

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

February 9, 2011

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, February 9, 2011 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Kevin Troupe, and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the agenda as amended. Add countywide broadband, mileage/per diem reimbursement and Coordinator Report.

Action #2 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the January 26, 2011 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #3a- 2/09/2011

Transit Claims

WHEREAS the Transit uses volunteer drivers for many public purposes, and

WHEREAS these drivers are reimbursed for incurred expenses in accordance with County Policy and public law, and

WHEREAS the Transit Department Manager recommends approval of these claims;

BE IT RESOLVED to approve the following driver expense claims for reimbursement, all of which are properly documented:

	AMOUNT
Annette Majeski	\$ 252.45
Barb Hood	\$ 432.17
Betty Geisthardt	\$ 338.67
Bill Hood	\$1,057.41
Bob Hoefert	\$1,954.16
Dan Niedzielski	\$ 47.94

Gary Nelson	\$ 612.53
Jean Newgard	\$ 180.25
Jennifer Leerssen	\$ 690.34
Jerald Nelson	\$ 163.71
Joy Morrell	\$ 583.44
Judy Colburn	\$ 543.15
Karen Luberda	\$ 352.03
Linda Nelson	\$ 581.75
Marge Tadych	\$ 23.97
Marlys Wolbert	\$ 291.14
Millie Laska	\$ 575.15
Ray Zamora	\$ 484.50
Roger Homan	\$ 20.91
Rollie Pieper	\$1,140.08
Ronette Nelson	\$ 805.70
Sy Tadych	\$1,234.24
Ted Lindgren	\$ 496.20
Willard Landreville	\$ 717.79
Total for Volunteer Drivers	\$13,579.68

Resolution #3b – 02/09/11

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following December, 2010 claims on SCORE Funds:

Quality Disposal	\$3,440.00
Knife Lake Disposal	\$960.00
Arthur Township	\$400.00
TOTAL	\$4,800.00

Resolution #3c – 02/09/11

KLID CLAIMS

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by an invoices and verification in the Knife Lake Improvement District amended board minutes of December 22, 2010, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claim:

MCIT	\$1,790.00
MCIT	\$784.00

Resolution #3d – 02/09/11
Gambling Approval

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Permit for the Isanti County Pheasants Forever for a raffle event to be held at Fish Lake Resort, 674 Fish Lake Dr, Mora, MN 55051 on April 9, 2011.

Action #4 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following paid bills:

<u>Vendor</u>	<u>Amount</u>
Centerpoint Energy	55.00
City of Milaca	32.21
East Central Energy	491.83
East Central Energy	64.67
East Central Energy	319.00
Five County Mental Health	417.55
Frontier	205.00
GMCU	6,690.81
Great America Leasing	683.54

Great America Leasing	999.00
Guptil, Mackenzie	348.50
Guptil, Mackenzie	816.00
Health Partners	3,393.18
Holiday Credit Office	12,151.02
Leach, Amy	100.00
MCIT	10,662.00
MN Dept of Finance	4,634.50
MN Dept of Health	675.00
MN Energ Resource Corp	11,682.41
MN Mutual Life Ins	313.08
Mora Municipal Utilities	12,482.45
Northstar Access	902.61
Sprint	219.94
TDS Metrocom	368.22
Tessneer Law Office	535.50
US Cable	257.34
US Cable	320.52
USPS	2,000.00
Verizon Wireless	352.76
Verizon Wireless	1,128.61
	<u>73,302.25</u>

Action #5 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to recess the board meeting at 9:07am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:07am** on Wednesday, February 9, 2011 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda. Michelle Jebsen SHIP Coordinator was also present.

Action #6 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the Public Health Board Agenda as amended. Add Legislative update and CMCOA update.

Action #7 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #PH7 – 02/09/11
Purchase of Nightingale Notes Licenses Resolution

WHEREAS, Kanabec County Public Health has purchased one license for the Nightingale Notes software in the past, and

WHEREAS, Kanabec County Public Health is in need of 2 additional licenses to provide the opportunity for more staff access to the reports and information generated by the new system;

THEREFORE BE IT RESOLVED to approve Kanabec County Public Health to purchase 2 licenses for Nightingale Notes software, one of which was budgeted for in 2011 and one, which should be purchased with the additional TANF dollars carried forward from 2010.

Action #PH8 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #PH8a – 02/09/11

East Central Public Schools Amended MOA Resolution

WHEREAS, Kanabec County Public Health is the lead agency for the Kanabec/Pine Community Health Services Statewide Health Improvement Program (SHIP), and

WHEREAS, Kanabec County Public Health has allocated and encumbered funds for the purpose of providing Statewide Health Improvement Program interventions to residents of Kanabec and Pine Counties, and

WHEREAS, East Central Public Schools agree to ensure that the tasks outlined in the amended School Wellness intervention work plan are accomplished in East Central Public Schools.

THEREFORE BE IT RESOLVED to approve the amended Memorandum of Agreement between Kanabec County Public Health and East Central Public Schools for provision of the Statewide Health Improvement Program.

Resolution #PH8b – 02/09/11

Mora Public Schools Amended MOA Resolution

WHEREAS, Kanabec County Public Health is the lead agency for the Kanabec/Pine Community Health Services Statewide Health Improvement Program (SHIP), and

WHEREAS, Kanabec County Public Health has allocated and encumbered funds for the purpose of providing Statewide Health Improvement Program interventions to residents of Kanabec and Pine Counties, and

WHEREAS, Mora Public Schools agrees to ensure that the tasks outlined in the amended School Wellness intervention work plan are accomplished in Mora Public Schools.

THEREFORE BE IT RESOLVED to approve the amended Memorandum of Agreement between Kanabec County Public Health and Mora Public Schools for provision of the Statewide Health Improvement Program.

Resolution #PH8c – 02/09/11
Ogilvie Public Schools Amended MOA Resolution

WHEREAS, Kanabec County Public Health is the lead agency for the Kanabec/Pine Community Health Services Statewide Health Improvement Program (SHIP), and

WHEREAS, Kanabec County Public Health has allocated and encumbered funds for the purpose of providing Statewide Health Improvement Program interventions to residents of Kanabec and Pine Counties, and

WHEREAS, Ogilvie Public Schools agrees to ensure that the tasks outlined in the amended School Nutrition intervention work plan are accomplished in Ogilvie Public Schools.

THEREFORE BE IT RESOLVED to approve the amended Memorandum of Agreement between Kanabec County Public Health and Ogilvie Public Schools for provision of the Statewide Health Improvement Program.

Resolution #PH8d – 02/09/11
Pine County Health and Human Services Amended MOA Resolution

WHEREAS, Kanabec County Public Health is the lead agency for the Kanabec/Pine Community Health Services Statewide Health Improvement Program (SHIP), and

WHEREAS, Kanabec County Public Health has allocated and encumbered funds for the purpose of providing Statewide Health Improvement Program interventions to residents of Kanabec and Pine Counties, and

WHEREAS, Pine County Health and Human Services agrees to ensure that the tasks outlined in the amended Breastfeeding intervention work plan are accomplished in Pine County.

THEREFORE BE IT RESOLVED to approve the amended Memorandum of Agreement between Kanabec County Public Health and Pine County Health and Human Services for provision of the Statewide Health Improvement Program

Action #PH9 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to adjourn the Public Health Board at 10:03am to meet in regular session on Wednesday, March 9, 2011 at 9:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

County Ordinance No. 4 Subdivision Platting Ordinance was discussed. No formal action was taken.

County Engineer Greg Nikodym met with the County Board to report that the Highway Department has completed the annual bridge inspection for 2010 for the county and the report is on file in the County Coordinator's Office.

Action #10 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #10 - 02/09/11
Diesel Fuel

WHEREAS the following quotes were received for diesel fuel:

Eggens Direct Service	\$2.8697
Kanabec Coop	\$2.9600

WHEREAS the quote of \$2.8697 per gallon provided by Eggens Direct Service was the lowest quote;

BE IT RESOLVED to accept the low quote of \$2.8697 per gallon by Eggens Direct Service.

Action #11 – It was moved by Les Nielsen seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #11 - 02/09/11
Final Payment

WHEREAS Contract No 20104 for project KCP 10-08 has in all things been completed and the County Board being fully advised in the premises,

BE IT RESOLVED that Kanabec County does hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to Hardrives, Inc in the amount of \$5,891.95.

Action #12 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #12 - 02/09/11
Sign & Supplies

WHEREAS the following quotes were received for signs and supplies:

E.F. Anderson	\$2,926.41 (posts only)
MR Sign Co	\$9,815.18
Lyle Sign Co.	\$12,266.00
Newman Signs	\$9,800.69

BE IT RESOLVED to accept the low quote of \$9,800.69 submitted by Newman Signs.

Action #13 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #13 - 02/09/11
Equipment Rental & Supplies

WHEREAS the Kanabec County Board of Commissioners wish to obtain costs for the furnishing of seasonal supplies and equipment,

BE IT RESOLVED that the County Engineer is directed to advertise for bids for equipment rental and seasonal supplies of materials.

10:30am - The Chairperson then called for public comment three times. None responded.

10:35am - The Chairperson closed public comment.

Chuck Cole met with the Board to discuss the property located at 312 Forest Ave East in Mora. No formal action was taken.

County Auditor Denise Cooper met with the Board to discuss matters concerning the Auditor's office. No formal action was taken.

Ben Harper a Constituent Services Coordinator for Chip Cravaack met with the Board to discuss his role and contact information for helping the citizens of Kanabec County.

Information Systems Director Jessie Kehn met with the Board to discuss Countywide Broadband access. No formal action was taken.

County Coordinator Dan Weber met with the Board to discuss matters concerning County administration. No formal action was taken.

Dispatch Sergeant Jeff Anderson, Emergency Management Coordinator Lowell Sedlacek and Mike Kahl from Granite Electronics met with the Board to discuss an ARMER/800 Mhz radio grant contract.

Action #14 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #14 – 02/09/11
ARMER Grant

BE IT RESOLVED to approve and authorize the Sheriff's Department to purchase ARMER 800 Mhz radio equipment at a cost of \$143,550.26 to be funded by an ARMER grant from the state of Minnesota.

Action #15 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #15 – 02/09/11
Boat & Water

BE IT RESOLVED to approve and authorize the Chairperson to sign an Annual County Boat & Water Safety Grant Agreement for \$5,098.00 the state fiscal year ending June 30, 2012.

Action #16 - It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution #16 – 02/09/11
MCCC Contracts

BE IT RESOLVED to approve and authorize the Chairperson to sign the ratification statement ratifying the ACS Finance & General Government Contract in effect January 1, 2011 through December 31, 2013; and the IFS Contracts by user group which include the TriMin contract for maintenance and support effective January 1, 2011 through December 31, 2015, and the IFS Golden Wiki online support contract effective 30 days from go live on IFSpi.

BE IT FURTHER RESOLVED to notify MCCC that the Kanabec County Attorney's office has recommended increasing the insurance amounts listed in the contracts to match MCIT recommended amounts.

Action #17 – It was moved by Kim Smith, seconded by Kathi Ellis, and carried unanimously to approve payment of the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ace Hardware	26.93
Ace Hardware	74.30
Ace Hardware	25.59
Ahner-Nystul, Barb	27.03
Ahner-Nystul, Barb	12.24
Aitkin Medical	650.41
Akkerman's Repair	240.17
Allina Health Systems	100.00
Allina Hospitals & Clinics	1,519.78
Allina Hospitals & Clinics	284.97
Allina OCC	130.00
AMC	225.00
AMC	45.00
American Screening Corp	376.00
American Screening Corp	82.50
AmeriPride	377.32
AmeriPride	38.19
Anderson Brothers Garage	236.87
Anderson, Karen	252.96
Andres, Christine	114.75
Anoka Co Juvenile Center	3,348.00
Anoka Co Juvenile Center	1,096.20
AP Technology	645.00
Ardner, Greg	111.00
Arrowhead Regional Emergency	60.00
Association of MN Emergency Managers	100.00
Auto Value	75.84
Auto Value	17.89
A'viands	3,776.28
A'viands	8,461.12
A'viands	4,394.73
Aviea Corp	1,095.00
Bemis, Jim	225.00
Bernhardt, Maria	165.06
Biever, Laurie	154.02
Bork, Laura	98.43
Brosnahan, Amy	26.71

Bulk Battery Sales	60.45
Burski, Kathy	177.14
Byrant, Donna	1,603.13
Byrant, Donna	848.32
Cassman, Deb	201.45
Central Fleet Service & Parts	1,467.13
Central Fleet Service & Parts	2,042.51
Coborns	125.51
Coborns Long Term Care Pharmacy	793.00
Coborns Pharmacy	21.28
Coborns Pharmacy	134.34
Consulting Radiologists	25.00
CPS	2,400.00
Creative Marketing Concepts	1,267.14
D&T Ventures	578.81
D&T Ventures	500.00
Dalco	1,001.93
Dalco	76.95
Dandelion Floral	46.92
Deyta	90.00
Don's Auto & Towing	300.32
East Central Exterminating	256.80
East Central Exterminating	112.21
East Central Regional Juvenile Center	3,888.00
East Central Regional Juvenile Center	624.00
East Central Schools	9,000.00
ECM Publishers	251.90
ECM Publishers	82.50
Eggen's Bulk Service	869.20
Elfstrum, Brenda	430.95
ERA Laboratories	2,566.25
ETR Associates	70.40
Fahning, Rebecca	22.44
Fairview Health Services	28.00
Federated Coop	16.50
Felger, Karen	46.09
Frank Madden & Assoc	33.95
Fresonke, Lew	137.50
Frontier	205.00
Galls	153.72
Garcia, Timothy	192.50
Gerhardson, Patty	20.40
Glen's Tire	424.85

Grainger	47.93
Grainger	92.50
Grand Event Center	500.00
Granite City Jobbing	871.20
Granite City Jobbing	299.13
Guptil, Mackenzie	144.50
Habeck, Ross	9,473.85
Hasler	587.64
Henderson, Paul	25.60
Hohn's Auto Body	9,139.87
Hohn's Auto Body	847.27
Holiday Gas	7.79
Horizon Towing	608.11
Hoskins, Bob	140.00
Howard Co District Court	20.00
IBLCE	140.00
Image Office Service	76.79
Independence Medical	101.81
Industrial Health Services	127.20
Ivans	60.92
Jebsen, Michelle	96.90
Jensen, Robert	10.00
Johnson's Auto Transport	60.00
Johnsons Hardware	12.81
July Business Services	980.00
Kanabec Co Court Administration	50.00
Kanabec Co Hwy Dept	101.75
Kanabec Co Hwy Dept	59.95
Kanabec Co Hwy Dept	35.97
Kanabec Co Hwy Dept	3.00
Kanabec Co Hwy Dept	154.13
Kanabec Co IS	380.00
Kanabec Co IS	17.58
Kanabec Co Public Health	9,468.00
Kanabec Co Public Health	1,257.30
Kanabec Co Public Health	6,036.52
Kanabec County	3,808.25
Kanabec Hospital	5,518.07
Kanabec Hospital	2,229.67
Kanabec Publications	421.40
Kanabec Publications	17.20
Kanabec Publications	410.83
Kastenbauer, Paul	237.36

Kepr's	93.98
Koch's Hardware	67.69
Koch's Hardware	8.17
Koch's Hardware	10.49
Lane, Dave	25.50
Larson Allen	3,843.00
Mariposa Publishing	179.99
Martin, Bill	28.05
Mattson Electric	528.89
MCCC	18,682.27
McFadden, Barb	42.70
MCHRMA	60.00
McIntosh, Bob	325.00
MCIT	1,910.00
MediBadge, Inc	82.35
Midwest Radar & Equipment	595.00
Mike's Towing	191.30
Milaca Auto & Equipment	1,725.25
Milaca Chiropractic	65.00
Mille Lacs Disposal	20.00
Minnesota UI	537.89
MN Assoc of County Veterans Service Officers	150.00
MN Attorney General's Office	82.00
MN Coalition Against Sexual Assault	25.00
MN Institute of Public Health	3,000.00
MN Lawyer	160.00
MN Legal Register	95.00
MN Monitoring	225.00
MN Monitoring	14.00
MN Public Transit Assn	450.00
MN Sheriff's Assn	1,065.50
MN Sheriff's Assn	58.68
Moore Medical	498.55
Mora Chevrolet Buick	659.34
Mora Chevrolet Buick	31.28
Mora Psychological Services	500.00
Mora Schools	9,320.13
Mora Schools	800.00
Mora Schools	500.00
Mora Schools	18,320.00
Mora Women of Today	217.50
MPROA	160.00

NACVSO	30.00
Nelsons Market	8.00
Norby, Gordon	695.02
Norix	149.54
North Star Garage	141.03
North TH 65 Corridor Coalition	500.00
Oak Gallery	18.61
Oak Gallery	13.41
Office Depot	137.52
Office Depot	269.27
Office Depot	93.84
Office Depot	39.99
Office Depot	67.61
Office Depot	150.92
Office Depot	63.18
Ogilvie Schools	24,000.00
Ogilvie Schools	10,587.30
Oistad, Connie	150.00
Olson, Rhonda	425.82
Osterdyk, Dorothy	61.20
Osterdyk, Sue	26.52
Ostrom, Donna	11.25
Ostrom, Donna	11.25
Ostrom, Donna	112.50
Owens Auto Parts	11.75
Pamida	30.16
Pedersen, Jerry	30.60
Pine City Public Schools	9,000.00
Pine Co Public Health	12,207.27
Quality Disposal	341.77
Quality Disposal	187.07
Quill Corp	3.34
Quill Corp	69.78
Raiche, Nancy	169.32
Ratwik, Roszak & Maloney, PA	757.90
Ratwik, Roszak & Maloney, PA	3,000.00
Reed, Terrie	95.46
Relaince Telephone	3,550.00
Ringler, Jennie	18.36
Rittenour, Michelle	116.79
Rosburg, Diane	125.46
RS Eden	111.30
Ryan, Don	1,350.00

S&S Custom Springs	551.44
S&T	77.46
S&T	592.37
Sandberg, Bev	162.69
Schmidt, Barb	414.75
Schultz, Stefani	39.27
SHAH Software	4,450.00
Sheraton Bloomington	359.97
Sheriff, Kanabec Co	739.25
SimplexGrinnell	1,668.81
Skramstad, Linda	252.96
Springsted Inc	6,450.44
Stanley, Phyllis	295.23
Steichers	108.08
Stellar Services	774.02
Stericycle	139.56
Tadych, Sy	12.75
Tadych, Sy	22.44
Tadych, Sy	12.50
Teal's Market	34.36
The Center for Breastfeeding	1,986.00
The Lamar Companies	500.00
The National Center on Addiction	6,000.00
Thompson, Wendy	573.24
Tiger Direct	17.54
Tiger Direct	273.24
Tiger Direct	54.98
Tiger Direct	17.54
Tiger Direct	316.15
Tiger Direct	515.25
Tinker & Larson	21.72
Troupe, Kevin	912.50
Trusight	500.25
Tvedt, Joell	479.39
Twin City Hardware	456.29
Uniforms Unlimited	439.35
US Cable	60.83
US Cable	311.62
Van Hale, LaRae	59.99
Villa Health Care Center	108.65
Visual Gov Solutions	300.00
Vogel, Darla	104.04
Voight, Jackie	40.30

Waschenbecker, Diana	27.90
Weber, Dan	14.28
Weber, Dan	64.77
Wergin, Richard	425.00
West Payment Center	3,301.00
West Payment Center	145.88
Total	<u>286,044.24</u>

Road & Bridge Fund

Vendor	Total
Ace Hardware	394.59
Ameripride	509.08
Auto Value Mora	2,236.42
Bentley Systems, Inc.	243.30
Boyer Ford Trucks	262.21
Cragun's	587.01
Dave's Lawn & Snow	4,652.00
Erickson Engineering Co., LLC	5,625.00
First Lab	39.95
Federated Co-ops	12.67
Glen's Tire	104.00
Granite City Jobbing	164.93
H & L Mesabi	5,029.86
KRIS Engineering	1,354.84
Kanabec Co. Information Systems	2,125.73
Little Falls Machine, Inc.	1,499.04
Midstates Equipment & Supply	22,736.42
Mille Lacs Co. Public Works Dept.	798.00
Mora Chevrolet Buick	234.97
North American Salt Company	21,495.47
Northern States Supply, Inc.	189.28
Northland Fire Protection	240.54
Office Depot	171.19
OKSolar	667.94
Owen's Auto Parts	267.91
Oxygen Service Company	101.79
Pomp's Tire Service, Inc.	640.73
Power Plan	6,517.72
Quality Disposal Systems, Inc.	123.53
Richards, Lila, The Cleaning Agent	942.64
Zip's Diesel Injection Service	1,153.30
Total:	<u>81,122.06</u>

Action #18 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to authorize the Chairman to sign the 2011 Workforce Center lease agreement with Central Minnesota Jobs and Training Services for a period beginning January 1, 2011 and ending December 31, 2011.

County Strategic Planning was discussed. No formal action was taken.

Action #19 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to adjourn at 1:03pm and to meet again in regular session on Wednesday, February 23, 2011 at 9:00am.

Signed

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest:

Board Clerk