

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabec }  
Office of County Coordinator

**June 12, 2013**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, June 12, 2013 pursuant to adjournment with the following Board Members present: Kim Smith, Gene Anderson, Les Nielsen, Kevin Troupe, and Kathi Ellis

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to approve the agenda as amended: add application for tent worm caterpillar spraying approval for Knife Lake.

Action #2 – It was moved by Gene Anderson, seconded by Kevin Troupe and carried unanimously to approve the May 22, 2013 minutes of the Kanabec County Board of Commissioners as corrected: Resolution #22 – replace Roger Crawford’s name with Gene Anderson. Correct wording in Resolutions HS9a and HS9b to “fill the new position” in the third paragraphs.

Action #3 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

## **Resolution #3 – 06/12/13**

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Exempt Permit for the Ann Lake Watershed Alliance for a raffle event to be held at Pink Diamond Bar & Grill, 1434 Ann Lake Rd, Ogilvie, MN 56358 on July 6, 2013.

Action #4 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following paid claims:

<b>Vendor</b>	<b>Amount</b>
Braham Public Schools	74,595.46
East Central School District	25,005.94
Hinckley-Finlayson Schools	23,843.46
Isle Public Schools	19,032.56
Kanabec County	172,535.24
Milaca Public Schools	6,082.30
Mora Public Schools	432,113.29
Ogilvie Public Schools	223,812.81
Pine City Public Schools	275.88
East Central Energy	254.00
Kanabec Co Auditor-HRA	103.00
MN Mutual Life Ins	54.70
Mora Psychological Services	2,000.00
Mora Municipal Utilities	1,253.04
Pierson, Jay	100.00
City of Milaca	26.54
Midcontinent Communications	2,338.33
MN Dept of Finance	6,448.50
Mora Municipal Utilities	15,916.20
Quality Disposal	10.98
Wynn Law Firm	412.25
Ann Lake Twp	42,410.14
Arthur Twp	64,696.97
Braham Public Schools	74,595.46
Brunswick Twp	77,827.33
City of Braham	2,730.48
City of Grasston	10,143.82
City of Mora	431,140.26
City of Ogilvie	33,225.16
City of Quamba	34,535.09
Comfort Twp	76,431.34
Comm of Finance	237.29
East Cent Reg Dev Comm	11,916.01
East Central School District	25,005.93
Ford Twp	49,156.12
Grass Lake Twp	67,470.11
Haybrook Twp	29,800.13
Hillman Twp	29,990.19
Hinckley-Finlayson Schools	23,843.46
Isle Public Schools	19,032.55
Kanabec County	185,412.34
Kanabec Twp	41,989.57

Knife Lake Twp	73,609.33
Kroschel Twp	32,505.98
Milaca Public Schools	6,082.29
MN Commissioner of Revenue	53.20
Mora Public Schools	432,113.29
Ogilvie Public Schools	223,812.81
Peace Twp	61,396.47
Pine City Public Schools	275.88
Pomroy Twp	44,801.32
Southfork Twp	37,787.80
Whited Twp	35,101.39
Centerpoint Energy	78.00
East Central Energy	61.42
GMCU	6,969.33
Holiday Credit Office	11,299.40
Resource Training & Solutions	5,555.76
The Hartford	1,624.95
Kanabec Co Auditor-HRA	103.00
MN Energy Resource Corp	478.22
City of Mora	2,095.06
East Central Reg Dev Comm	12.31
Mora Public Schools	<u>1,057.36</u>
Total	3,314,678.80

Action #5 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to recess the board meeting at 9:06am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:06am** on Wednesday, June 12, 2013 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Gene Anderson and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH6 – It was moved by Gene Anderson, seconded by Kevin Troupe and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH7 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #PH7 – 06/12/13**  
Sliding Fee Schedules Resolution

**WHEREAS**, sliding fee schedules are used for various Public Health services, and

**WHEREAS**, the CPA that completed the 2012 Medicare Cost Report recommends changes to the charges for specific services, and

**WHEREAS**, the other fee schedules also need to be updated.

**THEREFORE, BE IT RESOLVED** to approve the following sliding fee schedules for Kanabec County Public Health services effective July 15, 2013.

KANABEC COUNTY PUBLIC HEALTH  
HOME CARE PROGRAM  
SLIDING FEE SCHEDULE FOR NURSING VISITS (CHARGE PER VISIT) AND  
HOME HEALTH AIDE AND HOMEMAKER HOURS (CHARGE PER HOUR)

# in House	1					2				
	(Income + 1/12 Resources)									
	SW	PHN/RN	PT/OT	HHA	HM	SW	PHN/RN	PT/OT	HHA	HM
<1020	\$49.50 (30%)	\$48.00 (30%)	\$48.00 (30%)	\$18.00 (30%)	\$12.00 (30%)	\$41.25 (25%)	\$40.00 (25%)	\$40.00 (25%)	\$15.00 (25%)	\$10.00 (25%)
1020-1220	\$57.75 (35%)	\$56.00 (35%)	\$56.00 (35%)	\$21.00 (35%)	\$14.00 (35%)	\$49.50 (30%)	\$48.00 (30%)	\$48.00 (30%)	\$18.00 (30%)	\$12.00 (30%)
1221-1420	\$66.00 (40%)	\$64.00 (40%)	\$64.00 (40%)	\$24.00 (40%)	\$16.00 (40%)	\$57.75 (35%)	\$56.00 (35%)	\$56.00 (35%)	\$21.00 (35%)	\$14.00 (35%)
1421-1620	\$74.25 (45%)	\$72.00 (45%)	\$72.00 (45%)	\$27.00 (45%)	\$18.00 (45%)	\$66.00 (40%)	\$64.00 (40%)	\$64.00 (40%)	\$24.00 (40%)	\$16.00 (40%)
1621-1820	\$82.50 (50%)	\$80.00 (50%)	\$80.00 (50%)	\$30.00 (50%)	\$20.00 (50%)	\$74.25 (45%)	\$72.00 (45%)	\$72.00 (45%)	\$27.00 (45%)	\$18.00 (45%)
1821-2020	\$90.75 (55%)	\$88.00 (55%)	\$88.00 (55%)	\$33.00 (55%)	\$22.00 (55%)	\$82.50 (50%)	\$80.00 (50%)	\$80.00 (50%)	\$30.00 (50%)	\$20.00 (50%)
2021-2220	\$99.00 (60%)	\$96.00 (60%)	\$96.00 (60%)	\$36.00 (60%)	\$24.00 (60%)	\$90.75 (55%)	\$88.00 (55%)	\$88.00 (55%)	\$33.00 (55%)	\$22.00 (55%)
2221-2420	\$107.25 (65%)	\$104.00 (65%)	\$104.00 (65%)	\$39.00 (65%)	\$26.00 (65%)	\$99.00 (60%)	\$96.00 (60%)	\$96.00 (60%)	\$36.00 (60%)	\$24.00 (60%)
2421-2620	\$115.50 (70%)	\$112.00 (70%)	\$112.00 (70%)	\$42.00 (70%)	\$28.00 (70%)	\$107.25 (65%)	\$104.00 (65%)	\$104.00 (65%)	\$39.00 (65%)	\$26.00 (65%)
2621-2820	\$123.75 (75%)	\$120.00 (75%)	\$120.00 (75%)	\$45.00 (75%)	\$30.00 (75%)	\$115.50 (70%)	\$112.00 (70%)	\$112.00 (70%)	\$42.00 (70%)	\$28.00 (70%)
2821-3020	\$132.00 (80%)	\$128.00 (80%)	\$128.00 (80%)	\$48.00 (80%)	\$32.00 (80%)	\$123.75 (75%)	\$120.00 (75%)	\$120.00 (75%)	\$45.00 (75%)	\$30.00 (75%)
3021-3270	\$140.25 (85%)	\$136.00 (85%)	\$136.00 (85%)	\$51.00 (85%)	\$34.00 (85%)	\$132.00 (80%)	\$128.00 (80%)	\$128.00 (80%)	\$48.00 (80%)	\$32.00 (80%)
3271-3520	\$148.50 (90%)	\$144.00 (90%)	\$144.00 (90%)	\$54.00 (90%)	\$36.00 (90%)	\$140.25 (85%)	\$136.00 (85%)	\$136.00 (85%)	\$51.00 (85%)	\$34.00 (85%)
3521-3770	\$156.75 (95%)	\$152.00 (95%)	\$152.00 (95%)	\$57.00 (95%)	\$38.00 (95%)	\$148.50 (90%)	\$144.00 (90%)	\$144.00 (90%)	\$54.00 (90%)	\$36.00 (90%)
3771-4020	\$165.00 (100%)	\$160.00 (100%)	\$160.00 (100%)	\$60.00 (100%)	\$40.00 (100%)	\$156.75 (95%)	\$152.00 (95%)	\$152.00 (95%)	\$57.00 (95%)	\$38.00 (95%)

PHN: Public Health Nurse  
RN: Registered Nurse  
HHA: Home Health Aide

PT: Physical Therapy  
OT: Occupational Therapy  
SW: Social Worker

AS OF July 1, 2013

**2013 Sliding Fee Scale**  
Public Health Nurse Clinic Visits

Family Size	120-140% MA base	140-160%	160-180%	180-200%
1	1,117 – 1,303 (13,404 – 15,638)	1,303 – 1,489 (15,639 – 17,872)	1,489 – 1,676 (17,873 – 20,106)	1,676 – 1,862 (20,107 – 22,340)
2	1,513 – 1,765 (18,156 – 21,182)	1,765 – 2,017 (21,183 – 24,208)	2,017 – 2,270 (24,209 – 27,234)	2,270 – 2,522 (27,235 – 30,260)
3	1,909 – 2,227 (22,908 – 26,726)	2,227 – 2,545 (26,727 – 30,544)	2,545 – 2,864 (30,545 – 34,362)	2,864 – 3,182 (34,363 – 38,180)
4	2,305 – 2,689 (27,660 – 32,270)	2,689 – 3,073 (32,271 – 36,880)	3,073 – 3,458 (36,881 – 41,490)	3,458 – 3,842 (41,491 – 46,100)
5	2,701 – 3,151 (32,412 – 37,814)	3,151 – 3,601 (37,815 – 43,216)	3,601 – 4,052 (43,217 – 48,618)	4,052 – 4,502 (48,619 – 54,020)
6	3,097 – 3,613 (37,164 – 43,358)	3,613 – 4,129 (43,359 – 49,552)	4,129 – 4,646 (49,553 – 55,746)	4,646 – 5,162 (55,747 – 61,940)
7	3,493 – 4,075 (41,916 – 48,902)	4,075 – 4,657 (48,903 – 55,888)	4,657 – 5,240 (55,889 – 62,874)	5,240 – 5,822 (62,875 – 69,860)
8	3,889 – 4,537 (46,668 – 54,446)	4,537 – 5,185 (54,447 – 62,224)	5,185 – 5,834 (62,225 – 70,002)	5,834 – 6,482 (70,003 – 77,780)
Fee for Office PHN Visit	\$8.00 (10%)	\$20.00 (25%)	\$40.00 (50%)	\$60.00 (75%)

Referral will be made to Medical Assistance for incomes under 120% of poverty.  
Donations are welcome.

Incomes over 200% of poverty base will be charged 100% of billable charges-\$ 80+ depending on components/procedures requested.

*Action #PH8* – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

**Resolution #PH8 – 06/12/13**

Epidemiology Agreement Amendment Resolution

**WHEREAS**, Kanabec County Public Health has allocated and encumbered funds for the purpose of assessing and enhancing the capacity of the local public health department to respond to bioterrorism, infectious diseases, and other threats to public health; and

**WHEREAS**, Kanabec County Public Health has allocated and encumbered funds for the purpose of planning and implementing emergency preparedness activities; and

**WHEREAS**, Kanabec County Public Health has contracted with Pauline Amundson to provide epidemiology services and wishes to extend those services from \$5408 to \$5783.

**THEREFORE BE IT RESOLVED** to approve the Health and Human Services Director extending the Contractor, Pauline Amundson's agreement from \$5408 to \$5783 concluding June 30, 2013.

Action #PH9 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #PH9 – 06/12/13**

St. Croix River Education District Contract Resolution

**WHEREAS**, St. Croix River Education District has determined that it is necessary to retain the services of a qualified agency to attain objectives for children with special needs, ages 0-5; and

**WHEREAS**, Kanabec County Public Health is duly qualified to provide an appropriate interagency referral process and interagency services coordination process during the fiscal year to support activities of the Infant Follow-Along Program, and

**WHEREAS** the Health and Human Services Director recommends contracting with the St. Croix River Education District to provide services to children with special needs ages 0 – 5 through the Follow-Along Program.

**THEREFORE BE IT RESOLVED** to approve the Health and Human Services Director entering into a contract with St. Croix River Education District from July 1, 2012 through June 30, 2013 for referral and coordination to support the Infant Follow-Along Program.

Action #PH10 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the following resolution:

**Resolution #PH10 – 06/12/13**

Amherst Wilder Consulting Agreement Resolution

**WHEREAS**, the County of Kanabec d.b.a. Kanabec County Public Health has allocated and encumbered funds for the purpose of evaluation training, technical assistance, and support funded by the Minnesota Department of Human Services Alcohol and Drug Abuse Division's (ADAD) Strategic Prevention Framework State Incentive Grant (SPF SIG); and

**WHEREAS**, Amherst H. Wilder Foundation is duly qualified and willing to provide the requested services to enable Kanabec County Public Health to fulfill the evaluation requirements of their cooperative agreement.

**THEREFORE BE IT RESOLVED** to approve the Health and Human Services Director entering into an agreement with Amherst. H. Wilder Foundation to provide evaluation training, technical assistance and support to fulfill the evaluation requirements of the Strategic Prevention

Framework State Incentive Grant from July 1, 2013 through June 30, 2014 not to exceed \$29,233.

Action #PH11 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

### **Resolution #PH11 – 06/12/13**

#### UCare Agreement Resolution

**WHEREAS**, UCare Minnesota is a health maintenance organization licensed by the State of Minnesota, engaged in the business of making quality health care available on a prepaid basis; and

**WHEREAS**, Kanabec County Public Health and Family Services desires to participate as a provider of certain health services for UCare enrollees in Kanabec County; and

**WHEREAS**, the Health and Human Services Director recommends contracting with UCare to provide such services for the residents of Kanabec County.

**THEREFORE BE IT RESOLVED** to approve the Health and Human Services Director entering into an agreement with UCare Minnesota to provide services to enrollees in Kanabec County commencing September 1, 2013.

Action #PH12 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to recess the Public Health Board at 9:35am to meet in regular session on Wednesday, July 10, 2013 at 9:05am.

---

The Board of Commissioners meeting continued.

Action #13 – It was moved by Kim Smith, seconded by Gene Anderson and carried unanimously to recess the board meeting at 9:37am to a time immediately following the Human Service Board.

---

The Kanabec County **Human Service Board** met at **9:37am** on Wednesday, June 12, 2013 pursuant to adjournment with the following Board Members present: Les Nielsen, Gene Anderson, Kim Smith, Kevin Troupe, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS14 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the Human Service Board agenda as presented.

*Action #HS15* – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #HS15 – 06/12/13**

**WHEREAS** there is a vacancy in the position of a Office Support Specialist, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the Health & Human Services Director and the County Personnel Director to hire an Office Support Specialist to refill the vacant position at Step A, Range 4 of the pay plan which is \$12.73 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted, and

**BE IT FURTHER RESOLVED** to authorize the Health & Human Service Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

*Action #HS16* – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

### **Resolution #HS16 – 06/12/2013**

#### Regional Fraud Agreement Resolution

**WHEREAS**, the Regional Administrative Agency (Pine County Human Services) contracts with the State of Minnesota's Department of Human Services, Financial Fraud and Abuse Investigations Division to administer the FPI program in Kanabec County; and

**WHEREAS** Kanabec County, dba Kanabec County Family Services desires to enter into an agreement with Pine County Human Services, acting as the Regional Fraud Prevention Administrative Agency to achieve mutually beneficial goals by establishing structures for providing FPI services to Kanabec County.

**THEREFORE BE IT RESOLVED** to approve the Health and Human Services Director entering into a Regional Fraud Administration Agreement with Pine County Human Services commencing July 1, 2013 through June 30, 2015 with no funds to be exchanged, rather each agency will be responsible for their own costs in performing the stated duties:

**COUNTY AGENCY DUTIES.** The COUNTY AGENCY will:

- 2.1 Cooperate with the STATE and the FPI REGIONAL ADMINSTRATIVE AGENCY in fulfilling goals and objectives of the FPI program pursuant to the

FPI Guidelines, United States laws, federal regulations, State of Minnesota (State or state) laws, applicable Department rules and county ordinances.

- 2.2 Cooperate with the REGIONAL ADMINISTRATIVE AGENCY in monitoring fraud referrals, completed investigations and case actions taken as a result of fraud prevention investigations.
- 2.3 Cooperate with the REGIONAL ADMINISTRATIVE AGENCY and the STATE in submission of narrative, financial and/or statistical reports either as required in FPI guidelines or as requested by the STATE.
- 2.4 Ensure that eligibility workers under its control make FPI referrals to the investigator representing the REGIONAL ADMINISTRATIVE AGENCY, cooperate with case action reporting requirements and participate in funded FPI program related training.
- 2.5 Evaluate FPI referral rates among COUNTY AGENCY eligibility workers in order to identify fraud detection training needs.
- 2.6 Refer for criminal prosecution public assistance recipients and providers who have committed intentional program violations (IPV) or, when such prosecutions are declined by a COUNTY AGENCY attorney or the COUNTY AGENCY decides not to pursue criminal prosecution of an IPV, pursue administrative disqualification of a provider or recipient in lieu of criminal prosecution in compliance with Minnesota Statutes, section 256.046.

**REGIONAL ADMINISTRATIVE AGENCY DUTIES.** The REGIONAL ADMINISTRATIVE AGENCY will:

- 3.1 Provide FPI services and report FPI Program activity to the COUNTY AGENCY.
- 3.2 Use qualified investigative staff to provide FPI services.
- 3.3 Annually provide training to COUNTY AGENCY eligibility workers in fraud detection to assist them identifying cases that should be referred. Provide training to COUNTY AGENCY eligibility workers on FPI forms and procedures.
- 3.4 Assist the COUNTY AGENCY in the identification and disqualification of individuals through the administrative disqualification hearing process when a completed fraud prevention investigation identifies an intentional program violation and no criminal action is contemplated.

Action #HS17 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to adjourn the Human Service Board at 9:55am to meet again on Wednesday, June 26, 2013 at 9:05am.

The Board of Commissioners meeting continued.

Action #18 – Kevin Troupe introduced the following resolution and moved its adoption:

**Resolution #18 - 06/12/13**  
Approve Job Description

**WHEREAS** Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

**WHEREAS** the position of Public Health Nurse is on the rotation schedule for 2013, and

**WHEREAS** the Health & Human Services Director has submitted an updated job description and position questionnaire, and

**WHEREAS** the board has examined and evaluated the updated information, and

**WHEREAS** the board finds that the updates are largely clarifications rather than changes;

**BE IT RESOLVED** that it is the decision of the board to accept and approve the proposed changes in the Public Health Nurse job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Kevin Troupe, Kim Smith, Les Nielsen, Gene Anderson

**OPPOSED:** Kathi Ellis

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

Action #19 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

**Resolution #19 - 06/12/13**  
Approve Job Description

**WHEREAS** Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

**WHEREAS** the position of Veteran Service Officer & Emergency Management Director is on the rotation schedule for 2013, and

**WHEREAS** the Health & Human Services Director has submitted an updated job description and position questionnaire, and

**WHEREAS** the board has examined and evaluated the updated information, and

**WHEREAS** the board finds that the updates are largely clarifications rather than changes;

**BE IT RESOLVED** that it is the decision of the board to accept and approve the proposed changes in the Veteran Service Officer & Emergency Management Director job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

*Action #20* – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following claims on the funds indicated:

### **Revenue Fund**

<b>VENDOR</b>	<b>AMOUNT</b>
Ace Hardware	99.67
Ace Hardware	39.52
Ace Hardware	48.09
Ace Hardware	11.47
Ace Hardware	43.22
Advanced Correctional Healthcare	14,406.39
Aitkin County Care	30.00
Allina Health System	310.00
American Lung Assn	2,935.38
American Solutions for Business	374.06
AmeriPride	452.15
Ammerman Tree Service	374.06
Amundson, Pauline	604.50
Anderson, Karen	18.65
Andres, Christine	98.31
A'viands LLC	18,222.23
Benedictine Living Community	19,650.87
Bernhardt, Maria	115.83
Biever, Laurie	180.24

Billings Service	14.00
Billings, Margaret	445.73
Braham Motor Service	429.74
Burgess, Adam	100.00
Byrant, Donna	2,671.87
Byrant, Donna	504.34
Card Services, Coborns	19.49
Cassman, Deb	148.03
Castellino, Sarah	59.99
Central Fleet Service & Parts	212.40
Cheney, Melody	65.82
Christianson, Craig	1,118.90
City of Mora, EDA	1,836.00
Coborns Pharmacy	572.93
Coborns Pharmacy	9.80
Colburn, Judy	71.19
Community Partnership	45.00
Curtis, Bonnie	179.84
Curtis, Michael	685.17
D&T Ventures	578.81
Dex Media East	39.73
Deyta, LLC	90.00
Don's Towing	133.59
Druar, Dan	916.20
East Central Exterminating	122.91
East Central Exterminating	256.80
ECM Publishers	705.00
ECM Publishers	2.82
ECM Publishers	164.50
Election Systems & Software	2,565.00
Elfstrum, Brenda	497.77
Fackler, Nicholas	100.00
Faust, Patrick	959.27
Felland, Becky	270.64
First Light Health System	3,610.00
Five County Mental Health	780.00
Fresonke, Lew	220.00
Friday, Jenny	50.29
Friel, Tammy	22.13
Garcia, Timothy	357.50
Glen's Tire	2,851.22
Glen's Tire	752.30
Glen's Tire	20.00

Goodin Company	162.34
Grainger	274.47
Granite City Jobbing	1,413.86
Granite Electronics	566.44
Gravning, Trisha	210.53
GreatAmerica Leasing Corp	1,280.57
Hampton Inn Denver	481.95
Handyman's Inc	21.76
Handyman's Inc	315.53
Hass Construction	45.00
Health Partners	3,499.24
Heathly Living Market	129.26
Hoefert, Bob	2,235.21
Hoglund Bus	1,173.19
Holiday Inn St Cloud	206.66
Holland, Jeff	239.00
Hood, Barb	1,170.23
Hood, Bill	696.00
Horizon Towing	294.97
Hoskins, Bob	160.00
Image Office Service	75.40
Industrial Health Services	86.80
Isanti Co Court Services	125.00
Isanti Co Family Services	6,770.26
Jebsen, Michelle	145.00
Jebsen, Michelle	136.17
Johnsons Hardware	111.71
Johnsons Hardware	49.19
Jones, Willis	13.56
Juettner Marketing	896.00
Kanabec Co History Center	3,500.00
Kanabec Co Hwy Dept	53.21
Kanabec Co Hwy Dept	3,452.37
Kanabec Co Hwy Dept	251.68
Kanabec Co Hwy Dept	44.24
Kanabec Co Hwy Dept	67.31
Kanabec Co Hwy Dept	169.02
Kanabec Co Public Health	27,299.60
Kanabec Co Soil & Water	14,454.00
Kanabec Publications	6.88
Kanabec Publications	630.48
Kanabec Publications	963.20
Keeps	247.61

Kennedy Jr, Kerry	155.38
Koch's Hardware	83.86
Kragt, Neal	82.00
Kramersmeier, Wallace	50.00
Landreville, Willard	1,103.07
Lane, Dave	37.85
Lerrssen, Jennifer	1,020.87
MACAI Treasurer	190.00
Magaard, Robert	629.62
Majeski, Annette	58.20
Manthie, Mark	103.40
Marohn, Brenda	23.73
MCCC	60.00
McClellan, Karen	557.97
McFadden, Barb	46.00
McIntosh, Bob	650.00
MCIT	160.00
McNally, Dennis	44.90
MidContinent	63.10
Mike Nelson's Auto Glass	248.75
Mille Lacs Disposal	20.00
MN Home Care Assn	175.00
MN Public Transit Assn	179.00
MN Sheriff's Assn	330.00
MN Supreme Court	254.00
Monroe, Cynthia	81.36
Mora Bakery	15.30
Mora Civic Center	300.00
MRA Trusight	1,295.00
Nardini Fire Equipment	220.47
National Academies of Emergency Dispatch	30.00
Nelson, Ansel	1,411.58
Nelson, Jerry	38.82
Nelson, Ronette	964.06
Newgard, Jean	1,057.54
Noble Medical Inc	322.87
Novus Glass	50.00
Novus Glass	233.59
Office Depot	14.16
Office Depot	98.22
Office Depot	84.63
Office Depot	52.88
Office Depot	21.59

Office Depot	107.52
Ogilvie Museum	750.00
Ogilvie Public Schools	1,940.99
Olson, Autumn	139.00
Onamia Public Schools	122.39
O'Reilly, Molly	19.78
Oslin Lumber	26.72
Osterdyk, Dorothy	358.78
Ostrom, Donna	24.00
Owens Auto Parts	71.97
Owens Companies	1,091.27
Pakor Inc	246.80
PD's Embroidery	8.55
PD's Embroidery	66.00
Pedersen, Jerry	38.42
Perlick, Lisa	1,160.00
Peterson, Ronald	48.20
Pieper, Rollie	1,733.45
Pine Co Health & Human Services	38,323.61
Quality Disposal	369.15
Quality Disposal	210.21
Raiche, Nancy	250.86
Raudabaugh, Carey	99.44
Reliance Telephone	900.00
Ringler, Jennie	53.68
Roberts, Heather	142.39
Rogers, Pearl	925.32
Rosburg, Diane	237.59
Ryan, Rosemarie	830.00
S&T	245.92
S&T	282.01
S&T	4,021.00
S&T	187.48
Sheriff, Kanabec Co	620.00
Skramstad, Linda	209.06
Solomon, Nicholas	47.10
Southern Computer Warehouse	510.40
Stellar Services	794.46
Storrar, Lynette	18.65
Streichers	325.74
Strickland Jr, Charlie	42.70
Struffert, Delores	449.32
Swanson, Jeremy	1,137.57

Tadych, Marge	969.65
Teal's Market	45.29
Telander, Sarah	310.19
Thompson, Wendy	410.19
Tinker & Larson	639.59
Trimin Systems	3,041.25
Uniforms Unlimited	6.64
Uniforms Unlimited	6.63
Veloia Environmental Services	2,034.52
Vogel, Darla	288.15
Voight, Jackie	49.16
Watson Company	113.20
Watson Company	56.59
Wergin, Richard	525.00
Wiitala, David	155.21
Wolbert, Marlys	126.56
World Medical Government Solutions	300.45
Zamora, Ray	1,734.71
Total	<u>240,015.51</u>

### **Road & Bridge Fund**

<b>Vendor</b>	<b>Amount</b>
Ace Hardware	105.43
Ameripride	581.14
Astleford International	1,616.14
Auto Value Mora	1,955.27
Central McGowan, Inc	124.62
Chamberlain Oil	2,643.69
FirstLab	79.90
Fleetpride	1,164.87
Fluegge's Ag	529.50
Frontier Precision, Inc	31.34
Gopher State One-Call	23.20
Granite City Jobbing	310.94
HP Gravel & Grading, LLC	850.00
H & R Construction	391.42
Kanabec Publications, Inc	447.63
Konrad Material Sales, LLC	1,729.38
Locators & Supplies, Inc	1,327.60
Milaca Chiropractic Center	55.00
Mille Lacs Co. Public Works	572.50
Newman Traffic Signs	

	13,411.23
Northern States Supply	131.61
Nuss Truck & Equipment	569.42
Oak Gallery	13.54
Office Depot	58.75
Owen's Auto Parts	995.15
Pomp's Tire Service Inc.	2,657.13
Power Plan	3,353.17
Quality Disposal Systems, Inc.	156.15
Richards, Lila, The Cleaning Agent	961.75
SageQuest	505.52
Thomas Reprographics	239.00
Verizon	37.52
Ziegler, Inc.	<u>1,197.44</u>
Total:	38,826.95

Action #21 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #21 - 06/12/13**

**WHEREAS** Benson Air Ag. Inc, has requested permission to spray for the tent worm caterpillars in the County of Kanabec, using a Bt insecticide called Foray 48B, and

**WHEREAS** Benson Air Ag. Inc, shall abide by FAA waivers while spraying and is granted permission to fly their aircraft low over trees per FAA waivers, and

**WHEREAS** this authorization by Kanabec County is not an endorsement of this company. Benson Air Ag. Inc, does not act on behalf of or as an agent of Kanabec County;

**THEREFORE BE IT RESOLVED** pursuant to FAA regulations, the Kanabec County Board of Commissioners hereby authorizes Benson Air Ag. Inc, to spray tent worm caterpillars in Kanabec County as related to their contract.

**10:30am** - The Chairperson then called for public comment three times. None responded.

**10:33am** - The Chairperson closed public comment.

The Chairman recessed the board meeting at 10:35am to hold a Public Hearing to discuss a tax-forfeited land exchange proposed by Jason and Rebecca Sanborn, representative of the Richard & Jeanne Dahlquist property.

**10:35am** – A Public Hearing was held to discuss the tax-forfeited land exchange. Those that spoke included:

Stanley Nelson	Questioned if the DNR would have to be given a public right of way?
----------------	---

Action #22 – It was moved by Kevin Troupe, seconded by Gene Anderson and carried unanimously to adjourn the Public Hearing at 10:45am.

Roberta Anderson will follow up on the question at hand and report back to the County Board. No formal action took place.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #23 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

### **Resolution #23 - 06/12/13**

Chevron Signing SP 088-070-029

**WHEREAS** the following bids were received and opened for a Kanabec/Isanti County joint highway safety project on May 28, 2013, and

A&H Co., Inc.	\$111,740.00
JAAK LLC.	\$148,850.00
Safety Signs	\$179,620.00

**WHEREAS** the lowest responsible bids were submitted by A&H Co., Inc. in the amounts of \$111,740.00, and

**WHEREAS** the Kanabec County share of the project is \$38,830.00 and the Isanti County share is \$72,910.00, and

**WHEREAS** a resolution by the Isanti County Board of Commissioners, presented before the board and included herein by reference, recommends award of the \$111,740.00 bid from A&H Co., Inc. and agrees to cover the costs of the non-participating share of the project for the Isanti County road system, and

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners accepts the bid of \$111,740.00 submitted by A&H Co., Inc. for the placement of chevron signing at various county highway curves, and

**BE IT FURTHER RESOLVED** that the Chairperson and County Coordinator are authorized to sign contracts for these projects.

Action #24 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #24 - 06/12/13**

#### Shouldering Implement

**WHEREAS** the Kanabec County road system requires regular maintenance of aggregate shoulders, and

**WHEREAS** a new aggregate shouldering implement compatible with Kanabec County's existing equipment is available, and

**WHEREAS** this shouldering implement will increase the efficiency of shouldering operations, and

**WHEREAS** a quote of \$24,200 was received by Ziegler Cat for 2012 Road Widener shouldering implement, and

**THEREFORE BE IT RESOLVED** to accept the quote of \$24,200 from Ziegler Cat and authorize the Public Works Director to purchase the 2012 Road Widener.

Action #25 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

### **Resolution #25 - 06/12/13**

#### Vacancy

**WHEREAS** there is a vacancy in the position of a Heavy Equipment Operator I, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes the Public Works Director and the County Personnel Director to hire a full time Heavy Equipment Operator I to refill the vacant position at Step A, Range 7 of the pay plan which is \$15.16 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted, and

**BE IT FURTHER RESOLVED** to authorize the Public Works Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #26 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

**Resolution #26 - 06/12/13**

Elevator Maintenance Agreements

**WHEREAS** trained technicians are required to perform maintenance on the elevators in County buildings, and

**WHEREAS** the contract with County’s previous elevator maintenance provider has been terminated, and

**WHEREAS** MEI, a qualified maintenance provider familiar with Kanabec County’s elevators, provided the following proposals for required elevator maintenance:

<u>Location</u>	<u>Amount</u>	<u>Frequency</u>	<u>Cancellation Terms</u>
Courthouse	\$870.00	Quarterly	30 days notice
Highway	\$435.00	Quarterly	30 days notice

**THEREFORE BE IT RESOLVED** to accept the proposals for elevator maintenance of \$870 quarterly for the Courthouse and \$435 quarterly for the Highway building by MEI

County Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning the Auditor/Treasurer’s Office and the Assessor’s Office.

Action #27 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

**Resolution #27 - 06/12/13**

Liquor & Tobacco Licenses

**WHEREAS** the Kanabec County Auditor/Treasurer has recommended the following applications for liquor and tobacco licenses, and

**WHEREAS** the applications were complete, included all necessary documentation, appear in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the following license applications:

**LIQUOR/BEER/ TOBACCO LICENSE RENEWALS 2013-2014**

**KANABEC COUNTY BOARD - JUNE 12, 2013**

---

<b>Establishment</b>	<b>LIQUOR</b>	<b>BEER</b>	<b>TOBACCO</b>
Braham Moose Lodge 1544	Club/Sun	-	-

Captain Dans' Crow's Nest	On/Off/Sun	Off	Yes
Fish Lake Resort & Campground	On/Off/Sun	-	Yes
McBees	On/Off/Sun	-	
Northwoods Steak House & RV Park	On/Off/Sun	-	Yes
Ogilvie Raceway	Wine/SB/On/Sun	On	-
Pink Diamond	On/Off/Sun	-	Yes
Springbrook Golf Course	On/Sun	-	-
Stello's Trackside	On/Sun	-	-
The Station 65	On/Off/Sun	-	-
Woodland Jacks	On/Off	-	-

Action #28 – It was moved by Les Nielsen, seconded by Gene Anderson and carried unanimously to approve the following resolution:

**Resolution #28 - 06/12/13**

Approve Job Description and Refer for Evaluation

**WHEREAS** the Assessment/Tax Supervisor has submitted an updated job description and position questionnaire for a Clerk II with the addition of Appraiser duties, and

**WHEREAS** the board has examined and evaluated the updated information, and

**WHEREAS** the board finds that the updates do constitute substantial changes in the actual duties of the job;

**BE IT RESOLVED** to approve the revised job description, and

**BE IT FURTHER RESOLVED** that it is the decision of the board that the changes in the Clerk II job are sufficient to warrant further review by the salary consultant.

Action #29 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to adjourn at 11:36am and to meet again in regular session on Wednesday, June 26, 2013 at 9:00am.

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk