

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of County Coordinator

**June 25, 2014**

The Kanabec County Board of Commissioners met at 7:04pm on Wednesday, June 25, 2014 pursuant to adjournment with the following Board Members present: Kim Smith, Les Nielsen, Kevin Troupe, Gene Anderson, and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the agenda as amended: Delete Michelle Bollenbeck appointment.

Action #2 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the June 11, 2014 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Arthur Twp	142.00
Bina & Guptil	102.00
City of Mora	2,264.62
City of Ogilvie	190.00
East Central Energy	120.10
East Central School District	160.80
Enventis Telecom	1,061.59
GMCU	626.45
Health Partners	4,268.58
Hinckley-Finlayson Schools	48,986.80
Kroschel Twp	24,573.44
Midcontinent Communications	623.12
MN Dept of Finance	5,126.00
MN Energy Resources Corp	3,668.96
Mora Public Schools	4,813.25
Office of Enterprise Technology	1,300.00
Ogilvie Public Schools	380.00
Verizon Wireless	<u>1,613.44</u>

Total

100,021.15

Action #4 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following claims on the funds indicated:

### Revenue Fund

<b>VENDOR</b>	<b>AMOUNT</b>
Ability Network	156.00
Alkire, Alyce	277.77
Assured Security	1,244.00
Audiology Systems	60.00
Bachman Printing	199.00
Bachman, Fran	175.18
Billings, Margaret	228.26
Briggs	303.87
CADCA	6,295.00
CDW Government	1,857.43
CDW Government	1,208.60
Christianson, Craig	1,020.00
CIMA	416.46
City of Quamba	1,415.11
Coborns	12.48
Coborns	89.73
Coborns	3.89
Coborns	1,500.00
Conyers, Krista	19.04
Curtis, Michael	1,827.59
Don's Towing	250.00
East Central Energy	57.57
East Central Exterminating	240.00
Emerson Network Power	8,696.99
Fairview Diagnostic Laboratories	199.00
Faust, Patrick	1,668.24
FBG Service Corp	6,410.24
FBG Service Corp	584.80
Frisch, Justin	18.24
Galls	52.25
Glen's Tire	20.00
Goodin Company	70.10
Grainger	344.20
Handyman's Inc	37.92
Hilton Orlando Bonnet Creek	7,114.50

Hoefert, Bob	1,936.22
Hood, Barb	495.68
Hood, Bill	343.25
Kanabec Co Hwy Dept	3,708.83
Kanabec Co Hwy Dept	84.49
Kanabec Co Hwy Dept	80.88
Kanabec Co Hwy Dept	89.54
Kanabec Co Hwy Dept	78.68
Kanabec Co Public Health	1,662.60
Kanabec Co Soil & Water	15,176.00
Kanabec Publications	13.30
Kirkhoff, Karley	100.00
Lake Song Assisted Living	39.00
Lake Superior Laundry	185.30
Landreville, Willard	788.75
Lerrssen, Jennifer	432.24
Luberda, Karen	133.11
Magaard, Andrew	246.40
Manthie, Mark	67.76
Marco	486.00
Marco	710.65
Matthew Bender & Co	115.43
MCCC	60.00
McFadden, Barb	225.08
MCIT	80.00
MidContinent	71.34
MN Public Transit Assn	428.00
MN Public Transit Assn	250.00
MN Sheriff's Assn	370.00
MN Technology of Participation	7,175.00
Mora Area Chamber of Commerce	1,500.00
Mora Chevrolet Buick	404.31
Mora Psychological Services	600.00
MSBA	540.00
Nelson, Ansel	1,093.27
Nelson, Jerry	418.16
Nelson, Ronette	668.40
Newgard, Jean	371.41
North Central Drug Task Force	1,408.59
Oak Gallery	24.95
Office Depot	24.42
Office Depot	64.16
Office Depot	53.34

Olson, Rhonda	645.64
PD's Embroidery	110.00
Prevent Child Abuse America	662.00
Regents of the University of MN	13,472.34
Reliance Telephone	3,500.00
Roeschlein, Sheri	34.43
Rogers, Pearl	547.99
RS Eden	38.00
Ryan, Rosemarie	830.00
S&T	159.84
S&T	65.09
Sea Change LLC	3,568.30
SelectAccount	337.60
SHI International Corp	484.00
SHI International Corp	960.99
SHI International Corp	3,214.98
SHI International Corp	486.00
SHI International Corp	972.00
SHI International Corp	106.66
Short Elliott Hendrickson Inc	2,250.00
St Cloud Fire Equipment	204.25
St Cloud Fire Equipment	204.25
Stahlke's	65.00
Stellar Services	500.23
Stenstrom Jewelry	8.00
Strategic Custom Solutions	250.00
Streichers	107.98
Sun Country Airlines	4,373.04
Swanson, Jeremy	1,090.80
The Gallup Organization	5,800.00
The Hartford	1,676.12
Thomson Reuters-West	1,235.70
Thomson Reuters-West	257.04
Trane U.S., Inc	1,189.00
Watson Company	50.59
Wiitala, David	1,610.48
Zamora, Ray	897.76
Total	<u>138,844.10</u>

### **Road & Bridge Fund**

<b>Vendor</b>	<b>Amount</b>
---------------	---------------

Contech Engineered Solutions	43,580.20
Nate Westling	<u>210.00</u>
Total	43,790.20

Action #5 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

**Resolution #5 – 06/25/14**  
SCORE CLAIMS

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following May, 2014 claims on SCORE Funds:

Quality Disposal	\$1,056.38
Knife Lake Sanitation	\$521.00
Arthur Township	\$400.00
Total	\$1,977.38

Action #6 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to recess the board meeting at 7:06pm to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **7:06pm** on Wednesday, June 25, 2014 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Gene Anderson and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH7 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the Public Health Board Agenda as presented.

Action #PH8 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

**Resolution #PH8 – 06/25/14**  
SPF SIG Consulting Agreement resolution

**WHEREAS**, Kanabec County Public Health has been funded by the State of Minnesota, through the Commissioner of the Department of Human Services, Alcohol & Drug Abuse Division for the delivery of chemical health prevention and treatment support services through the Strategic Prevention Framework – State Incentive Grant (SPF SIG) ; and

**WHEREAS**, Kanabec County Public Health has allocated and encumbered funds for the purpose of chemical health prevention and treatment support services at the local level, and

**WHEREAS**, Kanabec County Public Health would like to provide a third in the series of Bridges Out of Poverty Trainings through aha! Process Inc., who is willing and able to provide such training.

**NOW THEREFORE BE IT RESOLVED** that the Kanabec County Board of Health approve the Kanabec County Health and Human Services Director to enter into an agreement with aha! Process, Inc. to provide the Bridges to Sustainable Communities workshop for \$2500.00 plus reasonable expenses.

*Action #PH9* – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #PH9 – 06/25/14**

#### Central Minnesota Council on Aging Grant Resolution

**WHEREAS**, Kanabec County Public Health has been a recipient of Title III grant funding from the Central Minnesota Council on Aging for the Senior Health Promotion Clinic and Transportation Program; and

**WHEREAS**, Central Minnesota Council on Aging will be sending out the request for continuation of the Title III grants in the near future, and

**WHEREAS**, the Health and Human Services Director recommends applying for the continuation grant for seniors being served through these programs.

**THEREFORE BE IT RESOLVED** to approve Kanabec County Public Health to apply for the continuation grant for the Title III funds and to accept the grant if it is approved.

*Action #PH10* – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to recess the Public Health Board at 7:44pm to meet in regular session on Wednesday, July 9, 2014 at 9:05am.

---

The Board of Commissioners meeting continued.

Action #11 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to recess the board meeting at 7:45pm to a time immediately following the Human Service Board.

---

The Kanabec County **Human Service Board** met at **7:45pm** on Wednesday, June 25, 2014 pursuant to adjournment with the following Board Members present: Les Nielsen, Kim Smith, Kevin Troupe, Gene Anderson, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS12 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the Human Service Board agenda as presented.

Action #HS13 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the payment of 132 claims totaling \$183,735.70 on Welfare Funds.

Action #HS14 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to adjourn the Human Service Board at 8:02pm to meet in regular session on Wednesday, July 23, 2014 at 9:05am.

---

The Board of Commissioners meeting continued.

Erin Gibbons and Brittany Rollins from the Residential Women's Treatment Center met with the County Board to present a business proposal that will be submitted to the Department of Human Services.

Action #15 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to write a letter of support to the Department of Human Services in support of the Residential Women's Treatment Center.

Action #16 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

### **Resolution #16 – 06/25/14**

**WHEREAS** Kanabec County has contracted with the State of Minnesota to provide public transportation service in Kanabec and Mille Lacs Counties, and

**WHEREAS** the growth of our organization and the direction of our industry make it necessary to prepare for the regionalization of transportation services;

**WHEREAS** Kanabec County has a strong commitment to transit and the community; and the community supports and needs transit, and

**BE IT RESOLVED** that the Kanabec County Board of Commissioners approve entering into contract with MN/DOT for a Transit for Our Future Grant to hire a Compliance Manger cooperatively with Chisago Isanti County Heartland Express.

**8:30pm** - The Chairperson then called for public comment three times. None responded.

**8:32pm** - The Chairperson closed public comment.

Action #17 – Kathi Ellis introduced the following resolution and moved its adoption:

**Resolution # 17 - 06/25/14**  
Sergeant Jailer Evaluation

**WHEREAS** the board did by Resolution #21-05/14/14 refer the position of Sergeant Jailer to the pay plan consultant for review, and

**WHEREAS** the board has been presented with the results of that study;

**BE IT RESOLVED** to accept the following ranking for the “Sergeant Jailer” position, which results in Pay Range 11:

Category	Rank	Points
Qualifications	q45	91
Decisions	d23	43
Problem Solving	p10	41
Relationships	r18	64
Effort A	ea13	8
Effort B	eb8	8
Hazards	h14	22
Environment	n14	22
<b>TOTAL POINTS</b>		<b>301</b>

and,

**BE IT FURTHER RESOLVED** that this change is effective January 1, 2015.

The motion for the adoption of the foregoing Resolution was duly seconded by Kevin Troupe and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Kathi Ellis, Kevin Troupe, Gene Anderson, Kim Smith

**OPPOSED:** Les Nielsen

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

Action #18 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve a 30 day extension (10/31/14) for 2014 for the Local 107 union members to use their compensation hours.

Action #19 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

## **Resolution #19 - 06/25/14**

**WHEREAS**, County Policy P-114, Leave of Absence, does state that a leave of an employee beyond 30 days does require approval of the County Board of Commissioners, and

**WHEREAS**, the IS Director Lisa Blowers is requesting a leave of absence of up to 8 weeks beginning early July;

**BE IT RESOVLED** that the Kanabec County Board of Commissioners hereby grants a leave of absence of up to 8 weeks beginning early July 2014.

Action #20 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve a contract with IES for 911 services to be paid from 911 funds.

Commissioners gave reports on the activities of the Boards and Committees in which they participate.

Action #21 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to adjourn at 9:15 p.m. and to meet again in regular session on Wednesday, July 9, 2014 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk