

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**January 4, 2000**

The Kanabec County Board of Commissioners met at 9:00am on Tuesday pursuant to Minnesota Statute ' 375.07 with the following Board Members present: Tom Roeschlein, Dennis Schulz, Dennis McNally, Dave Ulstrom, and Stan Cooper.

**9:00am** - The meeting was called to order by the Board Clerk. Nominations for Chairperson were requested.

It was moved by Dennis Schulz and seconded by Stan Cooper to nominate Tom Roeschlein. Further nominations were called for three times with none forthcoming. Upon call for vote, Commissioner Tom Roeschlein was unanimously elected Chairperson of the Kanabec County Board of Commissioners for the year 2000.

Chairperson Roeschlein called for nominations for Vice-Chairperson.

It was moved by Dennis McNally and seconded by Dave Ulstrom to nominate Stan Cooper. Further nominations were called for three times with none forthcoming. Upon call for vote, Commissioner Stan Cooper was unanimously elected Vice-Chairperson of the Kanabec County Board of Commissioners for the year 2000.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve the agenda as presented.

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It was moved by Dennis McNally, and seconded by Stan Cooper, and **carried** unanimously to approve the following resolution:

## **Resolution 1--01/04/00**

**BE IT HEREBY RESOLVED** by the Kanabec County Board of Commissioners that from and after January 4, 2000, regular meetings of the Kanabec County Board of Commissioners shall be held in the Meeting Room in the Kanabec County Public Service Building in the City of Mora, Minnesota until completion of the courthouse project and then in the Kanabec County Courthouse, as follows:

<u>Month</u>	<u>Date of Regular Meeting</u>
January	Second, Third and Fourth Wednesday
February	Second, Third and Fourth Wednesday
March	Second, Third and Fourth Wednesday

April	Second, Third and Fourth Wednesday
May	Second, Third and Fourth Wednesday
June	Second, Third and Fourth Wednesday
July	Second, Third and Fourth Wednesday
August	Second, Third and Fourth Wednesday
September	Second, Third and Fourth Wednesday
October	Second, Third and Fourth Wednesday
November	Second, Third and Fourth Wednesday
December	Second, Third and Fourth Wednesday

**BE IT FURTHER RESOLVED** that meeting starting times shall be 9:00am except that the meeting falling on the fourth Wednesday will start at 7:00pm, and end by 10:00pm; a 15 minute continuation will be allowed for critical actions at the discretion of the Chairperson.

**BE IT FURTHER RESOLVED** that if any such regularly scheduled meeting of the County Board falls on a legal holiday pursuant to ' 654.44, subd d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the first business day following such legal holiday, and

**BE IT FURTHER RESOLVED** that except for those special meetings called for emergency purposes where notice is impractical or impossible, ten days posted notice shall be given by the County Coordinator of Kanabec County prior to any special meeting of the Kanabec County Board of Commissioners by posting a notice on the bulletin board in the county courthouse (Fireside Building prior to reopening of the courthouse), such notice to give the date, time and place of special meeting.

It was moved by Dennis Schulz, and seconded by Dave Ulstrom, and **carried** unanimously to approve the December 22, 1999 Minutes of the Kanabec County Board of Commissioners as corrected.

It was moved by Stan Cooper, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

### **Resolution 2--01/04/00**

**BE IT RESOLVED** to appoint Ernest G. Rud to the Advisory Board to the Snake River Water Management Board for a three year term commencing immediately and expiring January 7, 2003.

It was moved by Dennis Schulz, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

### **Resolution 3--01/04/00**

**BE IT RESOLVED** to reappoint Jill Sawyer to the Central Minnesota Emergency Medical Services Council for a three year term commencing immediately and expiring January 7, 2003.

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It was moved by Dennis Schulz, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

### **Resolution 4--01/04/00**

**BE IT RESOLVED** to reappoint Commissioner Tom Roeschlein to serve as the County Board's Representative on the E-911 Committee for a three year term to commence immediately and expiring January 7, 2003.

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It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

### **Resolution 5--01/04/00**

**BE IT RESOLVED** to reappoint Tonja Brown to the East Central Regional Library Board for a three year term commencing immediately and expiring January 7, 2003.

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It was moved by Dave Ulstrom, and seconded by Dennis Schulz, and **carried** unanimously to approve the following resolution:

### **Resolution 6--01/04/00**

**BE IT RESOLVED** to reappoint Eli Berry to the Extension Committee for a three year term commencing immediately and expiring January 7, 2003.

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It was moved by Stan Cooper, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

### **Resolution 7--01/04/00**

**BE IT RESOLVED** to appoint Vicki Smith to the Extension Committee for a three year term commencing immediately and expiring January 7, 2003.

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It was moved by Stan Cooper, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

### **Resolution 8--01/04/00**

**BE IT RESOLVED** to appoint Dr. Mark Hruby to the Kanabec Hospital Board for a three year term commencing immediately and expiring January 7, 2003.

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It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

### **Resolution 9--01/04/00**

**BE IT RESOLVED** to reappoint Commissioner Dennis Schulz to serve as the County Board's Representative on the Industries Board for a three year term to commence immediately and expiring January 7, 2003.

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It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

### **Resolution 10--01/04/00**

**BE IT RESOLVED** to reappoint Commissioner Dennis Schulz to serve as the County Board's Representative on the Outlook Health Service Board for a three year term to commence immediately and expiring January 7, 2003.

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It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

### **Resolution 11--01/04/00**

**BE IT RESOLVED** to reappoint Commissioner Tom Roeschlein to serve as the County Board's Representative on the Planning Commission for a three year term to commence immediately and expiring January 7, 2003.

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It was moved by Dennis McNally, and seconded by Stan Cooper, and **carried** unanimously to approve the following resolution:

### **Resolution 12--01/04/00**

**BE IT RESOLVED** to appoint Mark Sawatzky to the Planning Advisory Commission for a three year term commencing immediately and expiring January 7, 2003.

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**9:45am** - Auditor/Treasurer Denise Cooper met with the County Board to request conference approval. It was moved by Dennis Schulz, and seconded by Dave Ulstrom, and **carried** unanimously to authorize attendance at an MACO conference on January 18 through January 20, 2000.

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It was moved by Dennis Schulz, and seconded by Stan Cooper, and **carried** unanimously to approve the following resolution:

### **Resolution 13--01/04/00**

**BE IT RESOLVED** to appoint Commissioner Dave Ulstrom to serve as the County Board's Representative on the School Strategic Planning Process Committee for a three year term to commence immediately and expiring January 7, 2003.

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It was moved by Stan Cooper, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

### **Resolution 14--01/04/00**

**BE IT RESOLVED** to appoint the following Commissioners on union negotiation teams for Y2000:

LELS Local 107 (Sheriff's)	Stan Cooper, Tom Roeschlein
Teamsters Local 320 (Courthouse)	Dave Ulstrom, Dennis Schulz
Operating Engineers Local 49 (Highway)	Tom Roeschlein, Dennis McNally
Laborer's Local 563 (Welfare)	Dennis Schulz, Dave Ulstrom

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It was moved by Dave Ulstrom, and seconded by Dennis Schulz, and **carried** unanimously to approve the following resolution:

### **Resolution 15--01/04/00**

**BE IT RESOLVED** to appoint the following individuals as Voting Delegates to the Association of Minnesota Counties for Y2000:

Family Service Agency Director Phil Peterson  
County Engineer Greg Nikodym  
County Coordinator Alan B. Peterson

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It was moved by Dennis McNally, and seconded by Stan Cooper, and **carried** unanimously to approve the following resolution:

### **Resolution 16--01/04/00**

**WHEREAS** the County Board of Commissioners wishes to review and optimize the structure of Natural Resources administration in Kanabec County;

**BE IT RESOLVED** to release all current Water Plan Committee members from their appointments with appreciation for the work they have done in behalf of the citizens of Kanabec County, and

**BE IT FURTHER RESOLVED** that the county board is committed to the existence of a functional Water Plan Committee, and the board will research the best ways to structure and reestablish a Kanabec County Water Plan Committee.

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It was moved by Dennis McNally, and seconded by Stan Cooper, and **carried** unanimously to approve the following resolution:

### **Resolution 17--01/04/00**

**WHEREAS** Commissioner Tom Roeschlein has expressed concern that other duties have prevented his full participation in the Lakes & Pines Community Action Council;

**BE IT RESOLVED** to appoint Commissioner Dennis Schulz to replace Tom Roeschlein and serve as the County Board's Representative on the Lakes & Pines Community Action Council to fill the unfilled portion of a three year term to commence immediately and expiring January 6, 2002.

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**10:00am** - Family Service Agency Director Phil Peterson and Supervisor Chuck Herd met with the County Board to discuss staffing issues.

It was moved by Dave Ulstrom, and seconded by Dennis Schulz, and **carried** unanimously to approve the following resolution:

### **Resolution 18--01/04/00** **ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Case Aide, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes Family Service Agency Director Phil Peterson and the County Personnel Director to hire a Case Aide to refill the vacant position at Step A, Range 4 of the union contract which is \$8.27 per hour, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

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It was moved by Dave Ulstrom, and seconded by Stan Cooper, and **carried** unanimously to approve the following resolution:

**Resolution 19--01/04/00**  
**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Child Protection Social Worker, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes Family Service Agency Director Phil Peterson and the County Personnel Director to hire a Social Worker to refill the vacant position at Step A, Range 7 of the union contract which is \$12.42 per hour, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

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Dave Ulstrom introduced the following resolution and its adoption:

**Resolution 20--01/04/00**

**BE IT RESOLVED** by the Kanabec County Board of Commissioners that the offer submitted by the Kanabec County Times for all legal publications during the year 2000 is hereby accepted, and

**BE IT FURTHER RESOLVED** that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices and that the Kanabec County Times is hereby designated as the official newspaper for the publication of the 1999 Financial Statement, and

**BE IT FURTHER RESOLVED** that the Kanabec County Times is hereby designated as the official newspaper for the newspaper in which the notice and list of Real Estate Taxes remaining delinquent on the first Monday in January, 2000, shall be published.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis Schulz and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis Schulz, Dave Ulstrom, Tom Roeschlein

**OPPOSED:** Stan Cooper, Dennis McNally

**ABSTAIN:** None

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It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to approve the following resolution:

### **Resolution 21--01/04/00**

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2000 for the County Sheriff, and

**WHEREAS** the County Board has reviewed the Job Description of the County Sheriff, and

**WHEREAS** the board has reviewed the experience and qualifications of the County Sheriff;

**BE IT RESOLVED** to set the Y2000 annual wage of the County Sheriff at \$51,827.20, and

**BE IT FURTHER RESOLVED** to set the Y2000 Sheriff ' s Budget at:

Expenditures	\$1,125,427
Revenue	\$229,418
Net	\$896,009

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It was moved by Dave Ulstrom, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

### **Resolution 22--01/04/00**

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2000 for the County Recorder, and

**WHEREAS** the County Board has reviewed the Job Description of the County Recorder, and

**WHEREAS** the board has reviewed the experience and qualifications of the County Recorder;

**BE IT RESOLVED** to set the Y2000 annual wage of the County Recorder at \$31,959.70, and

**BE IT FURTHER RESOLVED** to set the Y2000 County Recorder's Budget at:

Expenditures	\$102,893
Revenue	\$96,300
Net	\$6,593

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It was moved by Dennis Schulz, and seconded by Dennis McNally, and **carried** unanimously to approve the following resolution:

### **Resolution 23--01/04/00**

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2000 for the County Attorney, and

**WHEREAS** the County Board has reviewed the Job Description of the County Attorney, and

**WHEREAS** the board has reviewed the experience and qualifications of the County Attorney;

**BE IT RESOLVED** to set the Y2000 annual wage of the County Attorney at \$59,176.00, and

**BE IT FURTHER RESOLVED** to set the Y2000 County Recorder's Budget at:

Expenditures	\$258,454
Revenue	\$13,600
Net	\$244,854

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Dennis McNally introduced the following resolution and its adoption:

### **Resolution 24--01/04/00**

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2000 for the Auditor/Treasurer, and

**WHEREAS** the County Board has reviewed the Job Description of the Auditor/Treasurer, and

**WHEREAS** the board has reviewed the experience and qualifications of the Auditor/Treasurer;

**BE IT RESOLVED** to set the Y2000 annual wage of the Auditor/Treasurer at \$39251.63, and

**BE IT FURTHER RESOLVED** to set the Y2000 Auditor/Treasurer's Budget at:

Expenditures	\$242,386
Revenue	\$10,800
Net	\$231,586

The motion for the adoption of the foregoing Resolution was duly seconded by and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Dennis Schulz, Dave Ulstrom,  
Tom Roeschlein

**OPPOSED:** None

**ABSTAIN:** Stan Cooper

It was moved by Dennis McNally, and seconded by Stan Cooper, and **carried** unanimously to approve the following resolution:

### Resolution 25--01/04/00

**BE IT RESOLVED** to authorize a 3% wage adjustment effective January 1, 2000 for County Assessor Sue Kondratowicz.

It was moved by Dennis Schulz, and seconded by Stan Cooper, and **carried** unanimously to approve the following budget for Y2000:

Item	Y2000		
	Expend.	Receipts	NET
<b>REVENUE FUND:</b>			
Agriculture Inspector	\$9,835	\$0	\$9,835
Assessor	\$210,668	\$28,700	\$181,968

Attorney	\$258,454	\$13,600	\$244,854
Auditor/Treasurer	\$242,386	\$10,800	\$231,586
Boat & Water	\$6,000	\$4,000	\$2,000
Building & Grounds	\$216,643	\$20,824	\$195,819
Commissioners	\$114,424	\$3,200	\$111,224
Computer	\$42,912	\$1,000	\$41,912
Cons of Nat. Resources	\$89,993	\$62,296	\$27,697
Coordinator	\$155,618	\$40	\$155,578
Coroner	\$6,300	\$0	\$6,300
Court Administrator	\$263,096	\$108,000	\$155,096
Culture & Recreation	\$5,500	\$0	\$5,500
E-911 Telephone System	\$30,000	\$17,000	\$13,000
E Central Regional Library	\$86,275	\$0	\$86,275
Elections	\$7,800	\$500	\$7,300
Extension	\$61,457	\$1,000	\$60,457
Law Library	\$11,000	\$11,000	\$0
Probation	\$219,117	\$48,735	\$170,382
Public Health Service	\$1,179,293	\$1,034,386	\$144,907
Recorder	\$102,893	\$96,300	\$6,593
Sanitation	\$238,750	\$226,000	\$12,750
Sheriff	\$1,129,427	\$233,418	\$896,009
Surveyor	\$3,050	\$0	\$3,050
Unallocated	\$197,309	\$474,752	\$(277,443)
Vet's Ser, Emer Manage.	\$31,323	\$6,800	\$24,523
Zoning Office	\$59,584	\$42,355	\$17,229
<b>Revenue Fund TOTALS</b>	\$4,979,107	\$2,444,706	\$2,534,401
<b>Welfare Fund</b>	\$3,507,064	\$2,154,506	\$1,352,558
<b>Road &amp; Bridge Fund</b>	\$3,971,200	\$2,686,200	\$1,285,000
<b>Building Fund</b>	\$380,062	\$30,900	\$349,162
<b>Debt Service Fund</b>	\$176,838	\$0	\$176,838

<b>TOTALS:</b>	\$13,014,271	\$7,316,312	\$5,697,959
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It was moved by Dennis McNally, and seconded by Stan Cooper, and **carried** unanimously to authorize the transfer of Kellie Brown from the County Coordinator's Office to the County Assessor's Office effective January 5, 2000.

It was moved by Dennis Schulz, and seconded by Stan Cooper, and **carried** unanimously to approve change order CE-21, revising the vinyl wall covering in the courtrooms, a cost addition of \$945.00.

It was moved by Dennis McNally, and seconded by Dave Ulstrom, and **carried** unanimously to adjourn at 11:10pm to meet in regular session on Wednesday, January 12, 2000 at 9:00am.

*signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest.* \_\_\_\_\_  
Kanabec County Coordinator