

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

January 22, 2014

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, January 22, 2014 pursuant to adjournment with the following Board Members present: Kim Smith, Les Nielsen, Kevin Troupe, Kathi Ellis and Gene Anderson.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the agenda as amended: Add gambling approval.

Action #2 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the January 7, 2014 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #3a – 01/22/14

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Snake River Chapter of MN Deer Hunters Association for a raffle event to be held at Fish Lake Resort, 674 Fish Lake Dr, Mora, MN 55051 on March 1, 2014.

Resolution #3b – 01/22/14

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Mora Area Youth Recreation Association for a raffle event to be held on Knife Lake, Highway 65 N, Mora, MN 55051 on February 22, 2014.

Action #4 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

Vendor	Amount
Assurant Employee Benefits	655.74
Bina & Guptil	68.00
Chamberlain Oil	2,079.72
City of Milaca	46.83
East Central Energy	28.20
Midcontinent Communications	2,017.00
MN Dept of Finance	5,161.50
MN Dept of Finance	28.50
MN Dept of Finance	1,288.00
Mora Municipal Utilities	13,392.81
Office of Enterprise Technology	1,300.00
Sheriff, Kanabec Co	500.00
Verizon Wireless	777.73
Verizon Wireless	1,801.63
Total	29,145.66

Action #5 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Advanced Correctional Healthcare	91.73
Ahner-Nystul, Barb	18.65
Alkire, Alyce	507.19
Anoka Co Juvenile Center	537.00
Ashworth Appliance	139.93
Assured Security	26.00
Assured Security	188.10

Athey, Luke	32.48
A'viands, LLC	2,731.99
A'viands, LLC	6,744.50
Bachman, Fran	186.40
Bench Factory	3,517.44
Billings Service Inc	556.71
Bread N' Honey Pantry	25.00
CADCA	1,340.00
CDW Government	146.73
Chisago Co Public Health	3,548.02
Christianson, Craig	712.64
Clifton Larson Allen LLP	15,550.00
Clifton Larson Allen LLP	100.00
Coborns	54.74
Coborns	11.23
Coborns Pharmacy	563.32
Colburn, Judy	94.08
Coon, Susan	21.48
Cooper, Denise	89.60
Curtis, Michael	1,626.12
Druar, Dan	156.58
DVS Renewal	179.00
East Central Exterminating	256.80
East Central Regional Juvenile Center	6,058.00
EG Rud & Sons	4,900.00
Fairview Diagnostic Laboratories	169.00
Faust, Patrick	217.20
Federated Coops	737.44
Federated Coops	91.94
First Light Health System	1,710.00
General Office Products	798.45
Glen's Tire	72.83
Granite City Armored Car	359.28
Granite City Jobbing	235.19
Granite Electronics	3,459.12
GTS	325.00
Handyman's Inc	39.12
Hass Construction	200.00
Health Partners	3,689.12
Hoefert, Bob	1,870.04
Hoglund Bus & Truck Co	691.59
Hood, Barb	302.96
Hood, Bill	343.24

IAEMD	50.00
Indianhead Specialty Co	65.25
Industrial Health Services Network	290.20
International Business Machines Corp	4,787.47
Isanti Co Public Health	5,550.18
ITIK Productions	1,395.00
Jensen Anderson Co	270.00
Johnsons Hardware	124.49
Kanabec Co Public Health	1,467.19
Kanabec Co Treasurer	3,828.13
Kanabec Co Treasurer	3,452.00
Kanabec Publications	1,352.50
Kanabec Publications	88.71
Kanabec Publications	41.68
Kanabec Publications	59.00
Kastenbauer, Paul	64.10
Keepsrs	7.79
Keepsrs	22.28
Kochs Hardware	71.55
LaCrosse, Mark	456.32
Landreville, Willard	733.76
Language Line Services Inc	11.63
Lerrssen, Jennifer	499.52
Luberda, Karen	554.16
MACAI	75.00
Magaard, Robert	300.00
Manthie, Mark	140.00
Marco, Inc	74.18
Marco, Inc	712.80
Matthew Bender	219.30
McIntosh, Bob	550.00
Mehlhop, Ron	244.16
MGIA	590.00
MidContinent	59.79
Milaca Chiropractic	70.00
Mille Lacs Co Community & Veterans Services	410.00
Mille Lacs Disposal	20.00
MN Dept of Revenue	100.00
MN Sheriff's Assn	40.00
MN Sheriff's Assn	260.00
MN Unemployment	654.41
Mora Motor Vehicle	96.00
Mora Motor Vehicle	16.00

Mora Motor Vehicle	32.00
Nelson, Ansel	1,236.00
Nelson, Jerry	601.55
Nelson, Ronette	712.04
Neopost USA Inc	587.64
Newgard, Jean	521.36
Northern Door & Hardware	26.00
Office Depot	20.57
Office Depot	97.64
Office Depot	70.43
Office Depot	131.11
Office Depot	71.71
Olson, Rhonda	523.98
Ostrom, Donna	12.00
Ostrom, Donna	18.00
Owens Auto Parts	17.27
Pieper, Helen	446.86
Pieper, Rollie	484.83
Prophoenix Corp	17,394.00
Quality Disposal	213.24
Quality Disposal	10.98
Quill Corp	115.87
Reliance Telephone	1,400.00
Resource Training & Solutions	250.00
Ringler, Jennie	43.74
Rogers, Pearl	385.76
RS Eden	365.92
Ryan, Rosemarie	830.00
S&T	57.51
S&T	69.39
S&T	24.05
S&T	84.29
S&T	408.00
Shopko	372.80
Stahlke's	95.00
State of MN	270.00
State of MN	420.00
Stellar Services	410.29
Stellar Services	363.96
Swanson, Jeremy	362.82
Swift	117.39
Tadych, Marge	1,276.39
TASER International	10,418.95

Teal's Market	45.93
Thompson, Wendy	549.18
Thomson Reuters - West	95.12
Thomson Reuters - West	257.04
Thomson Reuters - West	1,235.70
Tinker & Larson	170.00
Triple M Lawn & Snow	500.00
Tunheim	18,753.04
UltraMax	1,182.00
Visual Gov Solutions	208.00
Weber, Paula	100.00
Weepie, Diane	61.02
Wickeham, Teresa	56.11
Wiitala, David	1,005.92
World Medical Government Solutions	206.38
World Medical Government Solutions	412.04
Zamora, Ray	942.98
Total	<u>163,049.33</u>

Road & Bridge Fund

Vendor	Total
Mora Motor Vehicle, Inc	416.00
Nuss Truck & Equipment	116.52
SageQuest	597.43
Verizon	<u>37.52</u>
Total:	1,167.47

Action #6 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:05am** on Wednesday, January 22, 2014 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Gene Anderson and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH7 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH8 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #PH8 - 01/22/14

Agreement for Clinical Laboratory Training- St. Cloud State University

WHEREAS, St. Cloud State University has programs and is need of Clinical Laboratory training sites, and

WHEREAS, Kanabec County Public Health has facilities for providing suitable training experience that meets the educational needs of the students enrolled in the those programs, and

WHEREAS, it is in the best interest of Kanabec County Public Health to provide a training site where University students can learn and develop skills and qualifications needed to achieve the student's occupational goals and satisfy the Program requirements while assisting in the development of trained personnel to meet future area employment needs;

THEREFORE BE IT RESOLVED to approve the Health and Human Services Director to sign an Agreement between St. Cloud State University and Kanabec County Public Health for a period of five years from the date of final execution.

Action #PH9 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to recess the Public Health Board at 9:24am to meet in regular session on Wednesday, February 12, 2014 at 9:05am.

The Board of Commissioners meeting continued.

Action #10 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to recess the board meeting at 9:25am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:25am** on Wednesday, January 22, 2014 pursuant to adjournment with the following Board Members present: Les Nielsen, Gene Anderson, Kim Smith, Kevin Troupe, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS11 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the Human Service Board agenda as presented.

Action #HS12 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #HS12 - 01/22/14

WHEREAS there is a vacancy in the position of a Social Worker, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Health & Human Services Director and the County Personnel Director to hire a Social Worker to refill the vacant position at Step A, Range 10 of the pay plan which is \$18.33 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the Health & Human Service Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #HS13 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #HS13a – 01/22/14

AMHI/RISE, Inc. for Transitional Housing Services Resolution

WHEREAS, Minn.Stat.245.461through 245.486 andMinn.Stat.245.487through 245.488 Establish the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children’s Mental Health Act; and

WHEREAS, the Counties of Chisago, Isanti, Kanabec, Mille Lacs and Pine organized as Members of the Region7 East Adult Mental Health Initiative (AMHI), for the purpose of Authorizing disbursement of state Initiative funds; and

WHEREAS, the AMHI wishes to secure the provision of Rise, Inc.; and

WHEREAS, Rise, Inc. is suitably structured through its articles of incorporation and program licensure to provide transitional housing services; and

WHEREAS, the AMHI, through action of its Governing Board, desires Isanti County to serve as fiscal host and contracting entity with Rise, Inc. for its provision of transitional housing services.

THEREFORE BE IT RESOLVED to approve Kanabec County, as a member of the Region 7E AMHI entering into an agreement with Rise, Inc. for transitional housing services for the period January 1, 2014 through December 31, 2015.

Resolution #HS13b – 01/22/14

WHEREAS, Minn.Stat.245.461through 245.486 andMinn.Stat.245.487through 245.488 Establish the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children’s Mental Health Act; and

WHEREAS, the Counties of Chisago, Isanti, Kanabec, Mille Lacs and Pine organized as Members of the Region7 East Adult Mental Health Initiative (AMHI), for the purpose of Authorizing disbursement of state Initiative funds; and

WHEREAS, the AMHI wishes to secure the provision of Aitkin HRA; and

WHEREAS, Aitkin HRA is suitably structured to provide needed services; and

WHEREAS, the AMHI, through action of its Governing Board, desires Isanti County to serve as fiscal host and contracting entity with Aitkin HRA for its provision of dispersing regional client flex funds.

THEREFORE BE IT RESOLVED to approve Kanabec County as a member of the Region 7E AMHI enter into an agreement with Aitkin HRA for its provision of dispersing regional client flex funds for the period January 1, 2014 through December 31, 2015.

Resolution #HS13c – 01/22/14

AMHI/Lighthouse Children and Family Services Resolution

WHEREAS, Minn.Stat.245.461through 245.486 andMinn.Stat.245.487through 245.488 Establish the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children’s Mental Health Act; and

WHEREAS, the Counties of Chisago, Isanti, Kanabec, Mille Lacs and Pine organized as Members of the Region7 East Adult Mental Health Initiative (AMHI), for the purpose of Authorizing disbursement of state Initiative funds; and

WHEREAS, the AMHI wishes to secure the provision of Lighthouse Childrens and Family Services; and

WHEREAS, Lighthouse Childrens and Family Services is suitably structured through its articles of incorporation and program licensure to provide Dialectic Behavioral Therapy (DBT) services; and

WHEREAS, the AMHI, through action of its Governing Board, desires Isanti County to serve as fiscal host and contracting entity with Lighthouse Childrens and Family Services for its provision of Dialectic Behavioral Therapy (DBT).

THEREFORE BE IT RESOLVED to approve Kanabec County as a member of the Region 7E AMHI enter into an agreement with Lighthouse Childrens and Family Services for

Dialectic Behavioral Therapy services for the period January 1, 2014 through December 31, 2015.

Resolution #HS13d – 01/22/14

AMHI/Linwood Group Meetings LLC Resolution

WHEREAS, Minn.Stat.245.461through 245.486 andMinn.Stat.245.487through 245.488 Establish the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children’s Mental Health Act; and

WHEREAS, the Counties of Chisago, Isanti, Kanabec, Mille Lacs and Pine organized as Members of the Region7 East Adult Mental Health Initiative (AMHI), for the purpose of Authorizing disbursement of state Initiative funds; and

WHEREAS, the AMHI wishes to secure the provision of Linwood Group Meetings LLC; and

WHEREAS, Linwood Group Meetings LLC is suitably structured to provide administrative Support services; and

WHEREAS, the AMHI, through action of its Governing Board, desires Isanti County to serve as fiscal host and contracting entity with Linwood Group Meetings LLC for its provision of administrative support services.

THEREFORE BE IT RESOLVED to approve Kanabec County as a member of the Region 7E AMHI enter into an agreement with Linwood Group Meetings LLC for administrative support services for the period January 1, 2014 through December 31, 2015.

Resolution #HS13e – 01/22/14

AMHI/PHASE Resolution

WHEREAS, Minn.Stat.245.461through 245.486 andMinn.Stat.245.487through 245.488 Establish the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children’s Mental Health Act; and

WHEREAS, the Counties of Chisago, Isanti, Kanabec, Mille Lacs and Pine organized as Members of the Region7 East Adult Mental Health Initiative (AMHI), for the purpose of Authorizing disbursement of state Initiative funds; and

WHEREAS, the AMHI wishes to secure the provision of Vocational Job Coaching and Transportation services; and

WHEREAS, PHASE is suitably structured through its articles of incorporation and program licensure to provide Vocational Job Coaching and Transportation; and

WHEREAS, the AMHI, through action of its Governing Board, desires Isanti County to serve as fiscal host and contracting entity with PHASE for its provision of Vocational Job Coaching and Transportation services.

THEREFORE BE IT RESOLVED to approve Kanabec County as a member of the Region 7E AMHI enter into an agreement with PHASE for Vocational Job Coaching and Transportation services for the period January 1, 2014 through December 31, 2015.

Resolution #HS13f – 01/22/14

AMHI/Riverwood Centers Resolution

WHEREAS, Minn.Stat.245.461through 245.486 andMinn.Stat.245.487through 245.488 Establish the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children’s Mental Health Act; and

WHEREAS, the Counties of Chisago, Isanti, Kanabec, Mille Lacs and Pine organized as Members of the Region7 East Adult Mental Health Initiative (AMHI), for the purpose of Authorizing disbursement of state Initiative funds; and

WHEREAS, the AMHI wishes to secure the provision of mobile and residential mental health crisis services; and

WHEREAS, Riverwood Centers is suitably structured through its articles of incorporation and program licensure to provide community mental health services, including mobile and residential mental health crisis services; and

WHEREAS, the AMHI, through action of its Governing Board, desires Isanti County to serve as fiscal host and contracting entity with Riverwood Centers for its provision of mobile and residential mental health crisis services.

THEREFORE BE IT RESOLVED to approve Kanabec County, as a member of the Region 7E AMHI entering into an agreement with Riverwood Centers for mobile and residential mental health crisis services for the period January 1, 2014 through December 31, 2015.

Resolution #HS13g – 01/22/14

AMHI/RISE, Inc. for Employment Services Resolution

WHEREAS, Minn.Stat.245.461through 245.486 andMinn.Stat.245.487through 245.488 Establish the Minnesota Comprehensive Adult Mental Health Act and the Minnesota Comprehensive Children’s Mental Health Act; and

WHEREAS, the Counties of Chisago, Isanti, Kanabec, Mille Lacs and Pine organized as Members of the Region7 East Adult Mental Health Initiative (AMHI), for the purpose of Authorizing disbursement of state Initiative funds; and

WHEREAS, the AMHI wishes to secure the provision of Rise, Inc; and

WHEREAS, Rise, Inc. is suitably structured through its articles of incorporation and program licensure to provide employment services; and

WHEREAS, the AMHI, through action of its Governing Board, desires Isanti County to serve as fiscal host and contracting entity with Rise, Inc. for its provision of employment services.

THEREFORE BE IT RESOLVED to approve Kanabec County, as a member of the Region 7E AMHI entering into an agreement with Rise, Inc. for employment services for the period January 1, 2014 through December 31, 2015.

Action #HS14 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #HS14 – 01/22/14

Conservator/Guardianship Resolution

WHEREAS, Kanabec County Family Services is responsible for taking action to protect incapacitated adult residents within the County;

WHEREAS, the County Attorney is willing and able to provide legal services necessary for the carrying out of this purpose.

THEREFORE BE IT RESOLVED to approve the Kanabec County Health and Human Services Director to enter into an agreement with the Kanabec County Attorney to provide legal services for Conservator and Guardianship actions effective January 1, 2014 through December 31, 2015.

Action #HS15 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HS15 – 01/22/14

FirstLight Health System, Behavioral Health Services Resolution

WHEREAS, MN Stat. 245.461 through 245.486 and MN Stat. 245.487 through 245.488 establishes the Minnesota Comprehensive Adult Mental Health Act; and

WHEREAS, the County has a need to provide a range of mental health care services for its clients; and

WHEREAS, FirstLight Health System employs qualified mental health staff to provide psychiatric services in Kanabec County and surrounding communities; and

WHEREAS, Kanabec County has had a contract with FirstLight Health System for Psychiatric Services the past seventeen months for up to 32 hours per week and wishes to continue to contract for these services with a decrease up to 24 hours per week.

THEREFORE BE IT RESOLVED to approve a Contract with FirstLight Health System for psychiatric services effective February 18, 2014.

Action #HS16 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve payment of 140 claims totaling \$113,875.90 on Welfare Funds.

Action #HS17 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to adjourn the Human Service Board at 10:04am.

The Board of Commissioners meeting continued.

Action #18 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #18 – 01/22/14
Certified County Budget for 2014

WHEREAS the Kanabec County Board of Commissioners has adopted the 2014 budget and tax levy, and

WHEREAS the 2014 Budget needs to reflect updates to Welfare, Transit and Veterans Services.

BE IT THEREFORE RESOLVED by the Kanabec County Board of Commissioners that the County Auditor/Treasurer is authorized to revise the 2014 budget to reflect updates to the Welfare fund and Transit. THESE UPDATES DO NOT AFFECT 2014's Tax Levy.

2014 BUDGET SUMMARY 12/18/2013	2013 NET	Expend.	Receipts	from Fund Balance	NET 2014 BUDGET
Assessor	204,051	300,423	87,850	0	212,573

Attorney	492,458	646,870	97,400		549,470
Auditor/Treasurer					
Office	417,001	452,852	25,900		426,952
Elections	29,925	46,000	15,800		30,200
Mainframe Expenses	83,410	135,813	4,500	0	131,313
Auditor/Treasurer Total	530,336	634,665	46,200	0	588,465
Commissioners	167,678	176,120	2,500	0	173,620
Coordinator					
Maintenance	488,505	538,698	41,804		496,894
Coordinator (Office)	275,227	271,029	24,075		246,954
County Coordinator Total	763,732	809,727	65,879	0	743,848
Court Administrator	43,000	40,000	0		40,000
Culture & Recreation	8,750	8,750	0		8,750
E Central Reg Library	153,404	153,404			153,404
Environmental Services					
Office	20,121	142,705	138,012		4,693
Water Plan	0	18,064	18,064		0
Wetlands	0	41,568	41,568		0
Shorelands	0	8,180	8,180		0
ISTS	0	18,941	18,941		0
Env. Services Total	20,121	229,458	224,765		4,693
Extension	64,035	63,928	50		63,878
Information Systems	239,380	269,551	37,700		231,851
Law Library	0	15,000	15,000		0
Probation					
Office	279,593	451,416	151,939		299,477
Probation Fees	0	12,500	14,500		-2,000
Probation Total	279,593	463,916	166,439	0	297,477
Public Health Service	249,301	3,269,693	3,008,610		261,083
Recorder	37,626	152,411	111,000		41,411
Sanitation	0	88,718	88,718		0
Sheriff					
Law Enforcement	1,070,143	1,862,992	781,600	0	1,081,392
Boat & Water	7,156	24,557	17,401	0	7,156
Snowmobile	1,125	4,402	4,402		0
ATV	0	5,545	5,545	0	0
Reserves	100	100	0	0	100
Coroner	40,000	40,000	0	0	40,000
Jail	2,293,751	2,545,812	214,500	0	2,331,312
E-911 System	1,536	41,775	87,300		-45,525
Sheriff's Total	3,413,811	4,525,183	1,110,748	0	3,414,435
Surveyor	10,000	10,000		0	10,000
Transit	-50,000	1,693,973	1,694,846		-873
Unallocated	-1,280,887	328,347	1,749,115	0	-1,420,768
Vet's Ser, Emer Manage	56,057	72,540	16,000	0	56,540
Revenue Fund Totals	5,402,446	13,952,677	8,522,820	0	5,429,857
Road & Bridge Fund	2,328,000	8,663,458	6,184,000	134,458	2,345,000

Welfare Fund	1,927,930	5,363,408	3,113,779	331,187	1,918,442
Railroad Authority	1,446	1,446		0	1,446
Building Fund	0	0	0	0	0
Bond Fund	1,058,132	1,025,609	2,400		1,023,209
TOTALS:	10,717,954	29,006,598	17,822,999	465,645	10,717,954
NET LEVY =	\$10,717,954.00			NET LEVY =	\$10,717,954.00
Program Aid	\$809,095				\$1,004,585.00

Action #19 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #19 – 01/22/14

Meeting Dates

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 22, 2014, regular meetings of the Kanabec County Board of Commissioners shall be held in the County Courthouse in the City of Mora, Minnesota on the second and fourth Wednesday of each month with the following exceptions:

June's second meeting will be held on Wednesday evening, June 25 at 7pm.
September's first meeting will be held Wednesday September 10 at 6:30 pm

The First meeting in November will be held on Wednesday November 5. The second meeting in November will be held on Wednesday November 19 to avoid the Thanksgiving Holiday.

December meeting dates will be held the first and third Wednesdays to avoid Christmas. The meeting on December 3 will be a night meeting to accommodate the public budget hearing.

BE IT FURTHER RESOLVED that all meetings, with the exception of the June 25, September 10, and December 3 meetings, shall commence at 9:00am, and

BE IT FURTHER RESOLVED that the meeting on December 3 shall commence at 6:30pm and end by 9:30pm except that the Chairperson may extend the meeting to 9:45pm to conclude business, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the County Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #20 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #20a – 01/22/14

WHEREAS, Minnesota Statutes requires counties to establish the minimum salaries that will be paid to certain elected officials within the county, and

WHEREAS, said minimum salaries must be set at the January meeting in the year that individuals may file for elected offices within the county,

NOW THEREFORE BE IT RESOLVED by the Kanabec County Board of Commissioners, that the minimum annual salary for the following elected positions shall be set as follows:

County Attorney	\$72,363	M.S. 388.18
County Auditor/Treasurer	\$57,324	M.S. 384.151
County Recorder	\$48,110	M.S. 386.015
County Sheriff	\$68,265	M.S. 387.20

Resolution #20b – 01/22/14

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage for year 2014 for the County Auditor/Treasurer, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Auditor/Treasurer;

BE IT RESOLVED to set the Y2014 annual wage of County Auditor/Treasurer Denise Cooper at \$70,479, which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2014 = \$33.75 per hour

Resolution #20c – 01/22/14

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage for year 2014 for the County Sheriff, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Sheriff;

BE IT RESOLVED to set the Y2014 annual wage of County Sheriff Steve Schulz at \$83,968, which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2014 = \$40.21 per hour

Resolution #20d – 01/22/14

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage for year 2014 for the County Recorder, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Recorder;

BE IT RESOLVED to set the Y2014 annual wage of County Recorder Rhonda Olson at \$59,181.00 which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2014 = \$28.34 per hour

Resolution #20e – 01/22/14

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage for year 2014 for the County Attorney, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Attorney;

BE IT RESOLVED to set the Y2014 annual wage of County Attorney Barb McFadden at \$93,167 which will be accomplished in the following manner with pay distribution based on 40 hours per week at: January 1, 2014 = \$42.62 + \$2.00 = \$44.62 per hour

Action #21 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve retainer agreement for criminal prosecution services between the City of Ogilvie and the County of Kanabec for the period of January 1, 2014 through December 31, 2014.

Action #22 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #22 – 01/22/14

WHEREAS Kanabec County has received an Order from the 10th Judicial District setting wages for Probation Officers, and

WHEREAS the State Legislature has mandated that the Probation Agents wages must be comparable to similar state employees of local wage scales, county pay plans or the impact on a county's pay equity status, and

WHEREAS the state has mandated an increase on January 1, 2014 and July 1, 2014;

BE IT RESOLVED to approve the following wage rates effective January 1, 2014:

Lucas J. Athey	\$29.79 per hour
Andrew Magaard	\$18.45 per hour
Elisabeth Payne	\$19.01 per hour

BE IT FURTHER RESOLVED to approve the following wage rates effective July 1, 2014:

Lucas J. Athey	\$29.79 per hour
Todd W. Eustice	\$38.38 per hour
Andrew Magaard	\$19.00 per hour
Elisabeth Payne	\$19.58 per hour

Leslie Sauter with Lakes and Pines Community Action Council met with the County Board to discuss matters concerning housing trends.

The board took a 10 minute break.

10:30am - The Chairperson then called for public comment three times. None responded.

10:31am - The Chairperson closed public comment.

Environmental Supervisor Teresa Wickeham met with the County Board to discuss matters concerning her office.

Action #23 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #23 – 01/22/14

WHEREAS Kanabec County wishes to continue to retain legal services for specialized land and environmental issues, and

WHEREAS Scott Anderson, of Rupp, Anderson, Squires and Waldspurger, P.A. has previously provided these services in a cost effective manner, and

WHEREAS the retainer fee of \$3,000, the amount paid since 2005, will remain the same for 2014, and

THEREFORE BE IT RESOLVED to approve renewing a retainer with Scott Anderson of Rupp, Anderson, Squires and Waldspurger, P.A. for calendar year 2014 at a cost of \$3,000 paid from wetland funds and authorize the chairperson and coordinator to sign the agreement.

Action #24 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #24 – 01/22/14

WHEREAS the Kanabec County Board of Commissioners was presented with an approved revision of the Kanabec County Subsurface Sewage Treatment Ordinance, Ordinance #6 on December 2, 2009 and by resolution set a public hearing for January, 27 2010.

WHEREAS, the Minnesota Pollution Control Agency had made last minute changes to those rules so that on January 5, 2010 the Kanabec County Board of Commissioners by resolution cancelled said January 27, 2010 meeting and further resolved to reschedule said hearing after the Environmental Services Supervisor presented the County Board with the revised language as required by the Minnesota Pollution Control Agency

WHEREAS the Minnesota Pollution Control Agency has updated the SSTS Rule 7080-7083 and the Kanabec County Subsurface Sewage Treatment Ordinance, Ordinance #6 draft of 15/10/2010 meets the rule requirements the new rules must be adopted by all counties before the end of February, 2014.

BE IT RESOLVED to hold a Public Hearing on the 12th day of February 2014 at 10:35am at the Kanabec County Board Room for the purpose of adopting the revised Ordinance #6.

Transit Director Helen Pieper met with the County Board to discuss matters concerning the Transit Department.

Action #25 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #25 – 08/14/13

WHEREAS the State of MN wishes to enter into an agreement to provide public Transportation services in Kanabec and Mille Lacs Counties; and

WHEREAS Kanabec County has been operating a public transportation system for Kanabec and Mille Lacs Counties for the past two years; and

WHEREAS the Kanabec County Board of Commissioners finds this service to be important for the community they serve;

BE IT RESOLVED that Kanabec County enter into an Agreement with the State of Minnesota to provide public transportation service in Kanabec and Mille Lacs Counties; and

BE IT FURTHER RESOLVED that Kanabec County agrees to provide a local share of 15% of the total operating cost and 20% of the total capital costs; and

BE IT FURTHER RESOLVED that Kanabec County Board of Commissioners authorizes the Health and Human Services Director and the Transit Director to execute the aforementioned Agreement and any amendments thereto.

Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Jail.

The Chairperson presented Jailer/Dispatcher LouAnn Morgan a plaque for 25 years of dedicated service to Kanabec County and thanked her for her years of service to the citizens of Kanabec County.

Discussion was held concerning the expansion of the Jail. No action was taken at this time.

Action #26 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve a Proposal for Land Exchange application with the Minnesota Department of Natural Resources.

Action #27 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to adjourn at 11:51 am and to meet again in regular session on Wednesday, February 12, 2014 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Board Clerk