

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of the County Coordinator

**July 11, 2001**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, July 11, 2001 pursuant to adjournment with the following Board Members present: Dennis Schulz, Stan Cooper, Kathi Ellis, Dennis McNally and Dave Ulstrom.

It was moved by Dennis Schulz, seconded by Dave Ulstrom, and carried unanimously to approve the agenda as presented.

**9:00am** – Maintenance Supervisor Bill Martin meet with the County Board to discuss matters concerning the Courthouse.

Quotes were read to buy a 3-year service contract for the Courthouse chiller. No action was taken at this time.

It was moved by Dave Ulstrom, seconded by Dennis McNally, and carried unanimously to purchase a 1-year service contract from UHL at a cost of \$1,464.00 for the Courthouse control systems to be renewed on an annual basis.

It was moved by Dave Ulstrom, seconded by Kathi Ellis, and carried unanimously to approve the bid of CG Construction at \$1,677.50 for sidewalk repair at the Public Service Building.

**9:40am** – Auditor/Treasurer Denise Cooper meet with the County Board to discuss matters concerning her department.

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It was moved by Dennis McNally, seconded by Dave Ulstrom, and carried unanimously to approve the following resolution:

## **Resolution 1-07/11/01**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Exempt Permit for the Ann Lake Sportsman's Club, 2158 Eden St, Ogilvie, MN 56358 for a raffle being held on October 7, 2001 at Pink Diamond Lounge, 1434 Ann Lake Road, Ogilvie, MN 56358.

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It was moved by Dennis Schulz, seconded by Dave Ulstrom, and carried unanimously to approve licenses for Woodland Jack's as follows: on/off sale, on/off beer license, and tobacco license.

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Dennis McNally introduced the following resolution and its adoption:

**Resolution 2-07/11/01**  
**ORDER OF THE BOARD**

**WHEREAS** the Auditor/Treasurer has requested an increase in hours for a position in her office, and

**WHEREAS** the County Board wishes to fill this need;

**BE IT RESOLVED**, the County Board authorizes Carol Bergren, Deputy Treasurer, to move from part-time to full time effective July 14, 2001.

The motion for the adoption of the foregoing Resolution was duly seconded by Dave Ulstrom and upon a vote being taken thereon, the following voted:

**IN FAVOR OF:** Dennis McNally, Dave Ulstrom, Kathi Ellis, Dennis Schulz

**OPPOSED:** None

**ABSTAIN:** Stan Cooper

whereupon the resolution was declared **passed** and adopted.

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**10:00am** –George Rindelaub with Stearns County and Jill Sawyer meet with the County Board to discuss matters concerning the Central Minnesota Emergency Medical council.

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve a Central Minnesota Emergency Medical Services Region, Memorandum of Understanding.

It was moved by Kathi Ellis, seconded by Dave Ulstrom, and carried unanimously to approve the June 27, 2001 Minutes of the Kanabec County Board of Commissioners as presented.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the following paid claims:

Anderson, James	200.00
Ann Lake Twp	14,846.77
Arthur Twp	57,618.59
Braham Public Schools	36,451.24
Brunswick Twp	16,904.91
Carda, Gene	100.00
Chamberlian Oil Co	96.20
Chaves, Joyce	100.00
City of Braham	128.77
City of Grasston	5,052.93
City of Mora	255,746.92
City of Mora	2,541.69
City of Ogilvie-Clerk	16,500.82
City of Ogilvie-Clerk	26.67
City of Quamba	1,698.04
Comfort Twp	21,771.30
East Central Public Schools	8,727.02
East Central Public Schools	23.99
East Central Reg Dev Commission	6,715.46
ERA Laboratories	1,529.00
Federated Coop	7,744.13
Fix, Andrew	100.00
Ford Twp	11,775.83
Ford Twp	13,246.95
Gilbertson, Harlan	900.00
Grass Lake Twp	22,222.40
Guardian Ad Litem Services	1,881.00
Guardian Ad Litem Services	1,089.00
Hass, Frederick	337.50
Hass, Stacy	100.00
Haybrook Twp	5,995.87
Haybrook Twp	5,242.62
Hillman Twp	11,063.21
Hillman Twp	62,743.10
Hinckley-Finlayson Schools	14,762.58
Hinckley-Finlayson Schools	330.21
Isle Public Schools	18,826.54
Isle Public Schools	23,997.29
Johnson, Jesse	180.00

Kanabec County	704.19
Kanabec Twp	18,811.61
Knife Lake Twp	19,518.14
Kroschel Twp	7,662.49
Kroschel Twp	11.99
Milaca Public Schools	2,015.02
MN Mutal Life Insurance	318.75
MN State Treasurer	171.50
Mora Municipal Utilities	7,303.80
Mora Public Schools	399,590.05
Mora Public Schools	17.50
Mora Public Schools	138,468.03
Ogilvie Public Schools	117,077.44
Ogilvie Public Schools	17.50
Peace Twp	25,690.64
Peoples Natural Gas	1,858.66
Peoples Natural Gas	59.36
Pine City Public Schools	73.48
Pomroy Twp	15,057.92
Pomroy Twp	165.10
Postmaster	6,500.00
RDO Financial Services Co	710.98
Refuge, The	169.40
Secretary of State	10.00
Southfork Twp	7,611.82
Splettstoesser, John	100.00
Taco, Inc	2,516.14
Tessneer Law Office	420.00
Treasurer, Kanabec County	48,530.00
Treasurer, State of MN	25.00
Treasurer, State of MN	18,562.14
Treasurer, State of MN	6,361.42
USLink	3,349.05
Whited Twp	11,605.79
Wichner, Russell	671.00
<b>TOTAL</b>	<b>1,510,383.46</b>

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve payment of the following claims on the funds indicated:

<b>VENDOR</b>	<b>AMOUNT</b>
Absolute Mailing & Shipping Equip	265.60
Ace Hardware	61.04
Ace Hardware	330.85
Ace Hardware	23.68
Airgas North Central	68.72
Ala Mora Garden Center	232.11
Americinn of Mora	658.20
AmeriPride	347.13
AmeriPride	65.60
Amoco Oil Co	36.98
Anderson, Karen	150.77
Arbo, Marvin	125.93
Armstrong, Becci	21.05
Armstrong, Becci	35.54
Arrowwood - A Radison Resort	292.52
Arrowwood - A Radison Resort	404.82
Ascom Hasler Mailing Systems	479.25
Ashworth Audio	28.72
Aspen Publishers	32.88
Bear Graphics	142.88
Biever, Laurie	7.94
Biever, Laurie	129.38
Bindley Western	297.24
Blegen, Lu Ann	70.38
Briggs	44.75
Briggs	344.79
Brunswick Market	23.00
Burmeister, Laura	111.44
Burmeister, Laura	162.84
Burmeister, Laura	10.35
CDW Government Inc	529.99
Cellular One	82.65
Central Heating & Air	428.23
CMI, Inc	210.05
Coborn's	15.99
Coborn's	463.13
Coborns Pharmacy	227.40
Coborns Pharmacy	3,260.80
Commissioner, Children, Families & Learning	125.00
Cooper, Denise	181.47

CPS Tech Solutions	439.16
Creative Forms & Concepts	809.75
Creative Threads	270.00
Crow, Sandra	15.87
Crow, Sandra	70.38
Curt's Dairy	362.70
Dalco	111.27
Dandelion	11.25
DeJong, Harriet	30.02
DeJong, Harriet	52.44
Donner MD, Peter	100.00
Don's Towing	163.46
Dorsey & Whitney LLP	4,100.00
East Central Exterminating	74.55
East Central Regional Juvenile Center	2,380.00
East Central Regional Library	45,937.00
Ecowater	65.49
Elfstrum, Brenda	125.24
Elfstrum, Brenda	152.15
Elfstrum, Brenda	5.18
Ellis, Kathi	288.97
Employers Association	795.00
ETR Associates	70.40
Etter, Robin	13.11
Fair Hills, Inc	376.00
Federated Coops	176.36
Federated Coops	28.65
Federated Coops	253.04
Federated Coops	102.72
Federated Coops	104.72
Fredrickson, Earl	59.56
Friday, Jennifer	122.13
Friday, Jennifer	30.71
Gabrielson, Pat	275.66
Geo Comm	250.00
Glen's Tire	257.16
Gorham Oien Mechanical	421.83
Handyman's Inc	8.51
Harcourt	72.76
Henderson, Paul	243.95
Holiday	969.44

Hopkins	54.95
Hruby, Mark	100.00
Hruby, Mark	100.00
ICI Dulux Paint Centers	112.21
Ikon Office Solutions	74.52
Ikon Office Solutions	3.20
Ikon Office Solutions	3.83
Ikon Office Solutions	476.71
Jerry's Bait	10.50
John Henry Foster Minnesota	33.23
Johnson, Dawn	215.97
Johnson, Dawn	8.63
Johnson-Stassen, Debee	71.07
Kaliszewski, Sharon	148.70
Kaliszewski, Sharon	72.11
Kaliszewski, Sharon	6.21
Kanabec County Public Health	321.72
Kanabec County Public Health	152.51
Kanabec Hospital	5,096.10
Kanabec Hospital	5,270.00
Kanabec Publications	9.75
Kanabec Publications	30.00
Kanabec Publications	485.88
Kanabec Soil & Water	3.00
Kanabec Soil & Water	20.00
Kanabec Soil & Water	20.00
Kanabec State Bank	47.75
Keehr, Chad	238.60
Keepers	14.80
Kleven, Bud	14.14
Knefelkamp, David	600.00
Kondratowicz, Sue	109.39
Laerdal Medical Corp	117.15
Larry's Printing	36.21
Larry's Printing	305.66
Laska, Millie	717.13
Lindahl, Ronda	97.29
Lindahl, Ronda	226.67
Lindahl, Ronda	5.18
Losinger, Jess	95.88
M&K Yard Care	35.00

Magaard, Deb	159.05
Magaard, Deb	4.49
Marco	237.21
Market Place Foods	18.18
Martin, Bill	20.98
Matthew Bender	626.82
Mattson Electric	33.48
Maul, Barbara	42.09
Maul, Barbara	57.27
Maul, Barbara	5.87
MCCC	1,579.00
McIlhargey, Lucille	147.75
McIlhargey, Steve	370.50
Medics Training	1,190.00
Miller, Laurie	72.11
MinnComm	125.97
MN County Attorney's Assoc	725.00
MN Dept of Health	20.00
MN State Auditor	4,291.50
Mora Bakery	24.50
Mora Unclaimed Freight	5.27
Mr D's Amoco	1,240.72
Naccho	55.00
National Bushing & Parts	18.06
National Imp Corp/Safety	136.84
Nelson, Rosemary	18.63
Nelson, Shirley	106.95
Nelson's Market	25.48
Norby's Cleaning	1,785.00
Nordahl Marine	33.20
Northland Communications	1,348.69
Novus	574.49
O Mustad & Son	106.63
Oak Gallery	4.93
Office Depot	36.86
Office Depot	5.94
Office Depot	70.76
Office Depot	58.11
Office Depot	151.13
Onvoy	900.00
Orazem, Carol	15.87

Orazem, Carol	36.91
O'Reilly, Molly	13.46
Oslin Lumber	28.41
Oslin Lumber	163.35
Oslin Lumber	12.79
Pamida	138.44
Pautsch, Kim	150.97
Peterson, Alan	97.86
Peterson, Walter	115.14
PC Solutions	89.00
PC Solutions	652.54
Pfiffner, Betty	484.38
Pfiffner, Betty	52.79
Pottratz, Patricia	102.81
Pottratz, Patricia	108.33
Quality Disposal	378.33
Quill	55.98
Raiche, Nancy	25.53
Raiche, Nancy	37.61
Ramsey County	1,000.00
Regions Hospital	330.77
Reliable Office Supplies	124.79
Reliable Office Supplies	35.09
Reliable Office Supplies	163.22
Ringler, Jennie	83.84
Ringler, Jennie	80.39
Roe, Susan	400.00
RS Eden	288.75
Rural Cellular Corp	240.73
Rural Cellular Corp	37.29
S&T Office Products	45.69
S&T Office Products	256.96
S&T Office Products	28.00
S&T Office Products	16.47
S&T Office Products	4.76
S&T Office Products	20.45
S&T Office Products	0.43
S&T Office Products	69.74
S&T Office Products	85.29
S&T Office Products	6.02
Salema, Terry	128.35

Salema, Terry	125.17
Sandberg, Bev	128.34
Sandberg, Bev	33.12
Schafer, Karen	157.10
Schroeder, Janelle	1.04
Schroeder, Janelle	12.42
Schroeder, Janelle	45.54
Schroeder, Janelle	12.77
Scofield, Rebecca	25.88
Scofield, Rebecca	125.24
Scofield, Rebecca	4.83
Secure Benefits Systems Corp	10.00
Sedlacek, Lowell	155.45
Sheriff, Isanti County	12,265.00
Sheriff, Isanti County	1,665.00
Sheriff, Mille Lacs County	5,750.00
Sjodin, Roberta	100.40
Sjodin, Roberta	13.11
State of MN	270.00
Stericycle	53.00
Stolp, Dawn	16.91
Stolp, Dawn	5.87
Storrar, Lynette	76.50
Stringer	77.44
Stringer	177.56
Surplus Services	45.00
Swanson, Kelly	95.57
Swanson, Lori	6.90
Swanson, Lori	32.09
TACO	331.86
Thompson, Wendy	176.30
Timm, Rena	39.33
Timm, Rena	51.75
Timm, Rena	24.50
Treasurer, Sherburne County	1,193.52
True Value	28.46
True, Cindy	115.92
True, Cindy	182.51
U of M Extension Service	2.70
Uniforms Unlimited	197.75
University of MN	6,367.44

University of WI	59.85
US Bank Trust National Assoc	325.00
Vaughan, Geneve	151.80
Vaughan, Geneve	7.94
Villa Health Care	7,073.10
Vogel, Darla	37.26
Vogel, Darla	47.96
Vogel, Darla	4.14
Voight, Jackie	58.65
Voight, Jackie	4.49
Voight, Jackie	67.28
Watson Co	357.47
Watson Co	184.25
Wells Fargo Bank	375.00
Wells Fargo Bank of MN	16,613.90
Wells Fargo Bank of MN	95,990.00
West Group	1,488.08
Wint, Mary	69.69
Ziebarth	2,959.20
<b>TOTAL</b>	<b><u>265,005.67</u></b>

**10:50am** – County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

It was moved by Dennis Schulz, seconded by Dave Ulstrom, and carried unanimously to approve payment of the following claims on the Water Plan Fund:

Well Test - Midwest Analytical Services	\$25.00
Water Samples - ERA Laboratories	\$140.00
Teresa Bearce	\$44.25
Carla Dunkley	\$15.29

**11:00am** - Bids were opened for County Bituminous projects. The following bids were received:

Bauerly Bros	\$698,218.07
Duininck Bros	\$701,454.03

County Engineer took the bids for checking and tabulation.

The County 5 year Construction Plan was discussed. No action was taken at this time.

The use of “exit interviews” was discussed. Clerk is to write up final draft and bring to board at the next meeting.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve payment of the following Highway Department Remodeling project claims on the Building Fund:

Ostrom's Floorsource	\$552.00
Dean Wiedenforf	\$340.08

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It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

### **Resolution 3-07/11/01**

**WHEREAS** the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

**WHEREAS** the request was accompanied by invoices and verification in the Knife Lake Improvement District Board minutes of June 9, 2001, and

**WHEREAS** the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

**BE IT RESOLVED** to pay the following claims on Knife Lake Improvement District funds:

ERA Laboratories	\$140.00
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It was moved by Dave Ulstrom, seconded by Dennis Schulz, and carried unanimously to approve payment of \$5,688.07 to Onyx Environmental Services for disposal of materials collected at the Household Hazardous Waste Collection day.

**12:15pm** – Information Systems Director Jessie Isham meet with the County Board to discuss her department.

It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve payment of the following claims:

CDW Government	\$24,037.00
CDW Government	\$648.00
CDW Government	\$699.99
CDW Government	\$709.97
ACS	\$11,678.80
ACS	\$11,066.22
Midwest Systems	\$12,225.00
Midwest Systems	\$4,250.00
More Direct	\$1,179.27

ACS	\$5,756.24
Office Depot	\$212.94
Jessie Isham	\$537.13
CDW Government	\$32.58
Total	\$73,033.14

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It was moved by Kathi Ellis, seconded by Dave Ulstrom, and carried unanimously to approve the following resolution:

Resolution 4-07/11/01  
**ORDER OF THE BOARD**

**BE IT RESOLVED** that the County Board authorizes an increase in hours of Jill Dustin in the Information Systems Department from 24 to 40 hours per week through the end of July.

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**12:45pm** – County Sheriff Ernie Blaisdell and Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Sheriff’s Department.

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It was moved by Dave Ulstrom, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 5 - 07/11/01  
**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Deputy Sheriff, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes County Sheriff Ernie Blaisdell and the County Personnel Director to hire a Deputy Sheriff to refill the vacant position at \$13.70 per hour, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

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Joanne Nelson brought up the possibility of setting up a committee to look at the possibilities of building a jail. Also discussed was remodeling of old sheriff administration office into jail cells and buying a cellular phone for dispatch in case of down phone lines to reroute 9-1-1 calls. No action was taken at this time.

It was moved by Dennis Schulz, seconded by Dave Ulstrom, and carried unanimously to purchase 9-1-1 software updates and a voice logging system at a cost of \$28,000.

**1:20pm** – County Engineer Greg Nikodym return to the meeting.

It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously to accept the recommendation of the County Engineer and accept the low bid of \$698,218.07 from Bauerly Bros Co for bituminous projects.

**1:30pm** – Chuck Hurd with Family Services met with the County Board to discuss matters concerning agency business.

It was moved by Dave Ulstrom, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 6-07/11/01  
**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Case Aide, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes Family Service Agency Director Phil Peterson and the County Personnel Director to hire a Case Aide to refill the vacant position at Step A, Range 4 of the pay plan which is \$8.53 per hour, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

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It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

**Resolution 7-07/11/01**

**WHEREAS** there is a recommendation from the Kanabec Hospital Board to have the Chair of the Kanabec County Board of Commissioners appoint a committee to look at options from governance of the Kanabec Hospital, and

**WHEREAS** that the Kanabec County Board of Commissioners wishes to form a committee to look at options from governance and organization of the Kanabec Hospital;

**BE IT RESOLVED** that the Kanabec County Board Chairman appoint a committee to research a change in governance and make a preliminary report and/or a recommendation at the regularly scheduled Kanabec Hospital Board July meeting.

To be included in the committee's study are:

- The advantages and disadvantages of a change in governance structure.
- The structures of community-based, district, and other not-for-profit hospital boards.
- The county divestiture of healthcare interests with allowances for the Public Employees Retirement Account (PERA)

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It was moved by Dave Ulstrom, seconded by Dennis Schulz, and carried unanimously to adjourn at 2:25pm and to meet in regular session on Wednesday, July 18, 2001 at 9:00am

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_

Board Clerk