

# PROCEEDINGS OF THE COUNTY BOARD

Office of the County Coordinator  
Mora, Kanabec County, Minnesota

## January 20, 1999

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, January 20, 1999 pursuant to adjournment with the following Board Members present: Dennis McNally, Dennis Schulz, Dave Ulstrom and Stan Cooper.

**9:00am** - It was moved by Dave Ulstrom, seconded by Stan Cooper, and **carried** unanimously to approve the agenda as revised.

**9:05am** - The Board convened as the Human Services Board. Phil Peterson, Family Service Agency Director, presented the Human Services Board agenda. Items discussed included 1999 Legislation, child support satellite broadcast, agency finances, County Based Purchasing and SILS.

It was moved by Dave Ulstrom, seconded by Stan Cooper and **carried** unanimously to approve the 1999 Kanabec County SILS Program Abuse Prevention Plan and authorize application for licensure renewal.

9:15am - Tom Roeschlein arrived.

It was moved by Tom Roeschlein, seconded by Dave Ulstrom and **carried** unanimously to transfer funds from the General Revenue Fund to the Welfare Fund; Revenue Fund to be charged as:

County Based Purchasing	\$22,400
Miscellaneous Unallocated	<u>\$ 8,000</u>
TOTAL	\$30,400

It was moved by Dennis McNally, seconded by Dave Ulstrom, and **carried** unanimously to approve the January 13, 1999 Minutes of the County Board of Commissioners as corrected.

**10:05am** - The Board convened as the Public Health Board. Wendy Thompson, Public Health Service Director, presented the Human Services Board agenda. Items discussed included agency finances, County Based Purchasing, contracts and services.

It was moved by Dave Ulstrom, seconded by Tom Roeschlein, and **carried** unanimously to approve Hepatitis B purchasing contracts with Villa Health Care and the Mora School District.

It was moved by Tom Roeschlein, seconded by Stan Cooper and **carried**

unanimously to authorize WIC Nurse Phoebe Knudson to attend a WIC Conference on April 27 through April 29, 1999.

It was moved by Stan Cooper, seconded by Tom Roeschlein, and **carried** unanimously to authorize payment of a claim of \$10,090.19 to Champ Clinical Software.

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It was moved by Dave Ulstrom, seconded by Tom Roeschlein, and **carried** unanimously to pass the following resolution:

### **Resolution 99-1/20-1**

**WHEREAS** Kanabec County will be the fiscal agent of the Kanabec Pine Community Health Service for calendar year 1999, and

**WHEREAS** directorship of the CHS has historically been entrusted to the Public Health Administrator of the fiscal agent county;

**BE IT RESOLVED** that the Kanabec County Board of Commissioners appoints Wendy Thompson, Kanabec County Public Health Service Director, as the CHS Director for 1999 and Virginia Rootkie as the Deputy CHS Director.

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It was moved by Tom Roeschlein, seconded by Stan Cooper and **carried** unanimously to pass the following resolution:

### **Resolution 99-1/20-2**

**BE IT RESOLVED** to appoint Deb Peterson to the Kanabec/Pine Community Health Service Board for a three year term commencing immediately and expiring January 6, 2002.

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It was moved by Tom Roeschlein, seconded by Stan Cooper, and **carried** unanimously to amend the Physical Therapy Contract with the Kanabec Hospital to include Occupational Therapy.

It was moved by Dave Ulstrom, seconded by Stan Cooper, and **carried** unanimously to authorize the installation of a separate, dedicated telephone line for Public Health for data transmission.

**10:53am** - Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning the Auditor/Treasurer's Office.

It was moved by Stan Cooper, seconded by Dennis McNally, and **carried** unanimously to approve submitting the following property to the DNR and Townships for approval to list for sale:

<u>Parcel</u>	<u>Township</u>	<u>Acres</u>	<u>Description</u>
01.00220.00	Ann Lake	160	Sec 13, SE $\frac{1}{4}$
01.00340.00	Ann Lake	160	Sec 15, NW $\frac{1}{4}$
02.04355.00	Arthur	---	Lot 21, Block 4, Dalby Sunrise Addition
03.00450.00	Brunswick	5.05	Sec 7, Part of SE of SW, S of River
03.00900.00	Brunswick	40	Sec 12, NE $\frac{1}{4}$ of NW $\frac{1}{4}$
05.00610.00	Ford	1.1	Sec 17, Part of SW $\frac{1}{4}$
07.00370.00	Haybrook	10	Sec 9, SE $\frac{1}{4}$ of NW $\frac{1}{4}$ of SE $\frac{1}{4}$
07.00105.00	Haybrook	40	Sec 4, NE $\frac{1}{4}$ of SW $\frac{1}{4}$
07.00360.00	Haybrook	40	Sec 9, SE $\frac{1}{4}$ of SE $\frac{1}{4}$
07.00400.00	Haybrook	40	Sec 10, SW $\frac{1}{4}$ of SE $\frac{1}{4}$
07.01480.00	Haybrook	40	Sec 34, SW $\frac{1}{4}$ of NW $\frac{1}{4}$
08.00630.00	Hillman	40	Sec 11, SW $\frac{1}{4}$ of SW172
08.01895.00	Hillman	5	Raspberry Acres, Lot 14, Block 3
11.00975.00	Kroschel	20	Sec 22, SW $\frac{1}{4}$ of SW $\frac{1}{4}$
13.01095.00	Pomroy	5	Sec 23, N $\frac{1}{2}$ of N $\frac{1}{2}$ of S $\frac{1}{2}$ of SE $\frac{1}{4}$ of SE $\frac{1}{4}$
13.01140.00	Pomroy	5	Sec 23, N $\frac{1}{2}$ of N $\frac{1}{2}$ of N $\frac{1}{2}$ of SE $\frac{1}{4}$ of SE $\frac{1}{4}$
13.01140.00	Pomroy	5	Sec 24, S $\frac{1}{2}$ of N $\frac{1}{2}$ of N $\frac{1}{2}$ of NE $\frac{1}{4}$ of SE $\frac{1}{4}$
13.01542.00	Pomroy	40	Sec 33, NW $\frac{1}{4}$ of SE $\frac{1}{4}$
<u>Parcel</u>	<u>City</u>	<u>Description</u>	
22.06275.00	Mora	Lake Park Addition, Lots 8, 9, 10, 11 & 13, Block 3	

The board was presented with proposals for computers for the Auditor/Treasurer's Office. It was moved by Tom Roeschlein, seconded by Dave Ulstrom, and **carried** unanimously to authorize the purchase of the lowest proposal: a PC from Shea Tech for \$1,247.75.

It was moved by Dave Ulstrom, seconded by Tom Roeschlein, and **carried** unanimously to authorize the Chairperson to sign a contract with the Office of the State Auditor for auditing services for the year ending December 31, 1998.

It was moved by Tom Roeschlein, seconded by Dave Ulstrom, and **carried** unanimously to approve the purchase of four sets of Minnesota Statutes books at \$215.00 per set.

**11:03am** - Colleen Anderson of the Minnesota Jaycees met with the County Board to request renewal of pull tab authorization.

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It was moved by Tom Roeschlein, seconded by Stan Cooper, and carried unanimously to pass the following resolution:

### **Resolution 99-1/20-3**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Premises Permit Application for Class B Gambling at Rob's on Knife Lake, 2732 Highway 65, Mora, MN 55051; gambling to be operated by Minnesota Jaycees, 2101 West Highway 13, Burnsville, MN 55337.

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**11:05am** - Architect Bob Ogdahl met with the County Board to discuss matters concerning the courthouse renovation/expansion project and the Public Service Building.

It was moved by Tom Roeschlein, seconded by Dennis McNally, and **carried** unanimously to approve Change Order PR-3 on the courthouse renovation/expansion project in the amount of \$14,960.00 for the addition of chair rails to meeting rooms.

It was moved by Stan Cooper, seconded by Dennis McNally, and **carried** unanimously to approve Change Order PR-4 on the courthouse renovation/expansion project in the amount of \$1,092.00 to change to a heavier duty gate valves for the sewage grinder.

It was moved by Dave Ulstrom, seconded by Tom Roeschlein, and **carried** unanimously to approve Change Order ASI-1 on the courthouse renovation/expansion project in the amount of \$256.00 to change the material in the partition separating rooms N341a and N342.

It was moved by Dennis McNally, seconded by Tom Roeschlein, and **carried** unanimously to approve Change Orders CE-1b and CE-2 on the courthouse renovation/expansion project in the amount of \$315.00 and 126.00 respectively for monitoring and removal of debris from sewer system.

It was moved by Tom Roeschlein, seconded by Dave Ulstrom, and **carried** unanimously to approve Change Order CE-4 on the courthouse renovation/expansion project in the amount of \$701.00 for overhead door stops.

It was moved by Dennis McNally, seconded by Stan Cooper, and **carried**

unanimously to approve Change Order CE-6 on the courthouse renovation/expansion project in the amount of \$654.00 to use granite pearock in exterior rockface in lieu of specified aggregate.

It was moved by Dave Ulstrom, seconded by Tom Roeschlein, and **carried** unanimously to pay the following claims:

Corporate Trust Services	\$262,748.20
MN Counties Insurance Trust	\$ 82,558.00
MN Counties Insurance Trust	\$148,747.00
East Central Regional Library	\$ 39,653.34

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It was moved by Dennis McNally, seconded by Tom Roeschlein and **carried** unanimously to pass the following resolution:

### **Resolution 99-1/20-4**

**BE IT RESOLVED** to appoint Virginia Sward to the Personnel Board of Appeals to fill the unexpired portion of a three year term commencing immediately and expiring October 10, 2001.

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It was moved by Tom Roeschlein, seconded by Stan Cooper, and **carried** unanimously to adjourn at 1:03pm to meet in regular session on Wednesday, January 27, 1999 at 9:00am.

*signed*

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Chairperson of the Kanabec County Board of Commissioners, Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Kanabec County Coordinator