

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

January 7, 2003

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, January 7, 2003 pursuant to adjournment with the following Board Members present: Kathi Ellis, Stan Cooper, Jerry Nelson, Les Nielsen, and Dennis McNally.

Judge Robert G. Rancourt administered the Oath of Office to:

Commissioner Dennis McNally  
Commissioner Jerry Nelson  
Commissioner Les Nielsen  
Commissioner Kathi Ellis  
Commissioner Stan Cooper  
County Sheriff Steve Schulz  
County Attorney Joe Loren  
County recorder Rhonda Olson

The meeting was called to order by the Board Clerk. Nominations for Chairperson were requested.

It was moved by Jerry Nelson and seconded by Stan Cooper to nominate Dennis McNally. Further nominations were called for three times with none forthcoming.

It was moved by Kathi Ellis, and seconded by Jerry Nelson, and **carried** unanimously to cease nominations and elect Dennis McNally as Chairperson of the Kanabec County Board of Commissioners for the year 2003.

The gavel was handed over to Chairperson McNally.

Chairperson McNally called for nominations for Vice-Chairperson.

It was moved by Jerry Nelson to nominate Kathi Ellis. Further nominations were called for three times with none forthcoming.

It was moved by Stan Cooper, and seconded by Jerry Nelson, and **carried** unanimously to cease nominations and elect Kathi Ellis as Vice-Chairperson of the Kanabec County Board of Commissioners for the year 2003.

It was moved by Stan Cooper, and seconded by Jerry Nelson, and carried unanimously to approve the agenda as presented.

It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the December 23, 2002 minutes of the Kanabec County Board of Commissioners as presented.

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It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

### *Resolution 1 - 01/07/03*

**BE IT HEREBY RESOLVED** by the Kanabec County Board of Commissioners that from and after January 7, 2003, regular meetings of the Kanabec County Board of Commissioners shall be held in the County Courthouse in the City of Mora, Minnesota on the second, third and fourth Wednesday of each month, and

**BE IT FURTHER RESOLVED** that the meeting which would have occurred on December 24, 2003 under this resolution will instead be held on December 22, 2003, and

**BE IT FURTHER RESOLVED** that the meetings on the second and third Wednesday shall be held commencing at 9:00am and the meeting on the fourth Wednesday shall be held commencing at 6:30pm, and

**BE IT FURTHER RESOLVED** that the meeting on the fourth Wednesday shall end at 9:45pm except that the Chairperson may extend the meeting to 10:00pm to conclude business, and

**BE IT FURTHER RESOLVED**, that if any such regularly scheduled meeting of the County Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

**BE IT FURTHER RESOLVED**, that except for those special meetings called for emergency purposes where notice is impractical or impossible, ten days posted notice shall be given by the County Coordinator of Kanabec County prior to any special meeting of the County Board by posting a notice on the bulletin board on first floor near the Coordinator's Office of the Kanabec County Courthouse, such notice to give the date, time, and place of such special meeting.

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It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

### *Resolution 2 - 01/07/03*

**BE IT RESOLVED** to reappoint Ernest Rud to the Advisory Board to the Snake River Water Management Board for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 3 - 01/07/03***

**BE IT RESOLVED** to reappoint Robert Strom to the Appeal Committee -- Weed Inspection Board for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 4 - 01/07/03***

**BE IT RESOLVED** to reappoint Mark Sawatzky and to appoint Walt Barlow to the Planning Advisory Commission for three-year terms commencing immediately and expiring January 2, 2006.

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It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution 5 - 01/07/03***

**BE IT RESOLVED** to appoint Walt Barlow to the Board of Adjustment, Position A for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution 6 - 01/07/03***

**BE IT RESOLVED** to reappoint Tonja Brown to the East Central Regional Library for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 7 - 01/07/03***

**BE IT RESOLVED** to reappoint Eli Berry and Vicki Smith to the Extension Committee for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

## *Resolution 8 - 01/07/03*

**WHEREAS** it is anticipated that all future job evaluations will be done by a consulting service;

**BE IT RESOLVED** to abolish the Job Evaluation Committee effective immediately.

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It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

## *Resolution 9 - 01/07/03*

**BE IT RESOLVED** to reappoint Mike Fetzek and Lucy Schultz to the Joint City/County Airport Zoning Board for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

## *Resolution 10 - 01/07/03*

**BE IT RESOLVED** to reappoint Carl Johnson to the Personnel Board of Appeals for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

## *Resolution 11 - 01/07/03*

**BE IT RESOLVED** to appoint Harry Weaver to the Water Plan Committee for a three-year term commencing immediately and expiring January 2, 2006.

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**9:30am** - Hospital Administrator Randy Ulseth met with the County Board to discuss Hospital Board appointments.

Stan Cooper introduced the following resolution and its adoption:

## *Resolution 12 - 01/07/03*

**BE IT RESOLVED** to designate the Chairperson and Vice-Chairperson of the Kanabec County Board of Commissioners as the county board's representatives on the Hospital Board.

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Stan Cooper, Les Nielsen  
**OPPOSED:** Jerry Nelson, Kathi Ellis  
**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

***Resolution 13 - 01/07/03***

**BE IT RESOLVED** to reappoint Dr. Larry Brettigan to the Hospital Board for a three-year term commencing immediately and expiring January 2, 2006.

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Jerry Nelson introduced the following resolution and its adoption:

***Resolution 14 - 01/07/03***

**BE IT RESOLVED** to appoint the following individuals to the Hospital Board for the terms indicated:

Jack L'Heureux	2 years
Karen Kirschner	2 years
Roger Nieboer	3 years
Mike Fetzek	3 years

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Jerry Nelson, Kathi Ellis  
**OPPOSED:** Dennis McNally, Les Nielsen, Stan Cooper  
**ABSTAIN:** None

whereupon the resolution failed.

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It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

## *Resolution 15 - 01/07/03*

**BE IT RESOLVED** to appoint Mike Fetzek to the Hospital Board for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

## *Resolution 16 - 01/07/03*

**BE IT RESOLVED** to appoint Roger Nieboer to the Hospital Board for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

## *Resolution 17 - 01/07/03*

**BE IT RESOLVED** to appoint Karen Kirschner to the Hospital Board for a two-year term commencing immediately and expiring January 3, 2005.

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Jerry Nelson introduced the following resolution and its adoption:

## *Resolution 18 - 01/07/03*

**BE IT RESOLVED** to appoint Jack L'Heureux to the Hospital Board for a two-year term commencing immediately and expiring January 3, 2005.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Jerry Nelson, Kathi Ellis  
**OPPOSED:** Dennis McNally, Les Nielsen, Stan Cooper  
**ABSTAIN:** None

whereupon the resolution failed.

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**10:20am** - Tony Miller, Program Forester with the Minnesota Department of Natural Resources, met with the County Board to discuss matters concerning a requested timber sale.

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to direct that bids be advertised and accepted for a timber sale on public property in Section 29, Township 40, Range 25 (Ann Lake Township).

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It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

### *Resolution 19 - 01/07/03*

**BE IT RESOLVED** by the Kanabec County Board of Commissioners that the offer submitted by the Kanabec County Times for all legal publications during the year 2003 is hereby accepted, and

**BE IT FURTHER RESOLVED** that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices and that the Kanabec County Times is hereby designated as the official newspaper for the publication of the 2002 Financial Statement, and

**BE IT FURTHER RESOLVED** that the Kanabec County Times is hereby designated as the official newspaper for the newspaper in which the notice and list of Real Estate Taxes remaining delinquent on the first Monday in January, 2003, shall be published.

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It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

### *Resolution 20 - 01/07/03*

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2003 for the County Attorney, and

**WHEREAS** the County Board has reviewed the Job Description of the County Attorney, and

**WHEREAS** the board has reviewed the experience and qualifications of the County Attorney;

**BE IT RESOLVED** to set the minimum wage for the Kanabec County Attorney at \$55,453.00, and

**BE IT RESOLVED** to set the Y2003 annual wage of County Attorney Joe Loren at \$65,905, and

**BE IT FURTHER RESOLVED** to set the Y2003 Attorney's Budgets at:

Expenditures	\$328,458
Revenue	\$34,960
Net Budget	\$293,498

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**10:45am** - Family Service Agency Director Phil Peterson met with the County Board to discuss matters concerning the Child Support Enforcement Program.

It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

### ***Resolution 21 - 01/07/03***

**WHEREAS** the Family Service Agency is a "IV-D Agency" responsible for administering a Child Support Enforcement Program under Title IV-D of the Social Security Act, and

**WHEREAS** the Kanabec County Sheriff, County Attorney and the County Court Administrator are willing and able to provide activities necessary to the operation of the child support enforcement program under Title IV-D of the Social Security Act, and

**WHEREAS** Public Law 93-647 and 45 CFR Chapter III requires a cooperative agreement between the Kanabec County Family Service Agency and other county entities that are a party to this agreement, and

**WHEREAS** a Cooperative Agreement between the Family Service Agency, County Sheriff, County Attorney, the County Court Administrator and the Child Support Division of the Minnesota State Department of Human Services has been presented to the Kanabec County Board of Commissioners for 2003, and

**WHEREAS** contracts of this type may be subject to regulation under the Health Insurance Portability and Accounting Act;

**BE IT RESOLVED** to approve a Cooperative Agreement between the Family Service Agency, County Sheriff, County Attorney, the County Court Administrator and the Child Support Division of the Minnesota State Department of Human Services for 2003, and

**BE IT FURTHER RESOLVED** to authorize and direct County Coordinator Alan B. Peterson to sign the agreement in behalf of the Kanabec County Board of Commissioners, and

**BE IT FURTHER RESOLVED** that this approval is contingent upon review and adjustment necessary to satisfy the Health Insurance Portability and Accounting Act.

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It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 22a - 01/07/03***

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2003 for the County Recorder, and

**WHEREAS** the County Board has reviewed the Job Description of the County Recorder, and

**WHEREAS** the board has reviewed the experience and qualifications of the County Recorder;

**BE IT RESOLVED** to set the minimum wage for the Kanabec County Recorder at \$32,000.00, and

**BE IT RESOLVED** to set the Y2003 annual wage of County Recorder Rhonda Olson at \$37,551.00, and

**BE IT FURTHER RESOLVED** to set the Y2003 Recorder's Budgets at:

Expenditures	\$111,112
Revenue	\$104,500
Net Budget	\$6,612

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Kathi Ellis introduced the following resolution and its adoption:

***Resolution 22b - 01/07/03***

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2003 for the County Auditor/Treasurer, and

**WHEREAS** the County Board has reviewed the Job Description of the County Auditor/Treasurer, and

**WHEREAS** the board has reviewed the experience and qualifications of the County Auditor/Treasurer;

**BE IT RESOLVED** to set the minimum wage for the Kanabec County Auditor/Treasurer at \$41,242.00, and

**BE IT RESOLVED** to set the Y2003 annual wage of County Auditor/Treasurer Denise Cooper at \$44,904.00, and

**BE IT FURTHER RESOLVED** to set the Y2003 Auditor/Treasurer Budget at:

Expenditures	\$305,325
Revenue	\$11,500
Net Budget	\$293,825

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Jerry Nelson, Les Nielsen, Kathi Ellis

**OPPOSED:** None

**ABSTAIN:** Stan Cooper

whereupon the resolution was declared duly passed and adopted.

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It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

### *Resolution 23 - 01/07/03*

#### RESOLUTION BY THE COUNTY BOARD OF COMMISSIONERS APPROPRIATING FOR COUNTY EXTENSION WORK

Kanabec County  
Year Beginning January 1, 2003

**WHEREAS**, Minnesota Statute §38.36 authorizes a Board of County Commissioners to incur expenses and spend money for County Extension work, and

**WHEREAS**, the money set aside and appropriated by the County Board in the County Extension Fund may be paid out by orders of the Director of Extension as identified in Minnesota Statute §38.33;

**BE IT RESOLVED** that the sum of \$66,132 be set apart from the General Revenue Fund and appropriated subject to the order of the Dean and Director of the University of Minnesota Extension Service for the support of county extension work in Kanabec County for the year beginning January 1, 2003, in accordance with Minnesota Statute, Section 38.33-38.38, 1990.

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**11:05am** - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve payment of a claim totaling \$3,301.50 as partial to Lloyd's Construction on Project SAP 33-626-05: the reconstruction of County State Aid Road 26 from Highway 47 to the Mille Lacs County line.

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It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 24 - 01/07/03***

**WHEREAS** the county board has been presented with a request to pay Right-of-Way claims on SAP 33-608-13, the reconstruction of County State Aid Road 8 from CSAH 19 to CSAH 11;

**BE IT RESOLVED** to pay the following Right-of-Way claim:

Michael & Janell Anderson	\$457.10
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Kathi Ellis introduced the following resolution and its adoption:

***Resolution 25a - 01/07/03***

**WHEREAS** the county board has been presented with a request to pay Right-of-Way claims on SAP 33-617-07, the reconstruction of County State Aid Road 17 from CSAH 11 to Portage Avenue;

**BE IT RESOLVED** to pay the following Right-of-Way claims:

Chris Gmahl	\$525.50
Avis Krone & Kanabec State Bank	\$852.65

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper

**OPPOSED:** Dennis McNally

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to authorize County Engineer Greg Nikodym to purchase a computer for the new CADD Tech as approved by the Information Systems Director and not to exceed \$1,800.00.

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Jerry Nelson introduced the following resolution and its adoption:

*Resolution 25b - 01/07/03*

**WHEREAS** appraisals are complete for Right-of-Way acquisitions on Project 33-617-06 the reconstruction of County State Aid Road 17 from CSAH 11 to Portage Avenue;

**BE IT RESOLVED** to authorize County Engineer Greg Nikodym to submit Right-of-Way acquisition offers to property owners on Project 33-617-06.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper

**OPPOSED:** Dennis McNally

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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Kathi Ellis introduced the following resolution and its adoption:

*Resolution 26 - 01/07/03*

**A Resolution of Support for the  
Minnesota County Restructure Act of 2003**

**WHEREAS** the state of Minnesota is facing a troubled economic cycle and has a projected \$4.5 billion budget deficit for the next biennium; and,

**WHEREAS** the administration and individual legislators have stated that counties should be a part of the solution to the state's deficit; and

**WHEREAS** the state legislature will considering cutting and/or eliminating aids to counties, which are used to provide essential services to the citizens of Minnesota and such cuts would result in increased local property taxes; and,

**WHEREAS** the counties will be partners in achieving a budget solution but such a partnership is currently impractical for counties as the majority of county budgets consists of mandates imposed by the state and federal governments over which the counties have no discretion; and,

**WHEREAS** a fundamentally new county/state relationship must be developed in which county governments have the discretion and flexibility with which to cost effectively and efficiently offer services:

**BE IT THEREFORE RESOLVED THAT** the Kanabec County Board of Commissioners, supports the concept of the Minnesota County Restructure Act of 2003 based on the following three key provisions:

1. Counties may provide those services that contribute to the health, safety, welfare and economic well being of the county. Within available funding, counties may provide services unless directly prohibited by the state.
2. All mandates, maintenance of efforts, rules requiring the delivery of services and reporting requirements excluding those minimum rules and mandates that originate or access federal monies are repealed.
3. Counties shall have immunity stemming from all lawsuits for failure to provide non-mandated services.

The motion for the adoption of the foregoing Resolution was duly seconded by Stan Cooper and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Jerry Nelson, Les Nielsen,  
Kathi Ellis, Stan Cooper

**OPPOSED:** None

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted

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**11:15am** - County Sheriff Steve Schulz met with the County Board to discuss staff and wage issues.

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

### ***Resolution 27 - 01/07/03***

**WHEREAS** County Sheriff Steve Schulz has requested a leave of absence pursuant to Minnesota Statute §3.088, and

**WHEREAS** it appears that Schulz does qualify for this leave under public law and the county is obligated by law to provide such leave;

**BE IT RESOLVED** to approve a leave of absence for Steve Schulz pursuant to, and subject to the limitations of, MS §3.088, and

**BE IT FURTHER RESOLVED** that this leave be effective January 6, 2003 and expires January 5, 2013.

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Stan Cooper introduced the following resolution and its adoption:

***Resolution 28 - 01/07/03***

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2003 for the County Sheriff, and

**WHEREAS** the County Board has reviewed the Job Description of the County Sheriff, and

**WHEREAS** the board has reviewed the experience and qualifications of the County Sheriff;

**BE IT RESOLVED** to set the minimum wage for the Kanabec County Sheriff at \$54,753, and

**BE IT RESOLVED** to set the Y2003 annual wage of County Sheriff Steve Schulz at \$56,256, and

**BE IT FURTHER RESOLVED** to set the Y2003 Sheriff's Budgets at:

	<b>Law Enforcement</b>	<b>Jail</b>	<b>Snowmobile</b>	<b>Boat &amp; Water</b>	<b>E-911</b>	<b>Reserves</b>
Expenditures	\$674,512	\$1,223,322	\$3,829	\$7,820	\$43,000	\$1,000
Revenues	\$144,000	\$43,000	\$3,420	\$3,400	\$43,000	0
Net Budget	\$530,512	\$1,180,322	\$409	\$4,420	0	\$1,000

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Stan Cooper. Jerry Nelson

**OPPOSED:** Dennis McNally, Les Nielsen, Kathi Ellis

**ABSTAIN:** None

whereupon the resolution failed.

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**11:45am** - The Chairperson invited public comment from the audience. Those that responded included:

Bob Strom	- Congratulations to new board members - Appreciation for the vote on hospital board members.
Rich Anderson	- Would like a moratorium on adult entertainment
Bill Olmstead	- Hold on projects involving state funds until

	we have the funds in hand
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**11:52am** - Return to County Sheriff Steve Schulz

Kathi Ellis introduced the following resolution and its adoption:

### *Resolution 29 - 01/07/03*

**WHEREAS** the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2003 for the County Sheriff, and

**WHEREAS** the County Board has reviewed the Job Description of the County Sheriff, and

**WHEREAS** the board has reviewed the experience and qualifications of the County Sheriff;

**BE IT RESOLVED** to set the minimum wage for the Kanabec County Sheriff at \$54,753, and

**BE IT RESOLVED** to set the Y2003 annual wage of County Sheriff Steve Schulz at \$58,330, and

**BE IT FURTHER RESOLVED** to set the Y2003 Sheriff's Budgets at:

	<b>Law Enforcement</b>	<b>Jail</b>	<b>Snowmobile</b>	<b>Boat &amp; Water</b>	<b>E-911</b>	<b>Reserves</b>
Expenditures	\$674,512	\$1,223,322	\$3,829	\$7,820	\$43,000	\$1,000
Revenues	\$144,000	\$43,000	\$3,420	\$3,400	\$43,000	0
Net Budget	\$530,512	\$1,180,322	\$409	\$4,420	0	\$1,000

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Jerry Nelson, Les Nielsen, Kathi Ellis

**OPPOSED:** Stan Cooper

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted

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It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

### *Resolution 30 - 01/07/03*

#### **ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Chief Deputy Sheriff, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board confirms the appointment of Robert Jensen as Chief Deputy Sheriff, and

**BE IT FURTHER RESOLVED** to set Jensen's wage at Step A of Gmach Plan Range 17 which is \$23.81 per hour, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted, and

**BE IT FURTHER RESOLVED** to approve a reinstatement agreement for Jensen as follows:

Upon Jensen's appointment to the position of Chief Deputy Sheriff, the board agrees to a 10-year reinstatement agreement. Should Jensen be dismissed from the position of Chief Deputy Sheriff for reasons other than just cause, he will be reinstated in the Sheriff's Department in a Post-licensed position with his seniority preserved as it was at the time of appointment to Chief Deputy Sheriff.

The reinstatement shall not result in an increase in staff of the Sheriff's Department. Staff reduction consistent with the bargaining unit agreement will be used if necessary to achieve this end. This agreement is valid to the extent that it does not violate a bargaining unit agreement.

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It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve payment of the following claims on the funds indicated:

**Revenue Fund**

Ace Hardware	2.12
Ace Hardware	21.24
Adkins, Janet	152.94
Adkins, Janet	77.96
Airgas North Central	88.84
Allina Medical Clinic	216.00
AmeriPride	71.44
AmeriPride	253.03
Anderson, Karen	89.06
Anderson, Karen	4.38
Armstrong, Becci	11.68
Armstrong, Becci	22.27
Ashworth Audio	6.37
Association of MN Counties	6,062.00
Association of MN Counties	643.00

Barno, Christine	24.46
Barno, Christine	74.84
Bear Graphics	67.81
Biever, Laurie	16.43
Biever, Laurie	120.45
Blegen, Lu Ann	30.95
Briggs	677.77
Budget Lighting	9.18
Burmeister, Laura	103.30
Burmeister, Laura	91.25
Cale's Plumbing	1,225.26
Cassman, Deb	137.24
Cassman, Deb	10.95
Coborns	459.99
Coborns	40.49
Coborns	45.58
Coborns Pharmacy	1,836.13
Coborns Pharmacy	2,680.20
Dalbec, Elisabeth	53.66
Dalbec, Elisabeth	97.82
Daline, Alice	8.76
DeJong, Harriet	22.63
DeJong, Harriet	30.30
East Central Exterminating	79.88
ECM Publishers	269.50
Ecowater Systems	97.79
Ehlers & Assoc	1,306.60
Elfstrum, Brenda	147.10
Elfstrum, Brenda	149.29
Erdahl, Linda	63.51
Erdahl, Linda	6.42
Eustice, Todd	29.49
Ferrin, Greg	25.00
Fredrickson, Earl	311.65
Friday, Jenny	53.66
Gabrielson, Pat	248.93
Gall's Inc	77.77
Garwell, Andy-Locksmith	107.20
GeoComm Corp	250.00
Glen's Tire	738.00
Glen's Tire	158.36

Global Equipment	203.15
Gordy's Foods	25.64
Grant, Don	634.35
Hallin, Tony	25.00
Harff, Shirley	145.56
IBM Corp	2,196.76
Jim's Locksmithing	32.12
Johnson, Dawn	97.46
Johnson, Dawn	1.46
Johnson, Dawn	2.92
Johnson, Jeanette	109.14
Johnson, Jeanette	116.07
Johnson, Jeanette	4.38
Jones, Clare	5.84
Jones, Clare	51.10
Jones, Clare	7.30
Jones, Clare	12.78
Jones, Clare	65.70
Kanabec Co Public Health	617.38
Kanabec Co Public Health	356.75
Kanabec History Center	120.00
Kanabec Hospital	140.00
Kanabec Hospital	10.35
Kanabec Publications	30.00
Kanabec Publications	8.50
Kanabec Publications	230.22
Kanabec Publications	214.50
Kanabec Publications	1,152.20
KEEPRS	154.99
Kleven, Bud	17.52
Knudson, Phebe	166.44
Krist, Deb	8.17
Krueger, Louisa	37.23
Krueger, Louisa	68.26
Krueger, Louisa	5.11
Laska, Millie	745.05
Leonard, Amber	18.10
Lippincott Williams & Wilkens	111.95
MACAI	50.00
Magaard, Deb	114.61
Magaard, Deb	13.51

Marco	436.21
Martin, Bill	17.08
Mattson Electric	50.00
Maul, Barb	118.99
Maul, Barb	44.90
MB McGee	400.00
MB McGee	200.00
MCCC	9,249.42
MCCC	1,946.30
MCCC	200.00
McIlhargey, Lucille	242.32
MCIT	348,465.00
Miller, Laurie	84.19
Miller, Laurie	67.53
MinnComm	232.55
Minnesota Bookstore	26.57
MN Dept of Admin	600.00
MN Prevention Resource Center	8.00
MN Taxpayers Assoc	125.00
MPELRA	60.00
Mr D's Amoco	29.66
National Bushing	1.64
National Bushing	6.38
National Bushing	20.00
Norby's Cleaning	2,250.00
Office Depot	321.66
Office Depot	19.30
Office Depot	25.93
Office Depot	110.20
Ogle's Family Foods	56.27
Pamida	4.86
Pamida	14.35
Peterson, Walter	643.13
Pfiffner, Betty	487.28
Pfiffner, Betty	31.76
Photo Express	2.63
Ponto, Jodi	152.94
Ponto, Jodi	60.59
Quality Disposal	373.11
Raiche, Nancy	71.18
Raiche, Nancy	58.77

Ramsey County	1,000.00
Ramsey County	500.00
Ratwik, Roszak & Maloney, PA	392.14
Regions Hospital	165.00
Regions Hospital	192.00
Ringer, Jennie	120.82
Ringer, Jennie	48.55
Ringer, Jennie	13.87
Risk & Needs Assessment	200.00
Rural Cellular Corp	228.31
Rural Cellular Corp	17.53
S&T Office Products	25.16
S&T Office Products	18.05
S&T Office Products	4.66
S&T Office Products	34.06
S&T Office Products	95.84
Salam International Inc	299.25
Samaritan Tire	449.40
Sandberg, Bev	93.44
Sandberg, Bev	6.21
Schroeder, Janelle	23.00
Scofield, Rebecca	104.03
Scofield, Rebecca	76.65
Scofield, Rebecca	9.86
Second Harvest Heartland	18.16
Second Harvest Heartland	30.08
Secure Benefits Systems Corp	10.00
Sheriff, Benton County	4,650.00
Sheriff, Isanti County	160.45
Sjodin, Roberta	120.82
Sjodin, Roberta	8.40
Snowflake Distributing	84.00
Steiner, Janet	74.50
Stericycle	62.50
Streichers	85.09
Super One	16.77
Super One, Int'l Falls	43.79
Swanby, Belle	16.78
Swanson, Lori	18.25
Thompson, Wendy	177.03
Thomson, Jocelyn	260.00

Timm, Rena	32.49
Timm, Rena	89.43
True Value Hardware	2.75
True Value Hardware	21.24
Trupe, Mecheal	39.71
Uniforms Unlimited	154.37
Uniforms Unlimited	78.28
US Bank	382,631.25
USPS	25,000.00
Vaughan, Geneve	56.94
Vaughan, Geneve	28.47
Vaughan, Geneve	177.03
Villa Healthcare Center	243.15
Vogel, Darla	39.79
Vogel, Darla	151.84
Voight, Jackie	6.21
Voight, Jackie	8.76
Voight, Jackie	73.37
Voight, Jackie	14.60
Waschenbecker, Diana	36.50
Watson Co	6.22
Watson Co	111.74
Wells Fargo Bank	16,580.36
Wells Fargo Bank	375.00
Wells Fargo NA	202,682.50
Wint, Mary	217.18
Wint, Mary	17.00
Wistrom, Betty	8.09
Wistrom, Betty	8.76
TOTAL	<u>1,033,998.68</u>

### Road & Bridge Claims

<u>Vendor</u>	<u>2002 Expense</u>	<u>2003 Expense</u>
Ace Hardware	225.50	
ACS		3,493.45
Ag-Chem Equipment Co., Inc.	97.39	
Ameripride	620.39	
Arnold's Equipment, Inc.	39.66	
Buckley II	38,464.37	
Dept. of Labor and Industry C.A.I.S.		20.00
Dultmeier Sales, Inc.	156.46	

Earl's Welding and Industrial Supply	72.84	
Fat Daddy's Auto Parts	1,060.54	
Federated Co-ops Inc.	60.48	
Glen's Tire	68.91	
Hoffman Filter Service		50.00
Lawson Products, Inc.	81.74	
Lila Richards, The Cleaning Agent	633.68	
Mattson Electric	111.05	
National Bushing & Parts Co.	979.14	
Office Depot	56.00	
Operating Engineers Training Program		50.00
Power Plan	1,487.38	
Quality Disposal Systems, Inc.	103.85	
RDO Equipment Co., - Burnsville		53,694.11
S & T Office Products, Inc.		
Sanitary Systems	85.20	
Stan & Gene's Auto Salvage & Steel		226.78
Tokle's Real Estate Appraisals, Inc.	4,100.00	
University of Minnesota		120.00
University of Minnesota, Onsite Sewage Treatment Program		175.00
Total:	<u>48,279.08</u>	<u>57,829.34</u>

It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following paid claims:

Anderson, Matthew	69.72
Ann Lake Twp	3,103.38
Aquila	4,987.19
Arthur Twp	8,470.72
Black, Jean	67.56
Blum, Anthony	70.80
Bostrom, Randall	50.22
Boyce, Donna	64.86
Braham Public Schools	14,998.76
Breeden, Stephanie	68.10
Brunswick Twp	5,065.92
Buckley, Joseph	62.70
Burk, Benjamin	73.50
Callahan, Lana	33.24
Campbell, Mary	64.32
Christlieb, Harold	71.88
City of Braham	57.40
City of Grasston	395.83

City of Mora	1,626.82
City of Mora	7,519.29
City of Ogilvie-Clerk	2,484.85
City of Quamba	497.63
Comfort Twp	5,737.43
Dalbey, Timothy	100.00
Danielson, Kathleen	61.62
Dawson, Gale	68.10
DeYoung, Jeffrey	36.75
East Central Public Schools	1,749.82
East Central Reg Dev Comm	1,209.78
Eliason, Jean	61.08
Engblom, David	38.91
Federated Coop	100.00
Five County Mental Health	622.50
Five County Mental Health	680.00
Fonda, Trisha	72.96
Ford Twp	2,234.25
GHA Technologies	100.11
Grass Lake Twp	7,358.25
Hardy, Roger	60.54
Haybrook Twp	741.92
Heidelberger, Rachel	73.50
Heins, Gregory	77.28
Hellzen, Betty	60.54
Hillman Twp	3,426.43
Hinckley-Finlayson Schools	3,586.12
Hohn, Kristy	65.40
Holiday Credit Office	2,582.33
Isle Public Schools	2,599.78
Jerry's Bait	168.00
Johnson, Jesse	4,417.50
Johnson, Michael	138.36
Johnson, Michael	68.64
Johnson, Michael	69.72
Kanabec County Auditor	120.00
Kanabec County Nursing Service	59,584.87
Kanabec Publications	6.75
Kanabec Twp	8,763.94
Knife Lake Twp	3,067.93
Kroschel Twp	2,448.81

Langerud, Gregory	68.10
L'Heureux, John	67.56
Marco Business Products	1,917.00
McGovern, Charles	64.32
Milaca Public Schools	1,426.55
MN Mutal Life	332.60
MN State Auditor	1,849.00
Moen, Donald	60.54
Moody, William	70.80
Mora Municipal Utilities	6,067.55
Mora Public Schools	17.50
Mora Public Schools	54,282.45
Norton Law Offices	174.25
Ogilvie Public Schools	17.50
Ogilvie Public Schools	57,356.48
Panka, Joslyn	35.40
Peace Twp	3,096.66
Peterson, Gary	67.56
Peterson, Natalie	70.80
Peterson, Ramona	61.08
Pine City Public Schools	155.37
Pine County Health & Human Services	69,490.12
Pomroy Twp	6,490.13
Postmaster	249.00
Postmaster	97.00
Refuge, The	787.50
Rodenborg, David	63.24
Schwantke, Kitty	79.44
Secretary of State	10.00
Smith, Tessa	64.32
Southfork Twp	6,716.55
Spear & Swanson Law Office	256.50
Strandlund, Luke	63.78
Sunderman, William	68.10
Sylvester, Nancy	97.80
Tessneer Law Office	962.50
Theakston, Russell	36.75
Thielen, Loretta	67.56
Treasurer, Kanabec County	51,120.00
Treasurer, State of MN	47.50
Treasurer, State of MN	14,525.89

Treasurer, State of MN	3,496.26
Treasurer, State of MN	13,506.10
Troupe, Janelle	69.18
USLink	2,384.19
Voge, Dale	74.04
Whited Twp	2,329.45
	<u>462,676.58</u>

**Snake River Watershed**

ERA Laboratories	355.00
Kanabec Soil & Water District	302.93
Office Depot	93.91
	<u>751.84</u>

It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

*Resolution 31 - 01/07/03*

**NOTICE OF INTENT TO ADOPT AN ORDINANCE  
PLACING A MORATORIUM ON THE SITING OF  
ADULT ORIENTED BUSINESSES WITHIN KANABEC COUNTY**

**NOTICE IS HEREBY GIVEN** that the Kanabec County Board of Commissioners intends to adopt an ordinance to place a moratorium on the siting of adult oriented businesses within Kanabec County. A hearing will be held on this question on the 22<sup>nd</sup> day of January, 2003, at the Kanabec County Board Room.

The County Board of Kanabec County does ordain:

**SECTION 1. PREAMBLE.**

**WHEREAS**, the Kanabec County Board finds that proper planning for the siting of adult oriented businesses within Kanabec County is necessary in order to protect the county's planning process and the health, safety and welfare of the citizens; and

**WHEREAS**, the Kanabec County Board finds that an interim ordinance placing a moratorium on the siting and/or use of any property within a Shoreland District of the county of an adult oriented business is necessary in order to permit the planning process to take place; and

**WHEREAS**, the Kanabec County Board finds that it is necessary for an immediate preservation of the public peace, health, morals, safety and welfare that an emergency interim ordinance be adopted

prohibiting the siting, maintaining, and operating of adult oriented businesses within the county pending completion of the planning process relating thereto.

**BE IT HEREBY RESOLVED** by the Kanabec County Board of Commissioners that an emergency interim ordinance is hereby adopted prohibiting the siting, maintaining and operating of adult oriented businesses, as defined in the definitions in Minnesota Statutes 617.241, Subd. 1, within Kanabec County for a period of one year from the date of adoption and subject to a one year renewal period.

SECTION 2. AUTHORITY.

The Ordinance is adopted pursuant to the authority granted to Kanabec County in MSA 394.34 entitled "Interim Ordinance."

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It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

*Resolution 32 - 01/07/03*

**BE IT RESOLVED** to reappoint Dennis McNally as the County Board representative to the E-911 Committee for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

*Resolution 33 - 01/07/03*

**BE IT RESOLVED** to reappoint Dennis McNally as the County Board representative to the East Central Solid Waste Commission for a three-year term commencing immediately and expiring January 2, 2006, and

**BE IT FURTHER RESOLVED** to appoint Jerry Nelson as the alternate County Board representative to the East Central Solid Waste Commission to fill the unexpired portion of a term commencing immediately and expiring January 5, 2004.

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It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

*Resolution 34 - 01/07/03*

**BE IT RESOLVED** to appoint Les Nielsen as the County Board representative to the Emergency Medical Service Board for a two-year term commencing immediately and expiring January 3, 2005, and

**BE IT FURTHER RESOLVED** to appoint Jerry Nelson as the alternate County

Board representative to the Emergency Medical Service Board for a two-year term commencing immediately and expiring January 3, 2005.

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It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution 35 - 01/07/03***

**BE IT RESOLVED** to appoint Les Nielsen as the County Board representative to the Industries, Inc Board for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 36 - 01/07/03***

**BE IT RESOLVED** to appoint Probation Director Todd Eustice to the Juvenile Detention Center Advisory Board Operations Sub-Committee for a three-year term commencing immediately and expiring January 2, 2006, and

**BE IT FURTHER RESOLVED** to appoint Probation Director Todd Eustice to the Juvenile Detention Center Advisory Board to fill the unexpired portion of a term commencing immediately and expiring January 3, 2005.

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It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

***Resolution 37 - 01/07/03***

**BE IT RESOLVED** to appoint Jerry Nelson as the County Board representative to the Lakes & Pines Community Action Council Board for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

***Resolution 38 - 01/07/03***

**BE IT RESOLVED** to appoint Les Nielsen as the County Board representative to the Law Library Board to fill the unexpired portion of a term commencing immediately and expiring January 3, 2005.

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It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 39 - 01/07/03***

**BE IT RESOLVED** to reappoint Kathi Ellis as the County Board representative to the Outlook Health Services Board for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 40 - 01/07/03***

**BE IT RESOLVED** to reappoint Stan Cooper as the County Board representative to the Planning Advisory Commission for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution 41 - 01/07/03***

**BE IT RESOLVED** to appoint Les Nielsen as the County Board representative to Central Minnesota Jobs & Training Council for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

***Resolution 42 - 01/07/03***

**BE IT RESOLVED** to appoint Jerry Nelson as the County Board representative to the School Strategic Planning Process Committee for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 43 - 01/07/03***

**BE IT RESOLVED** to reappoint Stan Cooper as the County Board representative to the Snake River Watershed Board for a three-year term commencing immediately and expiring January 2, 2006.

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It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

***Resolution 44 - 01/07/03***

**BE IT RESOLVED** to appoint Jerry Nelson as the County Board representative to the South Country Health Alliance Board to fill the unexpired portion of a term commencing immediately and expiring January 3, 2005, and

**BE IT FURTHER RESOLVED** to appoint Kathi Ellis as the alternate County Board representative to the South Country Health Alliance Board to fill the unexpired portion of a term commencing immediately and expiring January 3, 2005.

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It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution 45 - 01/07/03***

**BE IT RESOLVED** to appoint the following union negotiation teams for the year 2003:

LELS Local 107 (Sheriff):	Stan Cooper, Kathi Ellis
Teamsters Local 320 (Courthouse):	Dennis McNally, Jerry Nelson
IUOE Local 49 (Highway):	Stan Cooper, Dennis McNally
Laborers Local 563 (Welfare):	Jerry Nelson, Les Nielsen

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It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 46 - 01/07/03***

**BE IT RESOLVED** to appoint the following individuals as voting delegates to the Association of Minnesota Counties in addition to all five county commissioners for the year 2003:

1. County Engineer Greg Nikodym
  2. Family Service Agency Director Phil Peterson
  3. County Coordinator Alan B. Peterson
- 

It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to recess the meeting at 1:08pm to meet again in the boardroom of the County Courthouse, 18 N Vine St, Mora, MN at 9:00am on Wednesday, January 15, 2003.

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, January 15, 2003 pursuant to recess with the following Board Members present: Kathi Ellis, Stan Cooper, Jerry Nelson, Les Nielsen, and Dennis McNally.

It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the agenda as presented for that portion of the meeting continued to this date.

**9:05am** - The Board convened as the **Human Services Board**. Phil Peterson, Family Service Agency Director, presented the Human Services agenda. Items discussed included the budget, staffing, finances and other agency business. Also present were Mike Ingebrand with Akkerman-Ingebrand Funeral Home and staff person Chuck Hurd.

It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to set the funeral assistance from the Family Service Agency at \$1,950.00 for a cremation with full, traditional service.

It was moved by Kathi Ellis, , seconded by Stan Cooper, and carried unanimously to approve payment of 118 claims totaling \$234,488.80 on Welfare Funds.

It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve payment of a claim totaling \$433.00 for MACSSA membership in 2003.

---

It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

### *Resolution 47 - 01/07/03*

**WHEREAS** the MN Dept of Human Services has announced restrictions on the state's authorization for payments for CCDIF Tier II Service via their Bulletin #03-51-02, and

**WHEREAS** the effect of this bulletin is that the DHS will not, at this time, pay for chemical dependency treatment for adults with a household size of one, and

**WHEREAS** Kanabec County lacks funds to continue this state service;

**BE IT RESOLVED** that Kanabec County will not fund chemical dependency treatment for adults with a household size of one.

---

**9:50am** - County Sheriff Steve Schulz met with the County Board to discuss matters concerning the Sheriff's Department.

It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

***Resolution 48 - 01/07/03***

**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Investigator, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes County Sheriff Steve Schulz and the County Personnel Director to hire an Investigator to refill the vacant position at the entry step of the pay plan which is \$15.04 per hour, and

**BE IT FURTHER RESOLVED** that recruiting will be by internal post only, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted, and

**BE IT FURTHER RESOLVED** to authorize the refill of subsequent vacancies that may be created by internal promotion.

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It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution 49 - 01/07/03***

**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Seasonal Snowmobile/Boat & Water Deputy, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board appoints Lynn Osterman to the position of Seasonal Deputy at \$13.05 per hour, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

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**10:05am** – The Board convened as the **Public Health Board**. Wendy Thompson, Public Health Director, presented the Health Board agenda. Items discussed included agency finances, contracts, staffing, equipment needs, and other agency business.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve payment of a claim of \$270.00 to the American Lung Association of Minnesota.

Public Health Director Thompson gave the board a bioterrorism preparedness update.

Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

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It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution 50 - 01/07/03***

**BE IT RESOLVED** to appoint Les Nielsen as the County Board representative to the Juvenile Detention Center Advisory Board to fill the unexpired portion of a term commencing immediately and expiring January 3, 2005.

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It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 51 - 01/07/03***

**BE IT RESOLVED** to appoint Bill Olmstead as alternate to the Kanabec County Board of Adjustment for a three year term commencing immediately and expiring January 2, 2006.

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It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

***Resolution 52 - 01/07/03***

**BE IT RESOLVED** to appoint Stan Cooper as the County Board representative to the Insurance Committee to fill the unexpired portion of a term commencing immediately and expiring January 3, 2005, and

**BE IT FURTHER RESOLVED** to appoint Jerry Nelson as the alternate County Board representative to the Insurance Committee to fill the unexpired portion of a term commencing immediately and expiring January 3, 2005.

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Stan Cooper introduced the following resolution and its adoption:

## *Resolution 53 - 01/07/03*

**BE IT RESOLVED** to delete Article III, Section 4 of the Hospital By Laws (Appointment of County Commissioners) and replace it with the following language:  
The Kanabec County Board of Commissioners shall be represented on the Kanabec Hospital Board by the Chairperson and the Vice-Chairperson of the County Board of Commissioners.

It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to table Resolution 53-01/07/03.

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**11:06am** - Carolyn Drude with Ehlers & Associates met with the County Board to discuss matters concerning proposed bond issues.

Jerry Nelson introduced the following resolution and its adoption:

## *Resolution 54 - 01/07/03*

### **RESOLUTION PROVIDING FOR THE SALE OF \$4,200,000 GROSS REVENUE HEALTH CARE FACILITIES BONDS, SERIES 2003**

**WHEREAS**, the Board of Commissioners of Kanabec County, Minnesota, has heretofore determined that it is necessary and expedient to issue the County's \$4,200,000 Gross Revenue Health Care Facilities Bonds, Series 2003 (the "Bonds"), to finance health care facility improvements; and

**WHEREAS**, the County has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds and is therefore authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Kanabec County, Minnesota, as follows:

1. Authorization: Findings. The Board of Commissioners hereby authorizes Ehlers to solicit proposals for the sale of the Bonds.
2. Meeting: Proposal Opening. The Board of Commissioners shall meet at 7:30pm on February 26, 2003, for the purpose of considering sealed proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the County are hereby authorized to cooperate with Ehlers and participate in the

preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Jerry Nelson, Les Nielsen, Kathi Ellis  
**OPPOSED:** Stan Cooper  
**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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Kathi Ellis introduced the following resolution and its adoption:

### *Resolution 55 - 01/07/03*

#### **RESOLUTION RELATING TO THE ISSUANCE OF GROSS REVENUE HEALTH CARE FACILITIES BONDS; CALLING FOR A PUBLIC HEARING THEREON**

**BE IT RESOLVED** by the Board of County Commissioners of Kanabec County, Minnesota (the "County"), as follows:

##### **SECTION 1 Recitals**

- 1.01 The County desires to construct and equip a hospital and clinic addition to the County's existing medical facilities (the "Project"). This Board has determined that it is in the best interests of the County to issue gross revenue health care facilities bonds (the "Bonds") to pay for the Project and the cost of issuance of the Bonds. The County intends to repay the principal and interest on the Bonds from revenues produced by the County's medical facilities, including the Project.
- 1.02 The County intends to lease a portion of the Project to Allina Health Systems, a Minnesota non-profit corporation and a qualified 501(c)(3) organization.

##### **SECTION 2 Public Hearing**

- 2.01 In order that the interest on the Bonds not be includable in gross income for purposes of federal income taxation, this Board is required to conduct a public hearing on the issuance of the Bonds, in accordance with Section 147(f) of the Internal Revenue Code of 1986, as amended. A public hearing on the proposal to issue the Bonds is hereby called and shall be held on Wednesday, February 26, 2003, at 7:00p.m., at the Kanabec County Courthouse in Mora, Minnesota.

2.02 The County Coordinator shall cause notice of the public hearing to be published in the official newspaper of the County and a newspaper of general circulation in the County, at least once not less than fourteen (14) nor more than thirty (30) days prior to the date fixed for the public hearing. The notice to be published shall be substantially in the following form:

**NOTICE OF PUBLIC HEARING ON A PROPOSED PROJECT  
AND THE ISSUANCE OF GROSS REVENUE HEALTH CARE  
FACILITIES BONDS**

**KANABEC COUNTY, MINNESOTA**

NOTICE IS HEREBY GIVEN that the Board of Commissioners of Kanabec County, Minnesota (the "County"), will meet on Wednesday, February 26, 2003, at 7:00 p.m., at the County Courthouse in Mora, Minnesota, 18 N Vine Street, Mora, Minnesota for the purpose of conducting a public hearing on a proposal that the County issue gross revenue health care facilities bonds, in one or more series, under Minnesota Statutes, Chapter 475, as amended, in order to construct and equip a hospital and clinic addition to the County's medical facilities, all located at 300 Clark Street in the City of Mora, Minnesota (the "Project"). The County will lease a portion of the Project to Allina Medical Systems, a Minnesota non-profit corporation and a qualified 501 (c)(3) organization. The approximate principal amount of the proposed bond issue is \$4,200,000.

The county intends to repay the principal of and interest on the bonds from revenues produced by the County's medical facilities.

All person interested may appear and be heard at the time and place set forth above, or may file written comments with the County Coordinator prior to the date of the hearing set forth above.

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Jerry Nelson, Les Nielsen,  
Kathi Ellis, Stan Cooper

**OPPOSED:** None

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

### *Resolution 56 - 01/07/03*

**WHEREAS** the hospital bond may be handled in one of two ways:

- (1) equal principal and interest payments over 20 years on the new issue,  
or
- (2) a wrap around structure with equal principal and interest payments on  
the combined debt service for the 1995 Gross Revenue Bonds,

and

**WHEREAS** the recommendation of the Hospital Administrator and Ehlers & Associates is to proceed with the wrap around structure;

**BE IT RESOLVED** to accept the recommendation of the Hospital Administrator and Ehlers & Associates and proceed with the second method: a wrap around structure.

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It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

### *Resolution 57 - 01/07/03*

**WHEREAS** the 2003 levy and budget approved by the Kanabec County Board of Commissioners included provision for a Capital Equipment Note;

**BE IT RESOLVED** to authorize county staff to work with Ehlers and Associates, Inc to solicit proposals from financial institutions in the County for the sale of \$100,000 G.O. Capital Notes and report the results to the Board for consideration on January 22, 2003.

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**11:40am** - County Assessor Sue Kondratowicz met with the County Board to discuss matters concerning her office.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

### *Resolution 58 - 01/07/03*

**WHEREAS** required by Minnesota Statute 274.14, a majority of the county commissioners along with the county auditor shall annually form a board for the equalization of the assessment of the property of the county, and

**WHEREAS** as required by Minnesota Statute 273.12.1 the board may meet any time after the second Friday in June as long as 10 consecutive working days remain in the month and must adjourn within 10 days of the date they convene,

**BE IT RESOLVED** that the 2003 County Board of Appeal and Equalization is scheduled to convene on Wednesday, June 18, 2003 at 2:00 P.M. and must adjourn by Friday, June 27, 2003.

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It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 59 - 01/07/03***  
**ORDER OF THE BOARD**

**BE IT RESOLVED** to set the wage of the County Assessor at \$30.64 per hour for the calendar year 2003.

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**11:45am** - The Chairperson invited public comment from the audience. Those that responded included:

Bob Strom	- Questioned why the veteran's plaques are not on display in the courthouse
Bill Olmstead	- Asked if any progress was being made on the Mora rail line.

Chairperson McNally temporarily handed the chair of the meeting to Vice-Chairperson Ellis.

It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to take from the table Resolution 53 which is restated here:

***Resolution 53 - 01/07/03***

**BE IT RESOLVED** to delete Article III, Section 4 of the Hospital By Laws (Appointment of County Commissioners) and replace it with the following language:  
The Kanabec County Board of Commissioners shall be represented on the Kanabec Hospital Board by the Chairperson and the Vice-Chairperson of the County Board of Commissioners.

Following discussion, a vote was taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Les Nielsen, Stan Cooper  
**OPPOSED:** Jerry Nelson, Kathi Ellis  
**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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Commissioner McNally resumed the Chair of the meeting.

It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 60 - 01/07/03***

**WHEREAS** the state legislature appropriated funds for Natural Resources Block Grants to assist with the implementation of local water plans, wetland conservation act, Shorelands, and individual sewage treatment programs, and

**WHEREAS** these programs are of benefit to Kanabec County;

**BE IT RESOLVED** to authorize the Chairperson to sign a “Minnesota Board of Water and Soil Resources 2003 Natural Resources Block Grant Agreement.”

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It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution 61 - 01/07/03***

**WHEREAS** Kanabec County has long supported the principle of equitable pay relationships, and

**WHEREAS** Kanabec County is required to submit a Pay Equity Report for the data in place as of December 31, 2002, and

**WHEREAS**, at the direction of this board, the County Coordinator has prepared a Pay Equity Report;

**BE IT RESOLVED** that the Kanabec County Board of Commissioners authorizes the Chairperson to sign the Pay Equity Report and direct the County Coordinator to submit the report and all necessary supporting data to Faith Zwemke, State Pay Equity Coordinator.

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It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve payment of a claim of \$150.00 to the Minnesota Department of Public Safety as registration for the annual Governor’s Emergency Management Conference.

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It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

### *Resolution 62 - 01/07/03*

**WHEREAS** the Insurance Committee appointed by the Kanabec County Board of Commissioners has made recommendations regarding certain county benefits and health insurance, and

**WHEREAS** these recommendations are relatively cost neutral in the short term and may save costs in the long-term, and

**WHEREAS** the Insurance Committee has produced a concept that could benefit Employee and Employer alike;

**BE IT RESOLVED** to accept the recommendations of the Insurance Committee and direct the County Coordinator to prepare bid specifications as follows:

Self-Funded Plan with the Hospital:

the same \$100 deductible, \$250 deductible, \$1,000 deductible plan as exists at present

Fully-Funded Plan without the Hospital:

Base Plan: the same \$100 deductible, \$250 deductible, \$1,000 deductible plan as exists at present

Option #1: a \$100 deductible, \$500 deductible, \$1,000 deductible plan

Option #2: the same \$100 deductible, \$250 deductible, \$1,000 deductible plan as exists at present with a \$20 office copay on the \$1,000 deductible plan

Option #3: invite alternatives on the prescription drug copay

**BE IT FURTHER RESOLVED** to accept the recommendations of the Insurance Committee and direct the County Coordinator to prepare an RFP for voluntary employee dental insurance.

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It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

### *Resolution 63 - 01/07/03*

**WHEREAS** the Insurance Committee appointed by the Kanabec County Board of Commissioners has made recommendations regarding certain county benefits and health insurance, and

**WHEREAS** these recommendations are relatively cost neutral in the short term and may save costs in the long-term, and

**WHEREAS** the Insurance Committee has produced a concept that could benefit Employee and Employer alike, and

**WHEREAS** the board has an interest in the concept of a full cafeteria plan

**BE IT RESOLVED** to direct the County Coordinator to obtain a written proposal from Secure Benefits to expand our present Section 125 plan into a full cafeteria plan.

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**12:40pm** - Hospital Administrator Randy Ulseth met with the County Board to discuss matters concerning the Kanabec Hospital.

It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

***Resolution 64 - 01/07/03***

**BE IT RESOLVED** to appoint Robert Jensen to the Hospital Board for a two-year term commencing immediately and expiring January 3, 2005.

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The meeting was adjourned at 1:10pm by Chairperson Dennis McNally to meet in regular session on Wednesday, January 22, 2003 at 6:30pm.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Kanabec County Coordinator