

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

January 10, 2001

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, January 10, 2001 pursuant to adjournment with the following Board Members present: Dennis Schulz, Stan Cooper, Dennis McNally and Dave Ulstrom.

It was moved by Dennis Schulz, and seconded by Dave Ulstrom, and carried unanimously to approve the agenda as amended.

9:23am - Commissioner Kathi Ellis arrived.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve the January 2, 2001 Minutes of the Kanabec County Board of Commissioners as presented.

It was moved by Dennis Schulz, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

Resolution 1 - 01/10/01

BE IT RESOLVED to appoint Commissioner Kathi Ellis to serve as the County Board's Representative on the East Central Regional Library Board for a three year term to commence immediately and expiring December 31, 2003.

Dennis Schulz introduced the following resolution and its adoption:

Resolution 2 - 01/10/01 **ORDER OF THE BOARD**

WHEREAS there is a need for technical and clerical assistance in the Information Systems Department, and

WHEREAS the board desires to address this staffing need;

BE IT RESOLVED that the County Board authorizes Information Systems Director Jessie Isham and the County Personnel Director to hire a 24 hour per week

Clerk/Technician to fill the position at Step A, Range 5 of the pay plan which is \$9.74 per hour.

The motion for the adoption of the foregoing Resolution was duly seconded by Dave Ulstrom and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis Schulz, Dave Ulstrom, Kathi Ellis, Stan Cooper
OPPOSED: Dennis McNally
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

9:41am - Commissioner Ulstrom left the meeting briefly.

It was moved by Dennis McNally, and seconded by Kathi Ellis, and **carried** unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Alm, Ronald	38.10
Bjorklund, Craig	100.00
Calander, Jennie	32.70
Carlson, Merlin	38.10
Caswell, Kaye	30.81
City of Mora	3,359.82
City of Ogilvie-Clerk	181.34
Clinical & Forensic Psychology	905.40
Cooper, Kelly	39.72
Department of Corrections	250.00
Duchene, Matthew	32.70
Duchene, Roberta	32.70
Dustin, Jill	36.48
Family Psychological Assoc	600.00
Feist, Eugene	33.78
Gilbertson, Harlan	1,100.00
Gilbertson, Harlan	825.00
Golly, Heather	35.40
Guardian Ad Litem Services	774.00
Heupel, Kenneth	33.51
Hinckley News	15.00
Hunt, Paul	35.40
Kadlec, Melody	30.81
Kanabec County Nursing Service	22,030.07
Kanabec Publications	18.57

Lahlum, Evelyn	35.40
Lewis, Viola	46.20
Lindquist, Bradley	35.94
Mainville, Joann	34.32
MN Mutal Life Insurance	352.35
Moialwain, Lisa	34.59
Mora Municipal Utilities	7,416.77
Mora Public Schools	43.75
Myhre, Marvin	33.78
Nelson, Donn	705.00
Ogilvie Public Schools	43.75
Peoples Natural Gas	1,907.37
Peoples Natural Gas	3,049.06
Pine Co Health & Human Services	20,160.67
Postmaster	5,500.00
Putz, William	30.54
Revak, Karen	36.48
Savas, Chris	32.70
Schindeldecker, Carol	31.62
Stassen, Mary	34.32
Storch, Susan	33.24
Stumne, Kimberly	30.54
Tenney Law Office	600.00
The Refuge	210.00
Toenies, Myron	31.35
Treasurer, Kanabec Co	40,100.00
Treasurer, State of MN	6,102.36
Treasurer, State of MN	25.00
Treasurer, State of MN	13,690.94
Unger, Robert	31.62
US Link	3,142.47
TOTAL	134,171.54

It was moved by Dennis Schulz, and seconded by Kathi Ellis, and **carried** unanimously to approve the Court Administrator's attendance at a Winter Conference for Court Administrators at a cost of \$150.00 plus meals, lodging and transportation.

9:44am - Commissioner Ulstrom returned.

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to authorize a 3% increase to the County Assessor's wage rate for 2001.

9:45am - Property acquisition for the hospital clinic project was discussed.

Dennis McNally introduced the following resolution and its adoption:

Resolution 3 - 01/10/01

WHEREAS the Kanabec County Board of Commissioners wish to treat the property owners in the vicinity of the Kanabec Hospital in a fair and equitable manner, and

WHEREAS the expense of property acquisition means the project is feasible only if a Tax Increment Financing is approved and available;

BE IT RESOLVED that the Kanabec County Board of Commissioners offers the following purchase price for the properties indicates:

Property	PID	Offer
Ponto	22.04475.00	\$118,800
Thompson	22.04480.00	\$106,800
Neuman	22.04470.00	\$93,600
Lewison	22.04485.00	\$96,600

BE IT FURTHER RESOLVED that this offer is contingent upon acceptance by noon on January 16, 2001, and

BE IT FURTHER RESOLVED that this offer is further contingent upon acceptance by all of the property owners listed above, and

BE IT FURTHER RESOLVED that this offer is further contingent upon Tax Increment Financing being approved and available, and

BE IT FURTHER RESOLVED that Kanabec County will pay deed tax and abstracting fees, and

BE IT FURTHER RESOLVED that property residents will be allowed until June 1, 2001 to vacate.

Chairperson Stan Cooper stepped down and handed the chair of the meeting to Vice-Chairperson Dave Ulstrom.

The motion for the adoption of the foregoing Resolution was duly seconded by Stan Cooper.

It was moved by Kathi Ellis, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

Resolution 3a - 01/10/01

BE IT RESOLVED to hold a special meeting of the Kanabec County Board of Commissioners on Friday January 19, 2001 at 9:00am in the board room of the County Courthouse for the purpose of discussing property acquisition for the hospital, and

BE IT RESOLVED to postpone consideration of Resolution 4-01/10/01 until the special meeting of the Kanabec County Board of Commissioners on Friday January 19, 2001.

Stan Cooper resumed as Chair of the meeting.

10:45am - Sheriff Ernie Blaisdell met with the County Board to discuss matters concerning the Sheriff's Department.

It was moved by Dennis Schulz, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

Resolution 4 - 01/10/01

ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Transcriber/Receptionist, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes Sheriff Ernie Blaisdell and the County Personnel Director to hire a Transcriber/Receptionist to refill the vacant position at Step A, Range 4 of the pay plan which is \$8.53 per hour, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

It was moved by Dave Ulstrom, and seconded by Dennis Schulz, and **carried** unanimously to refer the new position of Jail Administrator to the Job Evaluation Committee.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to pay \$8,047.50 as partial payment to SMART Public Software for jail software.

11:10am - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department. Also present was Zoning Technician Teresa Bearce.

It was moved by Dennis Schulz, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

Resolution 5 - 01/10/01

BE IT RESOLVED to approve the attendance of Zoning Technician Bearce at a "Soils Workshop" course in Rochester at a cost of \$170.00 plus lodging and transportation, and

BE IT FURTHER RESOLVED to approve the attendance of Zoning Technician Bearce at a "Design" course and pay a claim of \$189.00 to National Business Institute, and

BE IT FURTHER RESOLVED to approve the attendance of the new Zoning Technician at a "Basic Workshop" course in Owatonna at a cost of \$195.00 plus lodging and transportation, and

BE IT FURTHER RESOLVED to approve the attendance of the new Zoning Technician at a "Inspector Workshop" course in Owatonna at a cost of \$155.00 plus lodging and transportation, and

BE IT FURTHER RESOLVED to approve the attendance of the new Zoning Technician at a "Design" course in North Mankato at a cost of \$195.00 plus lodging and transportation.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

Resolution 6 - 01/10/01

BE IT RESOLVED to set June 2, 2001 as Hazardous Waste Collection Day, and

BE IT FURTHER RESOLVED to use SCORE Funds for expenses, including disposal and advertising.

It was moved by Dennis Schulz, and seconded by Kathi Ellis, and **carried** unanimously to approve the following resolution:

Resolution 7 - 01/10/01

WHEREAS quotes for diesel fuel were received as follows:

Kanabec Cooperative	\$1.0800/Gallon
Town & Country Oil	\$1.0681/Gallon

BE IT RESOLVED to approve the recommendation of the County Engineer and accept the low quote of \$1.0681 per gallon from Town & Country Oil.

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

Resolution 8 - 01/10/01

WHEREAS quotes for unleaded gasoline were received as follows:

Kanabec Cooperative	\$1.3590/Gallon
Town & Country Oil	\$1.3321/Gallon

BE IT RESOLVED to approve the recommendation of the County Engineer and accept the low quote of \$1.3321 per gallon from Town & Country Oil.

11:20am - Auditor/Treasurer Denise Cooper met with the County Board to discuss staffing issues. No action was taken at this time.

11:30am - Public Health Director Wendy Thompson met with the County Board to discuss matters concerning the Health Service.

It was moved by Dennis Schulz, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

Resolution 9 - 01/10/01

ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of WIC Nurse, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes Public Health Director Wendy Thompson and the County Personnel Director to hire a WIC Nurse to refill the vacant position at Step A, Range 7 of the pay plan which is \$12.80 per hour, and

BE IT FURTHER RESOLVED that “Registered Dietician” will be considered an acceptable educational qualification for this position, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

It was moved by Kathi Ellis, and seconded by Dave Ulstrom, and **carried** unanimously to approve a grant contract with the State of Minnesota Commissioner of Transportation regarding replacement of the mini-bus.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

Resolution 10 - 01/10/01
ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Attorney Secretary, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Attorney Loren and the County Personnel Director to hire a Secretary to refill the vacant position at Step A, Range 4 of the pay plan which is \$8.53 per hour, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

It was moved by Dennis Schulz, and seconded by Dennis McNally, and **carried** unanimously to pay the following claims on the funds indicated:

VENDOR	AMOUNT
A&A Enterprises	331.85
Absolute Mailing & Shipping Equip	404.06
Ace Hardware	31.53
Ace Hardware	99.34
Ace Hardware	12.13
Ace Hardware	12.78
ACS	1,863.75
Aitkin Medical	1,282.49
Allina Medical	57.00

AMC	125.00
American Business Forms	563.58
American Institutional Supply	127.88
Ameripride	31.74
Ameripride	395.23
Amoco Oil Co	25.71
Armstrong, Becci	5.85
Armstrong, Becci	21.45
Ashworth Audio & Electronics	58.16
Association of MN Counties	401.00
Association of MN Counties	5,615.00
Barno, Christine	49.78
Barno, Christine	74.75
Becklin, John	294.64
Biever, Laurie	31.53
Biever, Laurie	145.28
Briggs	252.17
Capra, Ernie	170.00
Cellular One	86.46
Central MN Juvenile Center	260.00
Chader Business Equipment	390.91
Coborns Foods	452.23
Coborns Foods	15.92
Coborns Pharmacy	1,497.77
Consolidated Telephone Co	0.07
Curts Dairy	312.00
Dalco	51.13
Dandelion Floral	11.55
Darby	75.20
DeJong, Harriet	5.85
DeJong, Harriet	87.75
Dept of Registration	45.50
Don's Towing	69.23
East Central Exterminating	74.55
East Central Regional Library	45,937.00
ECM Publishers	285.00
Ecowater Systems	23.32
Election Systems & Software	56.17
Elfstrom, Brenda	165.75
Elfstrom, Brenda	126.75
Fisher Ford	117.16
Fredrickson, Earl	126.91
Friday, Jennifer	126.75
Friday, Jennifer	9.43

Gabrielson, Pat	264.55
GeoComm Corp	250.00
Glen's Tire	57.33
Glen's Tire	711.60
Graham, James	218.62
Granite Electronics	2,483.52
Gunderson Motors	1,407.72
Handyman's Inc	321.35
Hintz, Mae	273.96
Hohn's Auto Body	4,055.78
Horizon Towing	87.86
Industries Incorporated	1,809.00
Isanti Co Auditor	4.18
Isanti Co Sheriff	2,237.28
Jim's Locksmithing	379.54
Johnson, Dawn	127.08
Johnson, Miranda	0.98
Kaliszewski, Sharon	119.93
Kaliszewski, Sharon	137.48
Kaliszewski, Sharon	1.95
Kanabec Co Public Health	150.44
Kanabec Co Public Health	415.89
Kanabec Cooperative	128.44
Kanabec Cooperative	84.80
Kanabec Cooperative	12.01
Kanabec County Recorder	25.00
Kanabec Hospital	3,716.20
Kanabec Hospital	5,000.00
Kanabec Publications	394.05
Kanabec Publications	458.11
KBEK 95.5 FM	30.00
Kleven, Bud	13.00
Kondratowicz, Sue	467.64
Krueger, Louisa	6.18
Krueger, Louisa	140.08
Krueger, Louisa	18.20
Krueger, Louisa	26.32
Larry's Printing	6.88
Laska, Millie	371.90
Lexis Publishing	101.18
Lexis Publishing	185.55
Lexis Publishing	62.55
Losinger, Jess	145.30

MACO	300.00
MACO	600.00
Magaard, Deb	9.75
Magaard, Deb	134.23
Marco Business Products	778.53
Marco Business Products	127.49
Market Place Foods	26.58
Martin, Bill	24.38
MASWCD	45.00
Maul, Barbara	68.58
Maul, Barbara	133.25
McIlhargey, Lucille	91.35
McIlhargey, Steve	85.48
Metro Land Surveying	1,650.00
Midwest Medical Service	108.54
Mille Lacs Co Sheriff	73.50
Miller, Laurie	45.83
MN Counties Computer Coop	8,463.88
MN Home Care Assoc	520.00
MN Lawyer	300.00
MN Sheriff's Assoc	766.00
MN State Patrol Training Academy	850.00
MOAPP	100.00
Moore Medical	108.54
Moore Medical	516.49
Mora Chamber of Commerce	210.00
Mortensen, Shirley	73.78
Mortensen, Shirley	76.38
Moulton, Hope	92.95
Moulton, Hope	5.27
MPELRA	150.00
Mr. D's Amoco	1,026.36
Mr. D's Amoco	29.76
Mr. D's Amoco	41.90
National Bushing	165.95
Nelson, Rosemary	17.55
Nelson, Shirley	28.28
Nelsons Market	37.26
Norby's Auction Service	100.00
Northern Door & Hardware	6.02
North Urology LTD	2,545.00
Northland Communications	1,348.70
Norwest Bank	16,611.27
Office Depot	167.03

Office Depot	23.03
Office Max	30.00
Office Max	584.52
Office Max	30.00
Office Max	30.00
Olsons Super Value	8.46
Onanegozie RC&D Council	300.00
Oslin Lumber	68.62
Oslin Lumber	9.59
Ostrom's Interiors, Inc	14.95
Pamida	9.97
PDR/Red Book	89.90
Peterson, Walter	354.54
Pfiffner, Betty	377.00
Pfiffner, Betty	154.70
Pine Lake Communications	50.00
Plourde, Vivian	28.27
Pottratz, Patricia	136.50
Pottratz, Patricia	70.85
Prior, Edna	133.26
Quality Disposal	342.70
Raiche, Nancy	54.28
Raiche, Nancy	31.85
Ringler, Jennie	148.20
Ringler, Jennie	67.93
Ruds of Knife Lake	1,050.00
Rural Cellular 2000	239.18
Rural Cellular 2000	22.53
S&T Office Products	84.65
S&T Office Products	45.69
S&T Office Products	23.32
S&T Office Products	125.66
S&T Office Products	108.16
S&T Office Products	32.44
Salmela, Terry	81.25
Samaritan Tire	146.64
Samaritan Tire	151.55
Sandberg, Bev	148.85
Sandberg, Bev	17.88
Schafer, Karen	55.90
Schroeder, Janelle	31.20
Schroeder, Janelle	75.08
Sjodin, Roberta	77.03

Sjodin, Roberta	9.75
State of MN	213.00
State of MN	213.00
State of MN	426.00
Stolp, Dawn	44.85
Stolp, Dawn	42.58
Stringer Business Systems	29.87
Sundsvold, Kathy	20.80
Sundsvold, Kathy	53.46
Swanson, Kelly	18.10
The Watson Co	81.09
The Watson Co	277.18
Thomas Snow Sports	100.00
Thompson, Wendy	244.07
Timm, Rena	66.30
Timm, Rena	51.68
True Value Hardware	22.88
True, Cindy	140.73
True, Cindy	164.13
US Office Products	11.59
Vaughan, Geneve	283.08
Vogel, Darla	53.95
Vogel, Darla	14.95
Vogel, Darla	107.58
Voight, Jackie	51.35
Wint, Mary	2.13
Wint, Mary	104.00
Ziebarth	3,057.84
TOTAL	140,036.40

Hospital Bond Fund

Wells Fargo Bank of MN	375.00
Wells Fargo Bank of MN	<u>199,140.00</u>
Total	199,515.00

Road & Bridge Fund

Vendors	Total
Ace Hardware	456.96
ACS	3,216.28

Ameripride	144.04
Bentley Systems, Inc.	1,808.33
Boyer Ford Trucks	26.57
Central Heating & Air Conditioning, Inc.	78.35
Commissioner of Transportation	1,309.97
Culligan of Princeton	59.95
Dultmeier Sales	304.52
Earl F. Andersen, Inc.	448.37
Earl's Welding and Ind. Supply	237.84
Elfstrum, Donald	74.52
Fisher Ford	47.93
Fluegge's Ag	6.71
Glen's Tire	102.00
Industries, Incorporated	288.00
Jim's Machine & Welding	5.27
Kanabec Cooperative	527.60
Kanabec County Highway - Petty Cash	50.48
Kanabec Soil & Water Conservation District	229.21
Lake Superior College	
Lila Richards, The Cleaning Agent	150.96
Little Falls Machine, Inc.	0.00
MASWCD	45.00
Minnesota County Engineers Assn.	200.00
National Bushing & Parts Co.	230.80
RDO Financial Services	70.34
Quality Disposal Systems	118.48
S & T Office Products, Inc.	387.29
Sanitary Systems	255.60
Straight Line Machine	45.00
Timmer Implement, Inc.	83.07
University of Minnesota	135.00
Ziegler Inc.	15,038.08
TOTAL	26,182.52

It was moved by Dennis Schulz, and seconded by Dave Ulstrom, and **carried** unanimously to pay the following claims on the Building Fund:

Vendor	Amount
Reliance Telephone Systems	\$5,106.68
Marco Business Products	\$30.00

Mattson Electric	\$14,159.08
TOTAL	\$19,295.76

It was moved by Dennis McNally, and seconded by Kathi Ellis, and **carried** unanimously to invite the Employer's Association and Bjorklund Compensation to make proposals for compensation services to the County Board.

It was moved by Dennis Schulz, and seconded by Kathi Ellis, and **carried** unanimously at 1:17pm to adjourn to meet in regular session on Wednesday, January 17, 2001 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Kanabec County Coordinator