

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

July 23, 2014

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, July 23, 2014 pursuant to adjournment with the following Board Members present: Kim Smith, Les Nielsen, Gene Anderson, Kevin Troupe and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the July 9, 2014 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following paid claims:

Vendor	Amount
AmeriPride	211.44
Bina & Guptil, LLC	297.50
Chamberlain Oil	1,369.11
D&M Excavating Inc	12,300.00
Dept of Treasury	1,762.00
East Central Energy	115.79
Enventis Telecom	1,056.59
Health Partners	4,366.54
Holiday Credit Office	11,047.25
Midcontinent Communications	859.18
MN Dept of Finance	4,243.00
MN Dept of Finance	48.00
MN Dept of Health	1,190.00
Mn Energy Resources Corp	1,593.69
Mora Municipal Utilities	17,559.33
Office of Enterprise Technology	1,300.00
Verizon Wireless	732.06
Verizon Wireless	<u>1,640.40</u>

Total

61,691.88

Action #4 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ability Network	156.00
Accurate Controls	591.95
Advanced Correctional Healthcare	498.62
Alkire, Alyce	566.56
Amundson, Pauline	1,079.50
Anoka Co Human Services	2,596.00
Ashworth Appliance	35.97
Auto Value	123.97
Auto Value	127.97
Auto Value	122.98
A'viands, LLC	6,102.99
A'viands, LLC	38.50
Bachman Printing	345.00
Bachman, Fran	269.68
Bank of Nevada	49,075.00
BCA-State of MN	375.00
Billings, Margaret	891.33
Bork, Laura	67.20
Castellino, Sarah	149.99
Central Heating & Air Conditioning	9,478.65
Christianson, Craig	1,024.48
CIMA	14.33
Coborns	148.76
Coborns	26.26
Coborns	68.05
Commissioner of Finance-Treasury Division	687.50
Community Partnership	250.00
Country Inn Suites	1,096.80
Curtis, Michael	1,623.35
DS Solutions	475.00
East Central Energy	61.94
East Central Exterminating	240.00
Faust, Patrick	1,334.00
Federated Coop	781.20
FirstLight Health System	1,247.00

Grainger	9.21
Granite Electronics	194.30
Handyman's Inc	516.12
Handyman's Inc	79.50
Hoefert, Bob	2,239.87
Hood, Barb	541.70
Hood, Bill	323.64
Industrial Health Services Network	129.20
Jake's Hope	48.00
Juettner Marketing	261.30
Kanabec Co Public Health	44,994.08
Kanabec Co Recorder	20.00
Kanabec County Fair	240.00
Kanabec Publications	119.00
Keeps	134.12
Kennedy Jr, Kerry	764.20
Koch's Hardware	13.29
Landreville, Willard	959.88
Lerrssen, Jennifer	560.48
Mankato City Center Hotel	225.58
Marco, Inc	18.49
Marco, Inc	1,037.31
MatthewBender	1,115.51
MCB	125.00
MCCC	179.11
MCCC	60.00
McClellan, Karen	25.00
Mehlhop, Ron	331.72
Metro Alliance for Healthy Families	96.50
Midcontinent	66.34
Mid-State Tree Service	1,000.00
Mille Lacs Co Community & Veterans Service	400.00
Mille Lacs Disposal	20.00
MN Monitoring	192.00
MN Unemployment	255.06
Moore Medical	164.05
MRA Trusight	75.00
Nelson, Ansel	1,006.33
Nelson, Jerry	433.16
Nelson, Ronette	524.04
Newgard, Jean	394.72
Noble Medical	454.12

Northern Bank Note Co	131.44
Northland Fire Protection	295.68
Office Depot	148.78
Office Depot	52.20
Office Depot	46.50
Office Depot	20.01
Owens Auto Parts	465.97
PD's Embroidery	90.00
Phelan PA, Francis	3,395.00
Pine Co Auditor/Treasurer	8,000.00
Pine Co Health & Human Services	15,752.24
Pine Co Recorder	20.00
Prophoenix Corp	38,377.00
Prophoenix Corp	4,425.00
Reliance Telephone	1,550.00
Ringler, Jennie	117.12
Rogers, Pearl	476.65
Rosemarie, Ryan	830.00
RS Eden	522.50
Ruttgers Bay Lake Lodge	548.58
S&T	210.81
S&T	122.79
Sea Change LLC	198.00
SelectAccount	356.59
SHI	220.00
Sirchie	46.40
Sirchie	79.92
State of MN	270.00
Stellar Services	1,087.15
Storrar, Lynette	16.95
Streichers	50.96
Struffert, Delores	231.03
Swanson, Jeremy	744.83
Teal's Market	19.60
Thomson-Reuters-West	1,235.70
Thomson-Reuters-West	257.04
Touch & Go	27.45
Triple M Lawn & Snow	100.00
Uline	51.47
Weisenbach Recycled Products	466.55
Wiitala, David	1,272.40
Wuestenhagen, Joy	35.95
Zamora, Ray	1,501.76

Total	225,986.48
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Road & Bridge Fund

Vendor	Amount
Astech Asphalt	256,996.85
Beaudry Oil & Propane	23,017.51
Blake Drilling Co, Inc	6,105.00
Keith Hass Construction	30,530.27
Mora Utilities	10.00
Kenny Olson	14,190.40
Daniel & Elizabeth Wilkens	5,924.10
Total	336,774.13

Action #5 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #5a – 07/23/14

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Hope Chest for Breast Cancer for a raffle event to be held at Crazy Ladies House, 2036 140th Ave Mora, MN 55051 on August 23, 2014.

Resolution #5b – 07/23/14

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following June, 2014 claims on SCORE Funds:

Quality Disposal	\$2,986.30
Knife Lake Sanitation	\$1,107.80
Arthur Township	\$400.00
Total	\$4,494.10

Action #6 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to recess the board meeting at 9:02am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:02am** on Wednesday, July 23, 2014 pursuant to adjournment with the following Board Members present: Les Nielsen, Kim Smith, Kevin Troupe, Gene Anderson, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS7 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the Human Service Board agenda as presented.

Action #HS8 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the payment of 136 claims totaling \$226,411.25 on Welfare Funds.

Action #HS9 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to adjourn the Human Service Board at 9:45am to meet in regular session on Wednesday, August 27, 2014 at 9:05am.

The Board of Commissioners meeting continued.

Chief Deputy Brian Smith met with the County Board to discuss matters concerning the East Central Drug and Violent Offenders Task Force. No action was taken at this time.

Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Jail.

Action #10 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the purchase of dispatch phone system update at a cost of \$102,979 to be paid from 911 and housing revenue funds.

Action #11 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve an updated County Data Practices Guide Policy – P-126.

10:30am - The Chairperson then called for public comment three times. None responded.

10:32am - The Chairperson closed public comment.

Members of the Kanabec Broadband Initiative Steering Committee met with the County Board to give an update on broadband within the county. The board requested Ehlers and Associates consultation at the next board meeting. No action was taken at this time.

County Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning her office.

Action #12 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve a Joint Powers Agreement between Kanabec County and the State of Minnesota for election recount services.

Action #13 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the purchase of a Ricoh MP 2553 Monochrome copier at a cost of \$5,283.00 plus tax.

Action #14 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #14 – 07/23/14

Approve Job Description

WHEREAS Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Family Services Case Aide is on the rotation schedule for 2014, and

WHEREAS the County Coordinator has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates are largely clarifications rather than changes;

BE IT RESOLVED that it is the decision of the board to accept and approve the proposed changes in the Family Services Case Aide job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

Action #15 – It was moved by Kevin Troupe, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #15 – 07/23/14

Approve Job Description

WHEREAS Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Health Educator is on the rotation schedule for 2014, and

WHEREAS the County Coordinator has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates are largely clarifications rather than changes;

BE IT RESOLVED that it is the decision of the board to accept and approve the proposed changes in the Health Educator job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

Commissioners gave reports on the activities of the Boards and Committees in which they participate.

Action #16 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #16 – 07/23/14

BE IT RESOLVED to close at the meeting at 11:56 a.m. pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Kevin Troupe, Gene Anderson, Les Nielsen, Kathi Ellis and Kim Smith. Also present were County Coordinator & Personnel Director Patrick Christopherson and County Attorney Barb McFadden.

Action #17 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to re-open the meeting at 12:10 p.m.

Action #18 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to adjourn at 12:11 p.m. and to meet again in regular session on Wednesday, August 13, 2014 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk