

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec}  
Office of the County Coordinator

**July 28, 1999**

The Kanabec County Board of Commissioners met at 7:00pm on Wednesday, July 28, 1999 pursuant to adjournment with the following Board Members present: Dennis McNally, Dennis Schulz, Tom Roeschlein and Stan Cooper.

**7:00pm** - It was moved by Stan Cooper, seconded by Dennis McNally, and **carried** unanimously to approve the agenda as amended.

**7:02pm** - Sheriff Ernie Blaisdell met with the County Board to discuss matters concerning the Sheriff's Department.

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It was moved by Stan Cooper, seconded by Tom Roeschlein, and **carried** unanimously to approve the following Order of the Board:

## **Resolution 99-7/28-1** **ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Investigator, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the County Sheriff and the County Personnel Director to hire an Investigator to refill the vacant position at the wage specified by the union contract,

**BE IT FURTHER RESOLVED** to fill any subsequent vacancies that may be created within the Sheriff's Department if the Investigator position is filled by internal promotion.

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**7:20am** - Representatives of the Kanabec History Center met with the County Board to present information about the History Center and their Y2000 Budget Request. The Board took the budget request under advisement.

**7:35am** - Joel Kennedy with the Kanabec County Soil & Water Conservation District met with the County Board to present information about SWCD activities and

their Y2000 Budget Request. The Board took the budget request under advisement.

**7:55pm** - Extension Educator Karen Schafer met with the County Board to present the Extension Office Y2000 Budget Request. The Board took the budget request under advisement.

It was moved by Dennis McNally, seconded by Stan Cooper, and **carried** unanimously to approve the July 21, 1999 Minutes of the County Board of Commissioners as corrected.

It was moved by Stan Cooper, seconded by Tom Roeschlein, and **carried** unanimously to approve payment of the following claims:

Ostrom's Interiors \$125.00  
O'Dean Hokansen \$600.00

It was moved by Tom Roeschlein, seconded by Stan Cooper, and **carried** unanimously to approve the July 26, 1999 minutes of the Kanabec Hospital Board and the following regular claims:

<b>VENDOR</b>	<b>AMOUNT</b>
Abbott Laboratories	182.06
Ace Hardware	187.71
Adis International, Inc	19.95
Advance Medical Designs	188.15
Akkerman, Grace	82.48
Akkerman's Repair	87.50
Allegiance Healthcare Cor	3,400.17
Allied Healthcare Prod	298.00
American Institute of CPA	200.00
American Red Cross MHQ	245.00
Angelica Uniform Group	52.02
American Red Cross MHQ	2,100.00
Arrow International, Inc.	275.00
Armstrong Medical	60.00
Aspen Publishers, Inc	107.75
Aspen Employment Services	964.00
Bachman's Variety & Craft	10.99
Balego and Associated, Inc	181.59
Bard-Interventional	154.38
Bard Peripheral Technolog	253.00
Beiersdorf-Jobst, Inc	201.27
Bostrom, Randall M.D.	3,505.00
Bregemus Hardware Company	28.75
Brettingen, Larry	50.00
Brettingen, Larry	1,215.00

Briggs Corp	319.29
Brissman-Kennedy	221.60
Bunna, Jacoba	10.00
Burmaster, Richard	166.50
Benson, C.L. Co. Inc	187.70
Cambridge Medical Center	9.62
Cardinal Distribution	35,000.00
Creative Marketing Cncpts	75.00
Central MN Dianostic	74,282.00
Chief Supply	39.90
Citation Cablecomm	176.00
Clark, David Co., Inc	176.30
Coborn's	151.69
Coleman, Renee	1,800.00
Columbia Vital Systems	83.94
Corporate Express Deliver	50.08
Curt's Dairy	609.05
Cuyuna Regional Medical Center	35.00
Dade Behring, Inc	61.56
Dandelion Floral	37.00
Danka Omnifax	217.19
Dead Stock Upholstery	432.00
DHS Medical Care Surcharge	7,764.73
Direct Safety Company	26.68
Dictaphone	140.00
Donner, Peter	4,500.00
Door Service of St. Cloud	268.50
Eck, S.P.	341.50
ECM Publishers, Inc	111.00
E.L. Lewis Inc	375.00
Emergency Apparatus Maint	776.22
Emergency Medical Product	168.45
Emergency Practice Associ	11,025.00
Enrica Fish Books, Inc	1,376.15
ENV Services, Inc.	160.00
Executone System of St. Paul	343.19
Fairview	421.05
Fairview Northland Regional	36.58
Fairview -University Med.	67.20
Federal Express Corp	20.75
File Master, Inc.	65.25
Fire Protection Equipment	304.10
Fisher Healthcare	385.47
Flex Tax	142.50

Fredrickson & Byron, P.A.	1,540.00
F. Dohmen Company	49,095.40
Gadola, David	32.50
Gall's Inc	123.93
Grinnell Fire Protection	350.50
Gorham-Oien Mechanical	424.92
Grand Forks Heald	123.20
Granite Electronics	364.25
Graphic Controls Corporation	132.00
GTE Directories Corp	25.00
HBO & Co	14,063.55
Haasken, Bruce	5.00
Hall Drug Co	43.08
Harcourt Brace & Company	39.95
Health Care Logistics Inc	70.91
Health Dimensions Rehab	1,385.00
Hellzen, Gus	58.06
Henley Healthcare, Inc	142.00
Hinckley Dental Center	49.00
Hoggarth, Aannette	25.66
Hollister, Inc	255.02
Hope Pharmaceuticals	21.00
Hruby, Mark	3,765.00
Hunter House Publischers	62.28
Huntleigh Healthcare, Inc	356.39
Immucor	55.00
Insight	1,378.00
Ikon Office Sollutions	230.40
Jaytech, Inc	385.50
Jeeva, Ashref	2,790.00
Johnson, Terry	3,410.00
Jola Publications	37.00
Junnila, Brenda	272.50
Joint Commission (JCAHO)	3,592.50
Kanabec Co. Co-op Oil	295.18
Kanabec Publications	1,246.78
Kanabec Hospital Incident	1,021.69
Kanabec Kontakt	61.50
Kaufman, Tom	116.61
Kawalek Trucking	22.50
KBEK 95.5 FM	134.55
Knutson, James	328.00
Krames/Staywell	724.25
Kylander, Lisa	40.00

Lab Safety Supply	40.62
Lake Superior Laundry	3,912.68
Larson, Allen Weishair	2,250.00
Langer Biomechanics Group	67.25
Lee, Alaina	99.00
Lee's Pro Shop, Inc	348.17
Lexis Law Publishing	63.55
L'Heureux, Jack or Empl.Fu	50.00
Lintex Corporation	306.00
Losinger, Kitty	261.72
Macrolease International	449.00
Manthei, Bernard C.	20.00
Marco Business Products	1,390.05
Marco Financing	1,222.67
Mattson Electirc	251.79
Mayo Clinic Healthquest	987.50
Minnesota Electric Supply	93.72
Merion Publications Inc	269.42
Midwest Surgical Services	23,040.00
Superior Coffee	121.60
Menk, Ronald	2,475.00
Medline Industries, Inc	1,761.44
Medtox Laboratories	136.60
Metropolitan Pediatric De	341.72
Minneapolis Clinic of Neu	160.00
Minnesota Elevator, Inc	173.88
MN Hosp. & Healthcare PA	200.00
Mobile Instrument Serv &	225.00
Mora Area Chamber of Comm	100.00
Mora Bakery	496.38
Mora Medical Associates	16,648.45
Mora Medical Center LTD.	74.00
Mora Police Department	85.00
Mortara Instrument	731.06
Medical Safety Systems	630.02
National Bushing & Parts	185.98
Nehring, Arnold	166.73
Nestrud, James	84.23
Nestrud, Steve	89.16
Network Associates, Inc	1,513.50
NHLBI Information Center	7.00
Nova Biomedical	650.22
Nordenstrom Construction	300.00
North Memorial Ems. Educa	728.00

North Memorial Med. Center	317.00
North Coast Medical Inc	219.35
North Central, Airgas	1,599.77
Nelson, Julie	500.00
Olympus Financial Service	3,197.04
OPTP	112.60
Opus Communications, Inc.	197.00
Oslin Lumber Co	25.20
Oxboro Medical Int., Inc	132.30
Pamida, Inc	170.67
People's Natural Gas	324.33
Physio-Control Corporation	134.58
Pine City Pioneer	25.00
Plaisance, Stephen	75.40
Precision Business System	54.99
Progressive Medical, Inc	1,022.90
Promet, Inc.	201.00
Quality Disposal Systems	356.35
Radiometer America, Inc	504.40
Radio Shack	49.96
Reichel's	106.40
Runquist, Pat	228.60
S&T Office Products	694.53
Sammons Preston, Inc	49.20
Sawyer, Jill	582.75
Schultz, John	312.50
Sigma-Aldrich Inc	246.12
Sleiter, Merle	62.50
Skillicorn, John M.	702.50
Skillicorn, John M.	339.95
Smith Kline Beecham CLN	5,285.59
Spectron	4,242.88
Spacelab, Inc	1,406.70
St. Cloud Hospital	337.05
St. John Companies	571.20
Standard Register	408.22
Stec, Edward J.	350.00
Strandllund Refrigeration	1,194.00
Steris Corporation	587.75
Stryker Sales Corporation	353.84
Superior Electro-Painting	822.00
Superior Special Service	325.00
Swenson, Ralph D.	442.00
Stenstrom's	75.32

Smith & Nephew Rehab. Med	216.82
Theratech, Inc	2,295.40
Thompson, Robert E.	2,000.00
Three Rivers Pathology	655.00
Timeless Handcrafted CABI	30.00
True Value Hardware	50.04
Universal Ent. of Mid-MN	1,326.00
Universal Hospital Service	5,456.56
USI Inc	105.68
U.S. Office Products	847.83
US West Comm Services In	3,030.37
US West Dex	253.23
Virginia Medical Center	15.00
Ziegler Inc.	925.00
<b>TOTAL</b>	<b>355,067.55</b>

**8:20pm** - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

It was moved by Dennis McNally, seconded by Tom Roeschlein, and **carried** unanimously to approve a Right-of-Way claim for SAP 33-603-21 as follows: Alfred O. & Joyce I. Apodaca, \$10,322.70.

It was moved by Tom Roeschlein, seconded by Dennis McNally, and **carried** unanimously to make partial payment to Kern & Tabert, Inc. on SAP 33-603-21 in the amount of \$70,913.77.

It was moved by Stan Cooper, seconded by Tom Roeschlein, and **carried** unanimously to approve revised County Policy #P-119 (Safety) and the following resolution:

## **Resolution 99-7/28-2**

**WHEREAS**, the County of Kanabec realizes that it has the responsibility to provide a safe work place for its employees and safe environments for its citizens. Each employee must pursue the highest standards in his or her assigned activities and all county employees must recognize that the well-being of persons involved, and the protection of our physical resources are as important as the activity and work being performed.

**Now, Therefore, Be it Resolved** by The Board Of Commissioners Of The County Of Kanabec As Follows:

1. The County is establishing a Loss Control Management Program. The County expects management and employees to respond to all planned safety efforts and to perform their assigned jobs in the safest manner possible. As the first portion of the County program, the Safety Officer will be assigned the responsibility of organizing the overall Loss Control Management Program.

In addition, a Loss Control Policy Committee is to be created to establish loss control policy, investigate major losses and loss trends and assign task force committees. This committee shall be made of managers and/or employee representatives from throughout the County organization.

Each County Department Head will be responsible for the safety and well-being of the workers in his or her department as well as the repair and maintenance of facilities and equipment in his or her area of responsibility.

Each County employee will be responsible for his or her own personal safety and for the safe completion of assigned tasks.

The County of Kanabec is committed to doing all in its power to make its Loss Control Management Program a success and expects all county employees to assist in this effort by contributing expertise and by following all established rules and procedures.

2. This county board is very much concerned with the high rate of accidents and resultant injuries to our employees and citizens. These accidents cause untold suffering and financial loss to our employees and their families. The **medical** expenses and compensation payments for time lost from jobs are draining tax dollars away from much needed service and programs.

Our County recognizes its obligation to provide the safest possible working conditions for its employees and a safe environment for its citizens and, in the event of an accident, to provide prompt first aid and medical care to minimize personal injuries. This requires a safety program whereby: 1) our employees will be provided proper personal protective equipment and job instruction; 2) their work practices will be frequently reviewed; and 3) most important, their work performance will be supervised.

We now, therefore, reaffirm the establishment of the Office of Safety Officer for the County by this notification. The Safety Officer will be our personal representative and will be responsible for the staff direction and administration of our safety program. Regular reports will be submitted to us by departments, of the progress of the safety program. All other reports that relate to this program will be directed to the Board through the Safety Officer.

The safety program will provide for the establishment of safety committees, job

safety training, minimum job safety requirements, investigation and reporting of accidents, and a health program. I request each department, division, and agency head to implement and aggressively support our safety program. All heads of departments, divisions, or agencies, and all supervisors will be responsible for the actions of their employees. All employees will be expected to follow safe practices, to obey safety rules, and to help generally in the program of the Safety Officer. We must all make every effort to reduce the burden of accidents.

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Quotes for diesel fuel were received as follows:

Kanabec Cooperative \$0.62000/Gallon  
 All Star Service \$0.58920/Gallon  
 Town & Country Oil \$0.59705/Gallon

It was moved by Dennis McNally, seconded by Tom Roeschlein, and carried unanimously to approve the recommendation of the County Engineer and accept the low quote of \$0.5892 per gallon from All Star Service.

Quotes for unleaded gasoline were received as follows:

Kanabec Cooperative \$0.9300/Gallon  
 All Star Service \$0.9172/Gallon

It was moved by Tom Roeschlein, seconded by Stan Cooper, and carried unanimously to approve the recommendation of the County Engineer and accept the low quote of \$0.9172 per gallon from All Star Service.

It was moved by Stan Cooper, seconded by Tom Roeschlein, and **carried** unanimously to approve Right-of-Way claims for SAP 33-603-20 in the following amounts contingent on property owner acceptance of the stated amount:

1. Christine & Scherwin Costello and Constant Growth, Inc. \$400.00
2. Rayna J. Mattinas and Constant Growth, Inc. \$849.50

Quotes for computer upgrade work were presented to the board. It was moved by Dennis McNally, seconded by Stan Cooper, and **carried** unanimously to accept the lowest responsible proposal of not-to-exceed \$1,300.00 from Virtual Networks subject to satisfactory reference checking.

It was moved by Tom Roeschlein, seconded by Stan Cooper, and carried unanimously to approve SCORE bills for the Month of June, 1999, as follows:

PROVIDER	BILLED AMOUNT	PAID AMOUNT
QUALITY DISPOSAL	\$4,242.80	\$4,000.00

PROVIDER	BILLED AMOUNT	PAID AMOUNT
QUALITY DISPOSAL (Recycling Center Incentive)	\$400.00	\$400.00
TOTALS	\$4,642.80	0.00

It was moved by Tom Roeschlein, seconded by Dennis McNally, and carried unanimously to pass the following resolution:

## Resolution 99-7/28-3

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Exempt Permit for a one day raffle to be held September 16, 1999 at Gray's Diamond Lounge, Ogilvie, MN; gambling to be operated by the Ann Lake Sportsman's Club, 1412 Ann Lake Road, Ogilvie, MN 56358.

**9:00pm** - Robert Mustrove met with the County Board to present information about the Northern Technology Initiative. The Board took the information under advisement.

**9:20pm** - Kanabec County Economic Development Director Cindy Peterson met with the County Board to present the Kanabec County Economic Development Y2000 funding Request. The Board took the budget request under advisement.

**10:00pm** - The Chairperson extended the meeting deadline to 10:15pm.

It was moved by Dennis McNally, seconded by Stan Cooper, and **carried** unanimously to authorize partial payment of \$474,348.00 on the courthouse renovation/expansion project to W. Gohman Construction.

It was moved by Stan Cooper, seconded by Dennis McNally, and **carried** unanimously to authorize the County Coordinator to release bid specifications on furniture for the courthouse renovation/expansion project.

It was moved by Dennis McNally, seconded by Tom Roeschlein, and **carried** unanimously to authorize a time and material change order on the courthouse renovation/expansion project to add windows to the third floor.

The meeting was adjourned pursuant to resolution at 10:15pm.

*signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Kanabec County Coordinator