

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

January 26, 2000

The Kanabec County Board of Commissioners met at 7:00pm on Wednesday, January 26, 2000 pursuant to adjournment with the following Board Members present: Tom Roeschlein, Dennis McNally, Dave Ulstrom, and Stan Cooper.

It was moved by Dennis McNally, and seconded by Stan Cooper, and **carried** unanimously to approve the agenda as presented.

7:03pm - Valerie Malmquist, Pat O'Brian and Tim Anderson met with the County Board to discuss matters concerning a Y2000 Kanabec County Clean-Up Day.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

RESOLUTION 1-01/26/00

BE IT RESOLVED to authorize up to \$5,000 in expenditures from SCORE funds in support of a Y2000 Kanabec County Clean Up-Day, and

BE IT FURTHER RESOLVED that if the County Clean Up-Day expenditures are less than \$5,000, the Kanabec County Board of Commissioners may authorize expenditures for special clean-up projects provided:

1. total expenditures for Clean Up-Day and special projects do not exceed the \$5,000 cap, and
2. special clean-up projects require prior board approval.

It was moved by Dave Ulstrom, and seconded by Stan Cooper, and **carried** unanimously to approve the January 19, 2000 Minutes of the Kanabec County Board of Commissioners as corrected.

It was moved by Stan Cooper, and seconded by Dave Ulstrom, and **carried** unanimously to **pass** the following resolution:

RESOLUTION 2-01/26/00

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for a liquor license within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owner is in good standing with the County;

BE IT RESOLVED to approve liquor license for Checkpoint, 1067 Highway 107, Braham, MN Off sale liquor.

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the minutes of the January 10, 2000 and January 24, 2000 minutes of the Kanabec Hospital Board as corrected and the following claims:

VENDOR	AMOUNT
Abbot Labs	304.06
Ace Hardware	165.30
Airgas North Central	1,654.03
Akkerman, Grace	108.17
Alimed, Inc	33.90
Alleqiance Healthcare	1,776.49
Allina Laboratories	617.60
Amer Soc of Health-SYS	157.50
American Medical Assoc	294.70
American Red Cross	2,475.70
Anderson, Candace	553.00
Applied Medical Resources	276.96
Armstrong Medical	84.70
Aspen Mills	685.84
Augustine Medical	66.00
Bachmans	7.35
Balego & Associates	360.62
Bard Peripheral Tech	397.00
Bauerfeind USA	129.71
Baxter Cardiovascular	146.10
Bay Medical	50.07
Beirsdorf-Jobst	109.68
Bergen Brunswick Medical	2,685.17
Bewell Agency	195.00
Bio Merieux	1,238.97
Bird & Cronin	253.39
Bittersweet Farm	23.90
Boston Scientific Corp	204.00
Brettingen, Larrv	50.00
Briaas Corp	231.28
Brissman-Kennedy	338.80
Bureau of Business Practi	158.95

Burmaster, Richard, DD	40.60
CPI Users Group	1,128.65
Cambridge Medical Center	1,429.50
Carstens Health Industries	237.52
Central MN Diagnostic	95,638.50
Christianson, Jon	700.00
Coburns Inc	160.95
Cook Urillogical	37.00
Corporate Express	58.30
Curt's Dairv	590.01
Cuyuna Regional Medical	230.75
Dade Behring, Inc	6.30
Danka Omnifax	254.60
Darla Danielson-Anderson	223.62
Datex-Ohmeda Inc	3,029.85
Dicatphone	71.00
ECM Publishers	192.70
East Central Sanitation	287.00
Ecolab	130.67
Emergency Medical Prod	87.24
Epic Medical Equip	74.00
Essex Paper & Supply	1,204.00
Executone Sys of St Paul	934.65
Expert Practice	300.00
F. Dohmen Co.	35.64
Fairview	421.05
Fairview Northland	1,027.44
Federal Express	25.25
Fisher Healthcare	269.35
Flex Tax	142.50
Frederickson & Bryon	330.00
GTE Directories Corp	76.40
Gadola, David DDS	471.25
Genesis Computers	802.95
Gorham-Oien Mechanical	483.08
Grainger	85.20
Gross, Craig	11.60
Haasken, Bruce DDS	31.50
Handyman's, Inc.	84.00
Health Dimensions	1,161.00
Healtheast Med Home	277.16
Hellzen, Gus	689.08
Highsmith Co	106.08
Hinckley Area Chamber	300.00
Hinckley Dental Center	279.00
Hinckley News	26.00
Holmes, Howard	68.75
Hultman, Mary	40.60
I.E.H.A. Inc	115.00

IBM Corp	62.25
IMMUCOR	27.50
Ikon Office Solutions	345.16
Intermetro Industries	460.69
Interstate Products Co	56.39
Javtech, Inc.	222.86
Jim's Locksmithing	75.00
Johnson Controls	553.63
Johnson, Terry MD	425.00
Jola Publications	37.00
Junnila, Brenda DDS	367.50
KBEK	274.50
Kanabec County Aud/Treas	76,637.29
Kanabec Hospital Incidental	1,811.60
Kanabec Kontakt	93.00
Kanabec Publications	2,011.30
Kaufman, Tom	211.00
Kendall - LTP	777.00
L'Heureux, Jack	50.00
Lab Safety Supply	20.67
Lake Superior Laundry	4,538.30
Lee, Alaina	3.96
Lintex Corp	59.56
Losinger, Kittv	163.94
MN Computer Supply	231.73
MN Electric Supply	95.65
MN Elevator	26,371.77
MN Lions eye bank	1,600.00
MN Med, Inc	160.22
MN Pharmacists Assoc	30.00
MN Senior Federation	69.00
Mattson Electric	140.07
Mattson, Amy	76.32
Medical Safety Systems	867.29
Medlearn	16,296.90
Medline Industries	482.24
Medtox Lab	364.00
Menk, Ronald	425.00
Metropolitan Pediatric	87.80
Micro Clean	180.00
Midwest Surgical Services	20,180.00
Minneapolis Clinic of Neu	370.00
Mora Bakery	557.77
National Bushing	7.27
Nehring, Arnold	35.66
Nestrud, James	114.52
Newsline Publishing	572.00
Nordenstrom Construction	3,500.00
North Country Internet	209.65

OPTP	20.70
Olympus Corp	80.75
Olympus Financial Service	2,892.56
Owens & Minor	351.51
PAL Health Technologies	196.25
Pamida	60.99
Paulsen, Scott	1,695.53
Pazandak, David DDS	38.50
People's Natural Gas	5,430.25
Photo Express	19.48
Pine City Area Chamber	250.00
Pine City Pioneer	255.00
Precision Business System	54.99
Primedco	124.23
Primesource Surgical	192.93
Progressive Medical	130.70
Promet, Inc	68.00
Quality Disposal	484.00
Radio Shack	738.96
Radiometer America	413.39
Ralph D Swenson, DDS	457.00
Ram Scientific	215.00
Reichel's	150.36
Roeschlein Construction	325.00
S & T Office Products	2,179.64
Sawyer, Jill	606.15
Schultz, John	318.75
Senior Technologies	12.00
Sigstad's Mill Direct	3,010.90
Skillicorn, John	275.00
Skillicorn, John DDS	626.00
Smith Kline Beecham	1,343.79
Smith, Tammy	89.91
Spacelab, Inc.	1,146.38
Standard Register	408.36
State of MN Dept of Admin	21.16
Stenstroms	53.46
Steris Corp	671.90
Steve's Motor Mending	64.25
Stryker Sales Corp	159.30
Sunset Hospitality	42.49
Three Rivers Pathology	655.00
Timeless Handcrafted Cab	9,000.00
Tom Thumb	47.20
US West	1,206.95
US West DEX	238.30
United States Surgical	1,369.45
Universal Hospital Service	3,145.48
Virginia Medical Center	15.00

W.L. Gore & Associates	1,070.00
WCMP Broadcasting	158.00
Wallace	98.24
Wolfe Tory Medical	88.40
Zimmermans	4,368.00
TOTAL	339,686.73

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

RESOLUTION 3-01/26/00

BE IT RESOLVED to appoint Lucy Schulz to the Airport Zoning Board for a three year term commencing immediately and expiring January 7, 2003.

7:50pm - County Assessor Sue Kondratowicz met with the County Board to discuss job structure in the Assessor's Office.

It was moved by Dave Ulstrom, and seconded by Stan Cooper, and **carried** unanimously to refer proposed Job Description "Appraiser I" to the Job Evaluation Committee the next time it has cause to meet.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

RESOLUTION 4-01/26/00 ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Appraiser, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Assessor and the County Personnel Director to hire a Certified Appraiser to refill the vacant position at Step A, Range 6 of the pay plan which is \$10.91 per hour, and

BE IT FURTHER RESOLVED that if a Certified Appraiser is not available, a non-certified Appraiser may be hired in a Jr Appraiser role Step A, Range 4 of the pay plan which is \$8.27 per hour until they become certified, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

8:40pm - Sheriff Ernie Blaisdell met with the County Board to discuss matters concerning emergency communication planning. No action was taken at this time.

8:52am - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the highway department.

Quotes for diesel fuel were received as follows:

Kanabec Cooperative	\$0.92520/Gallon
All Star Service	\$0.93900/Gallon
Town & Country Oil	\$0.91555/Gallon

It was moved by Dave Ulstrom, seconded by Dennis McNally, and **carried** unanimously to approve the recommendation of the County Engineer and accept the low quote of \$0.91555 per gallon from Town & Country Oil.

It was moved by Stan Cooper, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

RESOLUTION 5-01/26/00

Whereas Kanabec County has a State approved comprehensive local water plan which has been locally adopted pursuant to Minnesota Statutes Chapter 103B.311 and 103B.255, and has State approved comprehensive local water plans, covering 50% of land area in the county, which have been locally adopted pursuant to Minnesota Statutes 103B.231, 103D.401, and 103D.405; and

Whereas the State of Minnesota acting by and through its Board of Water and Soil Resources (“BWSR”) has authority to award Natural Resources Block Grants for purposes of implementing comprehensive local water plans, the wetland conservation act, and the DNR shoreland program to local government pursuant to the Laws of Minnesota 1993, Chapter 172, sec. 6, and the Laws of Minnesota 1994, Chapter 632, sec.3; and

Whereas Kanabec County may assess a levy under its general levy authority to match such grants by BWSR pursuant to Minnesota Statute 103B.335; and

Whereas the Minnesota Department of Revenue has determined the minimum amount necessary to be raised by Kanabec County for the base grant portion of the grant under the formula in repealed Minnesota Statute 275.50, subd.5; and

Whereas BWSR has determined that Kanabec County is eligible for a Natural Resources Block Grant of up to \$106,426.00 upon BWSR acceptance of the LGU’s application and the execution and delivery of a Grant Agreement and the distribution of grant and match funds would be:

MN Grant	County Levy	County In-Kind	SWCD In-Kind	1999 Carry Over	Totals
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Water Plan	0	\$35,032.00	\$2,468.00			\$43,389.08	\$80,889.08
	1	\$35,032.00	\$2,468.00			\$0.00	\$37,500.00
Wetlands	0	\$10,000.00		\$20,950.73	\$5,000.00	\$15,950.73	\$51,901.46
	1	\$15,000.00		\$10,000.00	\$5,000.00		\$30,000.00
Shorelands	0	\$4,693.00		\$4,693.00			\$9,386.00
	1	\$4,693.00		\$4,693.00			\$9,386.00
MPCA (ISTS)	0	\$988.00					\$988.00
	1	\$988.00					\$988.00
Totals	0	\$50,713.00	\$2,468.00	\$25,643.73	\$5,000.00	\$59,339.81	\$143,164.54
	1	\$55,713.00	\$2,468.00	\$14,693.00	\$5,000.00	\$0.00	\$77,874.00
Combined Total		\$106,426.00	\$4,936.00	\$40,336.73	\$10,000.00	\$59,339.81	\$221,038.54

Therefore be it resolved that the Kanabec County Board of Commissioners approves of Kanabec County entering into a Grant Agreement with the State of Minnesota to receive state funds for the implementation of its comprehensive local water plans, the administration of the wetland conservation act, and administration of the DNR shoreland program under the terms of the Grant Agreement and all statutory requirements; and

Be it further resolved that the Kanabec County Board of Commissioners authorize the expenditure of \$4,794.00 cash and \$50,336.73 in-kind contributions to match the Natural Resources Block Grant as specified in Laws of Minnesota 1993, Chapter 172, sec.6; and the Grant Agreement.

Be it further resolved that the Chairperson of the County Board of Commissioners and the County Coordinator are authorized to execute the Grant Agreement together with all related documents.

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

RESOLUTION 6-01/26/00

WHEREAS the Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way acquired without prior approval from the FHWA; and

WHEREAS Transportation enhancement projects receive federal funding from the Surface Transportation Program (STP) of the Transportation Equity Act for the 21st Century (TEA-21); and

WHEREAS County of Kanabec is the project sponsor for the transportation enhancement project identified as Downtown CSAH Safety Improvement.

THEREFORE, BE IT RESOLVED THAT the Project Sponsor hereby agrees to assume full responsibility for the operation and maintenance of property and facilities

related to the aforementioned transportation enhancement project.

It was moved by Stan Cooper, and seconded by Dave Ulstrom, and **carried** unanimously to approve and authorize the Chairperson to sign a contract with Landwehr Construction, Inc for Township Bridge replacement.

It was moved by Stan Cooper, and seconded by Dennis McNally, and **carried** unanimously to authorize the County Engineer to advertise for equipment rental & supplies bids.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve payment of the following claims:

SUPPLIER	AMOUNT
W. Gohman Construction	\$230,058.00
U.S. Bank (Retainage)	\$12,108.00
Kanabec Publications	\$36.63
Toby's Refinishing	\$2,125.00
TOTAL	\$244,327.63

It was moved by Dennis McNally, and seconded by Stan Cooper, and **carried** unanimously to approve Change Order PR-74, electrical system changes, a cost increase of \$1,520.00.

It was moved by Dennis McNally, and seconded by Stan Cooper, and **carried** unanimously to approve Change Order PR-75, changing the hanging light in N323 to a recessed light, a cost increase of \$116.00.

It was moved by Stan Cooper, and seconded by Dave Ulstrom, and **carried** unanimously to approve Change Order PR-76, adding an intercom system to the N008 door to the secure hallway, a cost increase of 825.00.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve Change Orders PR-81 & PR-82, adding doorstops, a cost increase of \$497.00 on PR-81 and \$100.00 on PR-82.

It was moved by Stan Cooper, and seconded by Dennis McNally, and **carried** unanimously to authorize the county contribution of \$144.00 for a building plaque.

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve SCORE bills for the Month of December, 1999, as follows:

PROVIDER	BILLED AMOUNT	PAID AMOUNT
ARTHUR TOWNSHIP (Recycling Center Incentive)	\$ 400.00	\$ 400.00
QUALITY DISPOSAL	\$3,645.00	\$3,645.00
QUALITY DISPOSAL (Recycling Center Incentive)	\$ 400.00	400.00
TOTALS	\$4,445.00	\$4,445.00

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

**RESOLUTION 7-01/26/00
ORDER OF THE BOARD**

WHEREAS there is a vacancy in the position of Clerical Worker in the County Coordinator's office, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Personnel Director to hire a Clerical Worker to refill the vacant position at Step A, Range 4 of the pay plan which is \$8.27 per hour, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

**RESOLUTION 8-01/26/00
ORDER OF THE BOARD**

WHEREAS there is a vacancy in the position of Financial Worker in the County Coordinator's office, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Family Service Agency Director and County Personnel Director to hire a Financial Worker to refill the vacant position at Step A, Range 6 of the pay plan which is \$10.91 per hour, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

10:00pm - The chairperson extended the meeting to 10:15pm.

Future staffing options were considered. No action was taken at this time.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously at 10:10pm to adjourn to meet in regular session on Wednesday, February 9, 2000 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest. _____
Kanabec County Coordinator