

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

January 8, 2013

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, January 8, 2013 pursuant to adjournment with the following Board Members present: Kim Smith, Gene Anderson, Les Nielsen, Kevin Troupe, and Kathi Ellis

The Board Clerk led the assembly in the Pledge of Allegiance.

The meeting was called to order by the Board Clerk. Nominations for Board Chairperson for 2013 were called for.

Action #1 - It was moved Les Nielsen, seconded by Kim Smith to nominate Kathi Ellis for Chairperson.

The Board Clerk called for nominations for Chairperson three times with no further nominations.

Action #2 - The clerk closed nominations for Chairperson and called for a vote for nominee Kathi Ellis. The motion **carried** with all in favor.

Commissioner Ellis was declared Board Chairperson for 2013. The gavel was handed over to Chairperson Ellis.

Nominations for Board Vice-Chairperson for 2013 were called for.

Action #3 - It was moved by Kim Smith and seconded by Les Nielsen to nominate Gene Anderson for Vice-Chairperson.

The Chairperson called for nominations for Vice-Chairperson three times with no further nominations.

Action #4 - The Chairperson closed nominations for Vice-Chairperson and called for a vote for nominee Gene Anderson. The following voted:

IN FAVOR THEREOF: Kim Smith, Kevin Troupe, Les Nielsen, and Kathi Ellis
OPPOSED: Gene Anderson
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #5 - It was moved by Les Nielsen, seconded by Gene Anderson, and carried unanimously to approve the meeting agenda as presented.

Action #6 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the December 19, 2012 minutes of the Kanabec County Board of Commissioners as corrected: Action #20 – Add Therefore before Be It Resolved.

Action #7 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #7 – 01/08/13

Meeting Dates

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 23, 2013, regular meetings of the Kanabec County Board of Commissioners shall be held in the County Courthouse in the City of Mora, Minnesota on the second and fourth Wednesday of each month with the following exceptions:

- a. the November meetings will be Wednesday the 6th and Wednesday the 20th
 - b. the December meetings will be Wednesday the 4th and Wednesday the 18th
- and,

BE IT FURTHER RESOLVED that all meetings with the exception of the December 4 meeting shall commence at 9:00am, and

BE IT FURTHER RESOLVED that the meeting on December 4 shall commence at 6:30pm and end by 9:30pm except that the Chairperson may extend the meeting to 9:45pm to conclude business, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the County Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #8 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #8 - 01/08/13

Health Board Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after February 1, 2013, regular meetings of the Kanabec County Public Health Board shall be held in the County Courthouse in the City of Mora, Minnesota on the second Wednesday of each month with the following exceptions:

a. the November meeting will be Wednesday the 6th

b. the December meeting will be Wednesday the 4th

and,

BE IT FURTHER RESOLVED that all the meetings with the exception of December 4 meeting shall be held commencing at 9:05am, and

BE IT FURTHER RESOLVED that the meeting on December 4, 2013 shall commence at 6:35pm, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the Public Health Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #9 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #9 - 01/08/13

Human Service Board Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after February 1, 2013, regular meetings of the Kanabec County Human Service Board shall be held in the County Courthouse in the City of Mora, Minnesota on the fourth Wednesday of each month with the following exceptions:

- a. the November meeting will be Wednesday the 20th
- b. the December meeting will be Wednesday the 18th

and,

BE IT FURTHER RESOLVED that the meetings shall be held commencing at 9:05am,
and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the Human Service Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #10 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #10 - 01/08/13

BE IT RESOLVED to appoint Gene Anderson to the East Central Regional Library for a three year term commencing immediately and expiring January 5, 2016.

Action #11 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #11 - 01/08/13

BE IT RESOLVED to re-appoint Kim Smith to the East Central Solid Waste Commission for a three year term commencing immediately and expiring January 5, 2016.

BE IT FURTHER RESOLVED to appoint Kathi Ellis as an Alternate to the East Central Solid Waste Commission for a three year term commencing immediately and expiring January 5, 2016.

Action #12 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #12 - 01/08/13

BE IT RESOLVED to appoint Kim Smith to the Extension Committee for a partial term commencing immediately and expiring January 6, 2015.

BE IT RESOLVED to appoint Kathi Ellis as the Board Chairman to the Extension Committee for a one year term commencing immediately and expiring January 7, 2014.

Action #12a – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #12a - 01/08/13

BE IT RESOLVED to re-appoint Paul Kent to the Hospital Board for a three year term commencing immediately and expiring January 5, 2016.

BE IT RESOLVED to re-appoint Dr. Peter Donner to the Hospital Board for a three year term commencing immediately and expiring January 5, 2016.

Action #13 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #13 - 01/08/13

BE IT RESOLVED to re-appoint all remaining commissioner committee vacancies commencing immediately and expiring January 5, 2016.

Action #14 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #14 - 01/08/13

BE IT RESOLVED to re-appoint Jerry Pedersen to the Safety Committee for a three year term commencing immediately and expiring January 5, 2016.

Action #15 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #15 - 01/08/13

Veteran Service Officer

WHEREAS the term of County Veteran Service Officers is four years as described in Minnesota Statute §197.60, and

WHEREAS the term of Veteran Service Officer Lowell Sedlacek expires January 17, 2013, and

WHEREAS the Kanabec County Board of Commissioners is satisfied in all respects with the performance of Sedlacek, and

WHEREAS Sedlacek's supervisor has recommended reappointment;

BE IT RESOLVED to reappoint Lowell Sedlacek to a new four year term as Kanabec County Veteran Service Officer commencing January 17, 2013 and expiring January 16, 2017.

Action #16 –Gene Anderson introduced the following resolution and moved its adoption:

Resolution #16 - 01/08/13
Official Newspaper

BE IT RESOLVED by the Kanabec County Board of Commissioners that the offer submitted by the Kanabec County Times for all legal publications during the year 2013 is hereby accepted, and

BE IT FURTHER RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices and that the Kanabec County Times is hereby designated as the official newspaper for the publication of the 2012 Financial Statement, and

BE IT FURTHER RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the newspaper in which the notice and list of Real Estate Taxes remaining delinquent on the first Monday in January, 2013, shall be published.

BE IT FURTHER RESOLVED that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute §331A.02, Subd 5 and that the notice must remain on the Web site during the notice's full publication period.

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Gene Anderson, Kathi Ellis
OPPOSED: Les Nielsen, Kevin Troupe
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #17 – The Chairperson recessed the board meeting at 10:05am to a time immediately following the Kanabec County Housing and Redevelopment Authority meeting.

The Kanabec County **Housing and Redevelopment Authority** met at **10:05am** on Tuesday, January 8, 2013 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Les Nielsen, Gene Anderson and Kevin Troupe. County Coordinator Pat Christopherson and Assistant County Attorney Barb McFadden were also present.

Action #HRA18 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the agenda as presented.

Action #HRA19 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #HRA19 - 01/08/13
Housing and Redevelopment Authority Meetings

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after February 1, 2013, regular meetings of the Kanabec Housing and Redevelopment Board shall be held in the County Courthouse in the City of Mora, Minnesota, and

BE IT FURTHER RESOLVED meetings shall be held as necessary with proper notice commencing at a time the Board of Commissioners of the Authority determines. Future monthly meetings may also be scheduled when deemed necessary, and

BE IT FURTHER RESOLVED, Special Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #HRA20 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HRA20 – 01/08/13
Appointment of HRA Officers

RESOLUTION APPOINTING OFFICERS OF THE HOUSING AND
REDEVELOPMENT OF KANABEC COUNTY, MINNESOTA

BE IT RESOLVED by the Kanabec County Housing and Redevelopment Authority (the “Authority”) of Kanabec County, Minnesota, as follows:

APPOINTMENT OF OFFICERS: The following are appointed to hold the HRA offices set forth opposite their respective names:

Chair: Kathi Ellis

Vice-Chair: Gene Anderson

Secretary*: Patrick Christopherson, County Coordinator

*The Auditor-Treasurer will be appointed by the Secretary to disburse funds and to assist the Secretary.

Action #HRA21 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HRA21 – 01/08/13
Official Newspaper

BE IT RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices of the Kanabec County Housing and Redevelopment Authority, and

BE IT FURTHER RESOLVED that a condition of this resolution is that the Kanabec County Times agree to post all the notices on its Web site at no additional cost pursuant to Minnesota Statute §331A.02, Subd 5 and that the notice must remain on the Web site during the notice's full publication period.

Action #HRA22 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #HRA22 – 01/08/13
Official Depository Bank

BE IT RESOLVED that Kanabec State Bank is hereby designated as the official depository bank of the Kanabec County Housing and Redevelopment Authority.

Action #HRA23 - It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve using the federal mileage reimbursement rate of \$0.56½ per mile for the Housing and Redevelopment Authority's mileage reimbursements.

Action #HRA24 – The Chairperson adjourned the Meeting of the Housing and Redevelopment Authority at 10:20am.

The meeting of the County Commissioners resumed.

Action #25 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #25 – 01/08/13

WHEREAS, Minnesota Statute 375.055 requires that the County Commissioners' compensation be set by resolution in the year preceding the action;

BE IT HEREBY RESOLVED to set the annual wage for the year 2013 for Kanabec County Commissioners set at \$20,111.00.

Action #26 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #26 - 01/08/13

ORDER OF THE BOARD

BE IT RESOLVED to approve the following wage scale for non-union employees and elected officials effective January 1, 2013:

Grade	A	B	C	D	E	F	G	Grade
1	\$10.69	\$11.09	\$11.48	\$11.90	\$12.29	\$12.69	\$13.09	1
2	\$11.33	\$11.75	\$12.18	\$12.60	\$13.03	\$13.46	\$13.88	2
3	\$12.01	\$12.46	\$12.91	\$13.36	\$13.81	\$14.26	\$14.71	3
4	\$12.73	\$13.21	\$13.68	\$14.16	\$14.64	\$15.11	\$15.59	4
5	\$13.49	\$14.00	\$14.50	\$15.01	\$15.51	\$16.03	\$16.53	5
6	\$14.30	\$14.84	\$15.37	\$15.91	\$16.45	\$16.98	\$17.52	6
7	\$15.16	\$15.74	\$16.30	\$16.86	\$17.44	\$18.00	\$18.58	7
8	\$16.08	\$16.67	\$17.27	\$17.88	\$18.48	\$19.08	\$19.69	8
9	\$17.04	\$17.67	\$18.32	\$18.95	\$19.59	\$20.23	\$20.87	9
10	\$18.06	\$18.73	\$19.41	\$20.09	\$20.76	\$21.44	\$22.12	10
11	\$19.14	\$19.86	\$20.57	\$21.29	\$22.02	\$22.73	\$23.45	11
12	\$20.29	\$21.05	\$21.81	\$22.57	\$23.33	\$24.10	\$24.86	12
13	\$21.51	\$22.31	\$23.12	\$23.93	\$24.73	\$25.54	\$26.35	13
14	\$22.79	\$23.65	\$24.51	\$25.36	\$26.22	\$27.07	\$27.92	14
15	\$24.17	\$25.07	\$25.98	\$26.88	\$27.80	\$28.70	\$29.60	15
16	\$25.61	\$26.57	\$27.54	\$28.50	\$29.46	\$30.41	\$31.38	16
17	\$27.15	\$28.17	\$29.19	\$30.20	\$31.22	\$32.25	\$33.26	17

18	\$28.78	\$29.86	\$30.94	\$32.02	\$33.10	\$34.18	\$35.25	18
19	\$30.51	\$31.65	\$32.80	\$33.94	\$35.09	\$36.23	\$37.38	19
20	\$32.34	\$33.55	\$34.76	\$35.98	\$37.19	\$38.40	\$39.62	20
21	\$34.28	\$35.57	\$36.85	\$38.14	\$39.42	\$40.70	\$41.99	21
22	\$36.33	\$37.69	\$39.06	\$40.42	\$41.78	\$43.14	\$44.52	22

Action #27 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to recess at 10:25am and to meet in continued session on Wednesday, January 9, 2013 at 9:00am in the Board Room (Room #164) of the Kanabec County Courthouse.

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, January 9, 2013 in the Board Room of the Courthouse pursuant to recess with the following Board Members present: Kim Smith, Gene Anderson, Kathi Ellis, Kevin Troupe and Les Nielsen. Also present were Coordinator Patrick Christopherson and Assistant County Attorney Barb McFadden.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #28 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the agenda as presented.

Action #29 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #29a - 01/08/13

KLID CLAIMS

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of January 1, 2013, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

MCIT	\$1,617.00
MCIT	\$636.00
Kassie Hall	\$105.00
Crow's Nest	\$48.00
Terry Wells	\$5.84
John Keehn	\$126.00

Resolution #29b - 01/08/13

GAMBLING APPROVAL

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Snake River Chapter of MN Deer Hunters Association for a raffle event to be held at the Fish Lake Resort, 674 Fish Lake Dr, Mora, MN 55051 on March 2, 2013.

Resolution #29c – 01/08/13

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the MAYRA for a raffle event to be held on Knife Lake, Highway 65, Mora, MN 55051 on February 23, 2013.

Action #30 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following claims on the fund indicated:

Revenue Fund

VENDOR	AMOUNT
Ace Hardware	139.98
Ace Hardware	58.00
Ace Hardware	18.70
Advanced Correctional Healthcare	11,831.95
Aitkin Medical	206.00
Allina Health Systems	410.00
Allina OCC Med	60.00
AMC	7,779.00

American Lung Assn	934.37
AmeriPride	445.46
AmeriPride	40.75
Amundson, Pauline	165.20
Anderson, Karen	270.84
Andres, Christine	215.90
Arrowhead Regional Emergency Mgmt	60.00
Assn of MN Emergency Mmgt	100.00
Assured Security	465.73
Auto Value	24.13
A'viands LLC	9,586.15
A'viands LLC	9,732.99
BCA	500.00
Bear Graphics	188.80
Benedictine Living Community of Mora	3,837.70
Bernhardt, Maria	196.26
Biever, Laurie	165.40
Byrant, Donna	2,671.87
Byrant, Donna	424.16
Cassman, Deb	72.71
Cheney, Melody	93.80
Christianson, Craig	740.96
Coborns	14.44
Coborns Pharmacy	255.88
Coborns Pharmacy	8.00
Colburn, Judy	86.58
Crime Stoppers of MN	150.00
D&T Ventures	500.00
Dalco	237.29
Dandelion Floral	40.58
Dave's Lawn & Snow	65.00
Deyta, LLC	90.00
Don's Auto	304.59
Dresser Methven Funeral Home	300.00
Druar, Dan	809.87
E. Weinberg	567.28
East Central Exterminating	122.91
EG Rud & Sons	8,900.00
Electric Motor Service	74.00
Electric Motor Service	19.33
Elfstrum, Brenda	488.40
Engan Associates, PA	5,000.00
Eustice, Todd	243.10

Evans Construction	1,470.00
Faust, Patrick	600.02
Felland, Becky	83.26
Filibeck, Karla	38.86
FirstLight Health System	1,425.00
Fresonke, Lew	357.50
Friday, Jenny	22.20
Garcia, Timothy	165.44
Geisthardt, Betty	284.70
Glen's Tire	316.96
Glen's Tire	2,077.97
Glen's Tire	564.26
Grainger	42.80
Granite City Jobbing	340.13
Granite Electronics	2,750.00
Granite Electronics	105.00
GTS	300.00
Hawkins, Dorothy	1,424.77
Health Dimensions Rehabilitation	1,672.42
Healthy Living Market	107.51
Henderson, Paul	217.20
Hennepin County Medical Center	175.00
Hoefert, Bob	2,679.72
Holland, Jeff	132.65
Hood, Barb	676.00
Hood, Bill	732.24
Horizon Towing	507.70
Image Office Service	84.86
Information Systems Corp	6,540.60
Isanti County Family Services	6,592.40
Ivans	66.26
Jebsen, Michelle	90.47
Jerry Goebel Uphostery	615.47
Johnsons Hardware	8.51
Jones, Willis	32.97
Kanabec Co Public Health	1,352.63
Kanabec Co Public Health	3,803.80
Kanabec Publications	651.45
Kanabec Publications	75.88
Kanabec Publications	201.99
Keepsr	100.20
Keepsr	623.40
Kramersmeier, Wallace	450.00

Kruse, Patty	125.76
Landreville, Willard	1,202.42
Lane, Dave	33.85
Leerssen, Jennifer	461.79
Leininger, Dennis	31.08
Lindberg, Jodi	20.00
Linderman Psy.D., Rosemary	3,750.00
MACO	720.00
MACO	360.00
MACVSO	150.00
Marohn, Brenda	15.54
Mattson Electric	680.03
Mattson Electric	340.98
MCCC	322.11
MCCC	20,225.33
MCCC	1,365.90
MCCC	1,250.00
MCCC	1,250.00
MCCC	5,600.00
McClellan, Karen	20.00
McFadden, Barb	79.47
McGee MD, Michael	3,500.00
McIntosh, Bob	675.00
MCIT	102,131.00
MCIT	72,539.00
MCIT	32,716.00
MCIT	12,065.00
MCIT	79,586.00
Medtox	452.90
Midcontinent Communications	244.85
Midcontinent Communications	59.18
MN BCA	120.00
MN Monitoring	434.00
MN Monitoring	318.00
MN Sheriff's Assn	3,910.00
Monroe, Cindi	57.72
NACO	400.00
NACVSO	30.00
National Academies of Emergency Dispatch	80.00
Nelson, Ansel	1,122.73
Nelson, Jerry	477.44
Nelson, Linda	104.90

Nelson, Ronette	896.20
Neopost Great Plains	500.17
Nummela, Pat	48.56
Nu-Telecom	1.13
Obrycki, Chaz	213.62
Office Depot	66.95
Office Depot	14.51
Office Depot	44.67
Olson, Autumn	63.83
Onamia Community Education	2,200.74
Osterdyk, Dorothy	341.89
Ostrom, Donna	18.00
Ostrom, Donna	12.00
Owens Auto Parts	20.22
Owens Auto Parts	164.15
PD's Embroidery	20.00
Pedersen, Jerry	18.87
Pieper, Helen	329.75
Pieper, Rollie	1,997.43
Pine Co Aud-Treas	16,000.00
Print Mail Now	2,280.00
Quality Disposal	346.29
Quality Disposal	188.94
Quill	17.08
Raiche, Barb	555.00
Raiche, Nancy	47.18
Ramsey County	2,800.00
Raudabaugh, Carey	56.61
Regents of the University of MN	25.00
Regions Hospital	516.00
Reliance Telephone	650.00
Resource Training & Solutions	250.00
Ringler, Jennie	117.67
Ringler, Jennie	26.64
Rittenour, Michelle	31.08
Rogers, Pearl	746.56
Rosburg, Diane	313.02
Ryan, Rosemarie	1,660.00
S&T	34.38
S&T	108.39
S&T	525.66
Skramstad, Linda	273.62
State of MN	270.00

State of MN BCA	250.00
Stellar Services	508.49
Strelow, Dave	13.88
Strelow, Dave	13.88
Struffert, Delores	197.04
Tadych, Marge	1,040.11
Teal's Market	33.49
Telander, Sarah	326.35
Thompson, Wendy	331.89
Tiger Direct	194.44
Tiger Direct	207.98
Tiger Direct	40.95
Tiger Direct	16.45
Tiger Direct	71.80
Tinker & Larson	309.10
Tufvander, Jerry	1,548.19
US Bank	765,100.00
US Bank	825,966.25
USPS	40,000.00
Vogel, Darla	311.91
Voight, Jackie	43.29
Walz, Kevin	81.70
Watson Co	107.20
Wergin, Richard	325.00
West Payment Center	244.80
Wolbert, Marlys	165.39
World Medical Government Solutions	407.69
Zamora, Ray	1,581.04
Total	<u>2,133,552.36</u>

Road & Bridge Fund

Vendor	Amount
Ace Hardware	332.61
Ameripride	543.68
Auto Value Mora	1,700.62
Braun Intertec Corp.	2,886.25
Cargill, Inc.	16,117.28
Chamberlain Oil Co.	232.00
Jon Cramsie	55.01
Dave's Lawn & Snow	4,969.00
Mark Dooley	160.01

Federated Co-ops, Inc.	83.53
FirstLab	35.00
Frontier Precesion, Inc.	69,519.61
Randy Golly	23.98
Kanabec Co Hwy Dept-Petty Cash	10.70
City of Mora	8,117.60
Bob Neubauer	35.06
Nuss Truck & Equipment	2,906.11
Office Depot	54.13
Owen's Auto Parts	863.66
Power Plan	696.98
Quality Disposal Systems, Inc.	137.97
Richards, Lila, The Cleaning Agent	837.90
E. G. Rud & Sons, Inc.	786.00
SageQuest	505.52
3M	65.00
Rick Westervelt	51.93
Widseth, Smith, Nolting & Assoc	4,414.31
Rod Wulfekuehle	1.47
Total	116,142.92

Action #31 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to recess the board meeting at 9:08am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:08am** on Wednesday, January 9, 2013 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Gene Anderson and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH32 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH33 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #PH33 – 01/08/13

WHEREAS, the CHS of Kanabec and Pine Counties have been chosen to administer a 1.2 million dollar MIECHV grant from the MN Department of Health for 2013-2014; and

WHEREAS an additional .5 FTE Office Support staff is approved in the grant budget for Kanabec County, and

WHEREAS the board desires to refill this position;

BE IT RESOLVED that the County Board authorizes the Health & Human Director and the County Personnel Director to hire a Part Time Clerk Typist II to refill the vacant position at Step A, Range 4 of the pay plan which is \$12.73 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED to authorize Health & Human Services Director Wendy Thompson and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

BE IT FURTHER RESOLVED that authorization to fill and continue these positions is contingent upon continued grant funds and this position will expire concurrent with the loss of grant funding.

Action #PH34 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #PH34 – 01/08/13
Emergency Preparedness Contract Resolution

WHEREAS, Kanabec County Public Health has allocated and encumbered funds for the purpose of assessing and enhancing the capacity of the local public health department to respond to bioterrorism, infectious diseases, and other threats to the public health; and

WHEREAS, the County has allocated and encumbered funds for the purpose of planning and implementing emergency preparedness activities; and

WHEREAS, the County desires to provide emergency preparedness services as part of the Disease, Prevention and Control Program to prepare for the possible threat of an emergency.

WHEREAS, the Epidemiologist is duly qualified to perform epidemiology services and has extensive experience in emergency preparedness planning.

THEREFORE BE IT RESOLVED to approve the Health and Human Services Director to contract with Pauline Amundson to provide services related to Emergency Preparedness planning and implementation for Kanabec County Public Health from January, 2013 through June 30, 2013 for not more than \$ 5408.00 or 208 hours.

Action #PH35 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #PH35 – 01/08/13

Office Furniture Resolution

WHEREAS, Kanabec-Pine Community Health Services has received a MIECHV family home visiting grant for the next approximately two and one quarter years; and

WHEREAS, Kanabec County Public Health has hired two additional nurses to provide the services required under the MIECHV grant; and

WHEREAS, Kanabec County Public Health does not have the needed space required to house two additional nurses and is repurposing a meeting room to create the space and is in need of office furniture to complete the transformation.

THEREFORE BE IT RESOLVED to approve the Health and Human Services Director to purchase the furniture to complete the transformation of the meeting room into nurse offices according to the quote attached for \$5199.50.

Action #PH36 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #PH36 – 01/08/13

Agreement for Clinical Laboratory Training

WHEREAS, Presentation College has a Bachelor of Nursing Program and is in need of Clinical Laboratory training sites, and

WHEREAS, Kanabec County Public Health has facilities for providing suitable training experience that meets the educational needs of the students enrolled in the Nursing Program, and

WHEREAS, it is in the best interest of Kanabec County Public Health to provide a training site where nursing students can learn and develop skills and qualifications needed to achieve the student's occupational goals and satisfy the Program requirements while assisting in the development of trained personnel to meet future area employment needs;

THEREFORE BE IT RESOLVED to approve the Health and Human Services Director to sign an Agreement between Presentation College and Kanabec County Public Health for a period of two years from the date of final signatures.

Action #PH37 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to recess the Public Health Board at 9:34am to meet in regular session on Wednesday, February 13, 2013 at 9:05am.

The Board of Commissioners meeting continued.

Action #38 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to recess the board meeting at 9:35am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:38am** on Wednesday, January 9, 2013 pursuant to adjournment with the following Board Members present: Les Nielsen, Gene Anderson, Kim Smith, Kevin Troupe, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS39 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve the Human Service Board agenda as presented.

Action #HS40 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to recess the Human Service Board at 9:36am to meet in continued session on Wednesday, January 23, 2013 at 9:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

Action #41 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve a lease agreement with Rise, Inc for space in the Public Service Building for a period of January 1, 2013 through December 31, 2013.

Action #42 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #42 – 01/08/13

Approve Job Description

WHEREAS Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Civil Process Coordinator is on the rotation schedule for 2012, and

WHEREAS the County Sheriff has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates are largely clarifications rather than changes;

BE IT RESOLVED that it is the decision of the board to accept and approve the proposed changes in the Civil Process Coordinator job description, but that the changes in the

job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

Probation Director Todd Eustice met with the County Board to discuss matters concerning the Probation Office.

Action #43 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #43 – 01/08/13

WHEREAS Kanabec County employs Probation Officers, and

WHEREAS the State Legislature has mandated that the Probation Agents wages must be comparable to similar state employees regardless of local wage scales, county pay plans or the impact on a county's pay equity status, and

WHEREAS the state has mandated an increase on January 1, 2013,

BE IT RESOLVED to set the wages for Probation Officers on January 1, 2013 at:

Todd Eustice	\$38.38 per hour
Athey, Luke	\$27.87 per hour
Lennox, Wade	\$23.37 per hour
Elisabeth Payne	\$17.91 per hour

Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Jail.

Action #44 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to authorize the County Chairperson, County Sheriff and the Assistant County Attorney to enter into an agreement with A'Viands to provide the jail food service for the County in 2013.

Deputy Auditor Roberta Anderson met with the County Board to discuss matters concerning a cancellation of forfeiture.

Action #45 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to approve an Application of Cancellation of Forfeiture for parcel number 11.00680.00.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #46 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #46 – 01/08/13

Final Payment Knife River Corp

WHEREAS Project SAP 033-607-003, SAP 033-624-005, KCP 12-03, bituminous surfacing on various county roads, has in all things been completed and the County Board being fully advised in the premises,

BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to Knife River Corporation in the amount of \$80,048.58.

Action #48 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #48 – 01/08/13

Diesel Fuel

WHEREAS the following bids were received for diesel fuel:

	<u>Diesel</u>
Eggens Direct Service	\$3.1164
Federated Coop	\$3.24
Beaudry Oil	no bid

WHEREAS the quote of \$3.1164 per gallon provided by Eggens Direct Service was the lowest quote for diesel;

THEREFORE BE IT RESOLVED to accept the low quote of \$3.1164 per gallon of diesel by Eggens Direct Service.

Action #49 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #49 – 01/08/13

Gasoline

WHEREAS the following bids were received for unleaded gasoline:

	<u>Gasoline</u>
Eggens Direct Service	\$2.5933
Federated Coop	\$2.62
Beaudry Oil	no bid

WHEREAS the quote of \$2.5933 per gallon provided by Eggens Direct Service was the lowest quote for unleaded gasoline;

THEREFORE BE IT RESOLVED to accept the low quote of \$2.5933 per gallon of unleaded gasoline by Eggens Direct Service.

Action #50 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following paid claims:

Vendor	Amount
Atchinson, Nick	100.00
Centerpoint Energy	65.00
City of Milaca	30.55
East Central Energy	273.00
East Central Energy	51.11
East Central Reg Dev Comm	47.50
GMCU	737.62
GMCU	868.30
Great America Leasing	281.57
Holiday Credit Office	9,130.25
Kanabec County Auditor	44,805.00
MN Energy Resource Corp	6,113.05
MN Laborers Health & Welfare Fund	560.00
MN Mutual Life Ins	370.50
Mora Municipal Utilities	12,333.24
Resource Training & Solutions	4,726.00
Verizon	286.35
Wynn Law Firm	229.50
Wynn Law Firm	153.00
Total	<u>81,161.54</u>

Transit Director Helen Pieper met with the County Board to discuss matters concerning the Transit Department.

Action #51 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #51 – 01/08/13
Rental Agreement

WHEREAS, Kanabec County will be doing business as Timber Trails Public Transit, in 2013, and

WHEREAS, Timber Trails Public Transit currently leases the building located at 202 North Hill Ave. in Ogilvie to store buses and dispatch rides, and

WHEREAS, Kanabec County – Timber Trails Public Transit would like to continue to lease the building in 2013 to store buses and dispatch rides.

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners approve a Lease Agreement effective January 1, 2013 through June 30, 2013 with Donald and Rosemary Ryan at 379 – 230th Ave. Ogilvie, MN 56358. The total lease amount will be \$4,980.00 (\$830.00 per month).

THEREFORE BE IT FURTHER RESOLVED that approval of this resolution is contingent on approval of the lease agreement by the state.

10:21am - The Chairperson then called for public comment three times. Those that responded included:

Bob Swetz	Commented on County Board's performance.
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10:31am - The Chairperson closed public comment.

Action #52 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to adjourn at 10:31am and to meet again in regular session on Wednesday, January 23, 2013 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk