

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

June 24, 2009

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, June 24, 2009 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Les Nielsen, and Kevin Troupe. Roger Crawford was not present.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kevin Troupe, seconded by Kevin Troupe, and carried unanimously to approve the agenda as amended:

- a. Add a Health Resolution
- b. Add computer & monitor purchase
- c. Add Legislative follow-up
- d. Add a Software License Renewal

6:46pm – Health & Human Service Director Wendy Thompson met with the county board to discuss various matters.

Action #2 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #2 - 06/24/09

Hour Change

WHEREAS the Health & Human Service Director did budget a reduction in hours for an Account Clerk position in Public Health, and

WHEREAS the Health & Human Service Director requests that the change be effective July 4, 2009;

BE IT RESOLVED to approve a reduction in weekly hours of Account Clerk Kathy Sundsvold and the position she holds from 32 to 24 effective July 4, 2009.

Action #3 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #3 – 06/24/09

Approve Job Description

WHEREAS Kanabec County Policy P-117, III.A calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Social Worker is on the rotation schedule for 2009, and

WHEREAS the County Coordinator has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates are largely clarifications rather than changes;

BE IT RESOLVED that it is the decision of the board to accept and approve the proposed changes in the Social Worker job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

Action #4 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #4 – 06/24/09

Approve Job Description

WHEREAS Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Case Aide is on the rotation schedule for 2009, and

WHEREAS the County Coordinator has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates are largely clarifications rather than changes;

BE IT RESOLVED that it is the decision of the board to accept and approve the proposed changes in the Case Aide job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

Action #5 – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #5 – 06/24/09

Approve Job Description and Refer Social Service Supervisor for Reevaluation

WHEREAS County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Social Services Supervisor is on the rotation schedule for 2009, and

WHEREAS the County Coordinator has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates do constitute changes in the actual duties of the job;

BE IT RESOLVED to approve the revised job description, and

BE IT FURTHER RESOLVED that it is the decision of the board that the changes in the Social Services Supervisor job are sufficient to warrant further review by the salary consultant.

Action #6 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #6 - 06/24/09

Approve Financial Worker Job Description and Refer for Reevaluation

WHEREAS County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Financial Worker is on the rotation schedule for 2009, and

WHEREAS the County Coordinator has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates do constitute changes in the actual duties of the job;

BE IT RESOLVED to approve the revised job description, and

BE IT FURTHER RESOLVED that it is the decision of the board that the changes in the Financial Worker job are sufficient to warrant further review by the salary consultant.

Action #7 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #7 – 06/24/09

Approve Fraud Prevention Specialist Job Description

WHEREAS Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Fraud Prevention Specialist is on the rotation schedule for 2009, and

WHEREAS the County Coordinator has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates are largely clarifications rather than changes;

BE IT RESOLVED that it is the decision of the board to accept and approve the proposed changes in the Fraud Prevention Specialist job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

Action #8 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #8 – 06/24/09

Waivered Service Contract – Senior Care LLC

WHEREAS the Family Service Agency has identified persons who are in need of home and community based services in accordance with Minnesota Statutes §256B.501

and Minnesota Rules parts 9525.1800 to 9525.1920 and wishes to purchase such services, and

WHEREAS the Family Service Agency Director recommends the Scandia Senior Care LLC as a service provider, and

BE IT RESOLVED to approve a Purchase of Service Contract for Waivered Services for the time period June 1, 2009 through June 30, 2010 with Kenneth Bergstrom dba Scandia Senior Care LLC, 15622 – 135th Street, Foreston, MN 56330.

Action #9 – Kim Smith introduced the following resolution and moved its adoption:

Resolution #9 – 06/24/09

A RESOLUTION URGING IMMEDIATE PASSAGE OF COMPREHENSIVE FEDERAL HEALTH REFORM LEGISLATION

WHEREAS, experts from across the political spectrum agree that America’s health system is “broken” and unsustainable in its present configuration; and

WHEREAS, families in Kanabec County are experiencing this crisis right now, confronting the high cost of health care that threatens their financial stability, leaves them exposed to higher premiums and deductibles, and puts them at risk for a possible loss of health insurance; and

WHEREAS, employer-sponsored health insurance premiums have nearly doubled in recent years making it increasingly difficult for employers, including county governments, to provide health insurance coverage for their employees and retirees; and

WHEREAS, millions of Americans do not have health coverage, or have inadequate coverage and as our economic challenges multiply, the problem of health care access grows, further straining counties’ capacity to provide care for the uninsured, underinsured and medically indigent; and

WHEREAS, Kanabec County’s unemployment rate exceeded 17 % earlier this year and medical assistance applications have increased significantly, as has the uncompensated care at our county hospital; and

WHEREAS, Kanabec and 27 other Minnesota counties and 11 California counties have developed successful county-operated health plans for our Medicaid populations, which could serve as the public plan option for our area; and

WHEREAS, the state of Minnesota and Kanabec County spent millions of dollars during 2009 to match federal Medicaid programs, plus additional property tax-funded medical obligations for county jail inmates, county employee health insurance, public health and uncompensated mental health care for uninsured residents, and

WHEREAS, the National Association of Counties (NACo) Health System Reform Working Group, appointed by President Don Stapley in July 2008 and chaired by President-Elect Valerie Brown, has held three regional hearings to explore the health crisis and to hear what county officials believe should be done about it and has summarized its findings in *Restoring the Partnership for American Health: Counties in a 21st Century Health System* which was approved and adopted by resolution of the NACo Health Steering Committee and Board of Directors on March 9, 2009.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Kanabec County endorses NACo's health reform principles, as summarized in *Restoring the Partnership for American Health: Counties in a 21st Century Health System*; namely, that reform legislation should

1. provide access to affordable, quality health care to all;
2. invest in public health, including health promotion and disease and injury prevention;
3. stabilize and strengthen the local health care safety net system, especially Medicaid and disproportional share hospital (DSH) payments;
4. invest in the development of the health professional and paraprofessional workforce;
5. ensure that county health agencies have the resources to meaningfully use health information technology;
6. enable elderly and disabled persons to receive the services they need in the least restrictive environment; and
7. reform the delivery and financing of health services in the jail system.

BE IT FURTHER RESOLVED that the Board strongly urges the 111th Congress of the United States to enact comprehensive health reform legislation without delay before the end of its first session and to allow county-operated health plans to be the government option within their jurisdictions.

The motion for the adoption of the foregoing Resolution was duly seconded by Kevin Troupe and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kevin Troupe, Kathi Ellis, Kim Smith

OPPOSED: Les Nielsen

ABSTAIN: None

ABSENT: Roger Crawford

whereupon the resolution was declared duly passed and adopted.

Action #10 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #10 – 06/24/09

Computer Purchase

WHEREAS Child Support staff has a need for dual monitors once their cases are on electronic files to assist them in moving from file to file and their present screens are not able to accommodate this need, and

WHEREAS each employee will need an additional monitor and a slim line computer to accommodate the two monitors; the IS Department provided quotes of:
\$127.08 per computer + tax
approximately \$99.00 per monitor + tax

WHEREAS the cost per work station will then be approximately \$250 each for five work stations and the agency will receive 66% back from reimbursement for this purchase;

BE IT RESOLVED to authorize the purchase of five computer-monitor stations at a cost of \$1,250 with the expectation of a 66% state reimbursement.

Action #11 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the June 17, 2009 minutes of the Kanabec County Board of Commissioners as presented.

Action #12 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #12 – 06/24/09

Worker's Compensation Refund

WHEREAS the county did receive a Worker's Compensation refund of \$3,558.00;

BE IT RESOLVED to apply the funds to the Unallocated Budget and use the proceeds for the E911 sign project.

7:30pm - The Chairperson then called for public comment three times. None responded.

7:32pm - The Chairperson closed public comment.

Action #13 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #13a – 06/24/09

Landwehr Construction Claim

WHEREAS Landwehr Construction, Inc. is the Category #1—Earthwork/Utilities—contractor for the jail project, and

WHEREAS the board has received a claim from Landwehr Construction for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Landwehr Construction Application #9 for approval as follows:

| | |
|-------------------------|-----------------------|
| Contract Sum | = \$478,439.13 |
| Total Completed to date | = \$478,439.13 |
| 5% Retainage | = \$ 23,921.96 |
| Less previous payments | = <u>\$453,177.67</u> |
| Current Due | = \$ 1,339.50 |

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$1,339.50 on Jail Bond Funds to Landwehr Construction, Inc.

Resolution #13b – 06/24/09

R&S Casework Claim

WHEREAS R&S Casework, Inc. is the Category #8—Casework—contractor for the jail project, and

WHEREAS the board has received a claim from R&S Casework for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified R&S Casework, Inc Application #4 for approval as follows:

| | |
|-------------------------|----------------------|
| Contract Sum | = \$40,416.00 |
| Total Completed to date | = \$32,222.44 |
| 5% Retainage | = \$ 1,611.12 |
| Less previous payments | = <u>\$28,794.02</u> |
| Current Due | = \$ 9,804.68 |

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$9,807.68 on Jail Bond Funds to R&S Casework Inc.

Resolution #13c – 06/24/09

Horizon Roofing Claim

WHEREAS Horizon Roofing, Inc. is the Category #9—Roofing—contractor for the jail project, and

WHEREAS the board has received a claim from Horizon Roofing for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Horizon Roofing Application #8 for approval as follows:

| | |
|-------------------------|-----------------------|
| Contract Sum | = \$362,398.00 |
| Total Completed to date | = \$358,398.00 |
| 5% Retainage | = \$ 17,919.00 |
| Less previous payments | = <u>\$334,816.59</u> |
| Current Due | = \$ 5,661.51 |

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$5,661.51 on Jail Bond Funds to Horizon Roofing, Inc.

Resolution #13d – 06/24/09

Kendell Doors & Hardware Claim

WHEREAS Kendell Doors & Hardware is the Category #11—Standard Doors/ Frames/Hardware—contractor for the jail project, and

WHEREAS the board has received a claim from Kendell Doors & Hardware for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Kendell Doors & Hardware Application #5 for approval as follows:

| | |
|-------------------------|-----------------------|
| Contract Sum | = \$55,989.82 |
| Total Completed to date | = \$55,989.82 |
| 5% Retainage | = \$ 2,799.49 |
| Less previous payments | = <u>\$ 48,590.58</u> |
| Current Due | = \$ 4,599.75 |

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$4,599.75 on Jail Bond Funds to Kendell Doors & Hardware.

Resolution #13e – 06/24/09

St Cloud Acoustics Claim

WHEREAS St Cloud Acoustics is the Category #16—Acoustical Treatments—contractor for the jail project, and

WHEREAS the board has received a claim from St Cloud Acoustics Tile for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified St Cloud Acoustics Application #2 for approval as follows:

| | |
|-------------------------|----------------------|
| Contract Sum | = \$64,380.00 |
| Total Completed to date | = \$24,388.00 |
| 5% Retainage | = \$ 1,219.40 |
| Less previous payments | = <u>\$12,354.75</u> |
| Current Due | = \$10,813.85 |

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$10,813.85 on Jail Bond Funds to St Cloud Acoustics, Inc.

Resolution #13f – 06/24/09
Multiple Concepts Interiors Claim

WHEREAS Multiple Concepts Interiors is the Category #17—Flooring—contractor for the jail project, and

WHEREAS the board has received a claim from Multiple Concepts Interiors for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Multiple Concepts Interiors Application #3 for approval as follows:

| | |
|-------------------------|-----------------------|
| Contract Sum | = \$49,006.00 |
| Total Completed to date | = \$42,669.89 |
| 5% Retainage | = \$ 2,133.49 |
| Less previous payments | = <u>\$ 40,536.40</u> |
| Current Due | = \$ 3,949.58 |

and,

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of \$3,949.58 on Jail Bond Funds to Multiple Concepts Interiors.

Resolution #13g – 06/24/09

Rich Prairie Painters Claim

WHEREAS Rich Prairie Painters is the Category #18—Painting—contractor for the jail project, and

WHEREAS the board has received a claim from the Rich Prairie Painters for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Rich Prairie Painters Application #8 for approval as follows:

| | |
|-------------------------|-----------------------|
| Contract Sum | = \$101,907.15 |
| Total Completed to date | = \$ 97,407.15 |
| 5% Retainage | = \$ 4,870.36 |
| Less previous payments | = <u>\$ 87,609.39</u> |
| Current Due | = \$ 4,927.40 |

and,

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of \$4,927.40 on Jail Bond Funds to Rich Prairie Painters.

Resolution #13h – 06/24/09

Pauly Jail Building Co Claim

WHEREAS Pauly Jail Building Co., Inc. is the Category #20 —Detention Equipment—contractor for the jail project, and

WHEREAS the board has received a claim from the Pauly Jail Building Co for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Pauly Jail Building Co Application #14 for approval as follows:

| | |
|-------------------------|-------------------------|
| Contract Sum | = \$1,621,955.59 |
| Total Completed to date | = \$1,597,618.97 |
| 5% Retainage | = \$ 79,880.95 |
| Less previous payments | = <u>\$1,509,202.35</u> |
| Current Due | = \$ 8,535.67 |

and,

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of \$8,535.67 on Jail Bond Funds to Pauly Jail Building Co., Inc.

Resolution #13i – 06/24/09

Brother's Fire Protection Claim

WHEREAS Brother's Fire Protection Co. is the Category #21—Fire Protection—contractor for the jail project, and

WHEREAS the board has received a claim from Brother's Fire Protection for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Brother's Fire Protection Application #10 for approval as follows:

| | |
|-------------------------|-----------------------|
| Contract Sum | = \$111,380.00 |
| Total Completed to date | = \$108,929.90 |
| 5% Retainage | = \$ 5,446.50 |
| Less previous payments | = <u>\$101,155.80</u> |
| Current Due | = \$ 7,896.60 |

and,

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of \$7,896.60 on Jail Bond Funds to Brother's Fire Protection Co.

Resolution #13j – 06/24/09

Alexandria Plumbing & Heating Claim

WHEREAS Alexandria Plumbing & Heating is the Category #22—Mechanical/Plumbing—contractor for the jail project, and

WHEREAS the board has received a claim from Alexandria Plumbing & Heating for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Alexandria Plumbing & Heating Application #12 for approval as follows:

| | |
|-------------------------|------------------------|
| Contract Sum | = \$1,001,751.80 |
| Total Completed to date | = \$ 999,251.80 |
| 5% Retainage | = \$ 49,962.59 |
| Less previous payments | = <u>\$ 941,542.15</u> |
| Current Due | = \$ 7,747.06 |

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$7,747.06 on Jail Bond Funds to Alexandria Plumbing & Heating.

Resolution #13k – 06/24/09

McDowall Company Claim

WHEREAS McDowall Company is the Category #23—HVAC—contractor for the jail project, and

WHEREAS the board has received a claim from McDowall Company for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified McDowall Company Application #12 for approval as follows:

| | |
|-------------------------|-----------------------|
| Contract Sum | = \$531,810.00 |
| Total Completed to date | = \$531,810.00 |
| 5% Retainage | = \$ 26,590.50 |
| Less previous payments | = <u>\$496,492.32</u> |
| Current Due | = \$ 8,727.18 |

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$8,727.18 on Jail Bond Funds to McDowall Company.

Resolution #13L – 06/24/09

Gartner Refrigeration Claim

WHEREAS Gartner Refrigeration Co. is the Category #24—Controls—contractor for the jail project, and

WHEREAS the board has received a claim from Gartner Refrigeration Co. for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Gartner Refrigeration Co Application #8 for approval as follows:

| | |
|-------------------------|-----------------------|
| Contract Sum | = \$168,462.00 |
| Total Completed to date | = \$138,220.00 |
| 5% Retainage | = \$ 6,911.00 |
| Less previous payments | = <u>\$131,309.00</u> |
| Current Due | = \$ 19,137.27 |

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$19,137.27 on Jail Bond Funds to Gartner Refrigeration Co.

Resolution #13m – 06/24/09

Willmar Electric Service Corp Claim

WHEREAS Willmar Electric Service Corp is the Category #26—Electrical—contractor for the jail project, and

WHEREAS the board has received a claim from Willmar Electric Service for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Willmar Electric Service Application #12 for approval as follows:

| | |
|-------------------------|-------------------------|
| Contract Sum | = \$1,227,290.47 |
| Total Completed to date | = \$1,152,247.32 |
| 5% Retainage | = \$ 57,612.37 |
| Less previous payments | = <u>\$1,076,526.17</u> |
| Current Due | = \$ 18,108.78 |

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$18,108.78 on Jail Bond Funds to Willmar Electric Service Corp.

Resolution #13n – 06/24/09

Accurate Controls Claim

WHEREAS Accurate Controls Inc., is the Category #28—Security Electronics—contractor for the jail project, and

WHEREAS the board has received a claim from Accurate Controls for payment for worked performed on the jail project, and

WHEREAS the Construction Manager has certified Accurate Controls Application #12 for approval as follows:

| | |
|-------------------------|-----------------------|
| Contract Sum | = \$507,856.66 |
| Total Completed to date | = \$315,757.25 |
| 5% Retainage | = \$ 15,787.86 |
| Less previous payments | = <u>\$230,619.62</u> |
| Current Due | = \$ 69,349.77 |

and,

WHEREAS the Construction Committee has approved this claim;

BE IT RESOLVED to authorize payment of \$69,349.77 on Jail Bond Funds to Accurate Controls Inc.

Resolution #130 – 06/24/09

General Jail Project Claims

WHEREAS the board has received a claim from various vendors for payment for the jail project, and

WHEREAS the billing appears consistent with the service delivered and the documentation is in order, and

WHEREAS the Construction Committee has approved these claims;

BE IT RESOLVED to authorize payment of the following claims on Jail Bond Funds:

| | |
|--------------------------|-------------|
| Ecowater | \$ 29.40 |
| Ecowater | \$ 8.52 |
| Franz Reporgraphics | \$ 25.44 |
| Heater Rental Services | \$ 8,070.73 |
| Johnson's Hardware | \$ 75.17 |
| Johnson's Hardware | \$ 34.07 |
| Johnson's Hardware | \$ 19.15 |
| Knife Lake Sanitation | \$ 1,200.00 |
| Minnesota Energy | \$ 22.60 |
| Mora Municipal Utilities | \$ 86.44 |
| Oslin Lumber | \$ 112.46 |
| Oslin Lumber | \$ 112.46 |
| Sanitary Systems | \$ 255.60 |
| W.W. Thompson | \$ 53.25 |
| W.W. Thompson | \$ 179.67 |
| Ace Hardware | \$ 24.07 |
| Jim's Machine & Welding | \$ 250.08 |
| Hoffman Bros Sod, Inc | \$ 2,243.00 |
| Scott's Lawn Care | \$ 1,308.41 |
| Scott's Lawn Care | \$ 5,012.64 |
| Scott's Lawn Care | \$ 345.60 |

Resolution #13p – 06/24/09

Construction Manager's Claim

WHEREAS the board has received a claim from the Contegrity Group for payment for worked performed in the construction phase the jail project, and

WHEREAS the work was performed in accordance with Board Resolution #14-09/26/07, the billing appears consistent with work performed and the documentation is in order;

BE IT RESOLVED to authorize payment of \$23,027.68 on Jail Bond Funds to the Contegrity Group.

Resolution #13q – 06/24/09
Architect's Claim

WHEREAS the board has received a claim from Klein McCarthy for payment for worked performed in February and March, 2009 on a proposed jail as follows:

| | |
|-----------------------|------------|
| Professional Services | \$7,407.76 |
| Reimbursables | \$1,667.50 |

and

WHEREAS the billing appears consistent with work performed and the documentation is in order and the Construction Committee has recommended approval;

BE IT RESOLVED to authorize payment of \$9,075.26 on Jail Bond Funds to Klein McCarthy Architects.

Action #14 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #14a - 06/24/2009
Transit Claims

WHEREAS the Transit uses volunteer drivers for many public purposes,
and

WHEREAS these drivers are reimbursed for incurred expenses in accordance with County Policy and public law, and

WHEREAS the Transit Department Manager recommends approval of these claims;

BE IT RESOLVED to approve the following driver expense claims for reimbursement, all of which are properly documented:

| | AMOUNT |
|------------------------------------|--------------------|
| Annette Majeski | \$ 83.60 |
| Betty Geisthardt | \$ 364.13 |
| Bev Gustafson | \$ 165.60 |
| Bill Hood | \$ 655.13 |
| Bob Hoefert | \$1,576.25 |
| Charlyne Grant | \$ 557.15 |
| Gary Nelson | \$ 620.60 |
| Jean Newgard | \$ 82.20 |
| Jennifer Leerssen | \$ 257.35 |
| Jerald Nelson | \$ 263.45 |
| Joy Morrell | \$1,162.70 |
| Judy Colburn | \$ 184.25 |
| Karen Luberda | \$ 780.13 |
| Linda Nelson | \$ 855.65 |
| Marge Tadych | \$ 66.55 |
| Marlys Wolbert | \$ 146.30 |
| Mary Lou Moriarity | \$ 235.87 |
| Millie Laska | \$ 529.83 |
| Ray Zamora | \$ 461.88 |
| Roger Homan | \$ 39.60 |
| Rollie Pieper | \$ 942.22 |
| Ronette Nelson | \$ 596.60 |
| Steve McIlhargey | \$ 174.90 |
| Sy Tadych | \$ 824.30 |
| Ted Lindgren | \$ 732.69 |
| Willard Landreville | \$ 654.77 |
| | |
| Total for Volunteer Drivers | \$13,013.70 |

Resolution #14b - 06/24/2009

Partial Payment, SP 33-611-21

WHEREAS Knife River Corp has completed work on project SP 33-611-21 from TH No. 23 to CSAH No. 19 on CSAH No. 11 in accordance with plans and specifications;

BE IT RESOLVED to authorize payment in the amount of \$ 67,695.06 to Knife River Corp.

Resolution #14c - 06/24/2009

Partial Payment, SAP 33-601-07 & SAP 33-617-09

WHEREAS Knife River Corp has completed work on project SAP 33-601-07 and SAP 33-617-09 from CSAH No. 17 to CSAH No. 11 on CSAH No. 1 and from CSAH No. 1 to TH No. 23 on CSAH No. 17 in accordance with plans and specifications;

BE IT RESOLVED to authorize payment in the amount of \$ 264,610.37 to Knife River Corp.

Action #15 – It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #15 - 06/24/09

Software Renewal

WHEREAS the County Assessor and Environmental Services Director use GIS Software, and

WHEREAS the license for this software must be periodically updated;

BE IT RESOLVED to authorize the purchase of ArcView Single User Primary Maintenance from ESRI at a cost of \$846.09 for the time period June 18, 2008 through June 30, 2010, and

BE IT FURTHER RESOLVED that the funding source will be the Land Office Technology Fund.

Action #16 - It was moved by Les Nielsen, seconded by Kim Smith, and carried unanimously to adjourn at 8:02pm to meet again in regular session on Wednesday, July 8, 2009 at 9:00am.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Alan B. Peterson, Kanabec County Coordinator