

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

January 7, 2014

The Kanabec County Board of Commissioners met at 5:00pm on Tuesday, January 7, 2014 pursuant to adjournment with the following Board Members present: Kim Smith, Gene Anderson, Les Nielsen, Kevin Troupe, and Kathi Ellis

The Board Clerk led the assembly in the Pledge of Allegiance.

The meeting was called to order by the Board Clerk. Nominations for Board Chairperson for 2014 were called for.

Action #1 – It was moved by Kevin Troupe, seconded by Kim Smith to nominate Gene Anderson for Chairperson.

The Board Clerk called for nominations for Chairperson three times with no further nominations.

Action #2 - The clerk closed nominations for Chairperson and called for a vote for nominee Gene Anderson. The motion **carried** with all in favor.

Commissioner Anderson was declared Board Chairperson for 2014. The gavel was handed over to Chairperson Anderson.

Nominations for Board Vice-Chairperson for 2014 were called for.

Action #3 - It was moved by Kim Smith and seconded by Kevin Troupe to nominate Kathi Ellis for Vice-Chairperson.

The Chairperson called for nominations for Vice-Chairperson three times with no further nominations.

Action #4 - The Chairperson closed nominations for Vice-Chairperson and called for a vote for nominee Kathi Ellis. The motion **carried** with all in favor.

Action #5 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the agenda as presented.

Action #6 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #6 – 01/07/14

Meeting Dates

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 22, 2014, regular meetings of the Kanabec County Board of Commissioners shall be held in the County Courthouse in the City of Mora, Minnesota on the second and fourth Wednesday of each month with the following exceptions:

- a. the November meetings will be Wednesday November 5 and Wednesday November 19
- b. the December meetings will be Wednesday December 3 and Wednesday December 17 and,

BE IT FURTHER RESOLVED that all meetings with the exception of the June 25, September 10, and December 3 meetings shall commence at 9:00am, and

BE IT FURTHER RESOLVED that the meeting on June 25 shall commence at 7:00pm and end by 9:30pm except that the Chairperson may extend the meeting to 9:45pm to conclude business, and

BE IT FURTHER RESOLVED, that the meetings on September 10, and December 3 shall commence at 6:30pm and end by 9:30pm except that the Chairperson may extend the meeting to 9:45pm to conclude business, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the County Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #7 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #7 - 01/07/14

Health Board Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 31, 2014, regular meetings of the Kanabec County Public Health Board shall be held in the County Courthouse in the City of Mora, Minnesota on the second Wednesday of each month with the exception of the December meeting which will meet on the first Wednesday of the month, and

BE IT FURTHER RESOLVED that all the meetings with the exception of the September 10 and December 3 meetings shall be held commencing at 9:05am, and

BE IT FURTHER RESOLVED that the meetings on September 10 and December 3, 2014 shall commence at 6:35pm, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the Public Health Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #8 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #8 - 01/07/14
Human Service Board Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 31, 2014, regular meetings of the Kanabec County Human Service Board shall be held in the County Courthouse in the City of Mora, Minnesota on the fourth Wednesday of each month with the exception of the December meeting which will be held on the third Wednesday of the month, and

BE IT FURTHER RESOLVED that all the meetings with the exception of the June 25 meeting shall be held commencing at 9:05am, and

BE IT FURTHER RESOLVED that the meetings on June 25, 2014 shall commence at 7:05pm, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the

Human Service Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #9 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #9 - 01/07/14
Official Newspaper

BE IT RESOLVED by the Kanabec County Board of Commissioners that the offer submitted by the Kanabec County Times for all legal publications during the year 2014 is hereby accepted, and

BE IT FURTHER RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices and that the Kanabec County Times is hereby designated as the official newspaper for the publication of the 2013 Financial Statement, and

BE IT FURTHER RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the newspaper in which the notice and list of Real Estate Taxes remaining delinquent on the first Monday in January, 2014, shall be published.

BE IT FURTHER RESOLVED that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute §331A.02, Subd 5 and that the notice must remain on the Web site during the notice's full publication period.

Action #10 – The Chairperson recessed the board meeting at 5:15pm to a time immediately following the Kanabec County Housing and Redevelopment Authority meeting.

Action #11 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #HRA11a - 01/07/14

Housing and Redevelopment Authority Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 31, 2014, regular meetings of the Kanabec Housing and Redevelopment Board shall be held in the County Courthouse in the City of Mora, Minnesota, and

BE IT FURTHER RESOLVED meetings shall be held as necessary with proper notice commencing at a time the Board of Commissioners of the Authority determines. Future monthly meetings may also be scheduled when deemed necessary, and

BE IT FURTHER RESOLVED, Special Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Resolution #HRA11b - 01/07/14

Resolution Appointing Officers of the Housing
And Redevelopment Of Kanabec County, Minnesota

BE IT RESOLVED by the Kanabec County Housing and Redevelopment Authority (the “Authority”) of Kanabec County, Minnesota, as follows:

APPOINTMENT OF OFFICERS: The following are appointed to hold the HRA offices set forth opposite their respective names:

Chair: Gene Anderson

Vice-Chair: Kathi Ellis

*Secretary: Patrick Christopherson, County Coordinator

*The Auditor-Treasurer will be appointed by the Secretary to disburse funds and to assist the Secretary.

Resolution #HRA11c - 01/07/14

Official Newspaper

BE IT RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices of the Kanabec County Housing and Redevelopment Authority, and

BE IT FURTHER RESOLVED that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute §331A.02, Subd 5 and that the notice must remain on the Web site during the

notice's full publication period.

Resolution #HRA11d - 01/07/14

Official Depository Bank

BE IT RESOLVED that Kanabec State Bank is hereby designated as the official depository bank of the Kanabec County Housing and Redevelopment Authority.

Action #HRA12 - It was moved by Kim Smith seconded by Kevin Troupe, and carried unanimously to approve using the federal mileage reimbursement rate of \$0.56 per mile for the Housing and Redevelopment Authority's mileage reimbursements.

Action #HRA13 – The Chairperson adjourned the Meeting of the Housing and Redevelopment Authority at 5:20pm.

The meeting of the County Commissioners resumed.

Action #14 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution # 14 - 01/07/14

BE IT RESOLVED to re-appoint Chad Gramentz as the County Ditch Inspector for a three year term commencing immediately and expiring January 3, 2017.

Action #15 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution # 15 - 01/07/14

BE IT RESOLVED to appoint Wayne Zaudtke to the East Central Regional Library Board for a partial term commencing immediately and expiring on January 6, 2015; and

BE IT FUTHER RESOLVED to appoint Robert Jensen to the East Central Regional Library Board for a three year term commencing immediately and expiring on January 3, 2017.

Action #16 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution # 16 - 01/07/14

BE IT RESOLVED to appoint Byron Anderson to the Extension Committee for a three year term commencing immediately and expiring on January 3, 2017; and

Action #17 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to eliminate the HIPPA Steering Committee.

Action #18 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution # 18 - 01/07/14

BE IT RESOLVED to re-appoint Kathi Ellis to the Hospital Board for a three year term commencing immediately and expiring on January 3, 2017; and

Action #19 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution # 19 - 01/07/14

BE IT RESOLVED to re-appoint Roberta Anderson to the Insurance Committee for a three year term commencing immediately and expiring January 3, 2017; and

BE IT FURTHER RESOLVED to re-appoint Dale Magnuson to the Insurance Committee for a three year term commencing immediately and expiring January 3, 2017; and

BE IT FURHTER RESOLVED to re-appoint Paula Weber to the Insurance Committee for a three year term commencing immediately and expiring January 3, 2017; and

BE IT FURHTER RESOLVED to re-appoint Diane Weepie to the Insurance Committee for a three year term commencing immediately and expiring January 3, 2017.

Action #20 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution # 20 - 01/07/14

BE IT RESOLVED to re-appoint Todd Eustice to the Operations Sub Committee to the Juvenile Detention Center Advisory Board for a three year term commencing immediately and expiring January 3, 2017.

Action #21 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #21 - 01/07/14

BE IT RESOLVED to re-appoint Dr. Bostrom to the Kanabec/Pine Community Health Services Board for a three year term commencing immediately and expiring January 3, 2017.

Action #22 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #22 - 01/07/14

BE IT RESOLVED to re-appoint Steve Schulz as an Alternate to the Regional Radio Board for a three year term commencing immediately and expiring January 3, 2017.

Action #23 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #23 - 01/07/14

BE IT RESOLVED to re-appoint Joanne Nelson to the Safety Committee for a three year term commencing immediately and expiring January 3, 2017; and

BE IT FURHTER RESOLVED to re-appoint Lynette Storrar to the Safety Committee for a three year term commencing immediately and expiring January 3, 2017; and

BE IT FURHTER RESOLVED to re-appoint Jim Gilles to the Safety Committee for a three year term commencing immediately and expiring January 3, 2017.

Action #24 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #24 - 01/07/14

BE IT RESOLVED to re-appoint all remaining commissioner committee vacancies commencing immediately and expiring January 3, 2017.

Action #25 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #25 - 01/07/14

WHEREAS the Kanabec County Board of Commissioners did establish an Economic Development Advisory Committee; and

WHEREAS the County Board made the following recommendations for citizens to serve on the committee;

BE IT RESOVED to inquire as to the interest of the following citizens to the Economic Development Advisory Committee:

Mike Fetzek	Randy Ulseth
Terry Dalby	Doyle Jelsing
Dan Weidner	Kathi Ellis
Gene Glader	

Action #26 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to recess at 6:02pm and to meet in continued session immediately in the Board Room (Room #164) of the Kanabec County Courthouse.

The Kanabec County Board of Commissioners met at 6:02pm on Wednesday, January 7, 2014 in the Board Room of the Courthouse pursuant to recess with the following Board Members present: Kim Smith, Gene Anderson, Kathi Ellis, Kevin Troupe and Les Nielsen. Also present were Coordinator Patrick Christopherson and Assistant County Attorney Barb McFadden.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #27 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the agenda as presented.

Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Jail.

Action #28 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to authorize the County Chairperson, County Sheriff and the Assistant County Attorney to enter into an agreement with A'viands to provide the jail food service for the County in 2014.

Action #29 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #29 - 01/07/14

WHEREAS there is a vacancy in the position of a full time Jailer/Dispatcher, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes County Sheriff and the County Personnel Director to hire a full time Jailer/Dispatcher to refill the vacant position at Step A, Range 7 of the pay plan which is \$15.39 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize County Sheriff Steve Schulz and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

BE IT FURTHER RESOLVED to approve using the current applicant list.

Action #30 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the December 18, 2013 minutes of the Kanabec County Board of Commissioners as presented.

Action #31 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the Transit Director to spend up to \$5,000 for schematic plans for a Regional Dispatcher Center for the Transit Department.

Chief Deputy Brian Smith met with the County Board to discuss matters concerning the Sheriff's Office.

Action #32 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #32 - 01/07/14 **Snowmobile Grant**

WHEREAS Kanabec County has been offered a grant from the State of Minnesota for purposes of snowmobile law enforcement;

BE IT RESOLVED to accept a Snowmobile Grant in the amount of \$4,193 per year for two years, and

BE IT FURTHER RESOLVED to authorize and direct the Chairperson to sign the grant agreement.

Action #33 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the purchase of 9 tasers and accessories at a cost of \$10,379 from Taser International.

6:33pm - The Chairperson then called for public comment three times. None responded.

6:34pm - The Chairperson closed public comment.

Action #34 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #34a - 01/07/14

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of October 21, 2013 and December 17, 2013, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

Crows Nest	\$32.03
MCIT	\$1,839.00
MCIT	\$734.00
Crows Nest	\$54.00

Resolution #34b– 01/07/14

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following November, 2013 claims on SCORE Funds:

Quality Disposal	\$2,813.40
Knife Lake Sanitation	\$707.20

Arthur Township	\$400.00
Total	\$3,920.60

Action #35 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following paid claims:

Vendor	Amount
Anderson, Nicole	100.00
Centerpoint Energy	95.00
City of Mora	8,117.60
East Cent Reg Dev Comm	47.50
East Central Energy	560.88
EC Riders	14,103.45
Five County Mental Health	90.00
Fix, Gary & Darlene	584.00
Gilbertson, Dr Harlan	800.00
GMCU	9,816.42
GMCU	1,065.77
Great America Leasing	1,280.57
Health Partners	3,815.30
Holiday Credit Office	9,473.19
Kanabec Co Auditor-HRA	45,423.00
MN Energy Resource Corp	6,494.04
MN Energy Resource Corp	665.20
MN Mutual Life	235.20
Mora Municipal Utilities	1,496.77
Office of Enterprise Technology	1,300.00
Resource Training & Solutions	4,857.00
Stromme, Leah	100.00
The Hartford	1,712.21
Wynn Law Firm	191.25
Total	<u>112,424.35</u>

Action #36 – It was moved Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ability Network	66.26
Ace Hardware	105.10

Ace Hardware	16.02
ACS	165.66
Advanced Correctional Healthcare	1,547.87
Advanced Correctional Healthcare	12,317.45
Aitkin Medical	636.20
Alkire, Alyce	625.89
Allegra Print & Imaging	227.85
Allina Health Systems	100.00
AmeriPride	501.39
Amundson, Pauline	325.00
Anderson, Karen	41.25
Andres, Christine	84.75
Arrowwood Resort	246.90
Auto Value	154.86
Auto Value	56.88
A'viands, LLC	14,234.81
Bachman, Fran	64.41
Bank of Nevada	231,415.00
Bernhardt, Maria	146.34
Biever, Laurie	175.16
Bond Trust Serivces Corp	470,160.00
Bork, Laura	77.55
Bread N' Honey	127.50
Bureau of Criminal Apprehension	120.00
Burski, Kathy	131.78
CADCA	2,085.00
Cassman, Deb	110.74
Central MN Council of Aging	262.81
Childbirth Graphics	27.14
Christianson, Craig	1,437.87
Colburn, Judy	218.09
Curtis, Michael	2,213.21
D&T Ventures	500.00
D&T Ventures	578.81
Dalco	469.51
Dex Media	40.00
Deyta, LLC	90.00
Don's Auto & Towing	175.00
Downtown Barber	15.82
Draper, Heather	125.43
Druar, Dan	266.79
East Central Exterminating	122.91
ECM Publishers	733.20

EDAM	345.00
Elert & Assc	3,900.00
Elfstrum, Brenda	407.37
Family Pathways	2,518.00
Faust, Patrick	1,113.05
FBG Service Corp	5,252.51
FBG Service Corp	479.09
Felland, Becky	148.04
Filibeck, Karla	72.42
First Light Health Systems	3,610.00
Fresonke, Lew	240.00
Garcia, Timothy	253.97
Gaylord National Hotel	5,486.80
Grainger	673.15
Granite City Jobbing	597.79
Health Dimensions Rehabilitation	105.98
Heins, Mary	115.26
Hoefert, Bob	3,070.13
Holland, Jeff	110.74
Hood, Barb	512.88
Hood, Bill	542.97
Image Office Service	94.84
Information Systems Corp	9,771.00
ITSavvy, LLC	20.83
Johnson, Sue	64.75
Johnsons Hardware	36.32
Jones, Willis	39.55
Kanabec Co Hwy Dept	3,312.54
Kanabec Co Hwy Dept	109.10
Kanabec Co Hwy Dept	77.42
Kanabec Co Hwy Dept	92.74
Kanabec Co Hwy Dept	98.27
Kanabec Co Public Health	1,508.89
Kanabec Publications	193.18
Kanabec Publications	271.33
Kanabec Publications	140.54
Kennedy Jr, Kerry	301.54
Kramersmeier, Wallace	375.00
Kruse, Patty	70.63
LaCrosse, Mark	301.36
Lamar Companies	2,823.00
Landreville, Willard	1,057.80
Lane, Dave	36.16

Leininger, Dennis	38.42
Lerrssen, Jennifer	759.36
Linderman PsyD, Rosemary	1,250.00
Lyon County, Paul Henriksen	50.00
Maloney, Sgt Mark	742.00
Manthie, Mark	211.36
Marohn, Brenda	12.43
Mattson Electric	421.22
MCCC	110.88
McFadden, Barb	140.75
McGee MD, Michael	3,000.00
MCIT	109,139.00
MCIT	68,711.00
MCIT	38,545.00
MCIT	15,580.00
MCIT	1,630.00
MCIT	87,851.00
McKesson, Medical, Surgical	668.50
Mehlhop, Ron	483.96
Mestnik, Ron	193.51
MN Association of CVSO's	150.00
MN Sheriff's Assn	3,910.00
Moore Medical	101.95
Moore Medical	108.35
Mora Chevrolet Buick	445.98
NACO	450.00
National Association of CVSO's	30.00
Nelson, Ansel	1,280.10
Nelson, Jerry	354.40
Nelson, Ronette	873.34
Newgard, Jean	515.07
Nikodym, Greg	575.50
North TH 65 Corridor Coalition	500.00
Northern Bank Note Co	124.00
Novus Glass	254.97
Nummela, Pat	85.03
Office Depot	107.61
Office Depot	99.58
Office Depot	109.63
Olson, Autumn	311.89
O'Reilly, Molly	18.08
Oslin Lumber	21.38
Osterdyk, Dorothy	395.50

Pautsch, Kim	42.89
PD's Embroidery	20.00
Pedersen, Jerry	23.73
Pieper, Rollie	688.62
Prevent Child Abuse America	363.00
Quality Disposal	346.72
Raiche, Nancy	57.07
Raudabaugh, Carey	54.81
Reliance Telephone	1,800.00
Ringler, Jennie	63.28
Rittenour, Michelle	28.25
Rogers, Pearl	682.63
Rosburg, Diane	329.96
Rupp, Anderson, Squires & Waldspurger	297.00
S&T	499.00
S&T	216.71
S&T	128.21
Schneider Corp	18,200.00
Skramstad, Linda	294.37
Southern Computer Warehouse	285.72
St Louis County	283.21
Stearns Co Sheriff	50.00
Stellar Services	752.00
Streichers	97.75
Swanson, Jeremy	984.40
Swanson, Lori	49.43
Tadych, Marge	1,224.82
Tamarac Medical	10.00
Telander, Sarah	350.87
Thomas Sno Sports	53.38
Thomsen Reuters	1,235.70
Trimin Systems	1,947.40
Triple M Lawn	400.00
Turner, Virginia	20.03
UHL Co	1,228.40
UHL Co	4,913.60
US Bank	360,933.75
US Bank	590,697.50
USPS	40,000.00
Verizon Wireless	547.06
Vogel, Darla	150.29
Voight, Jackie	18.65

Watson Co	157.77
White, Ellen	14.13
Wiitala, David	871.29
World Medical Government Solutions	53.55
Zaiser, Kelly	231.87
Zamora, Ray	1,649.97
Zimmermans	1,412.85
Total	<u>2,168,818.54</u>

Road & Bridge Fund

Vendor	Amount
Ace Hardware	240.20
Affiliated Computer Services	5,130.34
Ameripride	695.37
Arnolds Equipment Inc	643.56
Auto Value Mora	2,591.19
Baudry Oil & Propane	25,047.48
Braun Intertech Corp	773.00
DLT Solutions	1,995.08
Fluegge's Ag Inc	218.25
Force America Distributing, LLC	256.64
Granite City Jobbing	1,307.93
Hennepin Co Sheriff Office	70.00
Kanabec Publications, Inc	635.91
Lacal Equipment Inc	546.08
Landwehr Construction	132,533.47
Mille Lacs Public Works	917.00
MN Co Engineers Association	270.00
City of Mora	630.00
North American Salt Co.	17,904.50
Northern States Supply	125.20
Nuss Truck & Equipment	912.56
Kirby Olson	200.00
Oslin Lumber	43.71
Owen's Auto Parts	720.60
Oxygen Service Co	294.89
Pomp's tire service	3,905.89
Power Plan	311.37
Quality Disposal Systems, Inc.	141.21
Richards, Lila, The Cleaning Agent	748.13
SageQuest	39.83

Scott Lawn & Landscapes	5,165.00
Sharrow Lifting Products	349.43
3M	65.00
U of MN	670.00
Viking Electric Supply, Inc	174.84
Zep Sales & Service	430.90
Ziegler Inc	272.21
Total	<u>206,976.77</u>

Action #37 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #37 – 01/07/14
RETAINER AGREEMENT FOR CRIMINAL PROSECUTION SERVICES
BETWEEN THE CITY OF MORA AND THE COUNTY OF KANABEC
FOR THE PERIOD OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2014

WHEREAS, the City of Mora desires to retain the County of Kanabec to provide professional prosecution services through the Kanabec County Attorney’s Office; and

WHEREAS, the County of Kanabec agrees to provide the services of the Kanabec County Attorney’s Office to provide such prosecution services on behalf of the City of Mora; and

WHEREAS, the City of Mora and the County of Kanabec County deem it mutually advantageous to set forth the details of their relationship in writing;

NOW, THEREFORE, the City of Mora and the County of Kanabec hereto agree that the following shall constitute a retainer agreement for prosecution services:

SERVICES PROVIDED.

The County of Kanabec shall provide all prosecution services through the Kanabec County Attorney’s Office for the City of Mora, including services to victims of crime as provided in Minnesota Statute Chapter 611A.

Criminal Prosecution services include, but are not limited to, all petty misdemeanors and misdemeanor offenses committed within the corporate limits of the City. Principal duties include:

1. Provide advice, consultation, and training where required to the City, its departments and staff in the interpretation, investigation, and enforcement of statutes and ordinances, in connection with prosecution of criminal cases.
2. Prepare criminal complaints where facts warrant.

3. Evaluate all cases where a plea of not guilty is entered.
 - A. Prosecute if warranted.
 - B. Prepare pre-trial motions or notices if required.
 - C. Seek additional investigations if required.
 - D. Negotiate resolutions by plea where advisable.
4. Represent the City in all pre-trial proceedings.
5. Perform legal research and prepare legal briefs where required and advisable.
6. Try all Court and Jury cases.
7. Examine and evaluate all Appeals to Appellate Courts; refer to the Office of the Minnesota Attorney General as necessary.
8. In conjunction with the Office of the Minnesota Attorney General try all appeals in Appellate Courts where warranted.

TERM OF AGREEMENT.

The retainer agreement shall remain in effect from January 1, 2014 through midnight December 31, 2014.

COMPENSATION FOR SERVICES.

The City of Mora shall pay the County of Kanabec in equal monthly installments for prosecution services as follows: For the period of January 1, 2014 through December 31, 2014: \$29,000.00.

Action #38 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #38 – 01/07/14

WHEREAS County Attorney Barbara McFadden has requested a leave of absence pursuant to Minnesota Statute §3.088, and

WHEREAS it appears that McFadden does qualify for this leave under public law and the county is obligated by law to provide such leave;

BE IT RESOLVED to approve a leave of absence for Barb McFadden pursuant to, and subject to the limitations of, MS §3.088, and

BE IT FURTHER RESOLVED that this leave be effective January 7, 2014 and expires January 6, 2015.

BE IT FURTHER RESOLVED to set the wage for Barb McFadden at Step G, Range 21 of the pay plan which is \$43.99 per hour (\$41.99 per hour + a \$2.00 market adjustment).

Action #39 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve hiring Lisa Blowers as Information Systems Director at Step D, Range 17 of the pay plan then upon completion of the 6 month probation period the director will move to Step E, Range 17 of the pay plan.

Action #40 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #40 - 01/07/14

BE IT RESOLVED to close the meeting at 7:15 p.m. pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting included Commissioners Kevin Troupe, Les Nielsen, Kathi Ellis, Gene Anderson and Kim Smith. Also present were County Coordinator & Personnel Director Patrick Christopherson and County Attorney Barb McFadden.

Action #41 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to re-open the meeting at 7:20 p.m.

Action #42 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to adjourn at 7:21pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk