

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

June 11, 2003

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, June 11, 2003 pursuant to adjournment with the following Commissioners present: Kathi Ellis, Stan Cooper, Jerry Nelson, Les Nielsen, and Dennis McNally.

The Chairperson led the assembly in the Pledge of Allegiance.

It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the meeting agenda and optional agenda as presented.

9:05am – Larry Nelson with Onanegozie RC&D Council met with the County Board to present the annual report and to give an update on current projects going on.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to sign an Onanegozie project proposal application for a management plan for the Knife Lake Islands.

It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the May 28, 2003 minutes of the Kanabec County Board of Commissioners as corrected: fix wording in Resolution 2; add to who payment was made to for water sampling claim.

9:30am – County Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning her department.

It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to approve the following Liquor, Beer, Tobacco License renewals:

Establishment	Liquor	Beer	Tobacco
Fish Lake Resort	On/Off/Sun	Off	Yes
Crows Nest	On/Off/Sun	Off	Yes
Braham Moose Lodge	Club/Sun		Yes
Springbrook	On/Sun		Yes
Pink Diamond	On/Sun	Off	Yes
Rob's Knife Lake	On/Off/Sun	Off	Yes
Checkpoint	On/Sun		Yes
Zipper's	On/Off	On/Off	Yes
Fleet Go			Yes
Stockmans Café			Yes

Camperville			Yes
Woodland Jacks	On/Off	On/Off	Yes

Kathi Ellis introduced the following resolution and its adoption:

Resolution 1 - 06/11/03

WHEREAS Kanabec County desires to establish a public trail in furtherance of its public recreation program, and

WHEREAS the E.C. Riders Club agrees to help and assist the local unit of government to acquire, construct and maintain said trail, and is registered as a nonprofit corporation, and

WHEREAS the State of Minnesota offers financial and technical assistance to the local unit of government for the construction of an approved trail, and whereas the trail in connection with this agreement shall hereinafter be called Snake River.

NOW THEREFORE BE IT RESOLVED that Kanabec County shall apply to the State of Minnesota – Department of Natural Resources – for financial and technical assistance in accordance with the laws, rules, and regulations governing said assistance.

BE IT FUTHER RESOLVED to authorize the Chairperson to sign an agreement with E.C. Riders and the State of MN to fulfill the requirements of the DNR Grant.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper
OPPOSED: Dennis McNally
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

10:00am – Court Services/Probation Director Todd Eustice met with the County Board to discuss correction fees.

It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to start charging a \$50 per year fee for misdemeanor and gross misdemeanor offences effective June 16, 2003.

It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 1b - 06/11/03
ORDER OF THE BOARD

WHEREAS the Kanabec County Board of Commissioners did direct that a \$50 per year fee for misdemeanor and gross misdemeanor offences effective June 16, 2003, and

WHEREAS a certain amount of administrative time is necessary to administer this collection;

BE IT RESOLVED to increase Deb Schultz's hours up to 8 hours per pay period for the extra workload contingent on available funds collected for misdemeanor and gross misdemeanor offences.

10:30am – Karen McClellan with the Assessor's Office met with the County Board to present requests for abatements.

It was moved by Stan Cooper, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution 2 - 06/11/03

WHEREAS the County Assessor has presented abatement requests for certain properties in Kanabec County, and

WHEREAS the County Assessor and County Auditor have indicated their approval of the requests as required by Minnesota Statute 375.192, Subd.2 by signature on the application form, and

BE IT RESOLVED that the County Board accept the recommendations of the County Assessor and the County Auditor and exercise the County Board's authority under Minnesota Statute 375.192, Subd. 2 to approve the abatement requests for the properties as follows:

Armstrong, Becci	22.32
Armstrong, Becci	24.48
ASFMRA	75.00
Ashworth Audio	21.99
Athey, Lucas	150.00
Biever, Laurie	30.60
Biever, Laurie	153.36
Blegen, Lu Ann	59.23
Border Mountain	41.90
Bowman, Jeff	50.00
Briggs	209.47
Briggs	22.50
Briggs	231.97
BusinessWare	4,750.00
Cassman, Deb	113.04
Cassman, Deb	9.00
CDW	255.99
Coborns	634.57
Coborns Long Term Care Pharmacy	1,155.43
Coborn's Pharmacy	55.54
Coborn's Pharmacy	340.18
Colburn, Judy	159.89
Cole, James	28.60
Consolidated Telephone Co	9.15
Conway, Brittani	100.00
Cooper, Denise	59.54
CPS	160.38
Crider, Allen	25.00
Dalco	224.80
Daline, Alyce	107.28
Dandelion Floral	46.04
Day by Day	528.00
DeJong, Harriet	47.16
DeJong, Harriet	39.60
Dell Marketing	13,011.89
Don's Towing	89.88
East Central Regional Juvenile Center	1,141.00
ECM	86.40
Ecowater	97.87
EG Rud & Sons	3,600.00

Electric Shop/True Value	39.36
Elfstrum, Brenda	190.08
Elfstrum, Brenda	92.88
Elfstrum, Brenda	3.96
Erbstoesser, Arnie	548.97
Erdahl, Linda	149.40
Erdahl, Linda	3.97
Fat Daddy's Auto Parts	67.02
Federal Express	48.70
Friday, Jennifer	63.00
Gabrielson, Pat	354.24
Gall's Inc	28.98
GeoComm Corp	1,074.00
GHA Technologies	85.00
GHA Technologies	28.00
Glen's Tire	1,331.00
Gordy's	27.31
Grady Health System	163.90
Granite City Mailing Equipment	50.06
Granite Electronics	1,107.60
Granite Electronics	475.74
Grant, Don	691.65
Handyman's Inc	546.15
Harff, Shirley	264.85
Henderson, Paul	59.86
Horizon Towing	77.50
IBM Corp	2,196.76
Isham, Jessie	94.42
Ivans	90.26
Ivans	32.52
Jim's Locksmithing	70.00
Johnson, Jeanette	83.88
Johnson, Jeanette	127.08
Johnson-Stassen, Debee	9.46
Jones, Clare	59.40
Jones, Clare	241.20
Journeyworks Publishing	32.50
Kanabec Co Ag Assn	160.00
Kanabec Co Information Systems	185.00
Kanabec Co Public Health	968.05

Kanabec Co Public Health	75.27
Kanabec Hospital	4,333.00
Kanabec Hospital	230.25
Kanabec Hospital	1,445.00
Kanabec Publications	963.57
Kanabec Publications	60.00
Kanabec Publications	111.83
Kanabec Publications	117.15
Kanabec Publications	27.00
KEEPRS	1,653.83
KEEPRS	226.27
Kleven, Bud	8.10
Knudson, Phebe	35.04
Knutson, James	30.00
Kondratowicz, Sue	309.40
Krueger, Louisa	43.20
Krueger, Louisa	133.56
Krueger, Louisa	41.04
Larson, Mark	35.00
Laska, Millie	879.59
Leonard, Amber	65.65
Losinger, Jess	94.18
Lowry, Steve	25.00
MAAO	212.00
MACAI	35.00
MACO	25.00
Magaard, Deb	210.60
Magaard, Deb	14.04
Martin, Bill	14.04
Mattson Electric	75.00
Maul, Barb	102.24
Maul, Barb	50.40
MCCC	3,400.00
McClellan, Karen	25.51
Medics Training, Inc	765.00
Medics Training, Inc	510.00
Mid-American Research Chemical	272.87
Mid-American Research Chemical	233.89
Miller, Laurie	214.20
MinnComm	98.75

MinnComm	28.59
MN Bookstore	24.90
MN Copy Systems	79.18
MN Dept of Admin	600.00
MN Dept of Public Safety	180.00
MN Home Care Assn	85.00
MN Lawyer	195.00
MN Maintenance Supply Co	120.77
MN Monitoring, Inc	154.00
MN Monitoring, Inc	913.00
MN Sheriff's Assn	542.56
MN Supreme Court	218.00
MN SWAA	50.00
Moulton, Hope	201.60
MPHA	50.00
NACCHO	55.00
National Bushing	24.57
Nelson, Shirley	19.95
Nelson, Shirley	27.36
Norby's Cleaning	2,250.00
Nutrition Consultants	58.00
Nyman, Sherri	90.72
Nyman, Sherri	11.52
Nyman, Sherri	12.60
Oak Gallery	20.53
Oak Gallery	14.05
Office Depot	41.28
Office Depot	18.71
Office Depot	40.09
Office Depot	428.75
Office Depot	82.91
Office Depot	103.84
Office Depot	86.06
Office Depot	113.18
Office Depot	53.87
Office Depot Credit Plan	46.77
Office Max	363.11
Ogilvie School	3,750.00
Ogles Foods	44.14
Olson, Anna	100.00

Onanegozie	300.00
O'Reilly, Molly	162.27
Oslin Lumber	6.34
Pamida	8.14
Pamida	27.92
Paradise Theater	60.00
Peterson, Alan	19.73
Peterson, Walter	133.54
Pfiffner, Betty	639.36
Pfiffner, Betty	30.96
Photo Express	15.67
Physician Sales	271.20
Ponto, Jodi	31.68
Ponto, Jodi	31.68
Precision Metals	38.34
Quality Disposal	281.26
Raiche, Nancy	82.44
Raiche, Nancy	126.36
Richter Technology	37.28
Ringler, Jennie	96.48
Ringler, Jennie	71.28
Ringler, Jennie	9.72
Rural Cellular Corp	23.38
Rural Cellular Corp	47.58
Rural Cellular Corp	38.65
Rural Cellular Corp	216.48
Rural Cellular Corp	21.64
Rural Cellular Corp	17.41
Rural Cellular Corp	20.58
Rural Cellular Corp	52.17
Rural Cellular Corp	17.38
S&T	350.03
S&T	402.03
S&T	8.05
S&T	60.39
Salmela, Terry	7.50
Samaritan Tire	296.39
Sandberg, Bev	106.92
Sandberg, Bev	50.40
Schroeder, Janelle	34.92

Schultz, Deb	46.80
Scofield, Rebecca	121.32
Scofield, Rebecca	33.84
Second Harvest North	20.04
Secure Benefits Systems	10.00
Sedlacek, Lowell	35.52
Sedlacek, Lowell	235.55
Sheriff, Isanti Co	1,766.83
Sheriff, Mille Lacs Co	1,815.63
Sheriffs Youth Programs	549.52
Sjodin, Roberta	105.12
Sjodin, Roberta	16.20
Snowflake Distributing	362.50
Staskivige, Dawn	25.00
State of MN	22.76
State of MN	107.01
Steiner, Janet	38.88
Steiner, Janet	94.79
Stericycle	69.52
Strandberg, Connie	30.24
Stratis Health	20.00
Streicher's	207.25
Super One	28.10
Super One Spirit Valley	33.64
Super One Two Harbors	69.40
Swanby, Belle	22.32
Swanson, Lori	117.36
Swanson, Lori	18.00
Thorkelson, Blair	25.00
Thunstrom, Ruth	211.20
Thunstrom, Ruth	96.12
Timm, Rena	19.80
Timm, Rena	52.92
Timm, Rena	4.68
Treasurer, Sherburne Co	1,080.00
True Value Hardware	28.60
Trupe, Mecheal	34.80
U of M	80.00
U of M	749.62
U of M	6,202.00

UHL Co	732.00
Vaughan, Geneve	102.96
Vaughan, Geneve	83.16
Vaughan, Geneve	3.60
Vaughan, Geneve	2.16
Viking Office Products	165.17
Vogel, Darla	221.04
Voight, Jackie	9.36
Voight, Jackie	55.44
Voight, Jackie	12.24
Voight, Jackie	15.84
Watson Co	402.94
Watson Co	70.42
Wells Fargo	16,607.03
West Group	1,853.53
Wint, Mary	99.00
Wistrom, Betty	162.00
Wistrom, Betty	15.84
TOTAL	<u>110,552.35</u>

Road & Bridge Fund

<u>Vendor</u>	<u>Expense</u>
Ace Hardware	379.74
Allina Medical Clinic	16.00
Ameripride	543.27
Arrowwood Resort & Conference Center	306.47
Bentley Systems, Inc.	371.42
Bergman Companies, Inc.	1,050.00
Brock White Company LLC	1,054.57
C.C.Sharrow Co., Inc.	338.60
Catgo	20.00
Chamberlain Oil Company, Inc. **	605.67
Commissioner of Transportation	59.93
D. J.'s Municipal Supply, Inc.	1,864.95
Fieldworks	435.93
Glen's Tire	273.27
H & H Industries, Inc.	85.34
Haestad Methods, Inc.	254.00
J-Craft, Div. Of Crysteel Mfg., Inc.	705.27
Kanabec County - Petty Cash *	95.60
Kanabec Publications	486.86
KCR Construction	192.00
Lila Richards, The Cleaning Agent	724.20
L. N. Sickels Company	16,585.88

Midway Iron & Metal Co., Inc.	376.52
National Bushing & Parts Co.	769.29
Northern States Supply, Inc.	83.70
Onamia NAPA Auto Parts	1,762.01
Oxygen Service Company, Inc.	86.97
Power Plan	774.57
Quality Disposal Systems, Inc.	95.34
Reed Business Information	600.60
Rural Cellular Corporation	17.38
S & T Office Products, Inc.	67.45
Sanitary Systems	85.20
Schindler Elevator Corporation	413.43
Team Laboratory Chemical Corp. *	1,698.84
Vista Safety Program	331.91
Zep Manufacturing Company	278.04
Total:	<u>33,890.22</u>

It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Anderson, Patti	60.54
Anderson, Paul	102.96
Aquila	155.27
Aquila	1,902.46
Bedard, Joel & Tracy	184.00
Blegen, Christopher	114.30
Blodgett, Norma	70.80
Blum, Marilyn	60.54
Braham Public Schools	29,542.00
Brown Law Office	15.00
Bullhead, Elizabeth	74.04
Burleigh, Willis	61.08
Callander, Donna	62.70
Carten PH.D, Roger	500.00
City of Mora	1,154.29
City of Ogilvie-Clerk	53.34
Degonda, Paul	62.00
East Central Public Schools	11,161.00
Emmons, Travis	60.54
Fagerstrom, Neil	630.00
Fluegge, Tim	64.86
Foss, David	100.00
Gallagher, William	107.82

Graber, Jeremy	31.62
Greater MN Credit Union	995.00
Hale, Charles	108.63
Herwig, Kevin	63.24
Hinckley-Finlayson Schools	5,016.00
Hoeykens, Russell	101.34
Holiday Credit Office	2,627.26
Huberty, Robert	66.48
Hughley, Susan	99.72
Isle Public Schools	12,224.00
Kanabec County	1,027.00
Keil, Lisa	84.84
Kendall, John	92.40
Kimm, Michael	61.08
Larson, Robert	100.00
Lidke, Gary	104.58
Magnuson, Ruth	76.20
McCallum, Edward	111.06
McKinnon, Bradley	109.44
Milaca Public Schools	2,009.00
MN Dept of Finance	19,769.07
MN Mutal Life Ins	312.10
Mora Municipal Utilities	5,995.59
Mora Public Schools	224,225.00
Mora Public Schools	330.05
Mowry, James	100.00
Northstar Access	1,468.96
Northstar Access	1,476.22
Nowling, Daniel	77.28
Oestreich, Jeffrey	114.30
Ogilvie Public Schools	113,268.00
Ogilvie Public Schools	330.05
Olson, Rhonda	8.64
Ostrom, Donna, Deputy Registrar	1,136.53
Ostrom, Donna, Deputy Registrar	34.50
Postmaster	249.00
Rappl, Joshua	30.27
Refuge, The	183.41
Rollins, Clifford	68.64
Schumacher, Kristina	137.24

Secretary of State	10.00
Segl, Deanna	122.40
Shafer, Larry	34.86
Sjodin, Gregory	112.68
Sjodin, Roberta	61.08
Smart, Wendy	99.72
Spear & Swanson Law Office	561.00
Sundermeyer, Mandi	119.04
Swanson, Kimberly	109.44
Sward, Sharon	109.44
Team Laboratory Chemical Corp	1,698.84
Tessneer Law Office	67.50
Treasurer, Isanti County	423.20
Treasurer, Kanabec County	52,020.00
Treasurer, State of MN	52.50
Treasurer, State of MN	5,727.36
US Link	159.39
Vardon, Mary	60.54
Venhuizen, John	62.00
Wolf, Genelle	65.40
	<u>502,399.67</u>

Snake River Watershed

Aitkin Independent Age	12.60
Aitkin Soil & Water District	5,000.00
ECM Publishers	11.93
Kanabec Soil & Water District	50.00
Neuman, Jason	23.40
Pine City Pioneer	10.13
Snake Rive Watershed-Petty Cash	51.71
	<u>5,159.77</u>

It was moved by Stan Cooper, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 3 - 06/11/03
ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Secretary/Legal Assistant,
and

WHEREAS the board desires to refill this vacant position, and

WHEREAS the county uses a 'Nystuen' pay plan at present, but has begun the process of converting to a 'Gmach' pay plan;

BE IT RESOLVED that the County Board authorizes County Attorney Joe Loren and the County Personnel Director to hire a Secretary/Legal Assistant to refill the vacant position at Step A, Range 6 of the Nystuen pay plan (to become Gmach Range 8 in the future) or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the starting pay rate will be set in accordance with Kanabec County Board of Commissioners Resolution 8 - 11/13/02 which means:

- Nystuen Step 6A = \$11.87/hr
- 1½% Conversion spread applied to Nystuen Step A = \$11.87 - \$12.05/hr
- Gmach Step 8A = \$14.95
- By rule, add 5.3% Conversion spread when below Gmach Step A
- Therefore, set starting wage at: \$11.87 x 1.0503 = **\$12.50/hr.**

It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 4 - 06/11/03

WHEREAS Parcel #R10.00450.00, a 6.08 acre property on the West side of Knife Lake was purchased by Kanabec County in 1971 for the purpose of a park, and

WHEREAS the county has not used the parcel as a park nor does it appear that this is a location best suited for a public park;

BE IT RESOLVED that the Kanabec County Board of Commissioners has determined that Parcel #R10.00450.00 is no longer needed for the purposes of park land, and

BE IT FURTHER RESOLVED that it is the intention of the board to dispose of this land by public sale, and

BE IT FURTHER RESOLVED to conduct a public hearing on Wednesday, July 23, 2003 at 7:00pm in Room #164 of the County Courthouse, the Commissioner's Board Room, 18 N Vine St, Mora, for the purpose of receiving public input on the proposed sale.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to pay the following water plan claim: Midwest Analytical \$100.00 for well baby testing.

11:00am – County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department and presented the annual report for the year ending December 31, 2002.

It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 4 - 06/11/03

WHEREAS quotes for diesel fuel were received as follows:

Federated Cooperative	\$0.929/Gallon
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BE IT RESOLVED to approve the recommendation of the County Engineer and accept the low quote of \$0.929 per gallon from Federated Cooperative.

It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 5 - 06/11/03

WHEREAS quotes for unleaded gasoline were received as follows:

Federated Cooperative	\$1.402/Gallon
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BE IT RESOLVED to approve the recommendation of the County Engineer and accept the low quote of \$1.402 per gallon from Federated Cooperative.

Kathi Ellis introduced the following resolution and its adoption:

Resolution 6 - 06/11/03

WHEREAS bids for Project SAP 33-617-07 were received as follows:

Marvin Tretter, Inc	\$1,122,332.51
Central Specialties	\$1,281,124.92
Gladden Construction	\$1,380,915.57

BE IT RESOLVED to approve the recommendation of the County Engineer and accept the low bid of \$1,122,322.51 from Marvin Tretter, Inc for Project SAP 33-617-07: the reconstruction of County State Aid Highway 17 from CSAH 11 to 175th Ave (McMahn Rd).

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper
OPPOSED: Dennis McNally
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 7 - 06/11/03

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following April, 2003 claims on SCORE Funds:

Quality Disposal	\$4,400.00
Arthur Township	\$ 400.00
TOTAL	\$4,800.00

11:45am - The Chairperson then called for public comment. Those who responded included:

Bob Strom	- Adult entertainment ordinance. - Tree limbs dumped in Knife Lake. - Dust control.
Bob Swetz	- Selling park property.
Mike Lobash	- Selling park property.

12:05pm – Galen Brelie with Rum River Ducks Unlimited met with the County Board to discuss an Exempt Permit for a raffle.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 8 - 06/11/03

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the Rum River Ducks Unlimited for a one-time Raffle event held at Springbrook Golf Course, 2276 200th Ave, Mora, MN 55051 on June 27, 2003.

12:15pm – County Attorney Joe Loren met with the County Board to discuss two future trails.

Meeting adjourned at 12:40pm and will meet again in regular session on Wednesday, June 18, 2003 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Board Clerk