval to hold and set a date for a Household Hazardous Waste collection day, and

**WHEREAS** the Kanabec County Board of Commissioners support such an event;

**BE IT RESOLVED** to authorize holding a Household Hazardous Waste collection day on May 20, 2006, and

**BE IT FURTHER RESOLVED** that county costs will be paid with Surcharge Funds.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Jerry Nelson, Kathi Ellis  
**OPPOSED:** Dennis McNally, Les Nielsen, Stan Cooper  
**ABSTAIN:** None

whereupon the resolution failed.

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Action #9 – Stan Cooper introduced the following resolution and moved its adoption:

***Resolution 9 – 02/08/06***

**WHEREAS** the Environmental Services Director has requested approval to hold and set a date for a Household Hazardous Waste collection day, and

**WHEREAS** the Kanabec County Board of Commissioners support such an event;

**BE IT RESOLVED** to authorize holding a Household Hazardous Waste collection day on May 20, 2006, and

**BE IT FURTHER RESOLVED** that county costs will be paid with SCORE Funds.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Les Nielsen, Kathi Ellis, Stan Cooper

**OPPOSED:** Jerry Nelson

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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Action #10 - It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

***Resolution 10 – 02/08/06***

**WHEREAS** there is a vacancy on the Water Plan Committee, and

**WHEREAS** Bill Dilks has filled in on an informal basis;

**BE IT RESOLVED** to appoint Bill Dilks to the Water Plan Committee for a three-year term commencing immediately and expiring January 5, 2009.

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**10:23am** – Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning her office.

Action #11 – It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

***Resolution 11 – 02/08/06***

**WHEREAS** Kanabec County Auditor/Treasurer Denise Cooper has presented the Kanabec County Board of Commissioners with recommendations for fees for services for her office, and

**WHEREAS** the board does support this fee schedule;

**BE IT RESOLVED** to approve the following fee schedule effective with payable 2006:

**A. TIF DISTRICTS:**

Set-up	\$100 per district + \$10 per parcel
Annual Maintenance	\$10 per parcel

**B. SPECIAL ASSESSMENTS:**

Set-up	\$50 per district + \$5 per parcel
Annual Maintenance	\$5 per parcel

**C. CURRENT SERVICE ASSESSMENT**

Set-up	\$10 per district + \$3 per parcel
Annual Maintenance	None

**D. LAKE IMPROVEMENT DISTRICTS – Billed Per Parcel**

Set-up	\$50 per district + \$5 per parcel
Annual Maintenance	\$1 per parcel

**E. LAKE IMPROVEMENT DISTRICTS – Billed Per Owner**

Set-up	\$50 per district + \$5 per parcel
Annual Maintenance	\$2 per parcel

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Action #12 – Kathi Ellis introduced the following resolution and moved its adoption:

***Resolution 12 – 02/08/06***

**WHEREAS** the Kanabec County Auditor/Treasurer has recommended the following application for a liquor license, and

**WHEREAS** the applications were complete, included all necessary documentation, appear in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the following license application:

<b>ESTABLISHMENT</b>	<b>LIQUOR</b>
Denise Nordstrom	Sunday Liquor

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Jerry Nelson, Kathi Ellis, Stan Cooper

**OPPOSED:** Les Nielsen, Dennis McNally

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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*Action #13* – It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

### ***Resolution 13 – 02/08/06***

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application lawful gambling--Pull-Tabs--for the Multiple Sclerosis Society, Minnesota Chapter for charitable gambling held at McBeesSaloon & Eatery, 2196 Highway 47, Ogilvie, MN 56358

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*Action #14* – It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

### ***Resolution 14 – 02/08/06***

**WHEREAS**, the County adopted a Health Reimbursement Arrangement for the benefit of its employees effective as of July 1, 2004; and

**WHEREAS**, the Plan Document currently does not provide for the conversion of unused sick leave hours to Employer Contribution dollars for eligible retiring employees; and

**WHEREAS**, the County has decided to consider an amendment to allow a portion of accrued and unused sick leave to be contributed to this plan (hereinafter sometimes referred to as Part B); and

**WHEREAS**, it has been deemed advisable and in the best interests of the County to approve the recommendations of the County Coordinator;

**THEREFORE BE IT RESOLVED**, that effective January 1, 2006 the Kanabec County Health Reimbursement Arrangement shall be and hereby is amended to include the Addendum, Part B.

**BE IT FURTHER RESOLVED**, that all other terms and conditions of the Plan shall remain unchanged, said Plan being amended only as provided for herein.

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**11:02am** - The Chairperson then called for public comment. Those who responded included:

Bob Mayo	Asked if Planning Commission Meetings could be videotaped.
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**11:10pm** - The Chairperson closed public comment and the board took a ten minute break.

The board discussed human resource policy issues.

**11:38am** – County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #15 – It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve final payment of \$17,898.95 to Bauerly Bros for paving work on CR81, CR86 and CSAH 5.

Action #16 – It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

### ***Resolution 16 – 02/08/06***

**WHEREAS** the county board has been presented with a request to pay Right-of-Way claims on SP 33-620-08: the reconstruction of County State Aid Highway 20 north from CSAH 3 to CSAH 5

**BE IT RESOLVED** to pay the following Right-of-Way claim: Marvin & Judith LaValle--\$9,339.40.

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Action #17 – It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to approve the purchase of a tandem truck with snow equipment from state contract at a cost of \$148,114.00.

Action #18 – Jerry Nelson introduced a motion to approve the purchase of a 2006 Chevrolet 2500 pickup from state contract at a cost of \$21,537.00. The motion was duly seconded by Stan Cooper and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper

**OPPOSED:** Dennis McNally

**ABSTAIN:** None

whereupon the motion was approved.

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Action #19 – It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the purchase of a welder for the Highway Department shop at a cost of \$1,795.00.

County Engineer Greg Nikodym gave the board a report on the Annual Bridge Inspections and notified them that a copy was on file in the County Coordinator's Office.

Action #20 – It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

### ***Resolution 20 – 02/08/06***

**WHEREAS**, Minnesota Statute 6.79 allows local units of government to submit to the State Auditor proposed changes to state mandates, and

**WHEREAS**, the State Auditor has encouraged local units of government to take this opportunity to suggest improvements, and

**WHEREAS**, the Kanabec County Board of Commissioners supports actions which could lower costs, improve services to the public and make expenditures more accountable, and

**WHEREAS**, certain County contracts require the use of prevailing wage rates, and

**WHEREAS**, these prevailing wage rates often do not reflect the true wage rate for the area;

**NOW, THEREFORE, BE IT RESOLVED** that the Kanabec County Board of Commissioners recommend that the method of determining prevailing wage rates for an area be corrected to better reflect the actual wages being paid within the given area.

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**12:25pm** – Chief Deputy Sheriff Robert Jensen met with the County Board to discuss matters concerning equipment purchases.

Action #21 – It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to authorize the purchase of a LIFEPAK 500 AED defibrillator at a cost of \$1,895.00.

Action #22 – It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

### *Resolution 22 – 02/08/06*

**WHEREAS** the 2006 Law Enforcement Budget requested two new vehicles. One vehicle has already been purchased, and

**WHEREAS** state contract pricing on pickups is:

Ford Ranger 4x4 Super Cab \$19,300.00  
Dodge Dakota Club Cab \$20,000.00

**BE IT RESOLVED** to authorize the Sheriff to order one Ford Ranger 4x4 Super Cab not to exceed \$19,300.00 from Elk River Ford;

**BE IT FURTHER RESOLVED** that this is the final vehicle to be purchased from the 2006 Law Enforcement budget.

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**12:40am** – Arthur Township Clerk/Zoning Administrator Lucy Schultz met with the County Board to discuss matters concerning the East Central Solid Waste Commission landfill. No action was taken at this time.

Action #23 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to adjourn at 1:37pm to meet in regular session on Wednesday, February 15, 2006 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Alan B. Peterson, Kanabec County Coordinator