

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabec }  
Office of the County Coordinator

**July 20, 2005**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, July 20, 2005 pursuant to adjournment with the following Board Members present: Stan Cooper, Kathi Ellis, Jerry Nelson, Les Nielsen, and Dennis McNally.

Chairperson Cooper led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the agenda with the addition of the Pine County racetrack.

Action #2 - It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the July 13, 2005 minutes of the Kanabec County Board of Commissioners as corrected:

a. Action #9 - in the BE IT RESOLVED, correct the \$0.8855 to \$1.990.

Action #3 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Human Service Board.

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The Kanabec County **Human Service Board** met at **9:05am** on Wednesday, July 20, 2005 pursuant to adjournment with the following Board Members present: Kathi Ellis, Stan Cooper, Jerry Nelson, Les Nielsen, and Dennis McNally. Phil Peterson, Family Service Agency Director, presented the Human Services agenda. Items discussed included the budget, staffing, finances and other agency business.

Action #HS4 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the agenda of the Human Service Board with the addition of a Child Support Conference and group homes.

Action #HS5 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve an agreement with Chisago County Health & Human Services for the time period April 1, 2005 through December 31, 2005 for services related to Innovative Approaches to Improving Outcomes for MFIP participants pursuant to §256.01, Subd 2 and §256J.626, Subd 5.

Action #HS6 - It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

## *Resolution HS6 - 07/20/05*

**WHEREAS** Industries, Inc as a provider entered into a Purchase of Services Agreement with the Kanabec County Family Service Agency for the time period January 2, 2004 through December 31, 2004 with consideration based upon units of service, and

**WHEREAS** it has been mutually understood that said contract was to remain effective through March 31, 2005;

**BE IT RESOLVED** to authorize the chairperson to sign an agreement to memorialize that said contract has, in fact, remained in effect through March 31, 2005.

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Action #HS7 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

## *Resolution HS7 - 07/20/05*

### **ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Social Worker-Child Protection, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes Family Service Agency Director Phil Peterson and the County Personnel Director to hire a Social Worker to refill the vacant position at \$15.69 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

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Action #HS8 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to authorize four Family Service Agency child support staff and one Assistant County Attorney to attend a Child Support Conference at a total cost of \$1,549.30.

Action #HS9 - It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve payment of 166 claims totaling \$257,700.54 on Welfare Funds.

Action #HS10 - - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to adjourn the Human Service Board at 9:49am to meet again in regular session on Wednesday, August 17, 2005 at 9:05am.

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The Kanabec County Board of Commissioners reconvened at 9:49am.

**9:50am** - Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

Action #11 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to recess the board meeting at 10:05am to a time immediately following the Public Health Board.

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The Kanabec County **Public Health Board** met at **10:05am** on Wednesday, July 20, 2005 pursuant to adjournment with the following Board Members present: Kathi Ellis, Stan Cooper, Jerry Nelson, Les Nielsen, and Dennis McNally. Wendy Thompson, Public Health Director, presented the Health Board agenda. Items discussed included agency finances, contracts, staffing and other agency business.

Action #PH12 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH13 - It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

### *Resolution PH7 - 07/20/05*

**WHEREAS** Public Health Service Director Wendy Thompson has requested approval to purchase PDAs for use in documenting home care billing, and

**WHEREAS** the PDAs would aid the productivity of nursing staff and the cost is within the budget of Public Health;

**BE IT RESOLVED** to authorize the expenditure of up to \$16,000 including tax for the following CHAMP handhelds and software:

- a. PDA Manager Module
- b. Pathways Module
- c. Click Notes Module
- d. Three additional licenses
- e. Additional software support
- f. (6) PDA units

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Action #PH14 - It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to authorize Public Health Service Director Wendy Thompson to accept a \$20,000 grant from South Country Health Alliance and move forward with a 'STEPP' (Steps for Effective Enjoyable Parenting) and the "Seeing is Believing" Program.

Action #PH15 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to adjourn the Public Health Board at 11:06am to meet again in regular session on Wednesday, August 17, 2005 at 10:05am.

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The meeting of the Kanabec County Board of Commissioners resumed.

**11:06am** - The Chairperson then called for public comment. Those who responded included:

Bob Swetz	Spoke in support of tax dollar support of the History Center budget
Bob Mayo	Concerned about the grade and fill on a Knife Lake property

**11:16am** - The Chairperson closed public comment.

Commissioners resumed giving reports of the activities of the Boards and Committees in which they participate.

**11:35am** - Rex Linberg presented the History Center's Y2006 contribution request. The board took the matter under advisement.

**12:08pm** - Probation Director Todd Eustice presented Probation's Y2006 budget request. The board took the matter under advisement.

**12:20pm** - The board took a 10-minute break.

**12:30pm** - Sheriff's Deputy Jason Danielson met with the County Board to discuss matters concerning a Safe & Sober Grant.

Action #16 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

### *Resolution 16 - 07/20/05*

#### RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

**BE IT RESOLVED** that Kanabec County Sheriff's Office enter into a grant agreement with the Minnesota Department of Public Safety, Office of Traffic Safety for the project entitled SAFE & SOBER COMMUNITIES during the period from October 1, 2005 through September 30, 2006; the Sheriff of Mille Lacs County is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Kanabec County Sheriff's Office, and

**BE IT FURTHER RESOLVED** that the Sheriff of Mille Lacs County is hereby authorized to be the fiscal agent and administer this grant on behalf of Kanabec County Sheriffs Office.

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**12:36pm** - Jail Administrator Joanne Nelson and Chief Deputy Sheriff Robert Jensen met with the County Board to present the Sheriff's Y2006 budget request. The board took the matter under advisement.

**1:30pm** - Al Brinkman with the Department of Corrections met with the County Board to discuss matters concerning the county jail. No action was taken at this time.

Action #17 - It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

***Resolution 17 - 07/20/05***

**WHEREAS** the Kanabec County Auditor/Treasurer has recommended the following application for liquor and tobacco licenses, and

**WHEREAS** the application was complete, included all necessary documentation, appear in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the following license applications:

<b>ESTABLISHMENT</b>	<b>LIQUOR</b>	<b>BEER</b>	<b>TOBACCO</b>
Trackside	On/Sun		Yes

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**3:20pm** - Commissioner Nielson left the meeting.

Action #18 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to adjourn at 3:38pm to meet in regular session on Wednesday, July 27, 2005 at 6:30pm.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Kanabec County Coordinator