

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

January 25, 2012

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, January 25, 2012 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Gene Anderson, Les Nielsen and Kevin Troupe.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved Gene Anderson, seconded by Kathi Ellis, and carried unanimously to approve the agenda as amended. Remove Environmental Services Supervisor Teresa Wickham from the agenda and add discussion about allowing access on a County owned property.

Action #2 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the January 3, 2012 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following paid bills:

| Vendor | Amount |
|------------------------------|---------------|
| Ann Lake Twp | 2,622.08 |
| Arthur Twp | 3,435.35 |
| Braham Public Schools | 7,443.31 |
| Brunswick Twp | 3,904.51 |
| Cardinal Health | 923.04 |
| City of Grasston | 820.91 |
| City of Mora | 26,071.42 |
| City of Ogilvie | 1,623.89 |
| City of Quamba | 994.25 |
| Comfort Twp | 3,212.09 |
| Comm of Finance | 19.29 |
| East Cent Reg Dev Comm | 547.89 |
| East Central School District | 4,513.19 |
| EC Riders | 13,426.08 |
| Ford Twp | 4,181.87 |
| GMCU | 789.58 |
| Grass Lake Twp | 2,810.07 |

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|-------------------------------|-------------------|
| Great America Leasing | 999.00 |
| Guptil, Mackenzie | 238.00 |
| Hawley Law | 501.50 |
| Haybrook Twp | 799.93 |
| Health Partners | 3,734.04 |
| Hillman Twp | 3,242.76 |
| Hinckley-Finlayson Schools | 2,182.92 |
| Isle Public Schools | 3,749.90 |
| Kanabec Co Auditor HRA | 4,500.00 |
| Kanabec County | 25,280.30 |
| Kanabec Twp | 2,729.30 |
| Knife Lake Twp | 2,459.83 |
| Kroschel Twp | 2,136.94 |
| Milaca Public Schools | 887.19 |
| MN Dept of Revenue | 25.00 |
| MN Energy Resources Corp | 7,852.40 |
| Mora Public Schools | 60,219.22 |
| Ogilvie Public Schools | 32,327.17 |
| Peace Twp | 1,866.02 |
| Pine City Public Schools | 4.40 |
| Pomroy Twp | 972.67 |
| Resource Training & Solutions | 6,411.50 |
| Southfork Twp | 1,574.79 |
| TDS Metrocom | 380.03 |
| Verizon Wireless | 350.13 |
| Whited Twp | 1,967.13 |
| Total | <u>244,730.89</u> |

Action #4 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #4a – 01/25/12
SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

| VENDOR | AMOUNT |
|---------------------------------------|---------------|
| Ace Hardware | 91.15 |
| Advanced Correctional Healthcare | 33.01 |
| Ahner-Nystul, Barb | 13.88 |
| Aitkin Medical | 692.20 |
| Allina Health Systems | 760.00 |
| AMEM | 100.00 |
| Anoka Co Juvenile Center | 4,836.00 |
| Area III TSA | 3,000.00 |
| Area III TSA | 4,320.00 |
| AREMA | 60.00 |
| Auto Value | 109.31 |
| Auto Value | 87.08 |
| Auto Value | 17.93 |
| A'viand's | 4,205.99 |
| Byrant, Donna | 2,671.87 |
| Byrant, Donna | 424.16 |
| Cardinal Health | 78.45 |
| Chris' Food Center | 500.00 |
| Coborns | 33.00 |
| Coborns Pharmacy | 92.24 |
| Colburn, Judy | 16.10 |
| Crown Marketing | 29.71 |
| Dalco | 100.58 |
| Deaton's Mailing Systems | 714.99 |
| Don's Auto & Towing | 177.00 |
| Don's Auto & Towing | 80.16 |
| Doubletree by Hilton | 359.97 |
| East Central Regional Juvenile Center | 4,656.00 |
| East Central Regional Juvenile Center | 24,045.37 |
| East Central Water Testing | 225.00 |
| EBC | 455.00 |
| Erbstoesser, Arnie | 10.55 |
| Fairview Health Services | 28.00 |
| Faust, Patrick | 598.77 |
| George T Hall Company | 589.34 |
| Grainger | 150.44 |
| Grainger | 219.07 |
| Granite Electronics | 2,750.00 |
| Hasler | 587.64 |
| Hawkins, Dorothy | 1,034.67 |
| Health Dimensions Rehabilitations | 1,736.27 |
| Henderson, Paul | 19.98 |

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| Hoefert, Bob | 1,506.39 |
| Hoglund Bus & Truck Co | 364.36 |
| Holiday Credit Office | 304.80 |
| Holiday Credit Office | 5,500.69 |
| Holiday Credit Office | 516.80 |
| Holiday Credit Office | 89.79 |
| Holiday Credit Office | 78.50 |
| Holiday Credit Office | 42.64 |
| Holiday Credit Office | 5,646.30 |
| Hood, Barb | 304.71 |
| Hood, Bill | 647.94 |
| Indianhead Specialty | 18.65 |
| Industrial Health Services Network | 159.00 |
| Industries | 144.71 |
| Ivans | 66.26 |
| Jacobson, Diane | 9.30 |
| Johnsons Hardware | 16.07 |
| Kanabec Publications | 34.20 |
| Kanabec SWCD | 668.94 |
| Keeps | 84.99 |
| Landreville, Willard | 711.12 |
| Leerssen, Jennifer | 538.33 |
| Leininger, Dennis | 49.40 |
| Luberda, Karen | 27.75 |
| MACPZA | 125.00 |
| Madden, Galanter, Hansen LLP | 80.50 |
| Majeski, Annette | 274.73 |
| Martel Electronics | 323.00 |
| Matthew Bender | 609.40 |
| McGee MD, Dr Michael | 2,500.00 |
| MCIT | 1,476.00 |
| MCPA | 45.00 |
| MN Assn of County Veterans Service Officers | 150.00 |
| MN County Attorney's Assn | 62.13 |
| MN Dept of Public Safety | 100.00 |
| MN Human Services | 80.38 |
| Mn Public Transit Assn | 455.00 |
| MN Sheriff's Assn | 3,846.00 |
| MN UI | 705.81 |
| Moore Medical | 188.45 |
| Moore Medical | 587.84 |
| Mora Chevrolet Buick | 871.77 |

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|------------------------------|----------|
| Morrell, Joy | 99.35 |
| NACVSO | 30.00 |
| Nelson, Gary | 595.33 |
| Nelson, Jerry | 148.74 |
| Nelson, Linda | 576.12 |
| Nelson, Ronette | 142.64 |
| Newgard, Jean | 515.04 |
| Office Depot | 86.50 |
| Office Depot | 355.90 |
| Office Depot | 78.40 |
| Office Depot | 77.67 |
| Office Depot | 237.39 |
| Office Depot | 46.38 |
| Office Depot | 36.25 |
| Office Depot | 78.53 |
| Office Depot | 94.40 |
| Olson, Rhonda | 563.52 |
| OSTP U of MN | 425.00 |
| Owens Auto Parts | 247.90 |
| Pancake, Duke | 20.00 |
| Pap, Harly | 85.47 |
| PD's Embroidery | 130.00 |
| Pieper, Rollie | 1,028.02 |
| Prasnicki, Deb | 16.65 |
| PSS-World Medical | 132.60 |
| Ramsey County | 7,658.77 |
| Ratwik, Roszak, Maloney, PA | 610.57 |
| Regions Hospital | 624.00 |
| Reliance Telephone | 1,400.00 |
| Rogers, Pearl | 326.34 |
| RS Eden | 37.50 |
| SGC Horizon | 300.00 |
| SimplexGrinnell | 2,073.47 |
| SmileMakers | 44.46 |
| State of MN | 270.00 |
| State of MN-BCA | 230.00 |
| State of MN-BCA | 120.00 |
| Stellar Services | 268.11 |
| Tadych, Sy | 864.19 |
| Telin Transportation | 51.30 |
| Thompson, Wendy | 747.03 |
| Triple M Lawn & Snow Removal | 213.75 |
| Troupe Advertising | 200.00 |

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|---------------------|-------------------|
| Troupe Advertising | 45.00 |
| Uniforms Unlimited | 73.10 |
| Valley Trophy | 91.86 |
| Van Meter & Assoc | 135.00 |
| West Payment Center | 160.31 |
| West Payment Center | 206.75 |
| West Payment Center | 3,858.00 |
| Wolbert, Marlys | 142.08 |
| Zamora, Ray | 480.08 |
| Zaudtke, Wayne | 175.00 |
| Total | <u>117,978.00</u> |

Action #6 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve extending the effective date of the P-111 Phased Retirement Policy until June 30, 2014.

Action #7 – It was moved by Gene Anderson, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #7 – 01/25/12

Assessment Rates

WHEREAS the County Assessor does charge townships for appraisal services, and

WHEREAS this rate is adjusted periodically;

BE IT RESOLVED to set the 2012 & 2013 billing rate at \$6.75 per parcel.

Action #8 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to appoint Jerry Tvedt Interim Coordinator effective February 6, 2012.

Action #9 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to amend P-112 County Holiday Policy to include the following language: 3. New Transit Department employees starting after October 1st of each year would receive Floating Holiday Pay for November 11 and the Friday after Thanksgiving for that year.

Action #10 – It was moved by Kathi Ellis, seconded by Kevin Troupe, and carried unanimously to recess the board meeting at 9:06am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:05am** on Wednesday, January 25, 2012 pursuant to adjournment with the following Board Members present: Kathi Ellis, Les

Nielsen, Gene Anderson, Kim Smith, and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS11 - It was moved by Gene Anderson, seconded by Kevin Troupe, and carried unanimously to approve the Human Service Board agenda as presented

Action #HS12 – It was moved by Gene Anderson, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #HS12 – 01/25/12

Order of the Board

WHEREAS there is a new position of a Case Aide, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes the Health & Human Services Director and the County Personnel Director to hire a Case Aide to fill the position at Step A, Range 6 of the pay plan which is \$14.30 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize Health & Human Services Director Wendy Thompson and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #HS13 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #HS13 – 01/25/12

Order of the Board

WHEREAS there is a vacancy in the position of a Child Support Officer, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Health & Human Services Director and the County Personnel Director to hire a Child Support Officer to refill the vacant position at Step A, Range 9 of the pay plan which is \$17.04 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize Health & Human Services Director Wendy Thompson and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #HS14 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve payment of 131 claims totaling \$164,577.50 on Welfare Funds.

Action #HS15 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to adjourn the Human Service Board at 9:26am to meet again on Wednesday, February 22, 2012 at 9:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

Action #16 – It was moved by Gene Anderson, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #16 – 01/25/12
ORDER OF THE BOARD

WHEREAS a recent retirement has left the position of Assistant County Engineer vacant, and

WHEREAS the Public Works Director has indicated his interest in assuming the duties in the position of Assistant County Engineer and leaving the position vacant until work load justifies full utilization of an Assistant County Engineer on a year-round basis;

BE IT RESOLVED to authorize a \$3.00 per hour market adjustment to the position of Public Works Director effective February 25, 2012, and

BE IT FURTHER RESOLVED that this market adjustment and position vacancy will be reviewed as deemed necessary by the County Board and/or Public Works Director.

Action #17 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #17 – 01/25/12
ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of County Assessor, and

WHEREAS there is an internal candidate for the position who at this time does not meet the statutory licensure requirements of the position, and

WHEREAS, Kanabec County desires to contract with Pine County for an Assessor in accordance with said statute, and

WHEREAS, Pine County is willing and able to provide the services of its licensed Assessor for such time as needed to assist Kanabec County until a permanent County Assessor is appointed by Kanabec County;

THEREFORE BE IT RESOLVED to authorize the Board Chairman to sign the Contract for Assessment Services with Pine County for the time period of March 1, 2012 through March 1, 2013, and

BE IT FURTHER RESOLVED to appoint Jodi Lindberg as Interim County Assessor effective February 11, 2012 until such time as a regular Assessor is hired at which time Lindberg will return to her current position of Deputy Assessor, and

BE IT FURTHER RESOLVED that the compensation for these additional duties shall be \$1.00 per hour.

Information Services Director Jessie Ruckle and Maintenance Supervisor Jerry Pedersen met with the Board to discuss remodeling in the Information Services offices.

Action #18– It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve removing the wall between Rooms 186 and 188 in the Information Services office at a cost not exceed \$2500.

County Sheriff Steve Schulz met with the Board to discuss matters concerning the Sheriff's office.

Action #19– It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #19 – 01/25/12

Order of the Board

WHEREAS there is a vacancy in the position of Chief Deputy Sheriff, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board confirms the appointment of Brian Smith as Chief Deputy Sheriff effective January 28, 2012, and

BE IT FURTHER RESOLVED to set Smith's wage at Step E, Range 17 of the pay plan which is \$31.22 per hour, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize County Sheriff Steve Schulz and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Jail Administrator Joanne Nelson met with the Board to discuss matters concerning the County Jail.

Action #20 – It was moved by Gene Anderson, seconded by Kevin Troupe and carried unanimously to approve increasing Advanced Correctional Healthcare's nursing hours from 20 to 25 hours per week when needed at the discretion of the Jail Administrator.

Action #21 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #21 – 01/25/12

Order of the Board

WHEREAS due to a medical leave there is a temporary vacancy in the position of Full Time Jailer/Dispatcher, and

WHEREAS the board desires to refill this temporary vacant position;

BE IT RESOLVED that the County Board authorizes Jail Administrator Joanne Nelson and the County Personnel Director to promote a PT Jailer/Dispatcher to full time status, and

BE IT FURTHER RESOLVED that the employee will be placed back on part time status once the full time employee returns, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the County Sheriff and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

County Auditor/Treasurer Denise Cooper met with the Board to discuss matters concerning the Auditor/Treasurer Department.

Action #22 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #22a – 01/25/12

Firewood Permit - Roeschlein

WHEREAS Mike Roeschlein has requested a permit to remove downed timber on tax forfeited property, and

WHEREAS the request has been reviewed by a DNR Forester, and

WHEREAS the DNR Forester has set forth conditions that appear consistent with good land management, and

WHEREAS this permit shall expire March 31, 2013;

BE IT RESOLVED to approve firewood permit #33-165 for Mike Roeschlein to remove dead and downed trees within the N1/2 of SW1/4 of SW1/4 of Section 34, Haybrook Township, and

BE IT FURTHER RESOLVED that all conditions of set forth by the DNR Forester be met.

Resolution #22b – 01/25/12

Firewood Permit - Thompson

WHEREAS Gene Thompson has requested a permit to remove downed timber on Kanabec County property, and

WHEREAS the request has been reviewed by a DNR Forester, and

WHEREAS the DNR Forester has set forth conditions that appear consistent with good land management, and

WHEREAS this permit shall expire March 31, 2013;

BE IT RESOLVED to approve the informal sale of firewood permit #33-166 for Gene Thompson to remove dead and downed trees within the SE1/4 of NW1/4 of NW1/4 of Section 26, Ford Township, and

BE IT FURTHER RESOLVED that all conditions of set forth by the DNR Forester be met.

Action #23 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #23 – 01/25/12

Informal Timer Sale – A. Smith

WHEREAS Andrew Smith has requested a permit to remove timber on tax forfeited property, and

WHEREAS the request has been reviewed and appraised by a DNR Forester, and

WHEREAS the DNR Forester has set forth conditions, including but not limited to:

- 1) Removed only trees within the permit area.
- 2) Permit area is the area designated by the DNR within the W1/2 of SW of SE, Section 1, Hillman Township (41-24)
- 3) No cutting allowed from March 15, 2012 to December 1, 2012
- 4) Timber to be removed is under the direction of the DNR and limited to:
58 cords Aspen, 72 cords Maple, 50 cords Basswood, 30 cords Ash, 4 cords Birch, 62 cords Red Oak and 5.91 LBF Red Oak saw logs

WHEREAS this permit shall expire March 15, 2014;

BE IT RESOLVED to approve a informal timber sale and issue timber permit #33-167 for Andrew Smith to remove approved timber within the W1/2 of SW1/4 of SE1/4 of Section 1, Hillman Township, and

BE IT FURTHER RESOLVED that all conditions of set forth by the DNR Forester be met.

Action #24 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #24 – 01/25/12

Approve Job Description and Refer for Evaluation

WHEREAS County Policy P-117 calls for an evaluation of all county job classifications, and

WHEREAS the position of Deputy Finance is a newly created position, and

WHEREAS the County Coordinator has submitted a job description and position questionnaire, and

WHEREAS the board has examined and evaluated the information;

BE IT RESOLVED to approve the job description, and

BE IT FURTHER RESOLVED that it is the decision of the Board that the Deputy Finance job description be sent to the salary consultant for review.

Action #25 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #25 – 01/25/12

Approve Job Description

WHEREAS Kanabec County Policy P-117, II.A. calls for a reevaluation of all county job classifications when a job changes substantively, and

WHEREAS the County Auditor/Treasurer feels the Deputy Auditor Tax position has changed substantively, and

WHEREAS the County Coordinator has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates are largely clarifications rather than changes;

BE IT RESOLVED that it is the decision of the board to accept and approve the proposed changes in the Deputy Auditor Tax job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

Action #26 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #26 – 01/25/12

Approve Job Description and Refer for Reevaluation

WHEREAS Kanabec County Policy P-117, II.A. calls for a reevaluation of all county job classifications when a job changes substantively, and

WHEREAS the County Auditor/Treasurer feels the Deputy Auditor Finance position has changed substantively, and

WHEREAS the County Coordinator has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates do constitute changes in the actual duties of the job;

BE IT RESOLVED to approve the revised job description, and

BE IT FURTHER RESOLVED that it is the decision of the board that the changes in the Deputy Auditor Finance job are sufficient to warrant further review by the salary consultant.

Action #27 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #27 – 01/25/12

Approve Job Description and Refer for Evaluation

WHEREAS County Policy P-117 calls for an evaluation of all county job classifications, and

WHEREAS the position of Assessment/Tax Supervisor is a newly created position, and

WHEREAS the County Coordinator has submitted a job description and position questionnaire, and

WHEREAS the board has examined and evaluated the information;

BE IT RESOLVED to approve the job description, and

BE IT FURTHER RESOLVED that it is the decision of the Board that the Assessment/Tax Supervisor job description be sent to the salary consultant for review.

Public Works Director Chad Gramentz met with the Board to discuss matters concerning the Public Works Department.

Action #28 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #28 - 01/25/12

Retainer Agreement

WHEREAS Kanabec County Environmental Services retains the firm of Ratwik, Roszak & Maloney for legal services, and

WHEREAS this has proven to be a very cost effective method of service delivery, and

WHEREAS RRM has frozen their retainer fee for 2012;

BE IT RESOLVED to approve renewing a retainer with Ratwik, Roszak & Maloney for calendar year 2012 at a cost of \$3,000 paid from Wetland Funds.

Action #29 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #29 - 01/25/12

Order of the Board

WHEREAS an Employee in the Public Works Department, has used the 12 week Family Medical Leave Act leave ending January 20, 2012, and

WHEREAS the County currently has a doctor's slip saying the employee can not return to work because of a physical ailment, mental illness, injury or chemical dependency and

WHEREAS the employee has requested a personal leave of up to three months over and beyond the FMLA leave,

WHEREAS the request for extended leave has been approved by the department head,

BE IT HEREBY RESOLVED that the Kanabec County Board of Commissioners hereby grants a personal leave of up to three months beginning January 23, 2012 and ending April 23, 2012.

Maintenance Supervisor Jerry Pedersen met with the Board to discuss an issue with the flooring in the County jail. No formal action was taken.

10:31am - The Chairperson then called for public comment. Those that responded included:

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| Robert Swetz | Thanked the County Coordinator for his time in Kanabec County. |
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10:34am - The Chairperson closed public comment.

Maintenance Supervisor Jerry Pedersen discussed building security. No formal action was taken.

Action #30 – It was moved by Kevin Troupe seconded by Les Nielsen and carried unanimously to adjourn at 10:45am and to meet again in regular session on Wednesday, February 8, 2012 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk