

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

July 16, 2003

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, July 16, 2003 pursuant to adjournment with the following Board Members present: Kathi Ellis, Stan Cooper, Jerry Nelson, Les Nielsen, and Dennis McNally.

The Chairperson led the assembly in the Pledge of Allegiance.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the meeting agenda as amended.

9:05am - The Board convened as the **Human Services Board**. Phil Peterson, Family Service Agency Director, presented the Human Services agenda. Items discussed included the budget, staffing, finances and other agency business. Also present was Financial Assistance Supervisor Connie Thomas.

It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 1 - 07/16/03

WHEREAS the board did approve a “County Crisis Funds Eligibility Guidelines” Policy at its June 25, 2003 meeting, and

WHEREAS the Family Service Agency Director has recommended a revision to be more consistent with the policies of other agencies;

BE IT RESOLVED to amend the “County Crisis Funds Eligibility Guidelines” Policy to change the requirement of not having used certain forms of assistance in the last 365 days to not using these forms of assistance in the last 18 months.

It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 2 - 07/16/03

WHEREAS the board did approve a “County Crisis Funds Eligibility Guidelines” Policy at its June 25, 2003 meeting, and

WHEREAS the Family Service Agency Director has recommended a revision to be more consistent with the policies of other agencies;

BE IT RESOLVED to amend the “County Crisis Funds Eligibility Guidelines” Policy to add a benefit cap of three times the MFIP monthly cash assistance level for which the applicant would qualify.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 3 - 07/16/03

WHEREAS the Family Service Agency Director has recommended the application of fees related to Daycare Licensing;

BE IT RESOLVED to enact the following Daycare Fee Policy effective August 1, 2003:

1. Background check = \$100.00
 2. Licensing Study & License = \$150.00
 3. Payment must be received in full before a license or background check result will be issued.
 4. Once a background check has started, there will be no refund of the fee.
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It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve payment of 121 claims totaling \$218,419.26 on Welfare Funds.

It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the July 9, 2003 minutes of the Kanabec County Board of Commissioners as corrected: show resolution #3 as failed.

10:05am - The Board convened as the **Public Health Board**. Wendy Thompson, Public Health Director, presented the Health Board agenda. Items discussed included agency finances, contracts, staffing, equipment needs, and other agency business.

It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to authorize Public Health Service Director Wendy Thompson to write and submit a Radon Grant Application.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve a hardship waiver for Jenny Schumacher to provide foster care services for a relative.

11:06am - Court Administrator Lu Ann Blegen met with the County Board to discuss matters concerning their department's photocopy machine.

It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to accept the recommendation of Court Administrator Blegen to keep the existing copier and renew the service contract for the next 12 months at a cost of \$2,517.19.

11:30am - Property Tax Support Specialist Karen McClellen met with the County Board to discuss matters concerning AS-400 applications.

It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 4 - 07/16/03

WHEREAS the board has been presented with a request for instructions to its MCCC voting delegate;

BE IT RESOLVED to inform MCCC Delegate Karen McClellen or her alternates that it is the wish of the Kanabec County Board of Commissioners to support the continuation of the present software support for an additional two years.

11:45am - The Chairperson then called for public comment. Those who responded included:

Bob Swetz	- Status of Hospital Health Insurance - Planning Commission comments
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Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

12:15pm - The board took a break from business.

12:28pm - The board resumed business.

The board continued with commissioner reports.

12:35pm - Information Systems Director Jessie Isham met with the County Board to discuss matters concerning data systems. Also present was County Assessor Sue Kondratowicz.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 5 - 07/16/03

WHEREAS Information Systems Director Jessie Isham has presented the board with options for continued firewall protection of county data systems over the next two years;

BE IT RESOLVED to select the following course of action:

In the year 2003:

1. Purchase a new firewall at a cost of \$4,196.00
2. Set up and software subscription at a cost of \$1,200.00
3. Annual Contract Agreement at a cost of \$3,200.00

In the year 2004:

1. Estimated annual software subscription at about \$1,000
 2. Annual Contract Agreement at a cost of \$3,200.00
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1:20pm - Jason Neuman with the Snake River Watershed met with the County Board to discuss matters concerning a low interest loan program for septic systems. The board took the matter under advisement.

1:40pm - The board considered the matter of the Leonard, Street and Deinard hospital attorney claim.

Kathi Ellis introduced the following resolution and moved its adoption:

Resolution 6 - 07/16/03

WHEREAS the board has been presented with a letter dated July 8, 2003 from Daniel J. McInerney, Jr. with the law firm of Leonard, Street and Deinard which describes a settlement offer for a disputed claim for hospital legal services regarding a change in governance investigation;

BE IT RESOLVED to accept the offer from Daniel J. McInerney, Jr and authorize a settlement consisting of:

Paid to date	= \$17,643.31
New and final payment	= <u>\$42,356.69</u>
Total of all payments	= \$60,000.00

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Les Nielsen, Kathi Ellis
OPPOSED: Dennis McNally, Stan Cooper
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to accept Hospital Administrator Randy Ulseth's proposal to transfer \$200,000 of hospital funds into the health insurance account.

It was moved by Stan Cooper and seconded by Les Nielsen to approve the following resolution:

Resolution 7 - 07/16/03

WHEREAS Assistant County Engineer Dave Blum has requested that his job be reevaluated to be on the same pay level as the Chief Deputy Sheriff, and

WHEREAS the Assistant County Engineer is currently ranked at 449 points and Pay Range G16 while the Chief Deputy Sheriff is currently ranked at 459 points and Pay Range G17;

BE IT RESOLVED to change the 'Relationships' factor from 'r19' as recommended by Pay Plan Consultant Gmach to 'r24' as requested by Assistant County Engineer Dave Blum, which raises the position from 449 points, and Range G16 to 476 points and Range G17.

Kathi Ellis introduced the following motion:

BE IT RESOLVED to table Resolution 7 until the July 23, 2003 meeting of the Kanabec County Board of Commissioners.

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Kathi Ellis, Dennis McNally, Stan Cooper

OPPOSED: Les Nielsen

ABSTAIN: None

whereupon the resolution to table was declared duly passed and adopted.

It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 8 - 07/16/03

WHEREAS Governor Tim Pawlenty has proclaimed July 13-19, 2003 to be Probation, Parole, and Community Supervision Officers' Week in Minnesota, and

WHEREAS Kanabec County has just completed its first full year as a separate Probation District, and

WHEREAS the new Kanabec County Probation Office has been an efficient, cost-effective, customer-friendly department, and

WHEREAS the success of this department has been due to the efforts of its Director and Staff;

BE IT RESOLVED that the Kanabec County Board of Commissioners does hereby thank and commend the employees of the Kanabec County Probation Office for their good work, and

BE IT RESOLVED that the Kanabec County Board of Commissioners would like to express their appreciation for the services of:

Probation Director Todd Eustice
Agent Lucas Athey
Agent Amber Leonard
Case Aide Deb Schultz
Secretary Wendy Winger
Work Site Supervisor Cory Stanchfield

It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to adjourn at 3:40pm to meet in regular session on Wednesday, July 23, 2003 at 6:30pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Kanabec County Coordinator