

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

July 9, 2014

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, July 9, 2014 pursuant to adjournment with the following Board Members present: Kim Smith, Les Nielsen, Gene Anderson, and Kathi Ellis. Absent: Kevin Troupe

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the agenda as amended: Add vacancy approval.

Action #2 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the June 27, 2014 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following paid claims:

Vendor	Amount
Assurant Employee Benefits	728.66
City Employees Local 363	43.50
City of Mora	2,067.16
East Cent Reg Dev Comm	13.60
East Central Energy	307.00
GMCU	1,193.84
Kanabec Co Auditor-HRA	48,204.00
MN Mutual Life Ins	51.10
Mora Public Schools	1,042.58
Resource Training & Solutions	<u>2,428.50</u>
Total	56,079.94

Action #4 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR

AMOUNT

Ace Hardware	204.94
Ace Hardware	28.99
Advanced Correctional Healthcare	12,439.45
Aitkin Medical	1,075.50
Alkire, Alyce	556.88
AMC	25.00
AMC	25.00
AmeriPride	505.76
Andres, Christine	261.52
Anoka County Human Services	9,676.00
Auto Value	35.23
Avenet, LLC	800.00
A'viands, LLC	13,756.98
Bachman, Fran	297.87
Barker, Bob	883.27
Bartsch, Meganne	96.32
Berg, Ashley	284.48
Bernhardt, Maria	223.44
Biever, Laurie	99.68
Billings Service, Inc	752.34
Billings, Margaret	208.77
Bond Trust Services Corp	450.00
Bond Trust Services Corp	9,240.00
Burski, Kathy	354.68
CDW Government	604.30
Centerpoint Energy	97.00
Chader Business Equipment	878.00
Cheney, Melody	60.48
Chisago Co Farmers Market	500.00
Chisago Co Farmers Market	500.00
Chisago Co Public Health	6,378.89
Christianson, Craig	1,050.72
City of Milaca	48.61
Coborns Pharmacy	399.59
Courtyard Marriot, Washington DC	1,641.94
Curtis, Michael	1,976.36
CW Technology	35,721.53
Dex Media East Inc	50.00
Deyta, LLC	90.00
East Central Exterminating	120.00
East Central Regional Library	75,713.50
EG Rud & Sons	2,580.00
Elfstrum, Brenda	449.68

Eustice, Todd	177.52
Family Pathways	5,826.50
Faust, Patrick	1,474.08
FBG Service Corp	6,410.24
FBG Service Corp	584.80
Felland, Becky	253.68
Fresonke, Lew	210.00
Garcia, Timothy	240.00
Glen's Tire	483.52
Grace Lutheran Church	655.00
Grainger	443.08
Granite City Jobbing	826.73
Granite Electronics	68.61
Gunderson National Child Protection Training Center	200.00
Health Dimensions Rehabilitation, Inc	10,493.15
Heins, Mary	88.48
Hoefert, Bob	2,379.14
Holland, Jeff	240.80
Hood, Barb	915.92
Hood, Bill	452.80
Horizon Towing	571.79
Image Office Service	83.12
Isanti Co Family Services	5,125.29
Johnsons Hardware	331.23
Juettner Marketing	2,415.00
Kanabec Co Auditor's Office	300.00
Kanabec Co Hwy Dept	4,735.37
Kanabec Co IS Dept	7,725.56
Kanabec Co Public Health	11,940.56
Kanabec Publications	1,970.00
Kanabec Publications	2,102.75
Kanabec Publications	378.05
Kanabec Publications	13.30
Kanabec Times	1,500.00
Kennedy Jr, Kerry	493.48
Koch, Jessica	225.00
Kramersmeier, Wallace	425.00
Kruse, Patty	115.64
Landreville, Willard	983.66
Lane, Dave	24.64
Lenny's Service	722.08
Lerrssen, Jennifer	754.24
Luberda, Karen	506.07

Marco	79.00
Marco	85.52
Marohn, Brenda	29.12
MCCC	15,271.55
McClellan, Karen	62.22
McIntosh, Bob	775.00
Mehlhop, Ron	290.43
Mestnik, Kate	32.48
Mille Lacs Co Community & Veterans Services	5,634.86
MN Technology of Participation	405.68
MSBA	195.00
Nelson, Ansel	1,153.81
Nelson, Jerry	487.60
Nelson, Ronette	750.24
Newgard, Jean	844.50
Nummela, Pat	71.96
O'Bert, Nichole	131.04
Olson, Autumn	385.28
O'Reilly, Molly	126.00
Osterdyk, Dorothy	487.20
Owens Auto Parts	33.44
Pautsch, Kim	131.16
PD's Embroidery	803.20
Pedersen, Jerry	45.92
Peoples National Bank	2,030.70
Petersen, Renee	42.39
Pieper, Helen	424.76
Pine Co Health & Human Services	2,610.00
Pine Co Health & Human Services	18,739.12
Pine Co SWCD	175.00
Positive Promotions	1,854.74
Quality Disposal	361.67
Quality Disposal	213.23
Quality Disposal	10.98
Quickseries Publishing	196.01
Rancour, Jenifer	42.56
Raudabaugh, Carey	161.84
Reliance Telephone	4.00
Ringler, Jennie	68.88
Ringler, Jennie	26.88
Ringler, Jennie	13.44
RJ Mechanical	388.00
Roberts, Rodney	24.64

Rogers, Pearl	418.08
RS Eden	266.00
Rum River Promotions	8,942.74
S&T	20.00
S&T	620.99
S&T	27.54
S&T	24.93
S&T	81.99
S&T	6.99
SHI International Corp	972.00
SHI International Corp	520.00
SimplexGrinnell	2,073.47
Skramstad, Linda	220.64
SmileMakers	119.78
State of MN	120.00
Stellar Services	613.81
Strategic Custom Solutions	250.00
Struffert, Delores	185.40
Swanson, Jeremy	1,007.47
Telander, Sarah	256.48
Thompson, Wendy	787.92
Tinker & Larson	417.07
Tinker & Larson	35.75
Triple M Lawn & Snow	100.00
US Bank	182,805.00
US Bank	131,697.50
Verizon Wireless	278.16
Vogel, Darla	294.56
Wallskog, Jenilee	248.48
Watson Company	157.77
WCMP	399.00
White, Ellen	14.00
Wickeham, Teresa	106.40
Wiitala, David	1,753.92
Zaiser, Kelly	238.00
Zamora, Ray	1,234.08
Total	<u>650,025.55</u>

Road & Bridge Fund

Vendor	Amount
Ace Hardware	104.43
Ameripride	582.40

Auto Value Mora	1,778.50
David Broehl	210.00
Cemstone Products co	162.00
Jon Cramsie	210.00
Emergency Automotive Technology	316.12
Federated Co-ops, Inc	277.89
Glens Tire	771.98
Gopher State One Call	8.70
Kanabec Publication, Inc	466.49
Maney International, Inc	117.72
Northern States Supply	98.19
Nuss Truck & Equipment	307.08
Owen's Auto Parts	398.64
Oxygen Service Co.	145.30
Pomp's Tire Service	1,195.44
Power Plan	2,233.04
Quality Disposal Systems, Inc.	147.76
RDO Trust #80-5800	933.72
Richards, Lila, The Cleaning Agent	900.00
Road Machinery & Supplies Co.	144.04
Safety-Kleen Systems, Inc	367.25
Scott's Lawn & Landscapes	9,141.25
St Cloud Overhead Door Co.	4,695.00
Team Laboratory Chemical Corp	59,950.00
Timmer Implement, Inc	71.27
Verizon	37.52
Walsh Appraisals	50.00
Total	<u>85,821.73</u>

Action #5 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #5a – 07/09/14

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Kanabec County Pheasants Forever for a raffle event to be held at Fish Lake Resort, 674 Fish Lake Dr Mora, MN 55051 on March 28, 2015.

Resolution #5b – 07/09/14

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of June 16, 2014, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

Central MN Aquatics	\$850.00
Central MN Aquatics	\$19,410.00
Ace Hardware	\$4.10
East Central Energy	\$87.51
East Central Energy	\$86.17
Crows Nest	\$350.11

Action #6 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to recess the board meeting at 9:06am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:06am** on Wednesday, July 9, 2014 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, and Gene Anderson. Absent: Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH7 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH8 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #PH8 – 07/9/14

Emergency Management Performance Grant resolution

WHEREAS, Kanabec County is responsible for providing a system of emergency preparedness for the protection of life and property within the county,

WHEREAS, the Emergency Management Performance Grant (EMPG) Program provides necessary direction, coordination, and guidance, and provides necessary assistance to support a comprehensive all hazards emergency preparedness system, and

WHEREAS, the current allocation for funding year 2014 is \$17,514 and requires a local match of \$17,514

NOW THEREFORE BE IT RESOLVED that the Kanabec County Board of Health approve the Kanabec County Health and Human Services Director to apply for the Emergency Management Performance Grant to prepare for all hazards for the total allocation.

Action #PH9 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to recess the Public Health Board at 9:30am to meet in regular session on Wednesday, August 13, 2014 at 9:05am.

The Board of Commissioners meeting continued.

Health & Human Service Director Wendy Thompson met with the County Board to discuss matters concerning Timber Trails Public Transit.

Action #10 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #10 – 07/9/14

Transit for our Future Grant Agreement

WHEREAS Kanabec County has contracted with the State of Minnesota to provide public transportation service in Kanabec and Mille Lacs Counties, and

WHEREAS the growth of our organization and the direction of our industry make it necessary to prepare for the regionalization of transportation services;

WHEREAS Kanabec County has a strong commitment to transit and the community; and the community supports and needs transit, and

BE IT RESOLVED that the Kanabec County Board of Commissioners approve entering into an agreement with the State of Minnesota Department of Transportation for a Transit for Our Future Grant to hire a Compliance Manager cooperatively with Isanti County – dba Chisago-Isanti County Heartland Express.

BE IT FURTHER RESOLVED that Kanabec County agrees to provide a local share of 20% percent of the total grant.

BE IT FURTHER RESOLVED that Kanabec County Board of Commissioners authorizes the Health and Human Service Director and/or the Transit Director to execute the aforementioned Agreement and any amendments thereto.

Action #11 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve an agreement between Timber Trails Public Transit and Chisago/Isanti County Heartland Express for mechanical services effective July 1, 2014.

Action #12 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve an agreement between Timber Trails Public Transit and Industries, Inc for transportation services effective May 1, 2014 to April 30, 2016.

Action #13 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution # 13 - 07/09/14

WHEREAS there is a vacancy in the position of a Secretary/Legal Assistant, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes County Attorney and the County Personnel Director to hire a Secretary/Legal Assistant to refill the vacant position at Step A, Range 8 of the pay plan which is \$16.32 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Action #14 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve a Joint Powers Agreement between Kanabec County and Central Minnesota Jobs & Training.

Michelle Bollenbeck with Kanabec County Toward Zero Deaths Safe Roads Coalition met with the County Board to give an update on the coalition.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #15 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution # 15 - 07/09/14

Engineer's Report CD #11

WHEREAS on June 11, 2014 the Kanabec County Board ordered an Engineer's Report for a minor repair of a County Ditch by property owner, and

WHEREAS the repair is proposed on County Ditch # 11 in Section 36 of Kanabec Township, and

WHEREAS the Engineer's Report and design was presented before the Board;

THEREFORE BE IT RESOLVED that the Kanabec County Board approves the Engineer's Report and design as presented.

Action #16 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution # 16 - 07/09/14
Sign Maintenance Policy

WHEREAS federal regulation requires road authorities to adopt and implement a plan to keep and maintain roadway signs in accordance with the Federal Highway Administration minimum standards for retro reflectivity, and

WHEREAS the public works director has developed a sign maintenance procedure for the Kanabec County road system, and

WHEREAS the 'Kanabec County Sign Maintenance Procedure', dated June 1, 2014, was presented before the Board of Commissioners;

THEREFORE BE IT RESOLVED to accept said procedure as the official sign maintenance policy of Kanabec County.

Action #17 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution # 17 - 07/09/14
Intersection Lighting Bids - SP 033-070-004

WHEREAS the following bids were received for SP 033-070-004 Rural Intersection Lighting:

Granite Ledge Electrical Contractors	\$300,025.00
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WHEREAS the low bid of \$300,025.00 was provided by Granite Ledge Electrical Contractors, and

THEREFORE BE IT RESOLVED to accept the bid of \$300,025.00 by Granite Ledge Electrical Contractors.

10:30am - The Chairperson then called for public comment three times. None responded.

10:32am - The Chairperson closed public comment.

The Board took a 14 minute break.

Action #18 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #18 - 07/09/14

BE IT RESOLVED to close the meeting at 10:52 am pursuant to the Open Meeting Law, MN Statute §13D.05, subd. 3(b) to discuss matters related to on-going litigation, specifically Minnco Credit Union et al vs Kanabec County et al.

Those present during the closed portion of the meeting include Commissioners Gene Anderson, Les Nielsen, Kathi Ellis and Kim Smith. Also present were County Coordinator Pat Christopherson and County Attorney Barb McFadden.

Action #19 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to reopen the meeting at 11:17am.

Action #20 – Kim Smith introduced the following Consent Agenda and moved its adoption:

Resolution #20a - 07/09/14

WHEREAS, Petitioner Minnco Credit Union initiated a Real Property Tax Petition challenging the classification of real property located within Kanabec County for assessments for 2012, payable in 2013, and

WHEREAS, the parties desire to resolve this matter by written stipulation without a hearing;

NOW, THEREFORE BE IT RESOLVED, to accept the stipulated values as follows:

The estimated market value for assessment year 2012 payable in 2013 for PIN 22.08110.00 shall be:

ASSESSMENT YEAR	PAYABLE YEAR	ORIGINAL VALUE	STIPULATED VALUE
2012	2013	\$476,400	\$325,000

Resolution #20b - 07/09/14

WHEREAS, Petitioner Minnco Credit Union initiated a Real Property Tax Petition challenging the classification of real property located within Kanabec County for assessments for 2013, payable in 2014, and

WHEREAS, the parties desire to resolve this matter by written stipulation without a hearing;

NOW, THEREFORE BE IT RESOLVED, to accept the stipulated values as follows:

The estimated market value for assessment year 2013 payable in 2014 for PIN 22.08110.00 shall be:

ASSESSMENT YEAR	PAYABLE YEAR	ORIGINAL VALUE	STIPULATED VALUE
2013	2014	\$467,700	\$275,000

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Kathi Ellis, Gene Anderson

OPPOSED: Les Nielsen

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #21 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to adjourn at 11:24 a.m. and to meet again in regular session on Wednesday, July 23, 2014 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk