

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of County Coordinator

**June 10, 2015**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, June 10, 2015 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Les Nielsen, Dennis McNally, and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the agenda as amended: add Soil & Water Conservation District Manager Deanna Pomije and add outside gravel hauling.

Action #2 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the May 27, 2015 minutes of the Kanabec County Board of Commissioners as corrected: add wording saying that Dan Johnson was in favor of the tax abatement for Northland Process Piping.

Action #3 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	42,934.59
Arthur Twp	64,473.75
Braham Public Schools	68,096.03
Braham Public Schools	68,096.00
Brunswick Twp	77,809.38
Centerpoint Energy	109.00
City of Braham	4,501.79
City of Grasston	8,608.43
City of Milaca	41.85
City of Mora	424,730.53
City of Ogilvie	36,967.24
City of Quamba	38,884.96
Comfort Twp	85,069.34
Comm of Finance	242.10
Core Professional Services	800.00
East Central Energy	189.00
East Central Energy	235.73

East Central Reg Dev Comm	12,378.79
East Central School District	23,336.37
East Central School District	23,336.37
Ford Twp	51,901.00
Grass Lake Twp	51,848.48
Haybrook Twp	31,637.74
Hillman Twp	29,374.52
Hinckley-Finlayson Schools	23,591.97
Hinckley-Finlayson Schools	23,591.97
Holiday Credit Office	8,379.33
Isle Public Schools	24,338.15
Isle Public Schools	24,338.15
Kanabec Co Auditor-HRA	103.00
Kanabec County	182,488.94
Kanabec County	182,488.94
Kanabec Twp	43,007.39
Knife Lake Twp	46,274.84
Kroschel Twp	32,619.24
Milaca Public Schools	6,880.73
Milaca Public Schools	6,880.73
Mille Lacs Disposal	20.00
MN Commissioner of Revenue	53.20
Mora Municipal Utilities	15,180.99
Mora Public Schools	344,799.93
Mora Public Schools	344,799.93
Ogilvie Public Schools	241,542.45
Ogilvie Public Schools	241,542.45
Peace Twp	66,177.08
Pine City Public Schools	339.03
Pine City Public Schools	339.04
Pomroy Twp	49,435.81
Southfork Twp	37,509.70
Spire Credit Union	1,111.03
Verizon Wireless	708.46
Whited Twp	<u>35,860.19</u>
Total	3,130,005.66

Action #4 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following claims on the funds indicated:

**Revenue Fund**

<b>VENDOR</b>	<b>AMOUNT</b>
Ace Hardware	45.13
Ace Hardware	54.41
Ahner-Nystul, Barb	107.54
Alkire, Alyce	1,257.60
Auto Air & Accessories	2,265.60
Auto Value	23.94
Auto Value	69.66
A'viands, LLC	4,809.75
Bachman Printing	252.30
BCA	390.00
BD Exteriors	57,233.00
Billings, Margaret	225.86
Brenny, Laurell	790.60
Cambridge Medical Center	1,100.50
Cellular Experts-Verizon	37.40
Century Link	97.50
Chapman's Auto Repair	107.99
Christianson, Craig	1,116.85
Christopherson, Pat	251.42
Curtis, Michael	2,216.70
CW Technology	509.00
Dex Media	51.30
Digital Ally	395.00
E. Weinberg	1,063.50
East Central Exterminating	120.00
East Central Solid Waste Comm	41.65
ECM Publishers	56.40
Election Systems & Software	8,094.24
Emergency Automotive Technologies	1,257.51
Eventis	1,064.37
Faust, Patrick	868.88
Feine, Jeff	34.80
Fresonke, Lew	30.00
Fritz, William	775.00
Galls	1,621.00
Galls	50.35
Galls	148.40
Garcia, Tim	450.00
Glen's Tire	1,464.48
Glen's Tire	409.31
Glen's Tire	379.96
Grainger	12.72

Granite City Jobbing	214.45
Granite City Jobbing	845.33
Health Partners	5,092.07
Hoefert, Bob	1,683.06
Ideal Service	595.00
Industrial Health Services Network	127.20
Innovative Office Solutions	44.81
Intoximeters	61.25
Jones, Willis	433.55
K&R Meats	63.99
Kanabec Co Hwy Dept	12,901.12
Kanabec Co Hwy Dept	187.09
Kanabec Co Public Health	35,147.07
Kanabec Publications	234.18
Kanabec Publications	71.00
Kanabec-Pine Community Health	1,251.52
Kanabec-Pine Community Health	26,565.27
Keeps	1,070.00
Kennedy Jr, Kerry	730.70
Kramersmeier, Wallace	350.00
Landreville, Willard	203.30
Lane, Dave	36.80
Lee's Pro Shop	39.00
Lerrssen, Jennifer	729.73
MACATFO	25.00
Magaard, Robert	12.65
Manthie, Mark	49.10
Manthie, Scott	1,349.77
Manthie, Wendy	1,087.53
Marohn, Brenda	6.90
Matthew Bender	457.61
Mattson Electric	60.00
MCB	95.00
McClellan, Karen	574.23
McClellan, Karen	8.70
McFadden, Barb	23.98
McGee MD, Michael	1,000.00
Midcontinent Communications	253.83
MN Sheriff's Assn	190.00
MN State Bar Assn	540.00
MN Supreme Court	254.00
Moberg, Kate	25.30
Mora Bakery	30.60

Mora Motor Vehicle	24.00
Mora Psychological Services	600.00
Mower Co Env Services	80.00
MRA Trusight	430.00
MRA Trusight	215.00
Nelson, Ansel	830.50
Nelson, Ronette	664.91
Neopost Great Plains	15.50
Newgard, Jean	209.53
Oak Gallery	33.23
Office Depot	192.18
Office Depot	55.43
Office Depot	54.98
Owens Auto Parts	54.16
Owens Auto Parts	67.70
Owens Auto Parts	30.38
Owens Auto Parts	30.38
PD's Embroidery	45.00
PD's Embroidery	320.00
Pictometry International Corp	11,431.69
Pieper, Helen	304.00
Pierson, Jim	244.78
Pine Co Health & Human Services	18,635.87
Post Board	675.00
Precision Frame & Alignment	50.00
Priority Dispatch	300.00
Prophoenix Corp	37,927.00
Prophoenix Corp	4,425.00
Quality Disposal	387.78
Quality Disposal	205.34
Quality Disposal	10.98
Roberts, Rodney	73.60
Rogers, Pearl	469.26
Russell, Mary	105.80
SafeAssure Consultants	6,509.00
Scott's Lawn & Landscapes	90.00
Sczepanski, Braden	79.35
SHI International	188.00
SHI International	82.00
SHI International	30.00
Smith, Brian	722.67
Smith, Brian	113.00
Stellar Services	1,074.73

Struffert, Delores	311.44
Sunshine Printing	136.05
Swanson, Jeremy	334.31
Teal's Market	18.56
Thomas Sno Sports	3,374.63
Thomas Sno Sports	48.04
Tinker & Larson	1,141.76
Tinker & Larson	693.10
Tinker & Larson	394.26
Triple M Lawn	150.00
UHL Company	1,711.50
Uniforms Unlimited	78.35
Veolia Environmental Services	3,908.90
Verizon Wireless	322.86
Visser, Maurice	732.65
Watson Co	166.02
Wergin, Richard	200.00
Wickeham, Teresa	130.48
Wickeham, Teresa	123.20
Wiitala, David	1,374.10
Wild Things Pizza	190.35
Zamora, Ray	744.55
Total	<u>290,446.15</u>

### **Road & Bridge Fund**

<b>Vendor</b>	<b>Amount</b>
Ace Hardware	290.59
Ameripride	400.80
Arnold's of St Cloud	95,000.00
Arrowwood Resort & Conf Center	336.14
Auto Value Mora	1,714.51
Daniel Braun	388.00
Brock White	1,257.57
Commissioner of Transportation	501.09
Federated Co-ops, Inc	533.99
FirstLab	42.95
Fleetmatics USA, LLC	559.00
Glens Tire	827.00
Gopher State One-Call	60.90
Grainger	510.40
Hardrives	239.14
JA Smith Companies	450.00

Kanabec Co. Auditor-Treasurer	8.00
Kanabec Co. Hwy Dept-PettyCash	29.37
Kanabec Publications	681.64
Kanabec Rental	176.35
Anthony Scott Keesling	1,024.00
Larry & Luwenda McDermeit	508.00
MN Petroleum Marketers Assn	460.00
Newman Traffic Signs	1,849.25
Northern States Supply	25.43
Oak Gallery	38.22
Office Depot	234.24
Ronald & Paula Olson	29,892.00
Oslin Lumber	121.40
Owens Auto Parts	371.33
Oxygen Service Co.	522.22
Power Plan	2,071.34
Preferred Cleaning	1,040.00
Quality Disposal Systems, Inc.	145.34
Rinke Noonan	550.00
Scott's Lawn & Landscapes	1,330.00
Verizon	37.52
Wideth Smith Nolting & Assoc, Inc	2,741.25
Daniel Yanta & Thomas M Yanta	214.00
Total:	147,182.98

Action #5 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #5 – 06/10/15**  
SCORE CLAIMS

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following claims on SCORE Funds:

Quality Disposal	\$2,857.30
Knife Lake Sanitation	\$1,082.00
Total	\$3,939.30

Action #6 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #6 – 06/10/15**  
KLID CLAIMS

**WHEREAS** the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

**WHEREAS** the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of May 18, 2015, and

**WHEREAS** the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

**BE IT RESOLVED** to pay the following claims:

Central MN Aquatics	\$20,010.00
Central MN Aquatics	\$1,700.00

Chassidy Lobdell with Lakes & Pines Community Action Council meet with the County Board to discuss matters concerning homeless programs.

Action #7 – Kim Smith introduced the following resolution and moved its adoption:

**Resolution #7 – 06/10/15**  
RESOLUTION AUTHORIZING ADMISTRATION OF  
MINNESOTA DEPARTMENT OF HUMAN SERVICES –  
OFFICE OF ECONOMIC OPPORTUNITY’S HOMELESS PROGRAMS  
July 1, 2015 - June 30, 2017

**WHEREAS**, the Minnesota Department of Human Services Office of Economic Opportunity, State of Minnesota, has been authorized to undertake a program to provide funding to address homelessness; and

**WHEREAS**, Lakes and Pines Community Action Council, Inc. has developed an application as an Administering Entity for the Minnesota Department of Human Services Office of Economic Opportunity’s Homeless Programs; and

**WHEREAS**, Lakes and Pines Community Action Council, Inc. has demonstrated the ability to perform the required activities of the Minnesota Department of Human Services Office of Economic Opportunity’s Homeless Programs.

**NOW, THEREFORE BE IT RESOLVED**, that Lakes and Pines Community Action

Council, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Department of Human Services Office of Economic Opportunity's Homeless Programs, in the County of Kanabec.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Kim Smith, Kathi Ellis, Les Nielsen  
**OPPOSED:** Dennis McNally  
**ABSTAIN:** Gene Anderson

whereupon the resolution was declared duly passed and adopted.

Action #8 – Kim Smith introduced the following resolution and moved its adoption:

**Resolution #8– 06/10/15**  
RESOLUTION AUTHORIZING ADMINISTRATION OF  
MINNESOTA HOUSING FINANCE AGENCY'S  
FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM  
July 1, 2015 - June 30, 2017

**WHEREAS**, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide assistance to low-income families and youth to prevent homelessness; and

**WHEREAS**, Lakes and Pines Community Action Council, Inc. has developed an application as an Administering Entity for the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance program; and

**WHEREAS**, Lakes and Pines Community Action Council, Inc. has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program.

**NOW, THEREFORE BE IT RESOLVED**, that Lakes and Pines Community Action Council, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program, in the County of Kanabec.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Kim Smith, Kathi Ellis, Les Nielsen  
**OPPOSED:** Dennis McNally  
**ABSTAIN:** Gene Anderson

whereupon the resolution was declared duly passed and adopted.

Action #9 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

### **Resolution #9 – 06/10/15**

**WHEREAS**, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

**WHEREAS**, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

**BE IT RESOLVED** that Kanabec County hereby declares that the position of Deputy, currently held by our current and future part time employees, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

**BE IT FURTHER RESOLVED** that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

Action #10 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution #10 – 06/10/15**

**WHEREAS** there is a vacancy in the position of a Social Worker, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the Health & Human Service Director and the County Personnel Director to hire a full time Social Worker to refill the vacant position at Step A, Range 10 of the pay plan which is \$20.61 per hour (\$18.61 per hour + a \$2.00 market adjustment) or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted, and

**BE IT FURTHER RESOLVED** to authorize the Health & Human Service Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Dan Crowell with Captain Dan's Crow's Nest met with the County Board to discuss changing Sunday liquor hours of sale.

Action #11 – Kathi Ellis introduced the following resolution and moved its adoption:

## **Resolution #11 – 06/10/15**

**WHEREAS** the current Liquor Ordinance #27 does state that liquor cannot be sold on Sundays before 12:00 Noon; and

**WHEREAS** bar/restaurant owners in Kanabec County would like the ordinance to be changed to 10:00am on Sundays;

**BE IT RESOVLED** to hold a Public Hearing on Wednesday, June 24, 2015 at 7:00 pm in the Commissioner Board Room (Room 164) of the Kanabec County Courthouse for the proposed change to Ordinance #27 regarding alcohol serving time.

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis McNally and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Kim Smith, Kathi Ellis, Dennis McNally,  
Gene Anderson

**OPPOSED:** Les Nielsen

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

Executive Director Barb Chaffee with the Central Minnesota Jobs and Training met with the County Board to present their annual report.

Tony Miller, Kate Giel, Trina Zieman with the Minnesota Department of Natural Resources met with the County Board to discuss matters concerning the land swap. No formal action was taken.

**10:39am** - The Chairperson then called for public comment three times. None responded.

**10:40am** - The Chairperson closed public comment.

Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Jail.

Action #12 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution #12 – 06/10/15**

**WHEREAS** there is a vacancy in the position of a Correctional Officer/Dispatcher, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the County Sheriff and the County Personnel Director to hire a full time Correctional Officer/Dispatcher to refill the vacant position at Step A, Range 7 of the pay plan which is \$15.62 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted, and

**BE IT FURTHER RESOLVED** to authorize the County Sheriff and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

District Manager Deanna Pomije with the Kanabec Soil & Water District met with the County Board to introduce herself.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #13 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve using Landfill Host Funds to pay for the removal of forfeiture building debris located at 205 Pine Street in Grasston.

Action #14 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution #14 – 06/10/15**

Forfeiture Property Debris

**WHEREAS** the following quotes were received to remove the asbestos debris at a forfeiture property 205 Pine Street in Grasston, MN:

Mavo Systems	\$34,900.00
Veit/Buetow Trucking	\$13,905.00

**WHEREAS** the low quote of \$13,905.00 was submitted by Veit and Buetow Trucking;

**THEREFORE BE IT RESOLVED** to accept the low quote of \$13,905.00 by Veit and Buetow Trucking.

Action #15 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution #15 – 06/10/15**

Construction Bids – Township Signing Project Phase II  
SP 033-070-006

**WHEREAS** Kanabec County agreed to act as the project fiscal agent for Kanabec County townships upon execution of the Phase II agreement by resolution #16 on August 28, 2013, and

**WHEREAS** said Phase II agreement has been presented before the Board of Commissioners and included herein by reference, and

**WHEREAS** the following bids were received on May 12, 2015:

<u>SP 033-070-006, Township Signing Project</u>	
<b>ID Sign Solutions, LLC</b>	<b>\$165,255.49</b>
H&R Construction	\$234,410.79
Safety Signs	\$311,847.00

**WHEREAS** the lowest responsible bid for SAP 033-070-006 was \$165,255.49 submitted by ID Sign Solutions, LLC, and

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners accepts the Phase II agreements for SP 033-070-006, and authorizes the Chairperson and Coordinator to sign the agreements;

**BE IT FURTHER RESOLVED** that the Kanabec County Board of Commissioners accepts the bid of \$165,255.49 submitted by ID Sign Solutions, LLC. for township road signing, and

**BE IT FURTHER RESOLVED** that the Chairperson and County Coordinator are authorized to sign contracts for these projects.

County Auditor/Treasurer Denise Cooper met with the County Board to discuss liquor licenses.

Action #16 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

**Resolution # 16 - 06/10/15**  
**Liquor & Tobacco Licenses**

**WHEREAS** the Kanabec County Auditor/Treasurer has recommended the following applications for liquor and tobacco licenses, and

**WHEREAS** the applications were complete, included all necessary documentation, appear in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the following license applications:

**LIQUOR/BEER/ TOBACCO LICENSE RENEWALS 2015-2016**  
**KANABEC COUNTY BOARD - JUNE 10, 2015**

<b>Establishment</b>	<b>LIQUOR</b>	<b>BEER</b>	<b>TOBACCO</b>
Braham Moose Lodge 1544	Club/Sun	-	-
Captain Dans' Crow's Nest	On/Off/Sun	Off	Yes
Fish Lake Resort & Campground	On/Off/Sun	-	Yes
McBees	On/Off/Sun	-	
Northwoods Steak House & RV Park	On/Off/Sun	-	Yes
Pink Diamond	On/Off/Sun	-	-
Springbrook Golf Course	On/Sun	-	-
Stello's Trackside	On/Sun	-	-
Woodland Jacks	On/Off	-	-

Action #17 – Kim Smith introduced the following resolution and moved its adoption:

**Resolution # 17 - 08/28/09**  
**Liquor & Tobacco Licenses**

**WHEREAS** the Kanabec County Auditor/Treasurer has recommended the following application for liquor and tobacco license, and

**WHEREAS** the application was complete, included all necessary documentation, appear in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the following license application:

**LIQUOR/BEER/ TOBACCO LICENSE**  
**KANABEC COUNTY BOARD – June 10, 2015**

---

<b>Establishment</b>	Wine/SB/On/Sun	On sale beer
Big O racing LLC		
Db a Ogilvie Raceway		

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Kim Smith, Kathi Ellis, Les Nielsen, Gene Anderson  
**OPPOSED:** Dennis McNally  
**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

Each year one Kanabec County employee is recognized as the County Employee of the Year. This year, Collections Clerk Carol Bergren from the Auditor/Treasurer's Office is the 2014 Award Winner. The Chairperson presented Bergren with a plaque and the appreciation of the board for her efforts.

Commissioners gave reports on the activities of the Boards and Committees in which they participate.

Action #18 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to adjourn at 12:25 p.m. and to meet again in regular session on Wednesday, June 24, 2015 at 6:30pm.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk