

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabec }  
Office of the County Coordinator

**January 4, 2005**

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, January 4, 2005 pursuant to M.S. §375.07 with the following Board Members present: Kathi Ellis, Stan Cooper, Jerry Nelson, Les Nielsen, and Dennis McNally.

The Clerk led the assembly in the Pledge of Allegiance.

The meeting was called to order by the Board Clerk. Nominations for Board Chairperson for 2005 were called for.

Action #1 - It was moved by Dennis McNally and seconded by Jerry Nelson to nominate Stan Cooper for Chairperson.

The Board Clerk called for nominations three times with no further nominations.

Action #2 - It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to close nominations for Chairperson.

Commissioner Stan Cooper was declared Board Chairperson for 2005. The gavel was handed over to Chairperson Cooper.

Action #3 - It was moved by Les Nielsen and seconded by Jerry Nelson to nominate Kathi Ellis for Vice-Chairperson.

The Chairperson called for nominations three times with no further nominations.

Action #4 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to close nominations for Vice-Chairperson.

Commissioner Kathi Ellis was declared Board Vice-Chairperson for 2005.

Action #5 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the agenda and optional agenda as presented.

Action #6 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the December 22, 2004 minutes of the Kanabec County Board of Commissioners as corrected:

a. Action #3 - Change 'Zoning' to "Environmental Services."

b. Action #24 - Show that Les Nielsen seconded the motion and the vote results.

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Action #7 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution #7 - 01/04/05***

**BE IT HEREBY RESOLVED** by the Kanabec County Board of Commissioners that from and after January 12, 2005, regular meetings of the Kanabec County Board of Commissioners shall be held in the County Courthouse in the City of Mora, Minnesota on the second, third and fourth Wednesday of each month except that the December meetings will be on the first, second and third Wednesdays, and

**BE IT FURTHER RESOLVED** that the meetings on the second and third Wednesday shall be held commencing at 9:00am and the meeting on the fourth Wednesday shall be held commencing at 6:30pm except that the December meetings will be on the 9:00am on the first and second Wednesday and 6:30pm on the third Wednesday, and

**BE IT FURTHER RESOLVED** that the meeting on the fourth Wednesday (third in December) shall end at 9:30pm except that the Chairperson may extend the meeting to 9:45pm to conclude business, and

**BE IT FURTHER RESOLVED**, that if any such regularly scheduled meeting of the County Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

**BE IT FURTHER RESOLVED**, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

**BE IT FURTHER RESOLVED**, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

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Action #8 - It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

***Resolution #8 - 01/04/05***

**BE IT HEREBY RESOLVED** by the Kanabec County Board of Commissioners that from and after January 12, 2005, regular meetings of the Kanabec County Human Service Board and Kanabec County Public Health Board will be held in the County Courthouse in the City of Mora, Minnesota on the third Wednesday of each month except December which will be the second Wednesday, and

**BE IT FURTHER RESOLVED** that the meetings of the Human Service Board shall be held commencing at 9:05am, and

**BE IT FURTHER RESOLVED** that the meeting of the Public Health Board shall be held commencing at 10:05am, and

**BE IT FURTHER RESOLVED**, that if any such regularly scheduled meeting of the County Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of both Boards shall be held on the day following such legal holiday.

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**9:30am** - Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning her office.

Action #9 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve a letter of agreement with Larson, Allen, Weishair & Co., LLP for general audit services for the year 2004, and to authorize Auditor/Treasurer Denise Cooper to sign the agreement in behalf of Kanabec County.

Action #10 - Kathi Ellis introduced the following resolution and moved its adoption:

### ***Resolution 10 – 01/04/05***

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2005 for the County Auditor/Treasurer, and

**WHEREAS** the County Board has reviewed the Job Description of the Auditor/Treasurer, and

**WHEREAS** the board has reviewed the experience, qualifications and performance of the County Auditor/Treasurer;

**BE IT RESOLVED** to set the Y2005 annual wage of Auditor/Treasurer Denise Cooper at \$54,276.00, which will be accomplished in the following manner with pay distribution based on 40 hours per week at:

January 1, 2005 = \$25.33 per hour

June 10, 2005 = \$26.25 per hour (effective 5/28/05 pay period)

September 1, 2005 (effective at 8/20/05 pay period) = \$26.84 per hour

**BE IT FURTHER RESOLVED** to set the Y2005 Auditor/Treasurer's Budgets  
at:

Expenditures	\$437,879
Revenue	\$22,000
Net Budget	\$415,879

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Jerry Nelson, Les Nielsen, Kathi Ellis

**OPPOSED:** None

**ABSTAIN:** Stan Cooper

whereupon the resolution was declared duly passed and adopted.

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Action #11 - It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

***Resolution #11 - 01/04/05***

**BE IT RESOLVED** to reappoint Virgil Solmonson to the Advisory Board to the Snake River Management Board for a three-year term commencing immediately and expiring January 7, 2008.

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Action #12 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution #12 - 01/04/05***

**BE IT RESOLVED** to reappoint David Berg to the Appeal Committee - Weed Inspection for a three-year term commencing immediately and expiring January 7, 2008.

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Action #13 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution #13 - 01/04/05***

**BE IT RESOLVED** to reappoint Commissioner Kathi Ellis to represent the Kanabec County Board of Commissioners on the Appeal Committee - Weed Inspection for a three-year term commencing immediately and expiring January 7, 2008.

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Action #14 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

***Resolution #14 - 01/04/05***

**BE IT RESOLVED** to reappoint Ronald Peterson to the Board of Adjustment for a three-year term commencing immediately and expiring January 7, 2008.

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Action #15 - It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

***Resolution #15 - 01/04/05***

**BE IT RESOLVED** to reappoint Commissioner Stan Cooper to represent the Kanabec County Board of Commissioners on the Commission on Aging for a three-year term commencing immediately and expiring January 7, 2008.

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Action #16 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

***Resolution #16 - 01/04/05***

**BE IT RESOLVED** to reappoint Becky Steffen to the Community Health Services Advisory Committee for a three-year term commencing immediately and expiring January 7, 2008.

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Action #17 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution #17 - 01/04/05***

**BE IT RESOLVED** to reappoint Greg Nikodym as Kanabec County Ditch Inspector for a three-year term commencing immediately and expiring January 7, 2008.

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Action #18 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution #18 - 01/04/05***

**BE IT RESOLVED** to reappoint Commissioner Stan Cooper to represent the Kanabec County Board of Commissioners on the E-911 Committee for a three-year term commencing immediately and expiring January 7, 2008.

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**10:16am** - The board discussed elected officials wages and budgets. Also present were County Recorder Rhonda Olson and County Sheriff Steve Schulz.

Action #19 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution #19 - 01/04/05***

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2005 for the County Attorney, and

**WHEREAS** the County Board has reviewed the Job Description of the County Attorney, and

**WHEREAS** the board has reviewed the experience, qualifications and performance of the County Attorney;

**BE IT RESOLVED** to set the Y2005 annual wage of County Attorney Joe Loren at \$69,143, which will be accomplished in the following manner with pay distribution based on 40 hours per week at:

January 1, 2005 = \$32.88 per hour

September 1, 2005 (effective at 8/20/05 pay period) = \$33.87 per hour

**BE IT FURTHER RESOLVED** to set the Y2005 Attorney's Budgets at:

Expenditures	\$432,674
Revenue	\$72,400
Net Budget	\$360,274

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Action #20 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

## *Resolution #20 - 01/04/05*

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2005 for the County Sheriff, and

**WHEREAS** the County Board has reviewed the Job Description of the County Sheriff, and

**WHEREAS** the board has reviewed the experience, qualifications and performance of the County Sheriff;

**BE IT RESOLVED** to set the Y2005 annual wage of County Sheriff Steve Schulz at \$66,122.00, which will be accomplished in the following manner with pay distribution based on 40 hours per week at:

January 1, 2005 = \$31.55 per hour

September 1, 2005 (effective at 8/20/05 pay period) = \$32.26 per hour

**BE IT FURTHER RESOLVED** to set the Y2005 Sheriff's Budgets at:

Expenditures	\$2,539,625
Revenue	\$229,209
Net Budget	\$2,310,416

*Action #21* - It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

## *Resolution #21 - 01/04/05*

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2005 for the County Recorder, and

**WHEREAS** the County Board has reviewed the Job Description of the County Recorder, and

**WHEREAS** the board has reviewed the experience, qualifications and performance of the County Recorder;

**BE IT RESOLVED** to set the Y2005 annual wage of County Recorder Rhonda Olson at \$44,539, which will be accomplished in the following manner with pay distribution based on 40 hours per week at:

January 1, 2005 = \$20.77 per hour

September 1, 2005 (effective at 8/20/05 pay period) = \$22.53 per hour

**BE IT FURTHER RESOLVED** to set the Y2005 Recorder's Budgets at:

Expenditures	\$129,762
Revenue	\$120,300

Net Budget	\$9,462
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Action #22 - It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution #22 - 01/04/05***  
**ORDER OF THE BOARD**

**BE IT RESOLVED** to make the following pay change effective January 8, 2005: increase Deputy Recorder Renee Gritz from 18 hrs per week to 22.5 hrs per week.

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Action #23 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution #23 - 01/04/05***

**BE IT RESOLVED** by the Kanabec County Board of Commissioners that the offer submitted by the Kanabec County Times for all legal publications during the year 2005 is hereby accepted, and

**BE IT FURTHER RESOLVED** that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices and that the Kanabec County Times is hereby designated as the official newspaper for the publication of the 2004 Financial Statement, and

**BE IT FURTHER RESOLVED** that the Kanabec County Times is hereby designated as the official newspaper for the newspaper in which the notice and list of Real Estate Taxes remaining delinquent on the first Monday in January, 2005, shall be published.

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Action #24 - It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution #24 - 01/04/05***

**BE IT RESOLVED** to appoint Dave Eubanks to the Advisory Committee to the Emergency Medical Service Board for a three-year term commencing immediately and expiring January 7, 2008.

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Action #25 - It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

***Resolution #25 - 01/04/05***

**BE IT RESOLVED** to appoint Commissioner Jerry Nelson to represent the Kanabec County Board of Commissioners on the TH 23/TH 65 Study Task Force for a three-year term commencing immediately and expiring January 7, 2008.

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Action #26 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution #26 - 01/04/05***

**BE IT RESOLVED** to appoint County Engineer Greg Nikodym or his designee to represent Kanabec County on the TH 23/TH 65 Study Task Force for a three-year term commencing immediately and expiring January 7, 2008.

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Action #27 - It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution #27 - 01/04/05***

**BE IT RESOLVED** to appoint Commissioner Jerry Nelson to represent the Kanabec County Board of Commissioners on the East Central Regional Development Commission for a three-year term commencing immediately and expiring January 7, 2008, and

**BE IT FURTHER RESOLVED** to appoint Commissioner Jerry Nelson to represent the Kanabec County Board of Commissioners on the Central Minnesota Commission on Aging for a three-year term commencing immediately and expiring January 7, 2008.

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Action #28 - Les Nielsen introduced the following resolution and moved its adoption:

***Resolution 28 - 01/04/05***

**BE IT RESOLVED** to appoint Commissioner Dennis McNally to represent the Kanabec County Board of Commissioners on the Kanabec Hospital Board for a two-year term commencing immediately and expiring January 1, 2007, and

**BE IT RESOLVED** to reappoint Commissioner Kathi Ellis to represent the Kanabec County Board of Commissioners on the Kanabec Hospital Board for a three-year term commencing immediately and expiring January 7, 2008

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Jerry Nelson, Les Nielsen, Kathi Ellis  
**OPPOSED:** Stan Cooper  
**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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Action #29 - It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

### *Resolution 29 – 01/04/05*

**BE IT RESOLVED** to reappoint the following employees and elected officials to the Insurance Committee for a three-year term commencing immediately and expiring January 7, 2008:

Members

Commissioner Stan Cooper  
Greg Nikodym  
Louisa Krueger  
Kim Pautsch

Alternates

Commissioner Jerry Nelson  
Denise Cooper  
Dave Blum

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Action #30 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

### *Resolution #30 - 01/04/05*

**BE IT RESOLVED** to appoint Connie Thomas to the FEMA Board for a three-year term commencing immediately and expiring January 7, 2008.

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Action #31 - It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

***Resolution #31 - 01/04/05***

**BE IT RESOLVED** to reappoint Commissioner Les Nielsen to represent the Kanabec County Board of Commissioners on the Juvenile Detention Center Advisory Board for a three-year term commencing immediately and expiring January 7, 2008, and

**BE IT FURTHER RESOLVED** to reappoint Probation Director Todd Eustice to represent the Kanabec County Operations Sub-Committee of the Juvenile Detention Center Advisory Board for a three-year term commencing immediately and expiring January 7, 2008.

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Action #32 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution #32 - 01/04/05***

**BE IT RESOLVED** to reappoint Commissioner Kathi Ellis to represent the Kanabec County Board of Commissioners on the OK House Board of Directors for a three-year term commencing immediately and expiring January 7, 2008.

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Action #33 - It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

***Resolution #33 - 01/04/05***

**BE IT RESOLVED** to reappoint Commissioner Kathi Ellis to represent the Kanabec County Board of Commissioners on the Onanegozie RC & D Board for a three-year term commencing immediately and expiring January 7, 2008.

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Action #34 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution #34 - 01/04/05***

**BE IT RESOLVED** to reappoint Ginny Sward to the Personnel Board of Appeals for a three-year term commencing immediately and expiring January 7, 2008.

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Action #35 - It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

***Resolution #35 - 01/04/05***

**BE IT RESOLVED** to reappoint the following to the Kanabec County Regional Railroad Authority for a one-year term commencing immediately and expiring December 31, 2005:

- Dennis McNally
- Jerry Nelson
- Les Nielsen
- Kathi Ellis
- Stan Cooper

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Action #36 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

***Resolution #36 - 01/04/05***

**BE IT RESOLVED** to reappoint the following employees to the Safety Committee for a three-year term commencing immediately and expiring January 7, 2008.

- Robert Jensen
- Jean Peterson
- Doug Heins

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Action #37 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution #37 - 01/04/05***

**BE IT RESOLVED** to reappoint the following to the Union Negotiating teams for a one-year term commencing immediately and expiring December 31, 2005:

- |                           |  |
|---------------------------|--|
| LELS Local 107:           | Commissioners Stan Cooper & Kathi Ellis    |
| Teamsters Local 320:      | Commissioners Dennis McNally, Jerry Nelson |
| Oper. Engineers Local 49: | Commissioners Stan Cooper, Dennis McNally  |
| Laborers Local 563:       | Commissioners Jerry Nelson, Les Nielsen    |

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**11:05am** - The Chairperson then called for public comment. Those who responded included:

Bob Swetz	- Provided numbers on the cost of the Crow Wing
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	County Jail - Questions about cell phone coverage
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**11:14am** - The Chairperson closed public comment.

Action #38 - Les Nielsen introduced the following resolution and moved its adoption:

***Resolution #38 - 01/04/05***  
**ORDER OF THE BOARD**

**BE IT RESOLVED** to make the following pay change effective January 8, 2005--increase the hours of the following employees 37.5 hrs per week to 40 hrs per week:

Last Name	First Name	Position
Asmus	William	Deputy Court Admin C
Trupe	Mecheal	Deputy Court Admin C
Nelson	Rosemary	Court Administrator
Heins	Jennifer	Deputy Court Admin B
Smith	Cathryne	Deputy Court Admin B
Orazem	Carol	Deputy Court Admin A

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Les Nielsen, Kathi Ellis, Stan Cooper  
**OPPOSED:** Dennis McNally, Jerry Nelson  
**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

**11:59am** - The board took a 6-minute break.

Action #39 - It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

***Resolution #39 - 01/04/05***  
**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of County Assessor, and  
**WHEREAS** the board continues in its efforts to refill this position, and  
**WHEREAS** the board desires to fill this position on a temporary basis;

**BE IT RESOLVED** to appoint Karen McClellan as Acting County Assessor effective January 3, 2005 until such time as a regular Assessor is hired

**BE IT FURTHER RESOLVED** that the pay rate will be Step A, Range G18 of the pay plan which is \$25.88 per hour and paid on an hourly, non-exempt basis.

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Action #40- It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

***Resolution #40 - 01/04/05***

**WHEREAS** the agreement to provide flex time with Laborers' District Council Local 563 expired on December 17, 2004, and

**WHEREAS** negotiations for a new contract continue;

**BE IT RESOLVED** to authorize a temporary continuance of Appendix C to the January 1, 2003 - December 31, 2004 Labor Agreement with Laborers' District Council Minnesota & North Dakota Local 563, and

**BE IT FURTHER RESOLVED** that this temporary continuance immediately and automatically expires upon the execution of a contract replacing the January 1, 2003 - December 31, 2004 Labor Agreement with Laborers' District Council Minnesota & North Dakota Local 563.

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Action #41 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to recess at 1:36pm to meet in regular session on Wednesday, January 12, 2005 at 9:00am.

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, January 12, 2005 pursuant to recess with the following Board Members present: Kathi Ellis, Stan Cooper, Jerry Nelson, Les Nielsen, and Dennis McNally.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #42 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the continued meeting agenda as presented.

Action #43 - It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

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***Resolution 43a - 01/04/05***

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following October, 2004 claims on SCORE Funds:

Quality Disposal	\$3,360.00
Knife Lake Sanitation	\$1,040.00
Arthur Township	\$400.00
Dana Ostrowski	\$150.00
Angela Swanson	\$100.00
<b>TOTAL</b>	<b>\$5,050.00</b>

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***Resolution 43b – 01/04/05***

**WHEREAS** the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

**WHEREAS** the request was accompanied by an invoices and verification in the Knife Lake Improvement District Board minutes of October 21 and December 14, 2004, and

**WHEREAS** the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

**BE IT RESOLVED** to pay the following claims:

Kanabec County	\$37.43
East Central Energy	\$21.87
ERA Laboratories	\$280.00
Wade Webber	\$129.50
<b>Total</b>	<b>\$468.80</b>

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***Resolution 43c – 01/04/05***

**WHEREAS** the board has been presented with a claim to be drawn on Water Plan Funds, and

**WHEREAS** the Environmental Services Director has verified that this claim falls within the budget of the Water Plan and is an action item of the Water Plan Committee;

**BE IT RESOLVED** to approve payment of claims totaling \$50.00 as follows:

E Central Water Testing      \$50.00 (Well Baby Testing)

Action #44 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution 44 – 01/04/05***

**WHEREAS** Kanabec County has received a Worker’s Compensation adjustment claim of \$2,721.00 in accordance with the 2003 audit, and

**WHEREAS** the audit including a breakdown of the source of the differences between estimated and actual payroll;

**BE IT RESOLVED** to pay a claim of \$2,721.00 to the Minnesota Counties Insurance Trust, and

**BE IT RESOLVED** to make all fund contributions equitable by charging the Kanabec Hospital \$8,365.00 and distributing it as follows:

Revenue Fund	2,487
Road & Bridge Fund	2,770
Welfare Fund	387
MCIT Claim	<u>2,721</u>
<b>Total</b>	<b>8,365</b>

Action #45 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve payment of a \$232,442 Minnesota Counties Insurance Trust claim for 2005 Worker’s Compensation and Property/Casualty coverage with the pay source as follows:

	Worker's Compensation	Property/Casualty	Total	Credits	Actual Bill
Revenue Fund	\$23,596	\$72,711	<b>\$96,307</b>	\$215	\$96,092
Public Health	\$34,158	\$7,912	<b>\$42,070</b>	\$94	\$41,976
Road &	\$43,273	\$39,192	<b>\$82,465</b>	\$184	\$82,281

Bridge Fund					
Welfare Fund	\$3,890	\$8,230	<b>\$12,120</b>	\$27	\$12,093
<b>TOTALS</b>	<b>\$104,917</b>	<b>\$128,045</b>	<b>\$232,962</b>	<b>\$520</b>	<b>\$232,442</b>

**9:05am** - County Attorney Joe Loren met with the County Board to discuss matters concerning litigation.

Action #46 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution 46 – 01/04/05***

**BE IT RESOLVED** to close the meeting at 9:06am pursuant at to the Open Meeting Law, MN Statute §13D.05, subd. 3(b) to discuss matters related to on-going litigation, specifically Intrepid Development et al vs Kanabec County et al and Allina vs Kanabec County.

Action #47 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to reopen the meeting at 10:15am.

**10:16am** - Kimberly J. Thon, Regional EMS Coordinator, met with the County Board to discuss to provide an update on activities of the Central Minnesota Emergency Medical Services Region.

**10:35am** - Environmental Services Director Teresa Bearce met with the County Board to discuss matters concerning her office.

Action #48 - It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

***Resolution 48 – 01/04/05***

**WHEREAS** the board did approve a revised Environmental Services Fee Schedule by Resolution #3-12/22/04, and

**WHEREAS** certain of these fees collected by Environmental Services are split between other departments who perform related services;

**BE IT RESOLVED** that fees will be split on the following basis:

	<b>FEE</b>	<b>Environmental Services</b>	<b>Auditor/ Treasurer</b>	<b>Assessor</b>
Exemption Certificate with	\$100	\$20	\$72	\$18

Survey				
+ per parcel over 2 parcels	\$10	0	\$8	\$2
Exemption Certificate without Survey	\$200	\$20	\$152	\$28
+ per parcel over 2 parcels	\$50	0	\$40	\$10
<b>Plat Fees:</b>				
Preliminary Plat	\$500	\$500		
Final Plat	\$500	\$500		
+ per lot	\$10	\$5	\$5	

Action #49 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve a Project Application submitted by the Kanabec County Highway Department for up to \$1,500.00 in Water Plan Funds for a project described as:  
Inventory county ditch system and compare existing elevations, cross section, etc., with original construction. Locate wetlands, tile outlets and erosion problems.

Action #50 - Jerry Nelson introduced the following resolution and moved its adoption:

### *Resolution 50 – 01/04/05*

**WHEREAS** the board has been presented with a claim to be drawn on Water Plan Funds, and

**WHEREAS** the Environmental Services Director has verified that this claim falls within the budget of the Water Plan and is an action item of the Water Plan Committee;

**BE IT RESOLVED** to authorize the expenditure of \$330.00 for booths at the East Central Home Show.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper  
**OPPOSED:** Dennis McNally  
**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

**10:45am** - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #51 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 51 – 01/04/05***

**WHEREAS** the county board has been presented with a request to pay Right-of-Way claims on SAP 33-604-16, the reconstruction of County State Aid Highway 4 from CSAH 12 to CSAH 16;

**BE IT RESOLVED** to pay a Right-of-Way claims of \$1,602.90 to John Blasé.

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Action #52 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 52 – 01/04/05***

**WHEREAS** quotes for diesel Fuel were received as follows:

Federated Cooperative	\$1.372/Gallon
Town & Country Oil	\$1.367/Gallon

**BE IT RESOLVED** to approve the recommendation of the County Engineer and accept the low quote of \$1.367 per gallon from Town & Country Oil.

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Action #53 - Kathi Ellis introduced the following resolution and moved its adoption:

***Resolution 53 – 01/04/05***

**BE IT RESOLVED** to authorize the County Engineer to proceed with building lighting upgrades in the Highway Department Building as recommended in a recent energy audit.

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Kathi Ellis  
**OPPOSED:** Jerry Nelson, Les Nielsen, Stan Cooper  
**ABSTAIN:** None

whereupon the resolution failed.

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Action #54 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution 54 - 01/04/05***  
**Resolution For Agency Agreement**

**BE IT RESOLVED**, that pursuant to Minnesota Stat. Section 161.36, the Commissioner of Transportation be appointed as Agent of the Kanabec County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

**BE IT FURTHER RESOLVED**, the Chairperson and the County Coordinator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 87580," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

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Action #55 - Kathi Ellis moved to approve the following paid claims:

Anderson Legal	1,207.50
Anderson, Eileen	113.00
Aquila	6,623.29
Bicking, Robert	98.40
Black, Jeff	100.00
Blackbird, James	100.00
Bostrom, Randall	50.50
Brown Law Office	476.25
City of Mora	1,815.04
City of Ogivlie-Clerk	66.67
Clark, Mary	47.50
Cook Co Emergency Mgmt	791.19
Faber, Jessie	80.00
Faber, Marvin	38.17
Five Co Mental Health	766.25
Fortis Benefits	2,446.79
GMCU	1,535.95
Grote, Don	95.00
Guptil, MacKenzie	783.75
Hair, Daniel & Gloria	452.00

Hinckley News	22.10
Holiday Credit Office	3,396.51
Holiday Credit Office	3,339.96
Jerry's Bait	374.50
Joslin, Clark	43.50
Kanabec Co Auditor	380.00
Kanabec Co Nursing Service	63,633.14
Kanabec Publications	18.87
Kohlgraf, Eunice	350.00
Larson Allen Weishair	5,500.00
McNally, Jeanne	55.00
MN Dept of Finance	23,499.40
MN Mutual Life Ins	318.60
MN Pollution Control Agency	400.00
Mora Municipal Utilities	6,397.83
Nielsen, Les	26.25
Northstar Access	1,495.89
Ostrom, Donna, Deputy Registrar	9.50
Pine Co Health & Human Services	77,849.30
Pwers, Al	100.00
Rasmussen, Karen	49.00
Refuge, The	106.75
Rural Cellular Corp	25.96
Sheriff, Dakota Co	52.00
Sheriff, Hennepin Co	141.60
Sheriff, Lake Co	90.00
Spear & Swanson	125.25
TDS Metrocom	515.91
Treasurer, Kanabec Co	56,946.60
Treasurer, State of MN	147.50
Treasurer, State of MN	2,953.13
Ulstrom, Shirley	101.00
Total	<u>266,152.30</u>

**Snake River Watershed**

Aitkin Co Soil & Water	813.71
Dilks, William	207.39
Dilks, William	89.27
ERA Laboratories	886.00
Office Depot	77.11

Rivers Council of MN	15.00
Snake River Watershed-Petty cash	50.00
University of WI	18.00
	2,156.48
	2,156.48

The motion was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Jerry Nelson, Kathi Ellis, Stan Cooper

**OPPOSED:** None

**ABSTAIN:** Dennis McNally, Les Nielsen

whereupon the motion passed.

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Action #56 - It was moved by Dennis McNally and seconded by Les Nielsen to approve payment of the following claims on the funds indicated:

**Revenue Fund**

Ace Hardware	48.11
Ace Hardware	9.03
Airgas North Central	97.76
Aitkin Medical	765.64
Akkerman Ingebrand Funeral Home	300.00
American Business Forms	1,139.05
Amem	100.00
AmeriPride	56.76
AmeriPride	146.33
Ammerman, Kari	208.13
Amoco Oil Co	28.00
Anderson, Karen	208.88
Arbo, Marvin	220.00
Armstrong, Becci	32.26
Arrowhead Regional Emergency Mgmt Assoc	60.00
Aventis	4,742.40
Barlow, Walt	44.62
Bearce, Teresa	62.22
Bearce, Teresa	57.84
Barnes & Noble	17.90
Bergstadt, Melanie	44.81
Biever, Laurie	163.13
Braham Motor Service	2,521.81

Budget Lighting	59.52
Cambridge Medical Center	658.00
Cassman, Deb	132.38
Caswell Cycle	8.52
CDW	484.07
CDW	141.54
Central Heating & Air Conditioning	877.50
Coborns	419.65
Corborns Pharmacy	121.11
Corborns Pharmacy	117.73
Corborns Long Term Pharmacy	1,405.65
Colburn, Judy	215.25
Comfort Suites	321.36
Computer Professionals Unlimited	851.30
Consolidated Telecommunications	8.53
Cooper, Stan	693.00
CPS Technology	151.97
East Central Exterminating	85.20
East Central Regional Juvenile Center	2,970.00
EBSC	546.00
ECM Publishers	326.40
Ecowater	81.79
Elfstrum, Brenda	239.63
Ellis, Kathi	241.65
Erbstoesser, Arnie	349.91
Fredrickson, Earl	54.56
Friday, Jenny	74.63
Friel, Tammy	40.00
Gabrielson, Pat	166.50
Glen's Tire	1,457.13
Granite Electronics	1,004.61
Grant, Donald	395.26
Hannu, JoAnn	202.88
Haines, Judy	240.00
Harff, Shirley	279.75
Horizon Towing	84.50
Jim's Locksmithing	25.58
Debee Johnson-Stassen	280.88
Johnson, Dawn	109.50
Johnson, Jeanette	189.75
Jones, Clare	9.75

Kanabec Co Hwy Dept	47.44
Kanabec Co Hwy Dept	224.17
Kanabec Co Hwy Dept	29.46
Kanabec Co Public Health	2,537.57
Kanabec Co Recorder	100.00
Kanabec Hospital	48,213.00
Kanabec Hospital	4,623.31
Kanabec Publications	497.47
Kanabec Publications	163.30
Kanabec Publications	218.38
Kanabec Co SWCD	2,000.00
Kleven, Bud	13.25
Krueger, Louisa	10.50
Laska, Millie	758.22
Loren, Norman	282.83
Losinger, Jess	114.75
MB McGee MD	400.00
National Medical Services	113.30
Ramsey County	1,200.00
Regions Hospital	215.00
Magaard, Deb	262.88
Marco	8,885.36
Marco	131.77
Marco	123.28
Marco Business Products	105.32
Martin, Bill	13.50
Matthew Bender	283.15
Maul, Barb	114.76
McNally, Dennis	290.25
MCCC	2,190.00
MCCC	1,236.57
MCCC	1,450.00
MCCC	4,653.00
MCCC	3,814.00
MCCC	3,945.58
MCCC	992.00
MCCC	250.85
Midwest Bank Note Co	63.60
MN Assoc of CVSO	120.00
MCIT	23,596.00
MCIT	34,158.00

MCIT	43,273.00
MCIT	3,890.00
MCIT	72,496.00
MCIT	7,818.00
MCIT	39,008.00
MCIT	8,203.00
MN County Attorneys Assoc	1,285.00
MN Dept of Admin	600.00
MN Monitoring	150.00
MN Monitoring	155.00
MPHA	50.00
MN Sheriff's Assoc	1,285.00
National Bushing	66.17
National District Attorneys Assoc	375.00
Nelson, Rosemary	71.25
Nielson, Les	185.63
Norby's Cleaning	2,400.00
North Central Drug Task Force	7,500.00
Nyman, Sherri	153.76
O'Reilly, Molly	102.00
Oak Gallery	13.06
Office Depot	137.12
Office Depot	271.44
Office Depot	119.18
Office Depot	87.28
Office Depot	77.70
Office Depot	82.05
Office Supply com	72.30
Onangozie	300.00
Pamida	13.17
Peterson, Alan	37.20
Peterson, Ronald	46.50
Peterson, Walter	192.41
Pfiffner, Betty	727.88
Ponto, Jodi	6.00
Quality Disposal	337.70
Raiche, Nancy	247.51
Ragan Communications	159.00
Ratwik, Roszak & Maloney, PA	1,817.89
Ratwik, Roszak & Maloney, PA	1,261.50
Ratwik, Roszak & Maloney, PA	2,500.00

Ratwik, Roszak & Maloney, PA	500.00
Reed, Terrie	13.13
Richards, Lila	255.60
Ringler, Jennie	307.88
Reliance Telephone Systems	200.00
Unicel	388.83
Unicel	18.87
S&T	45.33
Sandberg, Bev	123.38
Sandstone Distributing	73.53
SBC Paging	159.84
Schewe, Bob	104.27
Schroeder, Janelle	120.75
Scofield, Becca	108.75
Sedlacek, Lowell	21.98
Sheriff, Mille Lacs Co	17,250.00
Sheriff, Stearns Co	35.00
Shooting Star Casino	319.50
Sjodin, Roberta	126.75
State of MN	40.00
Snowflake Distributing	325.00
State of MN	468.96
Stenstrom Jewelry	124.20
Storror, Lynette	40.00
Streichers	1,124.54
Streichers	1,430.37
Stringer	347.62
Sundsvold, Kathy	75.00
Swanson, Lori	39.75
Thompson Sewer Service	115.00
Thompson, Wendy	186.00
Timm, Rena	57.01
Treasurer, Sherburne Co	1,093.52
True Value Hardware	4.32
UHL Co	20.58
US Bank	173,897.50
US Bank	392,311.25
Uniforms Unlimited	1,408.02
US Postal Service	33,000.00
Vogel, Darla	136.50
Voight, Jackie	54.75

Watson Co	72.95
Watson Co	351.83
Wells Fargo	15,935.89
Wells Fargo	210,437.50
Wells Fargo	375.00
West Payment Center	245.00
Zamora, Raymond	593.67
Total	<u>1,227,698.26</u>

### Road & Bridge Fund

Vendor	2004	2005	Total
ACS		3,828.85	3,828.85
Ace Hardware	154.52		154.52
Ameripride	529.69		529.69
Federated Co-ops Inc.		7.92	7.92
Glen's Tire	411.00		411.00
Kanabec County Treasurer (for copier contract)		1,093.80	1,093.80
Lila Richards, The Cleaning Agent	708.23		708.23
Minnesota Asphalt Pavement Association	80.00		80.00
Mora Unclaimed Freight	19.13		19.13
National Bushing & Parts Co.	1,054.25		1,054.25
North Country Welding	136.86		136.86
Office Depot	82.57		82.57
Onamia NAPA Auto Parts	960.92		960.92
Oslin Lumber	60.71	153.35	214.06
Oxygen Service Company	17.89		17.89
Power Plan	795.68		795.68
Quality Disposal Systems, Inc.	125.84		125.84
S & T Office Products	201.90		201.90
Schwaab, Inc.		35.73	35.73
University of Minnesota		130.00	130.00
Total:	<u>5,339.19</u>	<u>5,249.65</u>	<u>10,588.84</u>

Action #57 - It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to table consideration of the regular bills. *[See Action #58]*

**11:10am** - The Chairperson then called for public comment. Those who responded included:

Jim Evanson	Private homeowners should not be responsible for the disposal of methamphetamine by-products. Presented a resolution for consideration.
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Roy Brasch	Neither individuals or townships can afford to pay for the disposal of methamphetamine by-products. Who is responsible?
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**11:27am** - The Chairperson closed public comment.

Action #58 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to remove Action #56 (payment of regular claims) from the table. A vote was called for approval of regular claims in Action #56 and it carried unanimously.

Action #59 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve payment of a claim of \$938.82 to Donna Ostrom, Deputy Register for tax and license on the Veteran's Service Van.

Action #60 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution #60 - 01/04/05***  
**Resolution Providing for the Sale of \$5,145,000 General  
Obligation Refunding Bonds, Series 2005A**

**WHEREAS**, the Board of County Commissioners of Kanabec County, Minnesota, has heretofore determined that it is necessary and expedient to issue the County's \$5,145,000 General Obligation Refunding Bonds, Series 2005A (the "Bonds"), to effect an advance crossover refunding of the \$6,900,000 General Obligation Bonds, Series 1998; and

**WHEREAS**, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds and is therefore authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Kanabec County, Minnesota, as follows:

1. Authorization: Findings. The Board of County Commissioners hereby authorizes Ehlers to solicit proposals for the sale of the Bonds.
2. Meeting; Proposal Opening. The Board of County Commissioners shall meet at 12:00noon on February 9, 2005, for the purpose of considering sealed proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the County are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

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Action #61 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution #61 - 01/04/05***

**BE IT RESOLVED** to appoint Patt Kaiser to the East Central Regional Library Board for a three-year term commencing immediately and expiring January 7, 2008.

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Action #62 - It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution #62 - 01/04/05***

**BE IT RESOLVED** to appoint Mary Soderstrom and Dale Voge to the Kanabec County Planning Commission for a three-year term commencing immediately and expiring January 7, 2008.

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**11:50am** - the board took a 25 minute break.

AMC County Days at the Capital was discussed. The County Coordinator was directed to set up a date.

**12:35pm** - Bruce Underdahl, Account Executive with MCIT, met with the County Board to present risk management information. Also present were Information Systems Director Jessie Ruckle, Public Health Service Director Wendy Thompson, Chief Deputy Sheriff Robert Jensen, County Sheriff Steve Schulz, County Attorney Joe Loren, Family Service Agency Director Phil Peterson, County Engineer Greg Nikodym, Probation Director Todd Eustice, Court Administrator Rosemary Nelson and Interim Personnel Director Kim Pautsch. The presentation continued until 2:00pm.

**2:03pm** - Commissioner Jerry Nelson left the meeting.

Action #63 - It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 63 – 01/04/05***

**BE IT RESOLVED** to close the meeting at 2:10am pursuant at to the Open Meeting Law, MN Statute §13D.05, subd. 3(b) to continue discussion about matters related to on-going litigation, specifically Allina vs Kanabec County.

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Action #64 - It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to reopen the meeting at 2:22pm.

Action #65 - It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to adjourn at 2:33pm to meet in regular session on Wednesday, January 19, 2005 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Kanabec County Coordinator