

# PROCEEDINGS OF THE COUNTY BOARD

Office of the County Coordinator  
Mora, Kanabec County, Minnesota

**January 13, 1999**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, January 13, 1999 pursuant to adjournment with the following Board Members present: Dennis McNally, Dennis Schulz, Dave Ulstrom, Tom Roeschlein and Stan Cooper.

**9:00am** - It was moved by Tom Roeschlein, seconded by Stan Cooper, and **carried** unanimously to approve the agenda as revised.

**9:05am** - Sheriff Ernie Blaisdell met with the County Board to discuss matters concerning the Sheriff's Department.

It was moved by Tom Roeschlein, seconded by Dave Ulstrom, and **carried** unanimously to refer the position of Lead Jailer to the Job Evaluation Committee.

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It was moved by Tom Roeschlein, seconded by Stan Cooper and **carried** unanimously to pass the following resolution:

## **ORDER OF THE BOARD**

### **Resolution #99-1/13-1**

**WHEREAS** there is a vacancy in the position of Part-Time Jailer/Dispatcher, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the County Sheriff and the County Personnel Director to hire a Part-Time Jailer/Dispatcher to refill the vacant position at the starting pay of \$10.30 per hour,

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

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It was moved by Stan Cooper, seconded by Tom Roeschlein and **carried** unanimously to pass the following resolution:

## **ORDER OF THE BOARD**

### **Resolution #99-1/13-2**

**WHEREAS** the County Sheriff has identified a need for an additional position of Part-Time Jailer/Dispatcher;

**BE IT RESOLVED** that the County Board authorizes the County Sheriff and the County Personnel Director to hire a Part-Time Jailer/Dispatcher to fill the new position at the starting pay of \$10.30 per hour, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

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**9:15am** - Merry Beckmann with the Association of Minnesota Counties met with the County Board to discuss matters concerning AMC and services.

**10:10am** - Kanabec Hospital Administrator Tom Kaufman met with the County Board to discuss hospital By-Laws updates. It was agreed that the Chairperson and Vice-Chairperson will work with the Hospital Administrator to draft proposed By-Laws updates.

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It was moved by Tom Roeschlein, seconded by Stan Cooper and **carried** unanimously to pass the following resolution:

### **Resolution 99-1/13-3**

**WHEREAS** the Chairperson and Vice-Chairperson are members of the Kanabec Hospital Board, and

**WHEREAS** the County Board did appoint the other three Commissioners to the Kanabec Hospital Board at a time when only two vacancies existed according to the current Kanabec Hospital By-Laws;

**BE IT RESOLVED** that it is the intent of the Kanabec County Board of Commissioners to amend the Kanabec Hospital By-Laws to expand the Hospital Board to eight members, and

**BE IT FURTHER RESOLVED** that, until such time as the amendments are adopted to reflect this change, the Kanabec Hospital shall consist of:

- (5) County Commissioners
- (2) Lay Board Members
- (1) Doctor

**BE IT RESOLVED** that this resolution shall be considered a temporary addendum to the Kanabec Hospital By-Laws.

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It was moved by Dave Ulstrom, seconded by Stan Cooper and **carried** unanimously to authorize payment of \$1,000.00 to the City of Ogilvie for the Ogilvie Centennial celebration.

It was moved by Tom Roeschlein, seconded by Dennis McNally, and **carried** unanimously to approve the January 5, 1999 Minutes of the County Board of Commissioners as corrected.

**10:45am** - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

It was moved by Tom Roeschlein and , seconded by Dave Ulstrom and **carried** unanimously to approve payment of a Right-of-Way claim in the amount of \$1,564.15 to Marvin J. & Evelyn M. Nelson and Albin V. & Marilyn R. Gustafson.

It was moved by Tom Roeschlein and , seconded by Dave Ulstrom and **carried** unanimously to approve payment of a Right-of-Way claim in the amount of \$739.35 to Barry G. & Mary Jo Graber.

It was moved by Stan Cooper, seconded by Dennis McNally and **carried** unanimously to approve an Employee Order for 1999 benefits and wages for non-union Highway Department employees.

Each Commissioner gave a report of the activities of the Boards and Committees in which they participate.

**11:39am** - Lynda Peterson with Kanabec County Soil & Water Conservation Office met with the County Board to discuss matters concerning the Natural Resources Block Grant.

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It was moved by Tom Roeschlein, seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

### **Resolution #99-1/13-4**

**WHEREAS**, Kanabec County has a State approved comprehensive local water plan which has been locally adopted pursuant to Minnesota Statutes Chapter 103B.311 or 103B.255, or has State approved comprehensive local water plans, covering 50% of land area in the county, which have been locally adopted pursuant to Minnesota Statutes 103B.231, 103D.401, or 103D.405; and

**WHEREAS**, the State of Minnesota, acting by and through its Board of Water and Soil Resources ("BWSR"), has authority to award Natural Resources Block Grants for purposes of implementing comprehensive local water plans, the wetland conservation act and the DNR shoreland program to local government pursuant to Laws

of Minnesota 1993, Chapter 172, sec. 6, and the Laws of Minnesota 1994, Chapter 632, sec. 3; and

**WHEREAS**, Kanabec County may assess a levy under its general levy authority to match such grants by BWSR pursuant to Minnesota Statute 103B.335; and

**WHEREAS**, the Minnesota Department of Revenue has determined the minimum amount necessary to be raised by Kanabec County for the base grant portion of the grant under the formula in repealed Minnesota Statute 275.50, subd.5; and

**WHEREAS**, BWSR has determined that Kanabec County is eligible for a Natural Resources Block Grant of up to \$60,356 upon BWSR acceptance of the LGU's application and the execution and delivery of a Grant Agreement and the distribution of grant and match funds would be:

	<b>MN Grant</b>	<b>County Levy</b>	<b>County In-Kind</b>	<b>SWCD In-Kind</b>	<b>1998 Carry-Over</b>	<b>TOTALS</b>
<b>WATER PLAN</b>	35,103	2,397	0	0	18,170	55,670
<b>WETLANDS</b>	19,250	0	14,250	5,000	7,090	45,590
<b>SHORELANDS</b>	4,693	0	4,693	0	0	9,386
<b>MPCA ISTS</b>	1,310	0	0	0	0	1,310
<b>TOTALS</b>	<b>60,356</b>	<b>2,397</b>	<b>18,943</b>	<b>5,000</b>	<b>25,260</b>	<b>111,956</b>

**NOW, THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners approves of Kanabec County entering into a Grant Agreement with the State of Minnesota to receive state funds for the implementation of its comprehensive local water plans, the administration of the wetland conservation act, administration of the DNR shoreland program, under the terms of the Grant Agreement and all statutory requirements; and

**BE IT FURTHER RESOLVED**, that the Kanabec County Board of Commissioners authorizes the expenditure of \$2,397 cash and \$23,943 in-kind contributions to match the Natural Resources Block Grant as specified in Laws of Minnesota 1993, Chapter 172, sec. 6; and the Grant Agreement.

**BE IT FURTHER RESOLVED, THAT THE** Chairperson of the County Board of Commissioners and the County Coordinator are authorized to execute the Grant Agreement together with all related documents.

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It was moved by Dave Ulstrom, seconded by Tom Roeschlein, and **carried** unanimously to authorize payment of \$4,250.00 to the Kanabec County Soil & Water Conservation Office from the Wetland Funds account for water plan work performed in 1998.

It was moved by Dennis McNally, seconded by Dave Ulstrom, and **carried** unanimously to require the County Assessor to submit Township appraisal contracts to the board for approval prior to being sent to the Townships.

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It was moved by Stan Cooper, seconded by Dennis McNally, and carried to approve the following Order of the Board:

### **ORDER OF THE BOARD**

#### **Resolution #99-1/13-5**

**WHEREAS** there is a vacancy in the position of County Appraiser and the board desires to provide staffing for appraisal services;

**BE IT RESOLVED** that the County Board authorizes the County Assessor and the County Personnel Director to hire two full-time Junior Appraisers to refill the vacant position at Step A, Range 4 of the pay plan which is \$7.80 per hour,

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

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It was moved by Dave Ulstrom, seconded by Tom Roeschlein, and **carried** unanimously to approve the following resolution:

#### **Resolution 99-1/13-6**

**WHEREAS** the County of Kanabec is required to submit a Pay Equity Report in accordance with Minnesota Statutes §471.991 - 471.999 and Minnesota Rules Chapter 3920, and

**WHEREAS** the County Personnel Director has prepared a report that appears to accurately state the county's data for December 31, 1998;

**BE IT RESOLVED** to authorize and direct the Chairperson of the Kanabec County Board of Commissioners to sign the "Pay Equity Implementation Report" as presented, and

**BE IT FURTHER RESOLVED** to direct the County Personnel Director to submit the report to the proper authority in a timely manner.

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It was moved by Dennis McNally and seconded by Dave Ulstrom to approve the following resolution:

**Resolution 99-1/5-7**

**BE IT RESOLVED** to appoint Becky Steffen to the Community Health Service Advisory Committee for a three year term commencing immediately and expiring January 6, 2002.

Motion carried by a vote of:

**IN FAVOR:** Dennis McNally, Dave Ulstrom, Stan Cooper  
Dennis Schulz

**OPPOSED:** None

**ABSTAIN:** Tom Roeschlein

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It was moved by Dennis McNally, seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

**Resolution 99-1/5-8**

**BE IT RESOLVED** to appoint Gary Gunderson to the Kanabec County Personnel Board of Appeals to fill an unexpired term commencing immediately and expiring October 10, 2000.

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It was moved by Tom Roeschlein, seconded by Stan Cooper, and **carried** unanimously to approve the following resolution:

**Resolution 99-1/5-9**

**BE IT RESOLVED** to appoint Commissioners Dennis McNally and Dennis Schulz to serve as the County Board's Representative on the Solid Waste Advisory Committee.

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It was moved by Tom Roeschlein, seconded by Dave Ulstrom, and **carried** unanimously to pay the following regular claims:

REVENUE FUND	
VENDOR	AMOUNT
A & A ENTERPRISES	919.71
AITKIN MEDICAL	230.00
AITKIN MEDICAL	68.70
AMERICAN BUSINESS FORMS	1,788.22
AMERICAN PAGING	162.84

AMERIPRIDE	168.08
AMERIPRIDE	22.21
AMOCO OIL	14.50
ANDERSON & ASSOCIATES	37.80
ANDERSON, ROBERTA	6.38
ARMSTRONG, BECCI	31.32
ARMSTRONG, BECCI	14.79
ASCOM HASLER	123.22
ASCOM HASLER	123.22
ASHWORTH AUDIO	13.57
ASPEN PUBLISHERS	65.10
ASSN. OF MN. COUNTIES	5,180.00
ASSN. OF MN. COUNTIES	4,000.00
ASSN. OF MN. COUNTIES	307.00
BARNO, CHRISTINE	36.80
BARNO, CHRISTINE	130.98
BIEVER, LAURIE	49.59
BIEVER, LAURIE	100.63
BLEGEN, LUANN	37.12
CLARK, THERESA	25.81
CLARK, THERESA	7.54
COBORN'S	174.67
COBORN'S	50.21
COBORN'S	909.17
CORPORATE EXPRESS	103.62
CPS	257.60
CURT'S DAIRY	184.00
DEJONG, HARRIET	2.32
DEJONG, HARRIET	43.79
DEPT. OF PUBLIC SAFETY	270.00
DHS - CASHIER 1091	77.26
EAST CENTRAL EXTERMINATING	69.25
ECM PUBLISHERS, INC.	192.00
ELSTRUM, BRENDA	113.97
ELSTRUM, BRENDA	138.62
ERCK, JENNIFER	7.83
ERCK, JENNIFER	49.88
FRANK MADDEN & ASSOCIATES	65.10
FRANK MADDEN & ASSOCIATES	1,851.26
FREDRICKSON, EARL	338.48
GABRIELSON, PAT	214.60
GALL'S	403.20
GLEN'S TIRE	48.00
GRANITE ELECTRONICS	175.67

HALBERT, HAROLD	750.00
HEALD, DE DE	19.14
HEATCO, INC.	103.00
HINTZ, MAE	271.22
HOLIDAY	277.74
HOLMSTROM, NORITA	29.87
HOLMSTROM, NORITA	16.82
INDIANHEAD SPECIALTY CO., INC.	17.79
INDUSTRIES, INCORPORATED	2,764.00
INFORMATION SYSTEMS	149.95
INFORMATION SYSTEMS	149.95
INTERNATIONAL ASSN OF ASSESSING OFFICES	79.00
ISANTI COUNTY AUDITOR	11.50
JOHNSON, DEBEE	52.78
JOHNSON, DEBEE	47.27
JONES, LISA	25.90
KALISZEWSKI, SHARON	89.32
KALISZEWSKI, SHARON	12.76
KANABEC PUBLICATIONS	9.37
KANABEC PUBLICATIONS	103.13
KANABEC PUBLICATIONS	38.00
KANABEC PUBLICATIONS	547.15
KANABEC PUBLICATIONS	38.75
KANABEC PUBLICATIONS	2.11
KANABEC PUBLICATIONS	7.44
KEEHR, CHAD	90.00
KLEVEN, BUD	24.27
KNUDSON, PHEBE	33.06
KOSKI, LUCILLE	8.16
LARRY'S PRINTING	11.82
LARRY'S PRINTING	6.14
LASKA, MILLE	419.22
LAVALLE, MARVIN	33.92
LAVALLE, MARVIN	135.68
LAVALLE, MARVIN	169.60
LAVALLE, MARVIN	169.60
LAW ENFORCEMENT EQUIPMENT	51.45
LEXIS LAW PUBLISHING	59.59
LEXIS LAW PUBLISHING	97.45
LEXIS LAW PUBLISHING	168.00
LEXIS LAW PUBLISHING	172.73
LILIENTHAL, DEANNA	40.88
LINDAHL, RONDA	70.18
LINDAHL, RONDA	111.07

LIPPINCOTT WILLIAMS & WILKINS	67.00
LOFFLER BUSINESS	107.36
LOREN, NORMAN J.	252.88
LOSINGER, JESS	474.99
LUCENT TECHNOLOGIES	133.87
MAGAARD, DEB	272.89
MAUL, BARBARA	115.13
MAUL, BARBARA	84.68
MCCLELLAN, THOMAS	58.56
MCILLHARGEY, STEVE	445.38
MEDTOX	115.00
MILLER, LAURIE	39.27
MILLER, LAURIE	45.50
MN ASSN. OF ASSESSING OFFICERS	210.00
MN ASSN. OF COUNTY AUDITORS	500.00
MN ASSN. OF COUNTY AUDITORS	250.00
MN ASSN. OF CVSO	70.00
MN CHIEF OF POLICE ASSOC.	75.00
MN COUNTIES COMPUTER COOP	12,524.53
MN COUNTIES RECORDER'S ASSN.	150.00
MN DEPT. OF ADMIN. - INTERTECHNOLOGIES	600.00
MN HOMECARE ASSN.	856.67
MN MAINTENANCE SUPPLY COMPANY	73.33
MN SHERIFF'S ASSOC.	677.44
MN TAXPAYERS ASSOC.	55.00
MORA MEDICAL CENTER	37.00
MORA MEDICAL CENTER	41.34
MORE 4	21.58
MORTENSEN, SHIRLEY	68.15
MORTENSEN, SHIRLEY	19.43
MOULTON, HOPE	8.03
MOULTON, HOPE	105.95
MPELRA	150.00
MR. D'S AMOCO	11.79
MR. D'S AMOCO	362.01
NATIONAL BUSHING	60.59
NATIONAL BUSHING	248.47
NATIONAL BUSHING	20.01
NELSON, JANELLE	20.30
NELSON, JANELLE	8.41
NELSON, JANELLE	7.83
NELSON, JANELLE	65.25
NELSON, JANELLE	14.79
NELSON, SHIRLEY	96.85

NIGHTINGALE CONANT CORP.	44.71
NORTHERN AIRGAS	57.35
NORTHFIELD LAW ENFORCEMENT SUPPLY	20.50
NORWEST BANK - ECSW	16,583.00
NUSSBAUM, JULIE	480.60
ONANEGOZIE, RC & D	250.00
ORAZEM, CAROL	14.50
PAMIDA	32.59
PAMIDA	32.98
PEART & ASSOCIATES	1,546.61
PEOPLES NATIONAL BANK	27.42
PETE'S AUTO SUPPLY	129.16
PFIFFNER, BETTY	337.27
PHOTO EXPRESS	17.72
PHOTO EXPRESS	19.30
POTTRATZ, PATRICIA	51.33
POTTRATZ, PATRICIA	77.14
PRIOR, EDNA	128.03
QUALITY DISPOSAL SYSTEMS	155.47
QUALITY DISPOSAL SYSTEMS	197.56
QUILL CORPORATION	70.06
RAICHE, NANCY	29.00
RAICHE, NANCY	35.09
REICHEL'S	356.58
RELIANCE DATA CORP.	244.95
ROBINSON TEXTILES	161.67
ROULEAU, JIM	22.91
RURAL CELLULAR	26.25
RURAL CELLULAR	49.50
RURAL CELLULAR	604.97
S & T OFFICE PRODUCTS	141.37
S & T OFFICE PRODUCTS	20.96
S & T OFFICE PRODUCTS	4.82
S & T OFFICE PRODUCTS	13.84
SALMELA, TERRY	141.68
SAMARITAN TIRE CO.	295.47
SANDBERG, BEVERLY	17.40
SANDBERG, BEVERLY	4.06
SCHAFFER, KAREN	117.72
SCHLINGER, KIM	15.08
SEMELHACK, VICKY	101.21
SENTURY SYSTEMS, INC.	122.48
SHARE CORPORATION	156.16
SHERIFF, BENTON COUNTY	4,830.00

SHERIFF, SHERBURNE COUNTY	38.00
SJODIN, ROBERTA	7.83
SJODIN, ROBERTA	138.33
SNAKE RIVER HOME FOR BOYS	9,085.00
STATE OF MN.	291.84
STOLP, DAWN	62.06
STOLP, DAWN	57.42
STRINGER	81.82
TAYLOR, GEORGE	93.00
THE GEO-COMM CORP.	4,500.00
THOMPSON, WENDY	338.43
THUNSTROM, RUTH	15.59
THUNSTROM, RUTH	91.33
TIMM, RENA	16.24
TIMM, RENA	57.13
TOWER SUPERETTE	72.94
TOWN & COUNTRY OIL	338.03
TREASURER, SHERBURNE COUNTY	2,040.00
TRI-MIN SYSTEMS	2,400.81
TRUE VALUE	29.81
U OF M	6.92
U.S OFFICE PRODUCTS	86.05
U.S OFFICE PRODUCTS	18.75
UNIV. OF CALIFORNIA - BERKELEY	28.00
VANDERVEGT, DEANNA	108.46
VANDERVEGT, DEANNA	30.16
WATSON, CO.	312.70
WESTLING, GLORIA	2.90
WESTLING, GLORIA	275.50
WESTMAN-SPEAR, SHARON	67.28
WINT, MARY	40.30
ZD JOURNALS	59.00
TOTAL	95,092.77

### ROAD & BRIDGE FUND

VENDOR	AMOUNT
ACE HARDWARE	617.87
ALL STAR SERVICE	698.85
AMERIPRIDE	799.80
BOYER TRUCK PARTS	219.16
BUCKLEY CONSTRUCTION II	9,936.34
CHAMBERLAIN OIL COMPANY, INC.	37.03
EARL F. ANDERSON, INC.	1,082.04

EARL'S WELDING & INDUSTRIAL SUPPLY	28.46
FISHER FORD	287.50
GALL'S, INC.	212.98
GALL'S, INC.	212.98
GATEWAY	174.67
GOPHER STATE ONE CALL	5.25
GOVERNMENT TRAINING SERVICE	233.00
H & L MESABI	52.19
INDUSTRIES, INCORPORATED	480.00
KANABEC COUNTY	25.23
LITTLE FALLS MACHINE, INC.	858.43
MANEY INTERNATIONAL INC.	49.52
MATTSON ELECTRIC, CO.	750.87
MIDWEST CONTRACTING, LLC	75.00
MILLE LACS COUNTY HIGHWAY DEPT.	1,540.00
MN COUNTIES ENGINEERS ASSC.	200.00
NATIONAL BUSHING & PARTS CO.	472.03
NORTH COUNTRY WELDING	47.91
NORTHSTAR REPRO PRODUCTS, INC.	675.08
OSLIN LUMBER	52.75
PETE'S AUTO SUPPLY	754.51
QUALITY DISPOSAL SYSTEMS, INC.	106.55
RDO EQUIPMENT CO.	86.73
RDO EQUIPMENT CO.	849.63
ROGNE, KEITH AND SHEILA	2,066.75
S & T OFFICE PRODUCTS, INC.	98.10
SPRAY CONTROL SYSTEMS, INC.	1,237.27
STRAIGHT LINE MACHINE	55.00
UNIVERSITY OF MINNESOTA	135.00
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TOTAL:	25,214.48

It was moved by Tom Roeschlein, seconded by Dennis McNally, and **carried** unanimously to pay the following claims on the courthouse renovation/expansion bond fund:

Northern States Conservation <sup>1</sup>	\$1,159.60
Gorham Oien Mechanical, Inc.	\$945.39
Mora Municipal Utilities	\$218.97
Independent Testing Technologies	\$1,816.50
Architecture One	\$10,605.97

TOTAL	\$14,746.43
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It was moved by Dennis McNally, seconded by Stan Cooper, and **carried** unanimously to approve a change order to the courthouse renovation/expansion project in the amount of \$19,986.00 for structural changes.

It was moved by Stan Cooper, seconded by Dennis McNally, and **carried** unanimously to direct the architect to have the Treasurer's safe protected during the courthouse renovation.

It was moved by Stan Cooper, seconded by Dave Ulstrom, and **carried** unanimously to authorize the County Coordinator to have health insurance bid specification prepared.

It was moved by Tom Roeschlein, seconded by Dave Ulstrom, and **carried** unanimously to authorize and direct the Chairperson to sign a road easement option agreement with Jeffrey & Mona Norgaard.

It was moved by Dennis McNally, seconded by Dave Ulstrom, and **carried** unanimously to adjourn at 2:45pm to meet in regular session on Wednesday, January 20, 1999 at 9:00am.

*signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners, Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Kanabec County Coordinator