



KANABEC SOIL & WATER
CONSERVATION DISTRICT

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MINUTES OF JULY 21, 2009 REGULAR BOARD MEETING

MEMBERS PRESENT: Paul Hoppe, Tom Demarais, Kevin Belkholm

MEMBERS ABSENT: Wayne Anderson, Karen Longerbone

OTHERS PRESENT: Kelly Osterdyk, Jan Anderson, Josh Bork, NRCS

Chairman Hoppe called the meeting to order at 4:37 p.m.

M/S/C Belkholm, Demarais to approve the Minutes for the June 9, 2009 meeting; with addition that the meeting– reconvened on June 30 to review proposed changes to Personnel Policies, all members were present.

Josh Bork, NRCS District Conservationist from Isanti County was present. He will be filling in as D.C. as needed until Shannon Rasinski will start on August 17 as permanent D.C. for Kanabec County. Privacy Act – the board members did not sign, but Josh mentioned that for projects NRCS/SWCD are jointly working on, can have landowner sign document giving permission to access their personal information. Josh reported that they have 4 EQIP contracts with \$180,000 obligated; 1 new WHIP contract for \$3400. He also reported on a new program; Conservation Stewardship Program for which all producers can apply and would be paid for what ever level of conservation they are already doing.

M/S/C Demarais, Belkholm to approve Financial report for June. **M/S/C** Demarais, Belkholm to pay the vouchers.

IMPACT 6 TSA funds – Kanabec SWCD contributed \$3,600 in 2007 for local match to IMPACT 6. These funds were returned to each district in I6 area when I6 dissolved. Discussed whether we should keep the funds or send them to Area III SWCD TSA. Kelly & Tom will be attending the board meeting of the new group, and will see what the expectation is from the new group. Kanabec SWCD will make a decision at the next month's board meeting about return of the funds. The member certification form for the new TSA III was completed.

Office space rent agreement – we will negotiate directly with the landlord rather than subleasing from NRCS. **M/S/C** Demarais, Belkholm to approve rent agreement with landowner effective October 1, 2009 – September 30, 2010; at a rate of \$10/sq. ft. – total \$2,300; payment to be made after September 30, 2010.

Personnel Policies – Tom contacted PEIP, the health insurance provider regarding coverage/premium cost. Tom recommends renewing with PEIP, effective 9-1-09 for Kelly's family coverage, the Advantage Plan – Level 2, cost of \$1,121.34/month; Jan would receive single amount \$422.43 to be used for Deferred Comp. Paul asked that the decision be tabled until next month when we have a full board. Maximum PTO carryover in draft Personnel Policies – Kelly asked that we maintain the 200 hour carryover amount. After some discussion, Kevin recommended that staff come back with proposal for leave hours for next month's meeting.

Self-Assessment survey – received from BWSR. Will be developing a list of who to send it to.

Ann Lake Erosion Control Project update was given.

Cost-Share: Motion by Demarais, seconded by Belkholm; carried to approve payment for Groundhouse River/Brunswick Township road, contract #08-11, for \$1,750.40; the final cost was \$29,540. Motion by Demarais, seconded by Belkholm; carried to approve cost-share for abandoned well sealing for Eric Poulin, contract #09-02, for \$245, not to exceed 50% of the cost estimate of \$490, whichever is less. Technical approval by Kelly Osterdyk.

Paul asked about supervisor's per diem payments. Will discuss when entire board is present.

County Board Meeting – Kelly reported that we are on the schedule to present our annual report to the county board, on July 22 at 6:35 p.m.

SWCD Conservation Farm – Hybrid Poplars and other Poplars have been harvested at the farm. We have not received payment yet.

Outstanding Conservationist for 2009 – Kelly suggested the Ann Lake Watershed Alliance group for their project on the lake. **M/S/C** Belkholm, Demarais that ALWA be our nominee. Fair Booth – being shared with Kanabec County Environmental Services; we are scheduled to "man" the booth on Friday 10-4, need volunteers to take a time slot. Presented a draft 2010 budget for board's review. Kelly has been working on a 319 grant application to MPCA, with assistance from Dana Raines, RC&D, for Groundhouse Fecal Coliform & Biota (Sediment) Implementation Project.

Meeting adjourned at 6:55 p.m.

_____ Approved Date _____