

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

July 13, 2011

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, July 13, 2011 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Kevin Troupe, Gene Anderson and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the June 22, 2011 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #3a – 07/13/11 SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following May 2011 claims on SCORE Funds:

Quality Disposal	\$3,032.32
Knife Lake Sanitation	\$1,370.80
TOTAL	\$4,403.20

Resolution #3b – 07/13/11 KLID

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by an invoices and verification in the Knife Lake Improvement District amended board minutes of May 25, 2011 and June 15, 2011, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

East Central Energy	\$22.36
East Central Energy	\$27.80
Kassie Norby	\$31.25
Central MN Aquatics	\$6,230.00
Central MN Aquatics	\$750.00
Kassie Norby	\$45.00
Terry Wells	\$81.60
Bob Mayo	\$400.00

Resolution #3c – 07/13/11

Gambling Approval

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Permit for the Chris Walsh Memorial Scholarship Fundraiser for a raffle event to be held at Ogilvie Raceway, 1539 Hwy 23, Ogilvie, MN 56358 on August 13, 2011.

Action #4 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following paid bills:

Vendor	Amount
Centerpoint Energy	68.00
City of Milaca	33.03
East Central Energy	266.00
EZ Excavating	9,900.00

Frontier	205.00
Gilbertson, Dr Harlan	2,187.50
GMCU	5,936.00
Guptil, Mackenzie	544.00
Guptil, Mackenzie	391.00
Kanabec Co Auditor	39,690.00
MN Dept of Finance	4,751.50
MN Dept of Health	937.50
MN Mutual Life Ins	318.03
Mora Municipal Utilities	17,469.65
Mora Municipal Utilities	1,347.79
Resource Training & Solutions	85,907.50
Sprint	220.70
US Cable	813.48
Vavra, Gene	100.00
Verizon Wireless	944.52
Total	<u>172,031.20</u>

Action #5 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:05am** on Wednesday, July 13, 2011 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Gene Anderson and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH6 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the Public Health Board Agenda as amended. Add Strategic Prevention Framework State Grant.

Action #PH7 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #PH7 – 07/13/11
Public Health -MIPH MOA Resolution

WHEREAS, Kanabec County Public Health was awarded a Drug Free Communities (DFC) grant; and

WHEREAS, Kanabec County Public Health has allocated and encumbered funds for the purpose of providing services to the residents of Kanabec County aligned with the Drug Free Communities program; and

WHEREAS, evaluation is a necessary component of the DFC grant, and Minnesota Institute of Public Health (MIPH) is capable and has agreed to provide the evaluation services requested.

THEREFORE BE IT RESOLVED to approve Kanabec County Public Health entering into an agreement with Minnesota Institute of Public Health from March 1, 2011 through September 29, 2011 to provide evaluation services for the Drug Free Communities grant for which fees will be paid from grant funds.

Action #PH8 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #PH8 – 07/13/11
Public Health SPF Sig Grant Resolution

WHEREAS, the State of Minnesota received a \$10.5 million Strategic Prevention Framework State Incentive Grant (SPF SIG); and

WHEREAS, Kanabec County Public Health has the opportunity and is qualified to apply for said grant; and

WHEREAS, the SPF SIG goals are to prevent the onset and reduce the progression of substance abuse, including childhood and underage drinking; reduce substance abuse-related problems and build prevention capacity and infrastructure, which would continue where the ATOD grant ended on June 30, 2011.

THEREFORE BE IT RESOLVED to approve Kanabec County Public Health to apply for and accept if approved, the Strategic Prevention Framework State Incentive Grant through the Minnesota Department of Human Services.

Action #PH9 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to adjourn the Public Health Board at 9:28am to meet in regular session on Wednesday, August 10, 2011 at 9:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

Action #10 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve payment of the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ace Hardware	108.40
Ace Hardware	11.72
Ace Hardware	91.23
Advanced Correctional Healthcare	11,282.46
Ahner-Nystul, Barb	25.50
Ahner-Nystul, Barb	13.26
Akkerman's Repair	803.51
AMEM Conference Coordinator	130.00
AmeriPride	573.75
AmeriPride	38.19
Anderson, Karen	299.37
Andres, Christine	68.34
Area III TSA	25,000.00
Area III TSA	6,032.05
Ashworth Appliance	224.41
Auto Value	89.45
Auto Value	453.08
A'viands	6,272.43
BCA	620.00
BCA	250.00
Bernhardt, Maria	204.51
Biever, Laurie	202.47
Billings Service	919.83
BLI Lighting	190.94
Bork, Laura	56.61
Braham Motor Service	41.00
Breezy Point Resort	555.00
Brosnahan, Amy	30.00
Burski, Kathy	61.20
Burski, Kathy	28.05
Byrant, Donna	3,096.02
Carda, Gene	4,364.30
Cassman, Deb	323.34
CDW	64.54
Central Fleet Service	103.97
Central MN Council on Aging	191.56
City of Pine City	25,000.00
Coborns	149.27
Coborns Pharmacy	631.44
Computer Professionals Unlimited	1,312.02
D&T Ventures	578.81

D&T Ventures	500.00
Dalco	288.09
Dandelion Floral	121.10
Don's Auto & Towing	320.62
Dresser Methven Funeral Homes	300.00
East Central Exterminating	122.90
ECM Publishers	490.26
Elfstrum, Brenda	553.35
ERA Laboratories	1,719.00
FastServ Medical	131.36
Faust, Patrick	679.10
Faust, Patrick	12.00
Frantz, Deb	425.00
Fresonke, Lew	275.00
Friday, Jenny	68.85
Friel, Tammy	14.99
Garcia, Timothy	220.00
Glen's Tire	401.83
Glen's Tire	434.92
Glen's Tire	568.45
Grainger	120.34
Granite City Jobbing	827.38
Gustafson, Bev	41.31
Hammel, Steve	317.84
Handyman's Inc	220.91
Health Partners	3,320.24
Hewlett-Packard	7,161.56
Hinckley News	7.00
Hitesman & Wold	648.00
Hoefert, Bob	1,449.54
Holiday	394.23
Holiday	7,837.61
Holiday	757.67
Holiday	50.77
Holiday	127.82
Holiday	133.98
Holiday	125.79
Holiday	7,312.05
Hood, Barb	446.16
Hood, Bill	861.16
Horizon Towing	336.66
Hovland, Kathy	425.00
Image Office Service	87.82

Independence Medical	61.74
Industrial Health Services Network	86.80
Ivans	60.92
Jebsen, Michelle	38.39
Jebsen, Michelle	226.44
Jeff's Machine	20.00
Johnson, Al	623.66
Johnsons Hardware	67.21
Jones, Lisa	743.75
Kanabec Co Environmental Services	2,500.00
Kanabec Co History Center	300.00
Kanabec Co Public Health	24,053.74
Kanabec Publications	1,982.30
Kanabec Publications	15.39
Kanabec Publications	69.00
Kanabec Publications	636.98
Kanabec Publications	537.19
Kanabec Publications	929.81
Kanabec SWCD	5,500.00
Kanabec SWCD	4,657.51
Kanabec SWCD	100.00
Kendell Doors & Hardware	81.00
Kilian, Cookie	425.00
Kochs Hardware	25.62
Kramersmeier, Wallace	175.00
Kroschel Land Surveyors	900.00
Kruse, Patty	67.07
Lagaard, Mary	1,247.85
Landerille, Willard	463.53
Lane, Dave	37.74
Laska, Millie	762.55
Leerssen, Jennifer	896.55
Lennox, Wade	95.88
Majeski, Annette	393.13
Marohn, Brenda	7.14
Matthew Bender	771.98
MCCC	14,652.91
McIntosh, Bob	375.00
MCIT	25.00
McKinney, Colleen	425.00
Medtox Diagnostics	437.55
Midwest Children's Resource Center	48.36

Mille Lacs Disposal	20.00
Mille Lacs Soil & Water Conservation	100.00
MN Monitoring	328.00
MN Monitoring	148.00
MN Public Transit Assn	165.00
Moore Medical	298.60
Mora Workforce Center	419.23
Morrel, Joy	450.84
Morris, Paul	425.00
Nelson, Gary	809.26
Nelson, Jerry	230.93
Nelson, Linda	676.79
Nelson, Ronette	884.55
Newgard, Jean	493.74
Nordstrom, Chris	26.03
Northpost Inc	255.00
Nummela, Pat	49.22
Oak Gallery	21.70
Oak Gallery	17.22
Office Depot	127.15
Office Depot	63.07
Office Depot	64.62
Office Depot	33.85
Office Depot	123.13
Office Depot	156.37
Ogilvie Public Schools	250.00
Ogilvie Schools	854.12
Oistad, Connie	60.00
Osterdyk, Dorothy	205.53
Ostrom, Donna	25.50
Party Time Inflatables	219.00
PD's Embroidery	45.00
Pedersen, Jerry	40.80
Pieper, Helen	438.36
Pieper, Rollie	991.27
Pine Co Health & Human Services	4,022.00
Pine Co Soil & Water Conservation	4,666.80
Pine Co Soil & Water Conservation	100.00
Pine Technical College	4,987.66
Pro Telecomm Inc	795.00
PSS	789.78
Quality Disposal	314.44

Quality Disposal	170.35
Quill Corp	167.93
Quill Corp	522.60
Raiche, Nancy	225.93
Reliance Telephone	1,400.00
Rittenour, Michelle	260.61
Rogers, Pearl	384.54
Rogers, Pearl	15.10
Rosburg, Diane	251.43
RS Eden	70.20
RS Eden	57.50
Ruttgers Bay Lake Lodge	477.72
Ryan, Don & Rosemarie	830.00
S&T	9.63
S&T	71.25
S&T	185.45
Sandberg, Bev	122.91
Schultz, Craig	13,327.79
Skramstad, Linda	346.29
SOTA	200.00
Spee-Dee	111.91
Spee-Dee	25.80
Stanley, Phyllis	150.00
State of Minnesota	120.00
State of Minnesota	270.00
Stellar Services	575.27
Storrar, Lynette	27.02
Streichers	55.55
Struffert, Delores	195.33
Struffert, Delores	29.89
Swanson, Lori	11.22
Tadych, Sy	343.03
Taser International	809.00
The Lamar Companies	16.00
TigerDirect	1,345.31
Tinker & Larson	799.25
Tinker & Larson	240.00
Trimin Systems	2,201.76
Tvedt, Joell	403.38
Twin City Hardware	43.72
US Bank	245,395.00
US Bank	255,176.25
US Cable	60.30

Villa Health Care Center	35.74
Visual Gov Solutions	96.00
Vogel, Darla	189.72
Voight, Jackie	40.30
Weisenbach Recycled Products	729.26
Wergin, Richard	625.00
Wild Things	108.46
Wolbert, Marlys	104.04
Wolbert, Marlys	16.12
Zamora, Ray	740.69
Zaudtke, Wayne	210.00
Ziebarth, Dan	4,982.76
Zimet, Nick	165.00
Total	<u>757,412.25</u>

Road & Bridge Fund

<u>Vendor</u>	<u>Total</u>
Ace Hardware	68.84
Ameripride	620.11
Auto Value Mora	1,410.24
Boyer Trucks	169.42
Central Applicators, Inc	1,945.99
Charles Priebe	4,476.00
Chamberlain Oil Co	2,567.45
Commissioner of Transportation	108.14
Erickson Engineering Co, LLC	1,087.50
Federated Co-ops	4,841.20
Fluegge's Ag	1,664.07
Glen's Tire	346.49
Gopher State One Call	10.25
Hanco Corporation	5,343.41
Keith Hass Construction	6,632.50
Knife River Corp-No Central	3,173.14
M-R Signs, Inc	882.48
Nuss Trucking & Equipment	55.67
Office Depot	62.27
Owen's Auto Parts	467.34
Oxygen Supply Co	411.34
Pine Eye Associates, PA	25.00
Power Plan	1,594.99
Quality Disposal Systems, Inc.	134.43
Richards, Lila, The Cleaning Agent	942.64
Scptt's Lawn & Landscapes	584.52
Straight Line Machine	558.00
Timmer Implement, Inc	863.77

Zep Sales & Service	640.12
Ziegler, Inc	485.80
Total:	<u>42,173.12</u>

Action #11 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #11 – 07/13/11
Evaluation Result

WHEREAS the Board has evaluated the past year’s job performance of Health and Human Services Director Wendy Thompson, and

WHEREAS the Personnel Committee has discussed its findings with Thompson;

BE IT RESOLVED that the Board finds her performance to be satisfactory.

Action #12 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #12 – 07/13/11
Approve Job Description

WHEREAS Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Network Specialist is on the rotation schedule for 2011, and

WHEREAS the Information Systems Director has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates are largely clarifications rather than changes;

BE IT RESOLVED that it is the decision of the board to accept and approve the proposed changes in the Network Specialist job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

Action #13 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #13 – 07/13/11

Approve Job Description

WHEREAS Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Heavy Equipment Operator II is on the rotation schedule for 2011, and

WHEREAS the County Engineer has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates are largely clarifications rather than changes;

BE IT RESOLVED that it is the decision of the board to accept and approve the proposed changes in the Heavy Equipment Operator II job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

Action #14 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #14 – 07/13/11

Approve Job Description

WHEREAS Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Heavy Equipment Operator I is on the rotation schedule for 2011, and

WHEREAS the County Engineer has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates are largely clarifications rather than changes;

BE IT RESOLVED that it is the decision of the board to accept and approve the proposed changes in the Heavy Equipment Operator I job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

Action #15 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #15 – 07/13/11
Approve Job Description

WHEREAS Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of CADD Technician is on the rotation schedule for 2011, and

WHEREAS the County Engineer has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates are largely clarifications rather than changes;

BE IT RESOLVED that it is the decision of the board to accept and approve the proposed changes in the CADD Technician job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

Action #16 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #16 – 07/13/11
Approve Job Description and Refer for Reevaluation

WHEREAS County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Accountant is on the rotation schedule for 2011, and

WHEREAS the County Engineer has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates do constitute changes in the actual duties of the job;

BE IT RESOLVED to approve the revised job description, and

BE IT FURTHER RESOLVED that it is the decision of the board that the changes in the Accountant job are sufficient to warrant further review by the salary consultant.

Action #17 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #17 – 07/13/11

WHEREAS a Jailer/Dispatcher in the Sheriff’s Department, has used the twelve week Family Medical Leave Act leave ending June 8, 2010, and

WHEREAS the employee had requested and was granted a six month extension of personal leave which ended December 9, 2010, and,

WHEREAS the employee had requested and was granted a second six month extension of personal leave which ended June 10, 2011, and

WHEREAS on June 15, 2011 the employee notified the County Coordinator in writing of their inability to return to work at this time;

BE IT THEREFORE RESOLVED to direct the County Coordinator to give notice of layoff to the Jailer/Dispatcher in the Sheriff’s Department in accordance with Article 10 of the Law Enforcement Labor Services Labor 107 bargaining unit agreement effective July 13, 2011.

Action #18 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #18 – 07/13/11

Public Works Director

WHEREAS the board did by Action #24 06/08/11 refer the position of Public Works Director to the pay plan consultant for further review, and

WHEREAS the board has been presented with the results of that study;

BE IT RESOLVED to accept the following ranking for the “Public Works Director” position, which results in Pay Range 20:

Category	Rank	Points
Qualifications	q67	169
Decisions	d40	113

Problem Solving	p20	131
Relationships	r25	131
Effort A	ea9	5
Effort B	eb15	17
Hazards	h17	13
Environment	n9	10
TOTAL POINTS		579

Action #19 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #19 – 07/13/11
Position Vacancy

WHEREAS there is a future vacancy in the position of Public Works Director, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the County Personnel Director to hire a full time Public Works Director to refill the vacant position at Range 20 of the pay plan which is \$67,267 to \$82,410 annually or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Action #20 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #20 – 07/13/11
Jail/Office Assistant

WHEREAS the board did by Action #8 06/22/11 refer the position of Jail/Office Assistant to the pay plan consultant for further review, and

WHEREAS the board has been presented with the results of that study;

BE IT RESOLVED to accept the following ranking for the “Jail/Office Assistant” position, which results in Pay Range 7:

Category	Rank	Points
Qualifications	q34	69
Decisions	d16	36
Problem Solving	p10	41

Relationships	r13	48
Effort A	ea5	4
Effort B	eb10	8
Hazards	h2	5
Environment	n9	10
TOTAL POINTS		221

Deputy Auditor Roberta Anderson met with the Board to discuss a tax forfeiture property.

Action #21 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the tax forfeiture sale of the property located at 1434 216th Ave in Ogilvie, MN, to James Tadeusiak provided the sale occurs no later than August 31, 2011.

Randy Ulseth representing the Kanabec County Hospital met with the Board to discuss future Hospital Board vacancies and potential by-law changes. No formal action was taken.

Craig Peterson representing the Ogilvie Lions met with the Board to discuss a gambling permit.

Action #22 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #22 – 07/13/11
Gambling Permit

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Premises Permit Application for the Ogilvie Lions Club for charitable gambling to be held at Fish Lake Resort, 674 Fish Lake Dr, Mora, MN 55051.

Transit Supervisor Helen Pieper met with the Board to discuss issues concerning the Transit department.

Action #23 – It was moved by Kathi Ellis, seconded by Gene Anderson and carried unanimously to approve the Purchase of Service Agreement between Kanabec County and the Mille Lacs Community and Veterans Services effective January 1, 2011 through December 31, 2012.

Action #24 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the Grant Agreement between Kanabec County and the Mille Lacs Community and Veterans Services effective January 1, 2011 through December 31, 2012.

Action #25 – It was moved by Kim Smith seconded by Gene Anderson and carried unanimously to approve the following resolution:

Resolution #25 – 07/13/11
Vacancy

WHEREAS there is a temporary vacancy in the position of Part Time Intermittent Bus Driver, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Transit Director and the County Personnel Director to hire a Part Time Intermittent Bus Driver to refill the vacant position at Step A, Range 5 of the pay plan which is \$13.49 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

BE IT FURTHER RESOLVED to fill this position using the existing applicant pool.

10:30am - The Chairperson then called for public comment. Those that responded included:

Bob Swetz	Concerns over \$1.4 billion delay in school payments being proposed by the state legislature.
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10:33am - The Chairperson closed public comment.

County Engineer Greg Nikodym met with the Board to discuss matters concerning the Highway Department.

Action #26 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #26 – 07/13/11
KCP 11-02
Final Payment

WHEREAS Project KCP 11-02 on CSAH No. 17 and CR 69 has in all things been completed and the County Board being fully advised in the premises;

BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Kanabec and authorize final payment to ASTECH in the amount of \$110,796.84.

Action #27 – It was moved by Gene Anderson, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #27 – 07/13/11
Diesel Gasoline

WHEREAS the following quotes were received for diesel fuel:

Eggens Direct Service	\$3.21
Federated Coop	\$3.25

WHEREAS the quote of \$3.21 per gallon provided by Eggens Direct Service was the lowest quote;

BE IT RESOLVED to accept the low quote of \$3.21 per gallon by Eggens Direct Service.

Action #28 - Gene Anderson introduced the following resolution and moved its adoption:

Resolution #28 – 07/13/11
Purchase Motor Grader

WHEREAS the Kanabec County Highway Department has need for the replacement of a motor grader, and

WHEREAS the County Engineer has included funds in the 2010 and 2011 road and bridge budget for this purchase;

BE IT RESOLVED to authorize the County Engineer to purchase a 2011 Volvo G940 motor grader from Nuss Trucking for \$150,940. + tax with trade-in of JD 770 CH, Serial No. DW770CH567532.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kathi Ellis, Kim Smith, Gene Anderson
OPPOSED: Les Nielsen, Kevin Troupe

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Maintenance Supervisor Jerry Pedersen met with the Board to discuss a jail generator maintenance contract. No formal action was taken.

Jail Administrator Joanne Nelson met with the Board to discuss matters concerning the County Jail.

Action #29 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #29 – 07/13/11

WHEREAS there is a temporary vacancy in the position of Full Time Jailer/Dispatcher, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes County Sheriff and the County Personnel Director to hire a Full Time Jailer/Dispatcher to refill the vacant position at Step A, Range 7 of the pay plan which is \$15.16 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize County Sheriff Steve Schulz and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #30 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve a three year support and software agreement between the Kanabec County Sheriff's office and ProPhoenix Corporation at a cost of \$304,827 contingent on the contract price including vendor training and traveling costs associated with on-site start up training.

Action #31 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn at 11:41am and meet in regular session on Wednesday, July 27, 2011 at 9:00am.

Signed

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest:

Board Clerk