

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabec }  
Office of the County Coordinator

**January 3, 2012**

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, January 3, 2012 pursuant to M.S. §375.07 and public notice with the following Board Members present: Kevin Troupe, Les Nielsen, Kathi Ellis, Gene Anderson and Kim Smith.

The Board Clerk led the assembly in the Pledge of Allegiance.

The meeting was called to order by the Board Clerk. Nominations for Board Chairperson for 2012 were called for.

Action #1 - It was moved Kevin Troupe, seconded Les Nielsen to nominate Kim Smith for Chairperson.

The Board Clerk called for nominations for Chairperson three times with no further nominations.

Action #2 - The clerk closed nominations for Chairperson and called for a vote for nominee Kim Smith. The motion **carried** with all in favor.

Commissioner Smith was declared Board Chairperson for 2012. The gavel was handed over to Chairperson Smith.

Nominations for Board Vice-Chairperson for 2012 were called for.

Action #3 - It was moved by Les Nielsen and seconded by Gene Anderson to nominate Kathi Ellis for Vice-Chairperson.

The Chairperson called for nominations for Vice-Chairperson three times with no further nominations.

Action #4 - The Chairperson closed nominations for Vice-Chairperson and called for a vote for nominee Kathi Ellis. The motion **carried** with all in favor.

Action #5 - It was moved by Gene Anderson, seconded by Kathi Ellis, and carried unanimously to approve the meeting agenda as presented.

Action #6 - It was moved by Gene Anderson, seconded by Kevin Troupe and carried unanimously to approve the December 19, 2011 minutes of the Kanabec County Board of Commissioners as presented.

Action #7 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the following resolution:

## **Resolution #7 – 01/03/12**

### Meeting Dates

**BE IT HEREBY RESOLVED** by the Kanabec County Board of Commissioners that from and after January 25, 2012, regular meetings of the Kanabec County Board of Commissioners shall be held in the County Courthouse in the City of Mora, Minnesota on the second and fourth Wednesday of each month with the exception of the December meetings which will meet the first and third Wednesdays of the month, and

**BE IT FURTHER RESOLVED** that all meetings with the exception of the December 5<sup>th</sup>, 2012 meeting shall commence at 9:00am, and

**BE IT FURTHER RESOLVED** that the meeting on December 5th, 2012 shall commence at 6:30pm and end by 9:30pm except that the Chairperson may extend the meeting to 9:45pm to conclude business, and

**BE IT FURTHER RESOLVED**, that if any such regularly scheduled meeting of the County Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

**BE IT FURTHER RESOLVED**, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

**BE IT FURTHER RESOLVED**, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #8 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

## **Resolution #8 - 01/03/12**

### Health Board Meetings

**BE IT HEREBY RESOLVED** by the Kanabec County Board of Commissioners that from and after February 1, 2012, regular meetings of the Kanabec County Public Health Board shall be held in the County Courthouse in the City of Mora, Minnesota on the second Wednesday of each month with the exception of the December meeting which will meet on the first Wednesday of the month, and

**BE IT FURTHER RESOLVED** that all the meetings with the exception of December 5th meeting shall be held commencing at 9:05am, and

**BE IT FURTHER RESOLVED** that the meeting on December 5<sup>th</sup>, 2012 shall commence at 6:35pm, and

**BE IT FURTHER RESOLVED**, that if any such regularly scheduled meeting of the Public Health Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

**BE IT FURTHER RESOLVED**, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

**BE IT FURTHER RESOLVED**, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

*Action #9* – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #9 - 01/03/12**  
Human Service Board Meetings

**BE IT HEREBY RESOLVED** by the Kanabec County Board of Commissioners that from and after February 1, 2012, regular meetings of the Kanabec County Human Service Board shall be held in the County Courthouse in the City of Mora, Minnesota on the fourth Wednesday of each month with the exception of the December meeting which will be held on the third Wednesday of the month, and

**BE IT FURTHER RESOLVED** that the meetings shall be held commencing at 9:05am, and

**BE IT FURTHER RESOLVED**, that if any such regularly scheduled meeting of the Human Service Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

**BE IT FURTHER RESOLVED**, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

**BE IT FURTHER RESOLVED**, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #10 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #10 - 01/03/12**

**BE IT RESOLVED** to re-appoint Ralph Voge to the Appeal Committee – Weed Inspection for a three year term commencing immediately and expiring January 6, 2015.

Action #11 – It was moved by Gene Anderson, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #11 - 01/03/12**

**BE IT RESOLVED** to re-appoint Ron Peterson to the City/County Airport Zoning Board for a three year term commencing immediately and expiring January 6, 2015.

Action #12 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #12 - 01/03/12**

**BE IT RESOLVED** to re-appoint Ron Peterson to the Board of Adjustment for a three year term commencing immediately and expiring January 6, 2015, and

**BE IT FURTHER RESOLVED** to appoint Charlie Strickland, Jr to the Board of Adjustment as an Alternate for a three year term commencing immediately and expiring January 6, 2015.

Action #13 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

### **Resolution #13 - 01/03/12**

**BE IT RESOLVED** to re-appoint Les Nielsen to the Central Minnesota Jobs and Training Committee for a three year term commencing immediately and expiring January 6, 2015.

Action #14 – It was moved by Gene Anderson, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #14 - 01/03/12**

**BE IT RESOLVED** to re-appoint Les Nielsen to the East Central Regional Development Commission for a three year term commencing immediately and expiring January 6, 2015.

Action #15 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #15 - 01/03/12**

**BE IT RESOLVED** to re-appoint Sharon Weaver to the East Central Regional Library Board for a three year term commencing immediately and expiring January 6, 2015.

Action #16 – It was moved by Gene Anderson, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

### **Resolution #16 - 01/03/12**

**BE IT RESOLVED** to re-appoint Les Nielsen to the Emergency Medical Service Board for a two year term commencing immediately and expiring January 5, 2014.

**BE IT FURTHER RESOLVED** to re-appoint Kevin Troupe as an Alternate to the Emergency Medical Service Board for a two year term commencing immediately and expiring January 5, 2014.

Action #17 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

### **Resolution #17 - 01/03/12**

**BE IT RESOLVED** to appoint Kevin Troupe to the Extension Committee for a three year term commencing immediately and expiring January 6, 2015.

**BE IT RESOLVED** to appoint Kim Smith as the Board Chairman to the Extension Committee for a one year term commencing immediately and expiring January 8, 2013.

Action #18 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #18 - 01/03/12**

**BE IT RESOLVED** to re-appoint Kim Smith to the Human Service Advisory Committee for a three year term commencing immediately and expiring January 6, 2015.

Action #19 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #19 - 01/03/12**

**BE IT RESOLVED** to re-appoint Tuesdi Sederstrom to the Insurance Committee for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to re-appoint Lori Swanson to the Insurance Committee for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to re-appoint Gene Anderson as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to re-appoint Chad Keehr as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to re-appoint Barb McFadden as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to appoint Karen McClellan as an alternate to the Insurance Committee for a three year term commencing immediately and expiring January 6, 2015.

Action #20 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #20 - 01/03/12**

**BE IT RESOLVED** to re-appoint Todd Eustice to the Juvenile Detention Center Advisory Board for a three year term commencing immediately and expiring January 6, 2015.

Action #21 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #21 - 01/03/12**

**BE IT RESOLVED** to re-appoint Gene Anderson to the Law Library Committee for a three year term commencing immediately and expiring January 6, 2015.

Action #22 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution #22 - 01/03/12**

**BE IT RESOLVED** to re-appoint Gene Anderson to the North Thru 65 Corridor Coalition for a three year term commencing immediately and expiring January 6, 2015.

Action #23 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #23 - 01/03/12**

**BE IT RESOLVED** to re-appoint Kathi Ellis to the Onanegozie RC & D for a three year term commencing immediately and expiring January 6, 2015.

Action #24 – It was moved by Gene Anderson seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution #24 - 01/03/12**

**BE IT RESOLVED** to re-appoint Carla Dunkley to the Planning Commission for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to re-appoint Randy Nummela to the Planning Commission for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to appoint Chad Gramentz to the Planning Commission for a three year term commencing immediately and expiring January 6, 2015.

Action #25 – It was moved Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

## **Resolution #25 - 01/03/12**

**BE IT RESOLVED** to re-appoint Joel Dhein to the Railroad Authority Advisory Committee for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to re-appoint Randy Golly to the Railroad Authority Advisory Committee for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to re-appoint Bruce Anderson to the Railroad Authority Advisory Committee for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to re-appoint Mike Papenhausen to the Railroad Authority Advisory Committee for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to appoint Board Chairperson Kim Smith as a non-voting member of the Railroad Authority Advisory Committee for a one year term commencing immediately and expiring January 8, 2013.

*Action #26* – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

## **Resolution #26 - 01/03/12**

**BE IT RESOLVED** to re-appoint Kevin Troupe to the Regional Radio Board for a three year term commencing immediately and expiring January 6, 2015.

*Action #27* – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

## **Resolution #27 - 01/03/12**

**BE IT RESOLVED** to re-appoint Robin Etter to the Safety Committee for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to re-appoint Kathryn Burski to the Safety Committee for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to re-appoint Luann Beachem to the Safety Committee for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to re-appoint Jesse Stegeman to the Safety Committee for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to appoint Jerry Pedersen to the Safety Committee for a partial term commencing immediately and expiring January 8, 2013.

Action #28 – It was moved by Les Nielsen seconded by Kathi Ellis and carried unanimously to approve the following resolution:

### **Resolution #28 - 01/03/12**

**BE IT RESOLVED** to appoint Gene Anderson to the Mora School Strategic Planning Process Committee for a three year term commencing immediately and expiring January 6, 2015.

Action #29 – It was moved by Gene Anderson, seconded Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #29 - 01/03/12**

**BE IT RESOLVED** to re-appoint Kathi Ellis to the Southern Minnesota County Based Purchasing Committee for a three year term commencing immediately and expiring January 6, 2015.

**BE IT FURTHER RESOLVED** to re-appoint Les Nielsen as an Alternate to the Southern Minnesota County Based Purchasing Committee for a three year term commencing immediately and expiring January 6, 2015.

Action #30 – It was moved by Kevin Troupe, seconded Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #30 - 01/03/12**

**BE IT RESOLVED** to reappoint the following as voting delegates to a one year term commencing immediately and expiring January 8, 2013 to the Association of Minnesota Counties:

- Kevin Troupe
- Les Nielsen
- Kathi Ellis
- Kim Smith
- Gene Anderson
- Dan Weber

Action #31 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #31 - 01/03/12**

**BE IT RESOLVED** to appoint Chad Gramentz to the Water Plan Board for a 3 year term commencing immediately and expiring January 6, 2015.

Action #32 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #32 - 01/03/12**

**BE IT RESOLVED** to authorize the County Coordinator to advertise for the following committee vacancies:

Advisory to the Snake River Water Management Board  
Appeal Committee – Weed Inspection  
Extension Committee (2)  
Personnel Board of Appeals  
Water Plan Board (2)  
Wetlands Appeals Board (2)

Action #33 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

### **Resolution #33 - 01/03/12**

Official Newspaper

**BE IT RESOLVED** by the Kanabec County Board of Commissioners that the offer submitted by the Kanabec County Times for all legal publications during the year 2012 is hereby accepted, and

**BE IT FURTHER RESOLVED** that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices and that the Kanabec County Times is hereby designated as the official newspaper for the publication of the 2011 Financial Statement, and

**BE IT FURTHER RESOLVED** that the Kanabec County Times is hereby designated as the official newspaper for the newspaper in which the notice and list of Real Estate Taxes remaining delinquent on the first Monday in January, 2012, shall be published.

**BE IT FURTHER RESOLVED** that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute §331A.02, Subd 5 and that the notice must remain on the Web site during the notice's full publication period.

Action #34 – The Chairperson recessed the board meeting at 9:30am to a time immediately following the Kanabec County Housing and Redevelopment Authority meeting.

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The Kanabec County **Housing and Redevelopment Authority** met at **9:30am** on Tuesday, January 3, 2012 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Les Nielsen, Gene Anderson and Kevin Troupe. County Coordinator Dan Weber and Assistant County Attorney Barb McFadden were also present.

Action #HRA35 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the agenda as presented.

Action #HRA36 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve a **Consent Agenda** including all of the following actions:

### **Resolution #HRA36a - 01/03/12**

Housing and Redevelopment Authority Meetings

**BE IT HEREBY RESOLVED** by the Kanabec County Board of Commissioners that from and after February 1, 2012, regular meetings of the Kanabec Housing and Redevelopment Board shall be held in the County Courthouse in the City of Mora, Minnesota, and

**BE IT FURTHER RESOLVED** meetings shall be held as necessary with proper notice commencing at a time the Board of Commissioners of the Authority determines. Future monthly meetings may also be scheduled when deemed necessary, and

**BE IT FURTHER RESOLVED**, Special Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

### **Resolution #HRA36b - 01/03/12**

Appointment of HRA Officers

RESOLUTION APPOINTING OFFICERS OF THE HOUSING AND REDEVELOPMENT OF KANABEC COUNTY, MINNESOTA

**BE IT RESOLVED** by the Kanabec County Housing and Redevelopment Authority (the “Authority”) of Kanabec County, Minnesota, as follows:

**APPOINTMENT OF OFFICERS:** The following are appointed to hold the HRA offices set forth opposite their respective names:

Chair: Kim Smith

Vice-Chair: Kathi Ellis

Secretary\*: Dan Weber, County Coordinator

\*The Auditor-Treasurer will be appointed by the Secretary to disburse funds and to assist the Secretary.

**Resolution #HRA36c - 01/03/12**  
Official Newspaper

**BE IT RESOLVED** that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices of the Kanabec County Housing and Redevelopment Authority, and

**BE IT FURTHER RESOLVED** that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute §331A.02, Subd 5 and that the notice must remain on the Web site during the notice's full publication period.

**Resolution #HRA36d - 01/03/12**  
Official Depository Bank

**BE IT RESOLVED** that Kanabec State Bank is hereby designated as the official depository bank of the Kanabec County Housing and Redevelopment Authority.

**Resolution #HRA36e - 01/03/12**  
Mileage Reimbursement

**BE IT RESOLVED** to approve using the 2012 federal mileage reimbursement rate of \$0.555 per mile for the Housing and Redevelopment Authority's mileage reimbursements.

*Action #HRA37* – The Chairperson adjourned the Meeting of the Housing and Redevelopment Authority at 9:32am.

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The meeting of the County Commissioners resumed.

Action #38 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to authorize the County Attorney to enter into an agreement with MCCC for the MCAPS Support Services Agreement commencing immediately and expiring in December 31, 2019.

Action #39 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

### **Resolution #39 - 01/03/12**

#### **MNDOT Contract**

**WHEREAS**, Kanabec County will be doing business as Timber Trails Public Transit, in 2012, and

**WHEREAS**, Timber Trails Public Transit receives operating funds through the Minnesota Department of Transportation (MN DOT), and

**WHEREAS**, Kanabec County wishes to accept \$410,975 in operating funds from the Minnesota Department of Transportation under contract #99664;

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners approve a contract with the Minnesota Department of Transportation for the service year 2012.

Action #40 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution #40 - 01/03/12**

#### **Labor Agreement**

**WHEREAS** the negotiating team has presented the board with a proposed 2012-2013 bargaining unit agreement between Kanabec County and the International Union of Operating Engineers Local No. 49, and

**WHEREAS** the Business Agent and Union Steward have verbally indicated acceptance;

**BE IT RESOLVED** to approve a 2012-2013 bargaining unit agreement between Kanabec County and International Union of Operating Engineers Local No. 49.

Action #41 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to recess at 9:42am and to meet in continued session on Wednesday, January 11, 2012 at 9:00am in the Board Room (Room #164) of the Kanabec County Courthouse.

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, January 11, 2012 in the Board Room of the Courthouse pursuant to recess with the following Board Members present: Kim Smith, Gene Anderson, Kathi Ellis, Kevin Troupe and Les Nielsen. Also present were Coordinator Dan Weber and Assistant County Attorney Barb McFadden.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #42 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the agenda as presented.

Action #43 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve a **Consent Agenda** including all of the following actions:

### **Resolution #43a - 01/03/12**

#### SCORE CLAIMS

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following October, 2011 claims on SCORE Funds:

Quality Disposal	\$3,666.40
Knife Lake Sanitation	\$541.00
TOTAL	\$4,207.40

### **Resolution #43b - 01/03/12**

#### SCORE CLAIMS

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following November, 2011 claims on SCORE Funds:

Quality Disposal	\$2,559.02
Knife Lake Sanitation	\$688.00
TOTAL	\$2,847.02

**Resolution #43c - 01/03/12**  
Knife Lake Improvement

**WHEREAS** the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

**WHEREAS** the request was accompanied by an invoices and verification in the Knife Lake Improvement District amended board minutes of December 26, 2011, and

**WHEREAS** the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

**BE IT RESOLVED** to pay the following claims:

Crows Nest	\$46.00
John Kehn	\$187.50
Carda Excavating	\$1,557.00
Kassie Norby	\$43.75
East Central Energy	\$150.00
MCIT	\$2,352.00

**Resolution #43d - 01/03/12**  
Gambling Request

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Permit for M.A.Y.R.A for a raffle event to be held at Knife Lake Fishing Tournament, Hwy 65 Mora, MN 55051 on February 25, 2012.

Action #44 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following paid bills:

<b>Vendor</b>	<b>Amount</b>
Centerpoint Energy	97.00
City of Milaca	33.03
East Central Energy	279.00
East Central Energy	85.54
East Central Reg Dev Comm	47.50
Franz, David	100.00
GMCU	781.38
Great America Leasing	281.57
Holiday Credit Office	13,520.33
Kanabec Co Auditor	42,379.20
McDaniel, Katelyn	100.00
Midcontient Communications	743.67
Mindy Scott & Casey Graham	278.87
MN Dept of Finance	4,336.50
MN Dept of Finance	28.50
MN Dept of Finance	1,317.50
MN Energy Resources Corp	512.20
Mn Laborers Health & Welfare Fund	550.00
MN Mutual Life Ins	479.90
Mora Municipal Utilities	12,220.94
Mora Municipal Utilities	1,181.15
Mora Psychological Services	2,125.00
Mora Psychological Services	1,868.75
Mora Psychological Services	2,025.00
Ostrom, Donna Deputy Registrar	21.50
Perkins Inc	21,079.30
Sederstrom, Brooke	100.00
Sprint	223.30
The Hartford	1,699.60
Verizon Wireless	969.60
Total	<u>109,465.83</u>

Action #45 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve payment of the following claims on the funds indicated:

### **Revenue Fund**

<b>VENDOR</b>	<b>AMOUNT</b>
AAA	59.95
Ace Hardware	244.38
Ace Hardware	14.40
Advanced Correctional Healthcare	10,583.38

Aitkin Medical	1,323.53
Allina Health Systems	275.00
AMC	7,756.00
AMC	793.00
AmeriPride	432.88
AmeriPride	39.62
Amundson, Pauline	93.30
Anderson, Karen	397.39
Andres, Christine	51.07
A'viands	14,923.67
Bernhardt, Maria	267.52
Biever, Laurie	233.10
Bork, Laura	42.18
Braham Motor Service	193.50
Brooks Internet Software	34.99
Burski, Kathy	170.95
Byrant, Donna	2,671.87
Byrant, Donna	424.16
Card Services Coborns	144.00
Cassman, Deb	308.03
Central Heating & Air Conditioning	4,561.76
Coborns Pharmacy	199.63
Colburn, Judy	250.86
D&T Ventures	578.81
D&T Ventures	500.00
Deyta	90.00
Donaghue, Amber	158.76
Donna Ostrom	12.75
Donna Ostrom	18.75
Donna Ostrom	96.00
Donna Ostrom	32.00
Donna Ostrom	16.00
Don's Auto	133.59
Don's Auto	133.59
Downtown Deli	27.43
Dresser Methven Funeral Home	1,200.00
DVS Renewal	195.50
East Central Exterminating	122.90
East Central Exterminating	256.80
East Central Water Testing	40.00
ECM Publishers	114.50
EG Rud & Sons	9,845.00
Elfstrum, Brenda	616.61

Elk River Ford	853.99
Eustice, Todd	294.71
Fahning, Rebecca	83.31
Faust, Patrick	720.42
Felland, Becky	164.28
First Light Health System	2,565.00
Fresonke, Lew	247.50
Friday, Jenny	26.09
Frontier	129.70
Galls	502.62
Galls	215.01
Garcia, Timothy	192.50
Glen's Tire	323.59
Gorham Oien Mechanical	481.03
Grainger	305.96
Granite City Armored Car	359.28
Granite City Jobbing	1,080.90
GTS	300.00
Hawkins, Dorothy	575.00
Hoefert, Bob	2,313.16
Hood, Barb	724.33
Hood, Bill	875.57
Horizon Towing	208.41
Image Office Services	87.20
Indianhead Specialty	58.84
Information Systems Corp	6,540.60
Ivans	60.92
Jebsen, Michelle	104.90
Johnsons Hardware	17.79
Johnsons Hardware	10.85
Kanabec Co IS	505.35
Kanabec Co IS	29.90
Kanabec Co Public Health	15,508.00
Kanabec Publications	677.33
Kanabec Publications	11.61
Kanabec Publications	140.54
Kanabec Rental	26.72
Karg, Leslie	34.85
Kragt, Neal	128.98
Kramersmeier, Wallace	275.00
Krueger, Louisa	70.55
Kruse, Patty	165.52
Landreville, Willard	1,096.78

Lane, Dave	38.85
Larson Allen	5,300.00
Leerssen, Jennifer	601.51
Leininger, Dennis	42.20
MAAO	400.00
Majeski, Annette	376.85
Marco	1,035.17
Marco	3,580.26
Marco	484.85
Marco	225.04
Marco	1,076.82
Marco	173.13
Marco	1,011.23
Marco	1,282.58
Marco	75.92
Marco	429.24
Marco	865.69
Marohn, Brenda	22.20
Mattson Electric	467.73
Mattson Electric	112.32
MCCC	1,365.90
MCCC	1,250.00
MCCC	247.50
MCCC	19,530.15
MCCC	5,600.00
MCCC	1,250.00
McIntosh, Bob	450.00
MCIT	14,036.00
MCIT	81,166.00
MCIT	175,144.00
MCIT	42,345.00
MCIT	12,591.00
MCIT	1,446.00
ME Plumbing, Heating & Air Conditioning	90.00
Metro Sales	719.74
MidContinent	60.29
Mille Lacs Disposal	20.00
MN County Attorneys Assn	1,861.00
MN Monitoring	474.00
MN Monitoring	496.00
Moore Medical	366.65
Mora Schools	3,000.00
Morgan, Lou	75.98

Morrell, Joy	244.20
NACO	400.00
Nelson, Gary	977.36
Nelson, Jerry	264.42
Nelson, Linda	954.64
Nelson, Ronette	542.25
Newgard, Jean	515.60
Novus Glass	212.22
Office Depot	129.03
Office Depot	38.46
Office Depot	36.85
Office Depot	31.59
Office Depot	113.29
Office of Enterprise Technology	600.00
Olson, Autumn	77.15
Osterdyk, Dorothy	246.42
Osterdyk, Sue	36.63
Pancake, Dale	5.66
Pap, Harly	325.25
Pedersen, Jerry	31.08
Pieper, Helen	421.14
Pieper, Rollie	1,506.32
Pine Co Health & Human Services	19,170.68
Priority Dispatch	320.00
PSS-World Medical Inc	49.18
Quality Disposal	196.90
Quality Disposal	325.94
Quill Corp	657.25
Raiche, Nancy	195.36
Raudabaugh, Carey	134.31
Reed, Terrie	31.08
Reliance Telephone	3,800.00
Resource Training & Solutions	250.00
Ringler, Jennie	23.87
Ringler, Jennie	135.98
Rittenour, Michelle	309.70
Rogers, Pearl	572.87
Rosburg, Diane	198.14
RS Eden	106.95
Ryan, Ellen	60.00
Ryan, Rosemarie	830.00
S&T	24.50
S&T	222.75

Skramstad, Linda	234.78
Stahlke's	110.00
Stellar Services	991.30
Tadych, Sy	1,187.77
Tiger Direct	208.86
Tiger Direct	449.99
Tiger Direct	449.99
Tinker & Larson	39.34
Trimin Systems Inc	2,137.50
Troupe, Kevin	858.94
UHL Company	159.29
Uniforms Unlimited	143.92
US Bank	815,176.25
US Bank	755,395.00
USA Northland Directories	659.00
USPS	60,000.00
Valley Trophy	91.86
Villa Health Care Center	5,219.31
Visual Gov Solutions	97.50
Vogel, Darla	147.63
Voight, Jackie	43.29
Wergin, Richard	400.00
Werner, Julie	82.20
West Payment Center	1,906.50
Wilder, Dan	9.11
Wolbert, Marlys	163.73
Woods, Danna	67.77
Zamora, Ray	717.62
Zimmermans	1,149.55
Total	<u>2,164,583.52</u>

### **Road & Bridge**

<b>Vendor</b>	<b>Total</b>
Ace Hardware	417.16
Ameripride	498.98
Aspen Equipment Co.	366.76
Auto Value Mora	1,262.45
Boyer Trucks	1,298.98
Central McGowan, Inc.	165.71
Dave's Lawn & Snow	823.00
Fluegge's Ag, Inc	275.94
Force America Distributing	227.72
Glens Tire	51.81
Gopher State One Call	2.90

Granite City Jobbing	543.45
Kanabec Co Information Systems	1,282.58
Kirk Krist	50.00
McClellan, Dan	160.00
MN Dept of Public Safety	25.00
M-R Sign Co., Inc	2,366.07
Nikodym, Greg	301.58
Onamia Deputy Registrar	448.00
Oslin Lumber	141.76
Owen's Auto Parts	414.19
Oxygen Supply Co	142.20
Power Plan	2,141.42
Quality Disposal Systems, Inc.	173.55
Richards, Lila, The Cleaning Agent	837.90
Sharrow Lifting Products	328.93
Straight Line Machine	59.00
Timmer Implement	541.93
Troupe Advertising	130.00
University of Minnesota	75.00
Total:	<u>15,553.97</u>

Action #46 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:05am** on Wednesday, January 11, 2012 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Gene Anderson and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH47 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH48 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #PH48 - 01/03/12**

**WHEREAS**, Kanabec County Public Health is need of a part-time RN to provide services in the case management area; and

**WHEREAS**, Kanabec County Public Health has a qualified part-time nurse in Family Health who is willing to perform the duties required in this area;

**THEREFORE BE IT RESOLVED** to increase the hours of Public Health Nurse Autumn Olson to 40 hours per week effective January 28, 2012.

Action #PH49 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #PH49 - 01/03/12**

**WHEREAS**, the Minnesota Department of Health has made \$25,000 in HRSA funds available to regions for volunteer recruitment, and

**WHEREAS**, the Minnesota Department of Health has contracted with Isanti County Public Health for the Central Region as fiscal host for the funds, and

**WHEREAS**, Kanabec County Public Health desires to participate in the recruitment of volunteers.

**THEREFORE BE IT RESOLVED** that authorization is given to the Kanabec County Health and Human Services Director to sign the MOU with Isanti County for the purpose of reimbursement of expenses for volunteer recruitment for the period January 1, 2012 through December 31, 2012.

Action #PH50 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to adjourn the Public Health Board at 9:25am to meet in regular session on Wednesday, February 8, 2012 at 9:05am.

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The Board of Commissioners meeting continued.

Action #51 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to recess the board meeting at 9:25am to a time immediately following the Human Services Board.

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The Kanabec County **Human Services Board** met at **9:25am** on Wednesday, January 11, 2012 pursuant to public notice with the following Board Members present: Gene Anderson, Kathi Ellis, Les Nielsen, Kim Smith, and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Human Services Board agenda.

Action #FS52 – It was moved by Gene Anderson, seconded by Kevin Troupe and carried unanimously to approve the Human Services Board Agenda as presented.

Action #FS53 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

## **Resolution #F53 - 01/03/12**

**WHEREAS**, there is a temporary shortage of Financial Workers due to a higher than normal case load and a position vacancy;

**BE IT RESOLVED** to authorize Health & Human Service Director Wendy Thompson and the County Personnel Director to hire part time temporary Financial Workers to fill in the Financial area for a maximum of a six month period effective immediately and expiring in July 1, 2012.

*Action #FS54* – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

## **Resolution #F54 - 01/03/12**

ARMHS Resolution

**WHEREAS**, Kanabec County Family Services has been providing Adult Rehabilitation Mental Health Services.

**WHEREAS**, it has become financially burdensome to provide these services, and

**WHEREAS**, clients can be served through other Mental Health services provided;

**THEREFORE BE IT RESOLVED** that the Kanabec County Family Services Board supports the Health and Human Services Director in the decision not to reapply for the Adult Rehabilitation Mental Health Services certification.

*Action #PH55* – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to recess the Human Services Board at 9:40am to meet in continued session on Wednesday, January 25, 2012 at 9:05am.

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The meeting of the Board of Commissioners continued.

*Action #56* – Les Nielsen introduced the following resolution and moved its adoption:

## **Resolution #56 - 01/03/12**

**BE IT RESOLVED** to amend County Policy #112 County Paid Holiday Policy to state that new employees beginning employment after October 1<sup>st</sup> of each year would not receive Floating Holidays for that year.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Kevin Troupe, Kim Smith, Kathi Ellis, Les Nielsen  
**OPPOSED:** Gene Anderson  
**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

Action #57 – It was moved by Gene Anderson, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

**Resolution #57 - 01/03/12**  
Probation Wages

**WHEREAS** Kanabec County employs Probation Officers, and

**WHEREAS** the State Legislature has mandated that the Probation Agents wages must be comparable to similar state employees regardless of local wage scales, county pay plans or the impact on a county's pay equity status, and

**WHEREAS** the state has mandated an increase on January 1, 2012,

**BE IT RESOLVED** to set the wages for Probation Officers on January 1, 2012 at:

Todd Eustice	\$37.63 per hour
Athey, Luke	\$26.39 per hour
Donaghue, Amber	\$22.18 per hour
Lennox, Wade	\$22.18 per hour

**BE IT FURTHER RESOLVED** that Commissioner Ellis will write a protest letter to the State of Minnesota for approving another unfunded state mandate.

Action #58 – It was moved by Gene Anderson, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #58 - 01/03/12**  
Position Evaluation

**WHEREAS** County Policy P-117 calls for an evaluation of all county job classifications,  
and

**WHEREAS** the position of Environmental Services Supervisor is a newly created position, and

**WHEREAS** the County Coordinator has submitted a job description and position questionnaire, and

**WHEREAS** the board has examined and evaluated the information;

**BE IT RESOLVED** to approve the job description, and

**BE IT FURTHER RESOLVED** that it is the decision of the Board that the Environmental Services Supervisor job description be sent to the salary consultant for review.

Commissioners gave reports on the activities of the Boards and Committees in which they participate.

The Chairman recessed the board meeting at 10:00am to hold a Public Hearing to discuss possible changes to County Ordinance No. 5 Shore Lands Ordinance.

**10:00am** – A Public Hearing was held to discuss possible amendments to Ordinance No. 5 Shore Lands Ordinance. Those that spoke included:

Ronald Peterson	Would like to see further discussions and modifications to the proposed amendments before approving any changes.
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*Action #59* – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to adjourn the Public Hearing at 10:19am.

The changes to the shore lands ordinance were discussed and no formal action took place.

**10:30am** - The Chairperson then called for public comment. Those that responded included:

Dave Peckels	Concerns with the County Sheriff and Attorney's offices. He would like his property returned to him.
Mary Rono	Concerns with the Attorney's office.
Archie Peckels	Concerns with the Sheriff and Attorney's offices.
Joseph Diethelm	Concerns with the Sheriff and Attorney's offices.
Ronald Peterson	Objects to a metal detector at the Courthouse.
Neal Robyn	Concerns with the Family Services office.
Robin Rodenberg	Concerns with local judicial system.
Paul Rocheford	Supports local Sheriff's office but feels there should be a local complaint process.

Dennis McNally	Commented on how crime can affect local property values.
Alex Rodenborg	Concerns with Mora Community.

**11:37am** - The Chairperson closed public comment.

Maintenance Supervisor Jerry Pedersen met with the Board to discuss matters concerning soil testing that was done near the old jail.

Action #60 – It was moved by Gene Anderson, seconded by Kevin Troupe and carried unanimously to approve payment in the amount of \$1,288.22 to Carlson McCain for work related to soil sampling and lab testing near the old jail facility.

Public Works Director Chad Gramentz met with the Board to discuss matters concerning the Highway Department.

Action #61 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #61 – 01/03/2012**  
SAP 033-620-010, KCP 11-03 Final Payment

**WHEREAS** Project SAP 033-620-010 and KCP 11-03 has in all things been completed and in accordance with the contract and the County Board being fully advised in the premises,

**BE IT RESOLVED** that we do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to Knife River Corporation in the amount of \$76,335.50

Action #62 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #62 – 01/03/2012**  
Cooperative Purchasing Agreement

**WHEREAS** the State of Minnesota’s Materials Management Division has solicited Kanabec County to enter into a Cooperative Purchasing Agreement under the authority of Minnesota Statutes 16C.03, Subd. 10, and 471.59, Subd. 1.

**WHEREAS** this agreement serves the best interest of Kanabec County with respect to the purchases of commodities and services as listed on the State of Minnesota’s Contract Index with prices previously obtained through a competitive bidding process;

**BE IT RESOLVED** the Chairperson is hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the State of Minnesota Materials Management Division prescribing the terms and conditions as set forth and contained in “Cooperative Purchasing Agreement”, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Action #63 – It was moved by Kevin Troupe seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #63 - 01/03/12**  
ORDER OF THE BOARD

**WHEREAS** there is a vacancy in the position of County Coordinator, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes to hire a County Coordinator at 40 hours per week to refill the vacant position at Range 19 of the pay plan which is \$63,460 to \$77,750 annually or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

Action #64 – It was moved by Kevin Troupe, seconded by Les Nielsen, and carried unanimously to adjourn at 12:20pm to meet in regular session on Wednesday, January 25, 2012 at 9:00am.

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk