

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

July 25, 2001

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, July 25, 2001 pursuant to adjournment with the following Board Members present: Dennis Schulz, Stan Cooper, Kathi Ellis, Dennis McNally and Dave Ulstrom.

It was moved by Dennis Schulz, seconded by Dave Ulstrom, and **carried** unanimously to approve the agenda as amended.

6:35pm – A group of people met with the County Board to discuss matters concerning the year 2002 budget request for the History Center. B.J. Nordenstrom spoke for the group and requested a contribution of \$21,995.00. The board took the budget request under advisement.

6:50pm – Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning the AS-400 computer.

It was moved by Dave Ulstrom, seconded by Dennis Schulz, and carried unanimously to approve a three year AS-400 software service contract with CPS at a cost of \$16,927.46.

It was moved by Dave Ulstrom, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 1 – 07/25/01

ORDER OF THE BOARD

WHEREAS there is an on-going need for technical and support staff in the Information Systems Department, and

WHEREAS this is work vital to the operations of all county departments, and

WHEREAS the County Board wishes to ameliorate this shortfall, and

WHEREAS the cost of increasing the hours of the part-time Technician/Clerk are offset by a corresponding reduction in contracted work so that the net budget remains unchanged;

BE IT RESOLVED to increase the hours of the Technician/Clerk from 24 hours per week to 40 hours per week effective immediately.

It was moved by Dennis McNally, seconded by Dave Ulstrom, and carried unanimously to approve the July 18, 2001 Minutes of the Kanabec County Board of Commissioners as presented.

It was moved by Dennis Schulz, seconded by Kathi Ellis and carried unanimously to approve the June 25, 2001 minutes of the Kanabec Hospital Board as presented.

It was moved by Dave Ulstrom, seconded by Kathi Ellis, and carried unanimously to approve the following regular claims of the Kanabec Hospital:

VENDOR	AMOUNT
Abbott Laboratories	152.00
Ace Hardware	472.53
AHRA	140.00
Airgas North Central	1,906.08
Aitkin Medical Supply	499.00
Akkerman, Grace	61.41
Alimed, Inc	28.94
Allina Health System	75.66
Allina Medical Clinic	181.00
Allina Medical Clinic	11.65
Angelica Uniform Group	205.95
Apple Medical Corp	1,309.07
Audio Visual Media	64.50
Bachman's Variety & Craft	48.17
Balego and Associates, Inc	1,033.94
Bauerfeind USA, Inc	259.76
Briggs Corp	813.70
Brown Industries, Inc	116.00
BSN-Jobst, Inc	272.44
Central Minn Diagnostic	110,212.50
Central Minnesota Surgeon	2,000.00
City of Mora	939.50
Coborn's Inc	396.30
Coborns Pharmacy	141.73
Cooper, Stan	50.00
CPI User's Group	1,254.31
Culver, Brad	25.88
Curt's Dairy	801.38
Davol/Bard, Inc	316.70
Display Sales	110.00
Ellis, Kathi	50.00
Emergency Medical Product	346.50

Empi, Inc	1,180.87
Endodynamics	109.61
Env Services, Inc	160.00
Facility Planning Service	29,509.19
Fairview	432.00
FFF Enterprises	9,000.00
Fibertech Medical	1,133.24
Fire Protection Equipment	1,168.20
First Funding Group, LLC	36.98
Fisher Healthcare	226.13
Flex Tax	166.25
Genesis Computers, Inc	2,284.00
Getinge Castle	1,029.54
Gorgen	387.75
Gorham-Oien Mechanical	236.96
Grainger	47.83
Hall Drug	12.86
Hapad, Inc	135.00
Hellzen, Gus	129.18
Hill-Rom Co	35.82
Holmes, Howard	25.00
Hruby, Mark	25.00
Identisys Inc	42.66
Joint Commission	225.00
Kanabec County Abstract	100.00
Kanabec Hospital Incident	5,913.23
Kanabec Publications	2,686.80
Kaufman, Tom	253.25
KBEK 95.5 FM	95.50
Kendell Doors & Hardware	247.00
Lab Safety Supply	26.97
Lake Superior Laundry	5,689.02
Lauralee Maartenies-Larmo	120.06
L'Heureux, Jack	50.00
Losinger, Kitty	132.64
Martineau, James Earl	720.00
Mayo Clinic Health Manage	987.50
McNally, Dennis	50.00
Medtox Laboratories	971.00
Midwest Surgical Services	12,950.00
MN Hosp & Healthcare PA	169.00
Mora Bakery	727.40
Mora Medical Associates	55,641.00
Nehring, Arnold	169.01
North Coast Medical, Inc	49.85

Northern Door & Hardware	89.08
Northstar Therapeutics	144.45
Oslin Lumber co	28.99
Oxiod, Inc	404.10
Padgett-Thompson	195.00
Pamida, Inc	193.73
Plaisance, Stephen	151.28
Positex, Inc	155.80
Precision Diagnostic Serv	15,200.00
Price, Robert	60.36
Prism Enterprises, Inc	417.92
Quality Disposal Systems	650.61
Radiometer America, Inc	1,090.68
Reliance Data Corp	2,945.00
Renaud, Karen	210.50
Rusch, Inc	123.63
Schultz, John	325.00
Schulz, Dennis	50.00
Shippert Medical Technolo	167.00
Siemens Medical Systems	945.00
Sigma-Aldrich Inc	91.40
Skillicorn, John	50.00
Sleiter, Merle	25.00
Smith & Nephew Rehab Med	77.92
Smith & Nephew-Endoscopy	413.25
Spacelabs Medical	1,579.64
Stamp Fulfillment Service	579.20
Standard Register	1,729.75
Staskivige, Mike	91.75
Stericycle, Inc	255.00
Steris Corp	615.28
Sunset Hospitality, Inc	324.29
Sunstone Behavioral Health	13,900.00
Townsend Design	355.00
T-System, Inc	855.00
Ulstrom, David	25.00
United States Postal Serv	3,000.00
United States Surgical	1,368.28
Viking Business Interiors	234.00
Virginia Medical Center	20.00
TOTAL	308,922.79

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve payment of a courthouse bond and interest payment of \$152,306.25.

It was moved by Dennis McNally, seconded by Dave Ulstrom, and carried unanimously to approve payment of an Employers Association claim of \$1,050.00.

It was moved by Dave Ulstrom, seconded by Dennis Schulz, and carried unanimously to approve the County Coordinator's attendance at a Minnesota Public Employers Labor Relations training program and to authorize payment of the following claims:

\$195.00 to MPLRA

\$98.55 to Sugar Lake Lodge

The board reviewed the position questionnaires and job descriptions of county department heads.

It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the Information Systems Director position questionnaire and job description as clarified.

It was moved by Dave Ulstrom, seconded by Dennis Schulz, and carried unanimously to approve the Public Health Service Director position questionnaire and job description as clarified.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the County Assessor position questionnaire and job description as clarified.

It was moved by Kathi Ellis, seconded by Dennis McNally, and carried unanimously to approve the County Coordinator/Personnel Director position questionnaire and job description.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the Auditor/Treasurer position questionnaire and job description.

It was moved by Dennis McNally, seconded by Dave Ulstrom, and carried unanimously to approve the County Engineer position questionnaire and job description as clarified.

8:50pm – County Engineer Greg Nikodym met with the Board to discuss matters concerning the Highway Department.

The Engineer presented his Y2002 budget proposal. Following discussion, the board took the budget request under advisement.

It was moved by Dave Ulstrom, seconded by Kathi Ellis, and carried unanimously to approve up to \$500.00 each in technical assistance for manure management plans for Don Thoeny, Loren Barnick and Beven Beck.

Dennis Schulz introduced the following resolution and its adoption:

Resolution 2 – 07/25/01

BE IT RESOLVED to approve up to \$200.00 each in technical assistance for erosion control for the following:

- | | |
|-------------------|-------------|
| a. Carl Miller | Ann Lake |
| b. Wes Tipp | Ann Lake |
| c. John Bailey | Knife Lake |
| d. Don Brussell | Knife Lake |
| e. Darrell Gilmer | Knife Lake |
| f. Dave Cammack | Knife Lake |
| g. Butch Obert | Ann Lake |
| h. Diane Ostman | Snake River |

The motion for the adoption of the foregoing Resolution was duly seconded by Dave Ulstrom and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis Schulz, Stan Cooper, Dave Ulstrom, Kathi Ellis

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

It was moved by Kathi Ellis, seconded by Dave Ulstrom, and carried unanimously to approve the application for funding on the following erosion control project claims on Water Plan Funds:

Stanley Rosengren (Ann River)	\$200.00
Bob Martin (Ann River)	\$1,750.00

It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously to approve payment of the following claims on Water Plan Funds:

Kanabec Soil & Water Conservation	\$14.94
ERA Laboratories, Inc.	\$56.00
Carla Dunkley	\$34.23

It was moved by Kathi Ellis, seconded by Dennis Schulz, and carried unanimously to approve the Lead Zoning Technician's attendance at a two day inspections course in Waseca.

It was moved by Dave Ulstrom, seconded by Kathi Ellis, and carried unanimously to approve a contract with Bauerly for bituminous work as follows:

PROJECT	LOCATION	BID AMOUNT	FUNDING SOURCE
KCP 01-03	CSAH 3	\$104,989.01	State Aid Maintenance Funds
SAP 33-615-04	CSAH 15	\$544,341.06	State Aid Construction Funds
KCP 01-02	Courthouse, West Parking Lot	\$11,600	County Building Fund
	Industries Parking Lot	\$7,000	Industries, Inc.
	Misc overlays	\$17,400	State Aid Maintenance Funds
Job No. 0162	City of Mora Streets	\$12,888	City of Mora

9:45pm – The Chairperson extended the meeting.

10:00pm - The meeting adjourned by standing, prior resolution to meet in regular session on Wednesday, August 8, 2001 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Kanabec County Coordinator