

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

July 22, 2015

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, July 22, 2015 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Les Nielsen, Dennis McNally, and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the agenda as amended: Add Ogilvie property sale, homemaker pay scale, and employment offer.

Action #2 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the July 8, 2015 minutes of the Kanabec County Board of Commissioners as corrected: change purchase price of property located at 336 Clark St Mora from \$57,900 to \$110,000. Move Action #13 before counter offers.

Action #3 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Besser, Brandon & Mary	100.00
Century Link	97.50
City of Milaca	35.34
East Central Energy	158.09
East Central Energy	78.98
EC Riders	1,675.49
Health Partners	5,026.03
Herfort, Noah	100.00
Midcontinent Communications	557.73
Mn Dept of Finance	5,826.00
Mn Dept of Finance	19.50
Mn Dept of Health	1,530.00
MN Energy Resources Corp	2,289.91
MN Mutual Life Ins	84.21
Mora Municipal Utilites	18,296.44
Mora Municipal Utilites	1,105.25

Office of Enterprise Technology	1,300.00
Resource Training & Solutions	3,015.16
United States Treasury	1,963.52
Verizon Wireless	988.52
Verizon Wireless	<u>2,184.43</u>
Total	46,432.10

Action #4 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Alkire, Alyce	1,043.05
Alpine Diversified Services	500.00
Ambrose, Laura	34.00
Anderson, Laura	150.31
Anoka County Human Services	478.00
Assoc of Training Officers of MN	475.00
Assurant Employee Benefits	631.98
A'viands, LLC	24,355.87
Bachman, Fran	628.07
Bernicks	115.20
Billings Service	84.00
Billings, Margaret	377.59
Blowers, Lisa	454.02
Bond Trust Services Corp	8,065.00
Bond Trust Services Corp	450.00
Brenny, Laurell	921.37
Bureau of Crim Apprehension	120.00
Christianson, Craig	906.88
Coborns	43.06
Coborns	113.08
Curtis, Michael	399.50
Downtown Deli	71.87
East Central Energy	60.01
East Central Exterminating	240.00
East Central Regional Library	72,701.00
Fairview Diagnostic Lab	113.00
Faust, Patrick	634.88
Fore Chiropractic	75.00
Frisch, Justin	157.91

Galls	84.32
Gifts & Gadgets Galore	2,692.50
Glen's Tire	496.63
Haavisto, Steve	95.00
Hoefert, Bob	1,929.36
Horizon Towing	1,325.94
Industrial Health Services Network	44.40
Innovative Office Solutions	153.88
Intoximeters, Inc	137.85
Jones, Willis	311.94
Kanabec Co Ag Society	240.00
Kanabec Publications	81.69
Kanabec-Pine Community Health	21,572.16
Kennedy Jr, Kerry	784.75
Koch's Hardware	61.22
Landreville, Willard	389.27
Lerrssen, Jennifer	714.38
Manthie, Jessi	178.24
Manthie, Scott	1,339.72
Manthie, Wendy	1,200.62
MCCC	94.71
Mehlhop, Ron	267.75
Metro Sales	1,805.00
MidContinent	73.49
Milaca Chiropractic	150.00
MN Energy	56.16
MN Monitoring	160.00
MN Sheriff's Assn	175.00
MN Unemployment	3,151.40
MSBA	170.00
Nelson, Ansel	370.27
Nelson, Jerry	236.60
Nelson, Ronette	343.28
Newgard, Jean	339.83
Office Depot	233.74
Office Depot	12.48
Office Depot	74.97
Office Depot	95.65
Owens Auto Parts	38.37
Quality Disposal	199.10
Quality Disposal	10.98
Reliance Telephone	2,850.00
Rick's Home Furnishings	238.70

Ringler, Jennie	58.40
Rogers, Pearl	565.63
RS Eden	104.12
RS Eden	38.00
Scott's Lawn & Landscapes	2,607.20
SelectAccount	366.86
SHI Int'l Corp	765.00
State of MN	270.00
State of MN - BCA	465.00
Stellar Services	768.26
Streichers	42.98
Struffert, Delores	137.59
Sunshine Printing	151.00
Swanson, Jeremy	362.54
Swift	69.48
The Hartford	1,664.23
Thomas Sno Sports	3,374.63
Thomson Reuters-West	285.89
Tinker & Larson	79.50
Tinker & Larson	828.69
Touch & Go	52.23
Triple M Lawn	200.00
Turner, Virginia	113.41
Visser, Maurice	915.28
Wickeham, Teresa	357.91
Wickeham, Teresa	52.01
Wiitala, David	2,185.08
Zamora, Ray	742.60
Total	<u>177,004.52</u>

Road & Bridge Fund

Vendor	Amount
Cretex Concrete Products, inc	11,561.92
Federated Co-ops, Inc	427.43
Fleetmatics USA, LLC	559.00
Hardrives, Inc	396.45
Kanabec Rental	58.11
Mille Lacs Co. Public Works	172.50
Dovovan Stromberg	418.50
Total	13,593.91

ROW Claims	Amount
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Gary Brossard& Shirley Brossard	13,480.00
Thomas V Demarais & Jane Demarais	2,965.00
Karla G Doering	5,720.00
Gary S Harman	18,960.00
Kenneth Olson & Norma Olson	33,933.00
John Simeon Long, II	<u>2,188.00</u>
Total	77,246.00
 Grand Total	 90,839.91

Action #5 – Kim Smith introduced the following resolution and moved its adoption:

Resolution #5 – 07/22/15

Kanabec County Boarder To Boarder Broadband Grant

WHEREAS the Kanabec County Board is responsible for the health, welfare and safety of Kanabec County residents, and

WHEREAS Broadband access availability is an ongoing problem in many areas of Kanabec County, and

WHEREAS broadband availability would enhance the health and welfare of the community, and

WHEREAS KBI has arrived at a plan to implement county wide broadband in Kanabec County, and

WHEREAS there is a grant program offered by the state of MN to use for infrastructure development of broadband systems, and

WHEREAS the Kanabec County Board has examined the plan and the mechanism for funding such infrastructure;

BE IT RESOLVED that Kanabec County act as the legal sponsor for project contained in the Broadband Development Grant Program to be submitted on or before September 15, 2015 and that the County Board Chairperson is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of Kanabec County, and

BE IT FURTHER RESOLVED that Kanabec County has the legal authority to apply for up to \$5,000,000 in financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration, and

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the application are committed to the project identified, and

BE IT FURTHER RESOLVED that Kanabec County has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice, and

BE IT FURTHER RESOLVED that upon approval of its application by the state, Kanabec County may enter into an agreement with the State of Minnesota for the above referenced project, and that Kanabec County certifies that it will comply with all applicable laws and regulation as stated in all contract agreements, and

BE IT FURTHER RESOLVED that the Kanabec County Board of Commissioners authorizes up to \$1,500 from Economic Development Committee fund for grant writing purposes, and

NOW, THEREFORE BE IT FINALLY RESOLVED that the County Board Chairperson and County Coordinator, are hereby authorized to execute such agreements with County Board approval as are necessary to implement the project on behalf of the applicant.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Kathi Ellis, Gene Anderson

OPPOSED: Dennis McNally, Les Nielsen

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #6 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to recess the board meeting at 9:18am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:18pm** on Wednesday, July 22, 2015 pursuant to adjournment with the following Board Members present: Les Nielsen, Kim Smith, Dennis McNally, Gene Anderson, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS7 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the Human Service Board agenda as presented.

Action #HS8 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the payment of 130 claims totaling \$193,212.94 on Welfare Funds.

Action #HS9 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to adjourn the Human Service Board at 9:45am and to meet in regular session on Wednesday, August 26, 2015 at 9:00am.

The Board of Commissioners meeting reconvened.

Action #10 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve hiring Beth Lyon, an experienced Certified Public Health Nurse, at Range 14, Step C of the pay plan which is \$27.25 per hour (\$25.25 per hour + a \$2.00 market adjustment).

Action #11 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #11 – 07/22/15

WHEREAS the state of Minnesota’s minimum wage guidelines are as follows: *\$8.00 (effective August 1, 2015, large employers are required to pay workers \$9.00/hour and small employers \$7.25, effective August 2016, \$9.50 for large employers and \$7.75 for smaller employers)and,*

WHEREAS the starting wage for a Homemaker with Kanabec County is currently \$7.16, and

WHEREAS Kanabec County needs to be in compliance as of August 1st, 2015, and

WHEREAS the past pay scale has adopted an aggregate STEP increase of 3.5% each step, and the new scale reflects that increase;

NOW, THEREFORE BE IT RESOLVED, that the new pay scale per the new minimum wage is adopted for the Homemaker position.

County Sheriff Brian Smith met with the County Board to discuss matters concerning public access beaches in Kanabec County. Information only, no action was taken at this time.

Transit Director Helen Pieper met with the County Board to discuss matters concerning her department.

By consensus the County Board authorized the Health & Human Services Director to negotiate a purchase price of up to \$120,000 for the purchase of the Public Transit building located in Mora.

Action #12 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #12 – 07/22/15

Public Transit Agreement

WHEREAS, Kanabec County has contracted with the State of Minnesota to provide public transportation in Kanabec and Mille Lacs Counties, and

WHEREAS, Kanabec County has a strong commitment to transit and the community; and the community supports and needs transit;

BE IT RESOLVED that Kanabec County enter into contract with MN/DOT to provide public transit service in Kanabec and Mille Lacs Counties in 2016, and

BE IT FURTHER RESOLVED that Kanabec County agrees to provide a local share of 15% of the total contracted operating costs and 20% of the total contracted capital costs, Kanabec County agrees to provide 100% of costs over the contracted amounts, and

BE IT FURTHER RESOLVED that Kanabec County Board of Commissioners authorizes the Health and Human Services Director and the Transit Director to execute the aforementioned Agreement and any amendments thereto.

Action #13 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve a Transit policy regarding the release of information pertaining to drug and alcohol records.

10:56am - The Chairperson then called for public comment three times. None responded.

10:57am - The Chairperson closed public comment.

County Assessor Karen McClellan met with the County Board to discuss matters concerning her office.

Action #14 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve hiring Dave Anderson, an experienced Certified Appraiser, at Range 10, Step C of the pay plan which is \$20.00 per hour with 5 days of paid time off.

Action #15 – Kathi Ellis introduced the following resolution and moved its adoption:

Resolution #15 – 07/22/15

WHEREAS the Kanabec County Board of Commissioners requested the DNR take into consideration trading 80 acres of existed land swap property in exchange for other tax forfeited land, and

WHEREAS the DNR as outlined the tradable property in an email from Katherine Giel;

NOW, THEREFORE BE IT RESOLVED that the property outlined is an acceptable trade.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Kathi Ellis, Gene Anderson, Les Nielsen
OPPOSED: Dennis McNally,
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #16 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #16 – 07/22/15

WHEREAS the Kanabec County Board has chosen to sell the Communication tower property in Ogilvie, Minnesota, and

WHEREAS the property was posted for sale for two weeks in the local paper and for a month on the County’s website (both meeting statutory requirements), and

WHEREAS one bid was submitted on behalf of Joseph Carda for a total of \$3,000 (%50 percent down with a cashier’s check) meeting all minimum requirements.

NOW, THEREFORE BE IT RESOLVED to accept the single bid for \$3,000 for the final sale of the property in Ogilvie.

Action #17 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to adjourn at 11:35 a.m. and to meet again in regular session on Wednesday, August 19, 2015 at 12:00pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk

