



KANABEC SOIL & WATER CONSERVATION DISTRICT

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MINUTES OF JULY 2, 2013 REGULAR BOARD MEETING

MEMBERS PRESENT: Gene Carda, Paul Hoppe, Mike Johnson, Betty Wilkens

MEMBERS ABSENT: Kevin Belkholm

OTHERS PRESENT: Kelly Osterdyk, Jan Anderson

Paul Hoppe called the meeting to order at 12:12 p.m.

M/S/C Johnson, Carda to approve June 11 board meeting minutes.

M/S/C Carda, Wilkens to approve financial report for July. **M/S/C Carda, Wilkens** to approve the voucher for Kelly's mileage.

Old Business: **M/S/C Wilkens, Johnson** to invite Don & Kevin Thoeny to our next board meeting since they weren't able to come this month, to discuss their no till/ridge till planting they were requesting cost-share assistance with.

Knife River erosion; Gene reported that the county has a land use attorney looking into ownership/easements.

Kanabec SWCD's 2013 Outstanding Conservationist(s) nomination is Pokegama Lake Association.

Copies of our joint newsletter were handed out; the newsletter will be inserted in an upcoming issue of the Mora Advertiser. Will also have extra copies available in the county fair booth.

Paul & Kelly met with Bob Voss & Jordon Zeller at the East Central Regional Development to see what assistance they can provide us for publicity & outreach.

2014 Budget: Discussed finding funds to make up shortfall in our projected 2014 budget. Betty inquired about what is the maximum amount that can be charged for grant administration. July 24 is the date to present our budget to the county board. It was suggested that a map be made that shows what work has been done and how much was spent from grants going through the SWCD to highlight the benefits to landowners, contractors, etc.

Project Bid Policy: **M/S/C Johnson, Wilkens** to set a policy that sealed bids be submitted to the SWCD a minimum of 48 hours prior to a board meeting. The bids are to be opened by the landowner in coordination with the SWCD office at a specific time & date.

Cost-Share Projects: **M/S/C** Wilkens, Johnson to go with the original low bid of \$35,593.50; after landowner Tom Felger requested that the 2nd resubmitted bid be excluded; approved up to \$19,050.13 through CWP grant. Don Thoeny- Water & sediment control structure – Paul & Kelly will make a site visit. **M/S/C** Wilkens, Johnson to table cost-share request decision for Thoeny until site visit is completed and Thoeny's come to a board meeting to discuss the project.

County Fair Booth – July 25-28th – volunteer sign-up sheet was handed out.

Jan reported that the Area 3 TSA has asked if we would like to have the TSA S-10 Chev pickup. **M/S/C** Johnson, Carda to accept the vehicle. **M/S/C** Carda, Johnson to pay only for liability to insure the truck. Then Carda inquired if liability covers passengers; decision was then tabled until next board meeting when we have an answer.

No DC report.

D.M. Report: Kelly reported that Mike Fetzek, Comfort Twp. will be meeting with Congressman Nolan on July 10 to discuss funding for the Quamba Lake Sewer project. The SWCD is invited to join him for the meeting.

M/S/C Carda, Johnson to approve purchase of a camera for the district at a cost of up to \$200.

Betty questioned the high phosphorous levels in the Knife River vs. Knife Lake.

Committee Reports: SRWMB – Paul reported that Chris Klucas made a presentation recently of the Snake River TMDL. He also reported that national Agro Forestry conference is in Mississippi this year and will be in Minnesota next year. Area 3 TSA – Mike reported that 2 technicians have been hired for the Duluth & Mora offices. Mary Krueger has been hired for the Mora office. TSA employee evaluations were conducted and raises have been awarded. Also, discussed was the need for a GIS specialist that could possibly be a shared position. Betty suggested asking Chad Gramentz the county engineer if the county GIS personnel would be available to assist us.

Next meeting will be Tuesday, August 13 at 1:30. **M/S/C** Wilkens, Johnson to adjourn the meeting at 3:31 p.m.

_____ approved _____ date