

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

January 8, 2008

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, January 8, 2008 pursuant to M.S. §375.07 and public notice with the following Board Members present: Kevin Troupe, Jerry Nelson, Les Nielsen, Kathi Ellis and Kim Smith.

The Board Clerk led the assembly in the Pledge of Allegiance.

The meeting was called to order by the Board Clerk. Nominations for Board Chairperson for 2008 were called for.

Action #1 - It was moved by Kim Smith and seconded by Kevin Troupe to nominate Kathi Ellis for Chairperson.

The Board Clerk called for nominations for Chairperson three times with no further nominations.

Action #2 - The clerk closed nominations for Chairperson and called for a vote for nominee Kathi Ellis. The motion **carried** with all in favor.

Commissioner Kathi Ellis was declared Board Chairperson for 2008. The gavel was handed over to Chairperson Ellis.

Nominations for Board Vice-Chairperson for 2008 were called for.

Action #3 - It was moved by Kim Smith and seconded by Les Nielsen to nominate Jerry Nelson for Vice-Chairperson.

The Chairperson called for nominations for Vice-Chairperson three times with no further nominations.

Action #4 - The Chairperson closed nominations for Vice-Chairperson and called for a vote for nominee Jerry Nelson. The motion **carried** with all in favor.

Action #5 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the meeting agenda as presented.

Action #6 - It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the December 19, 2007 minutes of the Kanabec County Board of

Commissioners as corrected: in Resolution #23, correct the “Total Final Payable Levy” from \$10,174,178 to \$10,041,973.

Action #7 – It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #7 – 01/08/08

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after January 23, 2008, regular meetings of the Kanabec County Board of Commissioners shall be held in the County Courthouse in the City of Mora, Minnesota on the second, third and fourth Wednesday of each month with the following exceptions:

- a. there will be a meeting on the fifth Wednesday of January
- b. the second meeting in June will be Tuesday, June 17 in lieu of the June 18 meeting date
- c. the third meeting in November will be Tuesday, November 25 in lieu of the November 26 meeting date
- d. the December meetings will be on the first, second and third Wednesdays

and,

BE IT FURTHER RESOLVED that the meetings on the second and third Wednesday shall be held commencing at 9:00am and the meeting on the fourth Wednesday shall be held commencing at 6:30pm except that the:

- a. January 23rd meeting will start at 9:00am
- b. January 30th meeting will start at 6:30pm
- c. December meetings will be on the 9:00am on the first and second Wednesday and 6:30pm on the third Wednesday, and

BE IT FURTHER RESOLVED that the June 17 meeting will commence at 9:00am and the November 25 meeting will commence at 6:30pm, and

BE IT FURTHER RESOLVED that the meeting on the fourth Wednesday (fifth in January, third in December) shall end at 9:30pm except that the Chairperson may extend the meeting to 9:45pm to conclude business, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the County Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county’s principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #8 – It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #8 – 01/08/08

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after February 13, 2008, regular meetings of the Kanabec County Public Health Board shall be held in the County Courthouse in the City of Mora, Minnesota on the second Wednesday of each month except that the December meeting will be on the first Wednesday, and

BE IT FURTHER RESOLVED that the meetings shall be held commencing at 9:05am, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the Public Health Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #9 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #9 – 01/08/08

BE IT HEREBY RESOLVED by the Kanabec County Board of Commissioners that from and after February 13, 2008, regular meetings of the Kanabec County Human Service Board shall be held in the County Courthouse in the City of Mora, Minnesota on the third Wednesday of each month except that the June meeting will be on the third Tuesday and the December meeting will be on the second Wednesday, and

BE IT FURTHER RESOLVED that the meetings shall be held commencing at 9:05am, and

BE IT FURTHER RESOLVED, that if any such regularly scheduled meeting of the Human Service Board falls on a legal holiday pursuant to Section 645.44, Sub.d.5, Minnesota Statutes, the regular meeting of the County Board shall be held on the day following such legal holiday, and

BE IT FURTHER RESOLVED, Special Meetings may be called by posting notice of the meeting on the county's principal bulletin board and with 72 hours notice to each person who has filed a written request for such meetings, and

BE IT FURTHER RESOLVED, Emergency Meetings may be called when circumstances require immediate consideration by the board; in such case, a good faith effort will be made to contact the media and to each person who has filed a written request for such meetings.

Action #10 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #10 – 01/08/08

BE IT RESOLVED to appoint Kim Johnson to the Advisory Committee to the Snake River Water Management Board for a three-year term commencing immediately and expiring January 3, 2011.

Action #11 – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #11 – 01/08/08

BE IT RESOLVED to reappoint David Berg to the Appeal Committee—Weed Inspection for a three-year term commencing immediately and expiring January 3, 2011.

Action #12 – It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #12a – 01/08/08

Walt Barlow

WHEREAS Walt Barlow has resigned from the Kanabec County Planning Commission, and

WHEREAS Barlow also serves as the Planning Commission representative on the Kanabec County Board of Adjustment (Position A, Planning Commission member), an appointment he is willing to continue, and

WHEREAS there is a vacancy on the Board of Adjustment in Position C, Regular Member;

BE IT RESOLVED to move Walt Barlow's appointment to the Board of Adjustment from Position A to Position C.

Resolution #12b – 01/08/08

Bill Olstead

WHEREAS there is a vacancy on the Planning Commission due to the resignation of Walt Barlow, and

WHEREAS Bill Olmstead is a willing candidate who also serves on the Board of Adjustment;

BE IT RESOLVED to appoint Bill Olmstead to the Planning Commission for a three-year term commencing immediately and expiring January 3, 2011, and

BE IT FURTHER RESOLVED to move Bill Olmstead's appointment to the Board of Adjustment from Position B to Position A.

Resolution #12c – 01/08/08

Bonnie Dallman

WHEREAS there is a vacancy on the Board of Adjustment due to expiration of term of Ronald Peterson;

BE IT RESOLVED to appoint Bonnie Dallman to the Board of Adjustment for a three-year term commencing immediately and expiring January 3, 2011.

Resolution #12d – 01/08/08

Dale Voge

WHEREAS there is a vacancy on the Planning Commission due to expiration of the term of Dale Voge, and

WHEREAS Voge is eligible for a second term;

BE IT RESOLVED to reappoint Dale Voge to the Planning Commission for a three-year term commencing immediately and expiring January 3, 2011.

Action #13 – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #13 – 01/08/08

WHEREAS there are vacancies on the Community Health Service Advisory Committee due to expiration of the terms of Deb Klapmeier, Patt Kaiser and Becky Steffen, and

WHEREAS all are eligible for another term;

BE IT RESOLVED to reappoint Deb Klapmeier, Patt Kaiser and Becky Steffen to the Community Health Service Advisory Committee for three-year terms commencing immediately and expiring January 3, 2011.

Action #14 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #14 – 01/08/08

BE IT RESOLVED to reappoint Greg Nikodym as Kanabec County Ditch Inspector for a three-year term commencing immediately and expiring January 3, 2011.

Action #15 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #15 – 01/08/08

WHEREAS there is a vacancy on the East Central Regional Development Commission due to expiration of the term of Jerry Nelson, and

WHEREAS Nelson is eligible for a second term;

BE IT RESOLVED to reappoint Commissioner Jerry Nelson to represent the

Kanabec County Board of Commissioners on the East Central Regional Development Commission for a three-year term commencing immediately and expiring January 3, 2011.

Action #16 – It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #16 – 01/08/08

WHEREAS there is a vacancy on the East Central Regional Library due to expiration of the term of Wayne Zaudtke, and

WHEREAS Zaudtke is eligible for a second term;

BE IT RESOLVED to reappoint Wayne Zaudtke to the East Central Regional Library for a three-year term commencing immediately and expiring January 3, 2011.

Action #17 – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #17 – 01/08/08

WHEREAS there is a vacancy on the Emergency Medical Service Board due to expiration of the term of Adam Stout, and

WHEREAS Stout eligible for another term;

BE IT RESOLVED to reappoint Adam Stout to the Emergency Medical Service Board for a three-year term commencing immediately and expiring January 3, 2011: his first full term.

Action #18 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #18 – 01/08/08

WHEREAS there are vacancies on the Extension Committee due to expiration of the terms of Janell Anderson and Jim McDonald, and

WHEREAS both are eligible for another term;

BE IT RESOLVED to reappoint Janell Anderson and Jim McDonald to the

Extension Committee for three-year terms commencing immediately and expiring January 3, 2011.

Action #19 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #19 – 01/08/08

WHEREAS there is a vacancy on the FEMA Board due to expiration of the term of Connie Thomas, and

WHEREAS Thomas is eligible for a second term;

BE IT RESOLVED to reappoint Connie Thomas to the FEMA Board for a three-year term commencing immediately and expiring January 3, 2011.

Action #20 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #20 – 01/08/08

WHEREAS there is a vacancy on the Hospital Board due to expiration of the term of Kathi Ellis, and

WHEREAS Ellis is eligible for a third term;

BE IT RESOLVED to reappoint Commissioner Kathi Ellis to represent the Kanabec County Board of Commissioners on the Hospital Board for a three-year term commencing immediately and expiring January 3, 2011.

Action #21 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #21 – 01/08/08

WHEREAS the following terms on the Insurance Committee have expired:

Regular Members:

Roberta Anderson	[Local 320]	1st (partial)
Dale Magnuson	[Local 49]	1st
Cory Trytten	[Local 107]	1st
Lori Abate	[Local 563]	1st
Greg Nikodym	[Dept Heads]	2nd

Alternate Members:

Diane Weepie	[Local 320]	1st
Michael Gorsegner	[Local 49]	1st
Joan Fluegge	[Local 107]	1st
Denise Cooper	[Dept Heads]	2nd
Dave Blum	[Non-union]	2nd

BE IT RESOLVED to reappoint the following members to three-year terms commencing immediately and expiring January 3, 2011

Regular Members:

Roberta Anderson	[Local 320]	1st (full)
Dale Magnusen	[Local 49]	2 nd
Lori Abate	[Local 563]	2 nd
Greg Nikodym	[Dept Heads]	3 rd

Alternate Members:

Diane Weepie	[Local 320]	2 nd
Denise Cooper	[Dept Heads]	3 rd

BE IT FURTHER RESOLVED to appoint the following new members to three year terms commencing immediately and expiring January 3, 2011:

Alternate Members:

Mark Dooley	[Local 49]	1 st
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Action #22 – It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #22 – 01/08/08

WHEREAS there is a vacancy on the Insurance Committee due to expiration of the term of Kim Pautsch, and

WHEREAS Pautsch serves on the committee by means of her position;

BE IT RESOLVED to reappoint Kim Pautsch to the Insurance Committee as Secretary to the Committee and regular voting member, and

BE IT FURTHER RESOLVED that this is an indeterminate term.

Action #23 – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #23 – 01/08/08

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2008 for the County Auditor/Treasurer, and

WHEREAS the County Board has reviewed the Job Description of the Auditor/Treasurer, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Auditor/Treasurer;

BE IT RESOLVED to set the Y2008 annual wage of County Auditor/Treasurer Denise Cooper at \$64,404.00, which will be accomplished in the following manner with pay distribution based on 40 hours per week at:

January 1, 2008 = \$30.01 per hour

June 10, 2008 = \$31.00 per hour

July 1, 2008 = \$31.31 per hour

BE IT FURTHER RESOLVED to set the minimum annual wage for the position of Auditor/Treasurer for this and subsequent terms at \$54,288.00.

BE IT FURTHER RESOLVED that the Y2008 Auditor/Treasurer's Budgets is:

Expenditures	\$452,985
Revenue	\$23,000
Net Budget	\$429,985

Action #24 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #24 – 01/08/08

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2008 for the County Attorney, and

WHEREAS the County Board has reviewed the Job Description of the Attorney, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Attorney;

BE IT RESOLVED to set the Y2008 annual wage of County Attorney Amy Brosnahan at \$78,827, which will be accomplished in the following manner with pay distribution based on 40 hours per week at:

January 1, 2008 = \$35.42 + \$2.00 = \$37.42 per hour
July 1, 2008 = \$35.78 + \$2.00 = \$37.78 per hour

BE IT FURTHER RESOLVED to set the minimum annual wage for the position of Attorney for this and subsequent terms at \$68,880, and

BE IT FURTHER RESOLVED that the Y2008 Attorney's Budgets is:

Expenditures	\$529,187
Revenue	\$100,902
Net Budget	\$428,285

Action #25 – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #25 – 01/08/08

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2008 for the County Sheriff, and

WHEREAS the County Board has reviewed the Job Description of the Sheriff, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Sheriff;

BE IT RESOLVED to set the Y2008 annual wage of County Sheriff Steve Schulz at \$75,704, which will be accomplished in the following manner with pay distribution based on 40 hours per week at:

January 1, 2008 = \$35.93 per hour
July 1, 2008 = \$36.29 per hour

BE IT FURTHER RESOLVED to set the minimum annual wage for the position of Sheriff for this and subsequent terms at \$61,006.00.

BE IT FURTHER RESOLVED that the Y2008 Sheriff's Budgets is:

Expenditures	\$3,198,859
Revenue	\$389,045
Net Budget	\$2,809,814

Action #26 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #26 – 01/08/08

WHEREAS the Kanabec County Board of Commissioners has considered the matter of the wage and budget for year 2008 for the County Recorder, and

WHEREAS the County Board has reviewed the Job Description of the Recorder, and

WHEREAS the board has reviewed the experience, qualifications and performance of the County Recorder;

BE IT RESOLVED to set the Y2008 annual wage of County Recorder Rhonda Olson at \$53,685, which will be accomplished in the following manner with pay distribution based on 40 hours per week at:

January 1, 2008 = \$25.21 per hour

July 1, 2008 = \$25.46 per hour

September 1, 2008 = \$26.29 per hour

BE IT FURTHER RESOLVED to set the minimum annual wage for the position of Recorder for this and subsequent terms at \$45,573.00, and

BE IT FURTHER RESOLVED that Y2008 Recorder's Budget is:

Expenditures	\$228,400
Revenue	\$200,000
Net Budget	\$28,400

Action #27 – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #27 – 01/08/08

WHEREAS the Kanabec County Board of Commissioners have been investigating options for housing prisoners for over seven years, and

WHEREAS the Kanabec County Board of Commissioners did enter into a Letter of Agreement with Klein McCarthy Architects for jail design services, and

WHEREAS these services were divided between Part I (design approach, project scope and budget) and Part II (design and construction), and

WHEREAS the board did authorize Klein McCarthy to proceed with Part I on November 23, 2005, and

WHEREAS Part I was completed in all respects in December of 2006, and

WHEREAS the board did declare in Resolution **25-02/28/07**:

BE IT RESOLVED that it is the intent of the Kanabec County Board of Commissioners to construct a new jail in the block south of the courthouse and,

WHEREAS the Board did authorize Architects Klein-McCarthy to proceed with the full design and construction detail of a new jail on the block south of the courthouse by Resolution **16-05/09/07**, and

WHEREAS the Board did contract with the Contegrity Group for Construction Manager Services on a jail project by Resolution **14-09/26/07**, and

WHEREAS the Board did authorize the issuance of \$10,000,000 in jail general obligation bonds in two lots by Resolution **3-11/28/07** and Resolution **3-12/19/07**, and

WHEREAS the most recent cost estimates based on the jail design show projected costs to be within budget, and

WHEREAS the Architect and Design Committee believe this project to be ready to be let for bid;

BE IT RESOLVED to authorize Klein-McCarthy Architects, Contegrity Group and County Coordinator Alan B. Peterson to release the proposed jail project for bid.

Action #28 – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #28 – 01/08/08

WHEREAS there are vacancies on the Juvenile Detention Center Advisory Board due to expiration of the terms of Les Nielsen and Todd Eustice, and

WHEREAS both are eligible for another term;

BE IT RESOLVED to reappoint Commissioner Les Nielsen to the Juvenile Detention Center Advisory Board for a three-year term commencing immediately and expiring January 3, 2011, and

BE IT FURTHER RESOLVED to reappoint Court Services Director Todd Eustice to the Juvenile Detention Center Advisory Board's Operations Sub-Committee for a three-year term commencing immediately and expiring January 3, 2011.

Action #29 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #29 – 01/08/08

WHEREAS there is a vacancy on the North Highway 65 Corridor Coalition due to expiration of the term of Kathi Ellis, and

WHEREAS Ellis is eligible for a second term;

BE IT RESOLVED to reappoint Commissioner Kathi Ellis to represent the Kanabec County Board of Commissioners on North Highway 65 Corridor Coalition for a three-year term commencing immediately and expiring January 3, 2011.

Action #30 – It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #30 – 01/08/08

WHEREAS there is a vacancy on the OK House Board due to expiration of the term of Kathi Ellis, and

WHEREAS Ellis is eligible for a second term;

BE IT RESOLVED to reappoint Commissioner Kathi Ellis to represent the Kanabec County Board of Commissioners on OK House Board for a three-year term commencing immediately and expiring January 3, 2011.

Action #31 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #31 – 01/08/08

WHEREAS there is a vacancy on the Personnel Board of Appeals due to expiration of the term of Ginny Sward, and

WHEREAS Sward has faithfully served three terms and is not eligible for another term per the county board's three term limit, and

WHEREAS Chris McNally has volunteered to serve;

BE IT RESOLVED express the board's appreciation to Sward for her service and appoint Chris McNally to the Personnel Board of Appeals for a three-year term

commencing immediately and expiring January 3, 2011.

Action #32 – It was moved by Kevin Troupe, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #32 – 01/08/08

WHEREAS there are vacancies on the Railroad Authority Board due to expiration of terms;

BE IT RESOLVED to reappoint the following to a one year term on the Railroad Authority Board:

- Kevin Troupe
- Jerry Nelson
- Les Nielsen
- Kathi Ellis
- Kim Smith

Action #33 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #33 – 01/08/08

WHEREAS the following terms on the Safety Committee have expired:

<u>Person</u>	<u>Group</u>	<u>Current Term</u>
Robert Jensen	Sheriff's Office	2 nd
Jody Anderson	Courthouse	1 st (partial)
Doug Heins	Highway Building	2 nd

BE IT RESOLVED to reappoint the following members to three-year terms commencing immediately and expiring January 3, 2011: Robert Jensen, Jody Anderson and Doug Heins.

Action #34 – It was moved by Kevin Troupe, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #34 – 01/08/08

WHEREAS the terms of the members of the Union Negotiating Committees have expired;

BE IT RESOLVED to reappoint the following to a one-year term on the listed negotiating teams:

- | | |
|---|----------------------------|
| 1. LELS Local 107 (Sheriff's) | Kim Smith, Kathi Ellis |
| 2. Teamsters Local 320 (Courthouse) | Kevin Troupe, Jerry Nelson |
| 3. Operating Engineers Local 49 (Highway) | Les Nielsen, Kevin Troupe |
| 4. Laborers Local 563 (Welfare) | Jerry Nelson, Les Nielsen |
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Action #35 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #35 – 01/08/08

WHEREAS there is a vacancy on the Water Plan Committee due to expiration of the term of Herman Jackson, and

WHEREAS Jackson is eligible for a second term;

BE IT RESOLVED to reappoint Herman Jackson to the Water Plan Committee for a three-year term commencing immediately and expiring January 3, 2011.

Action #36 – It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #36 – 01/08/08

BE IT RESOLVED by the Kanabec County Board of Commissioners that the offer submitted by the Kanabec County Times for all legal publications during the year 2008 is hereby accepted, and

BE IT FURTHER RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the publication of the official proceedings and public notices and that the Kanabec County Times is hereby designated as the official newspaper for the publication of the 2007 Financial Statement, and

BE IT FURTHER RESOLVED that the Kanabec County Times is hereby designated as the official newspaper for the newspaper in which the notice and list of Real Estate Taxes remaining delinquent on the first Monday in January, 2008, shall be published.

Action #37 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #37 – 01/08/08

WHEREAS the negotiating team has presented the board with a proposed 2008-2009 bargaining unit agreement between Kanabec County and Law Enforcement Labor Services Local 107, and

WHEREAS the union has indicated acceptance by signature of the Union Business Manager, Business Agent and stewards

BE IT RESOLVED to approve a 2008-2009 bargaining unit agreement between Kanabec County and Law Enforcement Labor Services Local 107.

Action #38 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to recess the meeting to Tuesday, January 15, 2008 at 9:00am in the boardroom (Room #164) of the Kanabec County Courthouse.

The Kanabec County Board of Commissioners met at 9:00am on Tuesday, January 15, 2008 pursuant to recess with the following Board Members present: Kevin Troupe, Jerry Nelson, Les Nielsen, Kathi Ellis and Kim Smith.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #39 – It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the agenda as presented.

Action #40 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #40a – 01/08/40

Retainer Contract

WHEREAS, the County desires professional legal services in the area relating to zoning issues, and

WHEREAS, the law firm Ratwik, Rozak & Maloney provide such services to Counties, and have the skill and expertise necessary to perform the duties, and

WHEREAS the county has contracted with Ratwik, Rozak & Maloney to provide such services in past years;

BE IT RESOLVED to approve an “Agreement to Provide Professional Services” between the County of Kanabec and Ratwik, Roszak & Maloney, PA for the time period January 1, 2008 through December 31, 2008 for the sum of \$3,000.00, and

BE IT FURTHER RESOLVED that the funding will come from Wetland Funds.

Resolution #40b – 01/08/40

Appeal & Equalization Meeting Date

WHEREAS the County Board is required to meet as a County Board of Appeal and Equalization by statute, and

WHEREAS the State Director, Property Tax Division, has determined that the Board of Appeal and Equalization may only meet on either June 16 or June 17 in 2008;

BE IT RESOLVED to set the Kanabec County Board of Appeal and Equalization meeting date at 1:00pm on Tuesday, June 17, 2008 in Room 164 of the County Courthouse: the County Board of Commissioners Meeting Room.

Resolution #40c – 01/08/40

Abatements

WHEREAS the County Assessor has found clerical errors made on the data for a property in Kanabec County, and

WHEREAS the County Assessor and County Auditor have indicated their approval of the correction of the errors as indicated by their signatures below,

BE IT RESOLVED that the County Board accept the recommendations of the County Assessor and the County Auditor and exercise the County Board's authority under Minnesota Statute 375.192, Subd. 2 to approve the correction of the clerical errors as follows:

Name	Parcel Number	Reason for Abatement	Original Taxes	New Taxes	Amount of Change
Alex & Gina Collier	10.00775.40	Clerical Error Hstd 2006	\$1,200.00	\$928.00	\$272.00
Alex & Gina Collier	10.00775.40	Clerical Error Hstd 2007	\$1,182.00	\$914.00	\$268.00
Total Changes			\$2,382.00	\$1,842.00	\$540.00

Resolution #40d – 01/08/40

SCORE Bills

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following November, 2007 claims on SCORE Funds:

Quality Disposal	\$2,720.00
Knife Lake Sanitation	\$1,680.00
Arthur Township	\$400.00
TOTAL	\$4,800.00

Resolution #40e – 01/08/40

Knife Lake Improvement District

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by an invoices and verification in the Knife Lake Improvement District Board minutes of December 20, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

Bob Johnson	\$142.07
MN Waters	\$50.00

Resolution #40f – 01/08/40

WHEREAS the board has been presented with a claim to be drawn on Water Plan Funds, and

WHEREAS the Environmental Services Director has verified that this claim falls within the budget of the Water Plan and is an action item of the Water Plan Committee;

BE IT RESOLVED to approve payment of claims totaling \$105.00 as follows:

East Central Water Testing	\$35.00
East Central Water Testing	\$70.00

Action #41 – Kevin Troupe introduced the following resolution and moved its adoption:

Resolution #41, 01/08/08
Highway Easements, SP 33-611-21

WHEREAS the county board has been presented with a request to pay Right-of-Way claims on SP 33-611-21: the reconstruction of County State Aid Highway #11 from TH No 23 to CSAH No 19;

NOW THEREFORE BE IT RESOLVED that the following Right-of-Way claims be paid from the Road & Bridge fund.

1. Aloysius & Arnela Spiczka.....	\$2436.00
2. Rick & Gary Narveson.....	\$3272.50
3. Phillip & Caroline Bendickson	\$1533.50
4. Howard Deets.....	\$ 201.00
5. James & Karen Kritzeck.....	\$1135.00
6. Dale & Maureen Griner.....	\$ 788.50
7. Randolph & Joanne Golly.....	\$1960.00
8. Iris Heinrich.....	\$1538.50
9. Curtis & Sharon Johnson.....	\$1079.00
10. Kevin & Debra Theis.....	\$ 731.00
11. Eric Jenson.....	\$ 701.00
12. Allen & Cindy Motschenbacher.....	\$ 630.00
13. James Duggan.....	\$2418.00
14. Michael Johnson.....	\$ 535.00
15. Sheldon & Diane Zellman.....	\$5065.50
16. Randy & Karen Broehl.....	\$3287.00
17. Robert & Jane Klar.....	\$ 355.00
18. Brandon & Christina Link.....	\$1351.00
19. Richard & Nancy Johnson.....	\$1615.00

20. Frank & Vivian Hood.....	\$ 317.00
21. Glen & Carol Allman.....	\$ 945.00
22. Curtis Bendickson.....	\$2201.00
23. Larry & Olena Byrant.....	\$4791.50
24. Charles Priebe.....	\$4324.00
25. Dawn Pearson.....	\$ 847.00
26. Kristi Pederson (2 parcels).....	\$1082.00
27. Bernard & Jean Clemens.....	\$1696.00
28. Ken Lilienthal & Katherine Morris.....	\$ 253.00
29. Ryan & Christine Johnson.....	\$3295.00
30. Jack & Melinda West.....	\$2025.00
31. M. Kathi Ellis.....	\$ 119.00
32. Carol Carlson.....	\$ 695.00
33. Don Larson.....	\$ 556.00
34. David Schultz.....	\$6,540.80

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kevin Troupe, Les Nielsen, Kim Smith, Jerry Nelson
OPPOSED: None
ABSTAIN: Kathi Ellis

whereupon the resolution was declared duly passed and adopted.

Action #42 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:05am** on Tuesday, January 15, 2008 pursuant to public notice with the following Board Members present: Les Nielsen, Kim Smith, Jerry Nelson, Kathi Ellis and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda. Items discussed included agency finances, contracts, staffing and other agency business.

Action #PH43 - It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH44 - It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #PH44, 01/08/08
ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Public Health Nurse, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes Health & Human Services Director Wendy Thompson and the County Personnel Director to hire a full-time Public Health Nurse at 40 hours per week to refill the vacant position at Step A, Range 11 of the pay plan which is \$18.40 per hour or the rate set by rule for internal promotion plus a \$2.00 market adjustment, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Action #PH45 - It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #PH45, 01/08/08

CADCA Conference

WHEREAS the Alcohol, Tobacco and Other Drug (ATOD) requires training for employees working on ATOD grant projects, and

WHEREAS the ATOD grant pays for such expenses, and

WHEREAS County Policy #P-108 requires prior approval for all out-of-state travel;

BE IT RESOLVED to authorize Public Health employees Kathy Burski and Lori Swanson to attend the CADCA Conference in Washington D.C. with all expenses paid by ATOD grant funds.

Action #PH46 – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to adjourn the Public Health Board at 10:04am to meet in regular session on Wednesday, February 13, 2008 at 9:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

Action #47 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to recess the board meeting at 10:04am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **10:05am** on Tuesday, January 15, 2008 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Jerry Nelson, Kim Smith, and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Human Services agenda. Items discussed included the budget, staffing, finances, and other agency business. Also present was Social Service Supervisor Chuck Hurd.

Action #HS48 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the agenda of the Human Service Board.

Action #HS49 – It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve payment 139 claims totaling \$292,995.15 on the Welfare Fund.

Action #HS50 - It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to adjourn the Human Service Board at 10:10am to meet in regular session on Wednesday, February 20, 2008 at 9:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

Action #51 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #51, 01/08/08

WHEREAS the board did by Action #PH8 (11/20/07) refer the new position of Family Based Services Provider to the pay plan consultant for review, and

WHEREAS the board has been presented with the results of that study;

BE IT RESOLVED to accept the following ranking for the “Family Based Services Provider” position, which results in Pay Range 7:

Category	Rank	Points
Qualifications	q25	63
Decisions	d16	36
Problem Solving	p9	31
Relationships	r13	48
Effort A	ea9	5
Effort B	eb10	8
Hazards	h17	13
DEEnvironment	n13	13
TOTAL POINTS		217

and,

BE IT FURTHER RESOLVED that this change is effective January 19, 2008.

Action #52 – It was moved by Kevin Troupe, seconded by Les Nielsen, and carried unanimously to approve the following paid claims:

Anderson Legal	2,822.00
Assurant Employee Benefits	1,144.30
Barlow, Walt	42.76
Bostrom, Randall	42.43
Dultmeier Sales	216.91
East Central Energy	45.66
EC Riders	14,082.80
Fagerstrom, Margery	68.13
Federated Coop	21,097.48
Gladden Construction	116,400.20
Grote, Don	61.34
Hinckley News	18.83
Holiday Credit Office	6,591.24
Humana Dental	3,899.15
Kaiser, Pat	43.88
Kanabec Co A/T	40.00
Kanabec Co Auditor	24,300.00
Kanabec Co Public Health	16,872.09
Kanabec Publications	32.18
Kanabec Soil & Water	1,121.41
Krueger, Louisa	48.73
Ledin & Hoffstad	501.50
McNally, Jeanne	47.76
MN Energy Resources Corp	6,432.07
Montbriand, Ed	57.46
Morgan, Barb	81.71
O'Brien, Pat	48.10
Onanegozie	500.00
Parker, Satrom, & Donegan	34.00
Pine Co Health & Human Services	27,749.26
Rural Cellular Corp	1,907.80
Sawatzky, Mark	49.55
Steffen, Becky	40.00
TDS Metrocom	321.41
Treasurer, Kanabec Co	79,855.00
Troupe, Kevin	8.73
Voge, Dale	48.58
Werner, Julie	63.28
Whitaker, Jerome	1,658.00

328,395.73

Action #53 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve payment of the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ace Hardware	47.80
Ace Hardware	87.78
Ace Hardware	120.28
Alcanter, Lori	179.45
Allina Medical Clinic	1,589.76
AMC	753.00
AMC	7,552.00
AMEM	100.00
AmeriPride	161.57
AmeriPride	46.22
Anderson, Karen	142.59
Andres, Christine	172.18
Armstrong, Becci	53.84
Arrowhead Regional EM Assoc	60.00
ATOM	100.00
Auto Value	4.24
Backen, Eko	258.00
Bernhardt, Maria	148.41
Biever, Laurie	182.85
Bos, Joel	21.00
Briggs	346.49
Bryant, Gary	1,331.25
Bureau of Criminal Apprehension	120.00
Burski, Kathy	98.94
Cassman, Deb	263.84
CDW	173.60
CDW	478.19
Coborns	203.64
Coborns	150.48
Coborns Long Term Care Pharmacy	894.42
Consolidated Telephone	11.87
Crawford Supply	284.84
D&T Ventures	500.00
D&T Ventures	551.25
Dahlberg, Loretta	221.16

Dalco	73.05
Dept of Public Safety	270.00
Disc Repair Shop	63.91
Don's Towing	58.58
Dudek, Allison	246.51
DVS Renewal	14.50
DVS Renewal	29.00
East Central Exterminating	95.85
East Central Regional Juvenile Center	5,983.00
EBSC	854.10
Ecowater Systems	82.39
ECRDC	47.50
Elfstrum, Brenda	289.06
Erbstoesser, Arnie	476.12
Erickson, Joanne	49.00
ETR Associates	71.68
Florida Micro	142.51
Fresonke, Lew	157.50
Friday, Jenny	57.23
Galls Inc	48.98
Glens Tire	2,234.71
Grainger	159.20
Granite Electronics	1,642.60
Great America Leasing Corp	999.00
Gunderson Motors	364.63
Gustafson, Bev	278.42
Handymans Inc	285.97
Hannu, Joann	214.37
Harff, Shirley	201.77
Harvest Home Builders	209.17
Health Promotion Now	762.65
Hebeisen, David	67.50
Hohn's Auto Body	345.56
Holiday	97.16
Horizon Towing	239.63
Howard, Carey	83.42
IAAO	175.00
Image Office Supplies	77.50
Indianhead Specialty	24.39
Information Systems Corp	8,715.43
Information Systems Corp	2,526.14
Isanti Co Public Health	475.00

Johnson, Shawn	20.00
Johnson, Wallace	128.04
Johnsons Hardware	212.77
Johnsons Hardware	9.46
Kanabec Co Family Services	52.16
Kanabec Co Family Services	789.30
Kanabec Co Family Services	217.74
Kanabec Co Hwy Dept	85.91
Kanabec Co Hwy Dept	223.89
Kanabec Co Hwy Dept	30.87
Kanabec Co Hwy Dept	134.38
Kanabec Co Nursing Service	498.50
Kanabec Co Nursing Service	5,153.00
Kanabec Co Recorder	100.00
Kanabec Co Sheriff	384.00
Kanabec Hospital	2,850.00
Kanabec Hospital	4,541.30
Kanabec Hospital	683.00
Kanabec Publications	1,708.27
Kanabec Publications	36.00
Kanabec Publications	89.00
Kanabec Publications	25.55
Kanabec Publications	41.10
Kanabec Publications	618.50
Keefe Supply	387.84
Keeps	82.85
Knutson, James, DDS	140.00
Laska, Millie	874.02
Lindahl, Rhonda	130.47
Lloyd Otte Dairy Delivery	340.00
MAAO	300.00
MACPZA	100.00
MAPCED	125.00
Marco	102.34
Martin, Bill	16.64
Maul, Barb	78.57
Maul, Barb	8.14
MCCC	104.90
MCCC	950.00
MCCC	11,823.55
MCCC	3,320.00
MCIT	44,569.00
MCIT	51,069.00

Metro Sales	209.38
Michelle Bolen	150.00
Mid-American Research	323.01
Mike Nelson Auto Glass	440.55
Mille Lacs Co Jail	143.14
Mille Lacs Co Jail	8,900.00
MN Assoc CVSO	120.00
MN Assoc of County Administrators	185.00
MN County Attorneys Assoc	1,805.00
MN Dept of Revenue	25.00
MN Monitoring	978.00
MN Office of Enterprise Technology	13.92
MN Sheriff's Assoc	1,586.00
Moore Medical	251.05
Mora Police Dept	384.00
Mora Schools	8,697.00
Morrell, Joy	683.28
MPELRA	50.00
MPELRA	150.00
Mustang Lanes	322.00
Nelsons	53.89
Nummela, Pat	69.84
Oak Gallery	8.53
Office Depot	98.85
Office Depot	30.26
Office Depot	56.70
Office Depot	55.61
Office Depot	230.46
Office Depot	442.94
Office of Enterprise Technology	350.00
Ogilvie Schools	8,424.87
Orange Tree Employment Screening	6.00
O'Reilly, Molly	46.08
Osterdyk, Sue	70.81
Ostrom, Donna, Deputy Registrar	54.50
Ostrom, Donna, Deputy Registrar	29.00
Ostrom, Donna, Deputy Registrar	43.50
Ostrom, Donna, Deputy Registrar	14.50
Ostrom, Donna, Deputy Registrar	24.00
Owens Auto Parts	84.37
Owens Auto Parts	9.46
Pacific Bancnote	220.00

Pamida	8.72
Pedersen, Jerry	32.01
Petersen, Renee	16.30
Physical Sales & Service	130.44
Pizza Hut	106.55
PMIC	57.02
Quality Disposal	456.12
Quill	48.01
Raiche, Nancy	198.85
Reed, Terrie	307.49
Richards, Lila	346.13
Ringler, Jennie	170.24
Risk & Needs Assessment	200.00
Rosburg, Diane	227.90
Rossow, Sara	10.47
S&T	2,244.26
S&T	1,182.52
S&T	166.50
Sandberg, Bev	123.19
Schewe, Bob	157.29
Schmidt, Barb	323.23
Schroeder, Janelle	116.89
Scofield, Becca	75.67
Sjodin, Roberta	79.06
Skramstad, Linda	209.53
Smith, Kim	170.72
Spicer Office Specialitys	45.25
Strandberg, Richard	155.18
Streichers	22.44
Sundet, Marvin	373.38
Swanson, Lori	166.08
Thomas Sno Sports	22.95
Thompson, Wendy	467.06
Tvedt, Joell	565.77
Uhlhorn, Don	85.00
Uniforms Unlimited	30.45
US Bank	17,195.00
Vogel, Darla	235.23
Voight, Jackie	17.95
Watson Co	244.44
Watson Co	527.00
Weber, Dan	55.00
West Group Payment Center	63.90

West Payment Center	1,251.04
Zamora, Raymond	<u>808.33</u>
TOTAL	<u><u>1,065,192.75</u></u>

Road & Bridge Fund

<u>Vendor</u>	<u>2007</u>	<u>2008</u>
ACS		4,293.40
Ace Hardware	470.06	
Ameripride	597.71	
Auto Value Mora	2,098.33	
Boyer Ford Trucks	752.92	
Central McGowan, Inc.	109.27	
Crysteel Truck Equipment	22.68	
disc Repair Shop, The	23.96	
DLT Solutions, Inc.		855.04
Dultmeier Sales	216.91	
Federated Co-Ops Inc.	44.50	
Glen's Tire	1,025.94	
Goodpointe Technology		2,250.00
Gopher State One-Call	4.35	
Hohn's Auto Body & Glass	417.53	
J.R. Oil Co.		25.00
Kris Engineering, Inc.		11,476.44
Macqueen Equipment Inc.	476.06	
MCIT		89,164.00
Midway Iron & Metal Inc.	3,843.94	
Mille Lacs County Hwy Dept.	1,102.57	
Minnesota County Engineers Association		240.00
North American Salt Company	5,150.28	2,644.78
Office Depot	74.82	
Oslin Lumber	9.32	
Owen's Auto Parts	612.25	
Oxygen Service Company	37.57	
Power Plan	2,111.21	
Quality Disposal Systems, Inc.	137.59	
Richards, Lila, The Cleaning Agent	809.40	
S & T Office Products	197.23	6.05
Short Elliott Hendrickson Inc.	6,409.30	
State of Minnesota		36.00
Vista Safety Program	<u>143.12</u>	
Total:	26,898.82	110,990.71

Action #54 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #54, 01/08/08

WHEREAS the board did, by Resolution #17-11/14/07, authorize the County Coordinator to apply for a donation from the Multiple Sclerosis Society in the amount of \$3,134.79 for power-assisted doors Kanabec County Public Service Building and authorized the installation of the doors if the donation is received using MCIT dividend funds for the balance of the work, and

WHEREAS a grant of \$3,134.79 has been received from Multiple Sclerosis Society as a result of this request;

WHEREAS the quotation of \$4,335.83 for door hardware has been verified as still valid;

BE IT RESOLVED to authorize the purchase of power operated door hardware from Twin City Hardware at a cost of \$4,335.83.

Action #55 – It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #55, 01/08/08

WHEREAS the Kanabec County Board of Commissioners and Central Minnesota Jobs & Training have partnered to maintain a Workforce Center presence in Kanabec County, and

WHEREAS the Kanabec County Board of Commissioners has been presented with a rental renewal with Central Minnesota Jobs & Training for space in the second floor of the highway department, and

WHEREAS the rent in the renewal will continue unchanged at \$9,000.00 per year plus shared costs,

WHEREAS shared cost ratio will remain as follows:

	<u>2006</u>	<u>2007</u>
Extension	34.96%	31.12%
CMJT	65.04%	68.88%

BE IT RESOLVED to approve a rental agreement with Central Minnesota Jobs & Training for the Mora Workforce Center for the time period January 1, 2008 through December 31, 2008.

10:20am – County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #56 – It was moved by Kevin Troupe, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #56, 01/08/08

Partial Payment

WHEREAS Central Specialties, inc. has completed a portion of project SP 33-602-06 on CSAH No. 2 between CSAH No. 12 and TH No. 65, and

WHEREAS the work has been completed according to plans and specifications,

NOW, THEREFORE, BE IT RESOLVED to authorize partial payment in the amount of \$155,331.93 to Central Specialties, Inc.

Action #57 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following:

Resolution #57a – 01/08/08

Resolution of Support from Sponsoring Agency

BE IT RESOLVED that Kanabec County will act as sponsoring agency for a “Transportation Enhancements” project identified as Spring Lake Trail Extension and Bridge Installation and acknowledges herewith that it is willing to be the project sponsor, knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED that the Kanabec County Engineer is hereby authorized to act as agent on behalf of this applicant.

Resolution #57b – 01/08/08

Agreement to Maintain Facility

WHEREAS the Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life on the improvement and not change the use of right-of-way acquired without prior approval from FHWA; and

WHEREAS Transportation enhancement projects receive federal funding from the Surface Transportation Program (STP) of the Transportation Equity Act; A Legacy for Users (SAFETEA-LU); and

WHEREAS Kanabec County is the project sponsor for the transportation enhancement project identified as the Spring Lake Trail Extension and Bridge Installation Project.

THEREFORE BE IT RESOLVED THAT the Project Sponsor hereby agrees to assume full responsibility for assuring the operation and maintenance of property and facilities related to the aforementioned transportation enhancement project will be faithfully executed by the appropriate responsible parties.

Action #58 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #58 – 01/08/08

County Maps

WHEREAS Cloud Cartographic has provided a proposal to produce 3,000 new county maps at a cost of \$7,125.00, and

WHEREAS the County Highway Department has a limited number of maps available for sale to the public

NOW THEREFORE BE IT RESOLVED to accept Cloud Cartographics proposal to provide 3,000 Kanabec County Maps at a cost of \$7,125.00.

Action #59 – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #59 – 01/08/08

Pick-Up

WHEREAS the Kanabec County Highway Department requires the replacement of a crew-cab pickup, and

WHEREAS funds are available in the 2008 budget for this purchase,

NOW THEREFORE BE IT RESOLVED to authorize the Kanabec County Highway Department to purchase a 2008 Chevy Silverado 2500, Crew Cab Pickup from Car Truck City for the state contract price of \$19,521.68 plus tax and license.

Action #60 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #60 – 01/08/08

Jean McNally

WHEREAS Jean McNally has served on the Kanabec/Pine Community Health Service Board, and

WHEREAS it was the desire and intent of the Kanabec County Board of Commissioners to reappoint McNally in January of 2007, but the action was not recorded in the board minutes;

BE IT RESOLVED to affirm the board's reappoint of Jean McNally to the Kanabec/Pine Community Health Service Board for a three year term commencing January 2, 2007 and expiring January 4, 2010.

Action #61 – It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #61 – 01/08/08

Jennifer Friday

WHEREAS there is a vacancy on the Safety Committee due to the resignation of Roberta Sjodin;

BE IT RESOLVED to appoint Jennifer Friday to the Safety Committee to fulfill the unexpired portion of a term commencing immediately and expiring January 7, 2009.

Action #62 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #62 – 01/08/08

WHEREAS there is a vacancy on the Wetlands Appeals Board;

BE IT RESOLVED to appoint Thomas Waters to the Wetland Appeals Board for a term commencing immediately and expiring January 3, 2011.

10:50am – Operations Supervisor Karen McClellan met with the County Board to discuss matters concerning the Auditor/Treasurer's Office.

Action #63 – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #63 – 01/08/08

WHEREAS a change in printer types leaves the county with approximately 30 cases of surplus green bar paper;

BE IT RESOLVED to authorize the Auditor/Treasurer's Office to dispose of the paper at the best available price.

Action #64 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #64 – 01/08/08

MCCC Joint Powers Amendment

WHEREAS the board did, by Resolution #8-07/18/07, approve a Minnesota Counties Computer Cooperative (MCCC) Joint Powers Agreement document titled "Amended and Restated Joint Powers Agreement" which states and defines the operation of the MCCC, and the rights, benefits, obligations and liabilities of MCCC members, and

WHEREAS, Article XI of this Agreement allows for its amendment upon the affirmative approval of at least two-thirds of MCCC members, and

WHEREAS, participating MCCC members and the Minnesota Counties Insurance Trust raised concerns regarding certain provisions of the Agreement subsequent to its adoption, and

WHEREAS, the MCCC and its' participating members wish to address these concerns;

BE IT RESOLVED to approve Amendment #1 to the Minnesota Counties Computer Cooperative Amended and Restated Joint Powers Agreement, and

BE IT FURTHER RESOLVED that this approval is contingent upon review by the County Attorney.

Action #65 – It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #65 – 01/08/08

Maintenance & Support

WHEREAS a Contract has been negotiated between the Minnesota Computer Cooperative and ACS to provide Maintenance and support for three years (1/1/2009 – 12/31/2011) on the property tax system and CamaUSA system, and

WHEREAS the price schedule is valid if the contracts are ratified by March 1, 2008; and it is Kanabec County's intention to stay with ACS;

BE IT RESOLVED to approve the Ratification of the ACS Property Tax Software and CAMA-USA Maintenance and Support Agreement.

BE IT FURTHER RESOLVED that this approval is contingent upon review by the County Attorney.

Action #66 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #66 – 01/08/08

MICR Software

WHEREAS the Auditor/Treasurer and Family Service Agency require a software addition to the mainframe computer in order to print checks on a laser printer, and

WHEREAS quotes have been received as follows:

- AP Technology - = \$6,204.00 plus sales tax
- ACOm = \$7,640.00 plus sales tax

BE IT RESOLVED to authorize the purchase of AP Technologies software at a cost of \$6,204.00 plus sales tax.

Action #67 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #67 – 01/08/08

Software Subscription

WHEREAS the software subscription with IBM for the mainframe computer expires this month, and

WHEREAS the county may renew for either one year at \$3,105.00 plus tax or for three years at \$8,385.00 plus tax;

BE IT RESOLVED to accept the recommendation of the Operations Supervisor and renew the software subscription with IBM for the mainframe computer for one year at \$3,105.00 plus tax.

11:05am - The Chairperson then called for public comment three times. None responded.

11:07am - The Chairperson closed public comment. The board then took a ten minute break.

The board discussed the jail project.

11:36am – Jail Administrator Joanne Nelson met with the County Board to discuss staffing matters.

Action #68 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #68 - 01/08/08
ORDER OF THE BOARD

WHEREAS the County Sheriff has requested the addition of a new jailer/Dispatcher position, and

WHEREAS this position is budgeted in 2008, and

WHEREAS the board desires to fill this position;

BE IT RESOLVED that the County Board authorizes County Sheriff Steve Schulz and the County Personnel Director to hire a Full-Time Jailer/Dispatcher to fill the position at Step A, Range 7 of the pay plan which is \$14.57 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize County Sheriff Steve Schulz and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #69 - It was moved by Kevin Troupe, seconded by Les Nielsen, and carried unanimously to approve payment of a claim of \$9,828.00 to the Minnesota Hooved Animal Rescue Foundation for care of seized horses.

Action #70 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to recess the meeting to Thursday, January 17, 2008 at 6:30pm in Meeting Rooms 3 & 4 of the Kanabec County Courthouse.

The Kanabec County Board of Commissioners met at 6:30pm on Thursday, January 17, 2008 pursuant to recess with the following Board Members present: Kevin Troupe, Jerry Nelson, Les Nielsen, Kathi Ellis and Kim Smith.

The board heard presentation and discussion of matters concerning the East Central Solid Waste Commission.

The board heard presentation and discussion of matters concerning economic development.

Action #71 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to recess the meeting to Wednesday, January 23, 2008 at 9:00am in the boardroom (Room #164) of the Kanabec County Courthouse.

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, January 23, 2008 pursuant to recess with the following Board Members present: Kevin Troupe, Jerry Nelson, Les Nielsen, Kathi Ellis and Kim Smith.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #72 – It was moved by Kevin Troupe, seconded by Jerry Nelson, and carried unanimously to approve the agenda as presented.

Commissioners began with reports of the committees and boards they attended.

Action #73 – It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:05am** on Wednesday, January 23, 2008 pursuant to recess with the following Board Members present: Kathi Ellis, Les Nielsen, Jerry Nelson, Kim Smith, and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Human Services agenda. Items discussed included the budget, staffing, finances, and other agency business. Also present was Social Worker Lisa Splett.

Action #HS74 - It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the agenda of the Human Service Board as presented.

Action #HS75 - It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve an Addendum to the 2008-2009 MFIP/CCSA Biennial Service Agreement to address a Family Stabilization Services work plan.

Action #HS76 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve an agreement between Trimin and Kanabec County Family Service Agency for computer programming and technical assistance for IFS, ACS and SWS computer systems for the time period January 1, 2008 through December 31, 2010.

Action #HS77 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #HS77 - 01/08/08

BE IT RESOLVED to approve a IV-D Cooperative Agreement for Child Support between Kanabec County Family Services, the County Sheriff's Office and the County Attorney's Office, and

BE IT FURTHER RESOLVED to authorize Health & Human Service Director Wendy Thompson to sign the agreement.

Action #HS78 - It was moved by Kevin Troupe, seconded by Jerry Nelson, and carried unanimously to adjourn the Human Service Board at 10:10am.

The meeting of the Kanabec County Board of Commissioners resumed.

Commissioners continued with reports of the committees and boards they attended.

10:15am – Chief Deputy Sheriff Robert Jensen met with the board to discuss matters concerning the Sheriff's Office.

Action #79 - It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #79 - 01/08/08

WHEREAS the Sheriff's Office is eligible for Boat & Water Safety Grant funds in support of the county's efforts in that area;

BE IT RESOLVED to approve and authorize the Chairperson to sign an Annual County Boat & Water Safety Grant Agreement for the state Fiscal Year ending June 30, 2008.

Action #80 - It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #80 - 01/08/08

Car Sale

WHEREAS the County has the following surplus vehicles:

Unit 032 2003 Chevrolet Impala (Squad Car)
Unit 971 1998 Ford Taurus (Investigator car)

WHEREAS the County Sheriff has recommended disposal of the vehicles;

BE IT RESOLVED to authorize the disposal of Unit 032, a 2003 Impala and Unit 971, a 1998 Taurus.

Action #81 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #81 - 01/08/08

Military Leave of Absence

WHEREAS Deputy Ryan Nichols began a military leave of absence on January 4, 2008 pursuant to Minnesota Statute §192.261, and

WHEREAS Nichols did give proper notice of the leave, and

WHEREAS County Policy requires approval of the Kanabec County Board of Commissioners for any unpaid absence exceeding 30 days;

BE IT RESOLVED that the board approves a Military Leave of Absence for Deputy Ryan Nichols effective January 4, 2008.

Action #82 - It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #82 - 01/08/08

WHEREAS the county must demolish structures in the block south of the courthouse as part of the jail project, and

WHEREAS there may be items of interest in the structures to buyers;

BE IT RESOLVED to authorize the County Coordinator to solicit bids for the contents of the structures to be demolished.

Action #83 - It was moved by Kevin Troupe, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #83 - 01/08/08

Haz-Mat RFP

WHEREAS the county must demolish structures in the block south of the courthouse as part of the jail project, and

WHEREAS some of the structures contain hazardous materials;

BE IT RESOLVED to authorize the County Coordinator to solicit proposals for abatement of the hazardous materials.

Action #84 - It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #84 - 01/08/08

Jail Claim

BE IT RESOLVED to pay the following jail project claims on the Building

Fund:

\$1,050.00	Independent Testing Technologies	Soil Borings
\$1,920.00	MacNeil Environmental	Haz-Mat Inspection

Commissioners continued with reports of the committees and boards they attended.

11:07am - The Chairperson then called for public comment three times. None responded.

11:08am - The Chairperson closed public comment.

Action #85 - It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #85 - 01/08/08

Address

WHEREAS county resident David Nelson has requested a separate address

on a shared driveway, and

WHEREAS the request would require an exception to the county addressing system, and

WHEREAS the county addressing authority and emergency responders have asked that the exception not be made, and

WHEREAS there are alternate solutions that do not involve an exception to the addressing system;

BE IT RESOLVED that the board will not make an addressing exception as requested by David Nelson.

Action #86 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #86 - 01/08/08

WHEREAS Kanabec County has long supported the principle of equitable pay relationships, and

WHEREAS Kanabec County is required to submit a Pay Equity Report for the data in place as of December 31, 2007, and

WHEREAS, at the direction of this board, the County Coordinator has prepared a Pay Equity Report;

BE IT RESOLVED that the Kanabec County Board of Commissioners authorizes the Chairperson to sign the Pay Equity Report and direct the County Coordinator to submit the report and all necessary supporting data to Faith Zwemke, State Pay Equity Coordinator.

Action #87 – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to adjourn at 11:41pm to meet in regular session on Wednesday, January 30, 2008 at 6:30pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Alan B. Peterson, Kanabec County Coordinator