

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabe }  
Office of the County Coordinator

**March 10, 2004**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, March 10, 2004 pursuant to adjournment with the following Board Members present: Stan Cooper, Jerry Nelson, Kathi Ellis, Les Nielsen, and Dennis McNally.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the agenda.

Action #2 - It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve the February 25, 2004 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

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## *Resolution 3a - 03/10/04*

**WHEREAS** the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

**WHEREAS** the request was accompanied by an invoices and verification in the Knife Lake Improvement District Board minutes of February 19, 2004, and

**WHEREAS** the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

**BE IT RESOLVED** to pay the following claims:

ERA Laboratories	\$84.00
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## *Resolution 3b - 03/10/04*

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following January, 2004 claims on SCORE Funds:

Quality Disposal	\$2,920.00
Arthur Township	\$ 400.00
Knife Lake Sanitation	\$1,480.00
TOTAL	\$4,800.00

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**9:05am** - Chief Deputy Sheriff Robert Jensen and Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Sheriff's Office.

Action #4 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve and authorize the Chairperson to sign a Professional Service Agreement with GeoComm, Inc of St. Cloud for maintenance of an E-911 systems mapping.

Action #5 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to authorize the Jail Administrator to spend up to \$1,000 to purchase and install an outside fire alarm and strobe on the jail.

Action #6 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to authorize the Jail Administrator to purchase a maintenance contract for the Smart Software (records management system) at a cost of \$2,972.00 of which \$1,188.80 will be reimbursed from the City of Mora Police Department.

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Action #7 - Stan Cooper introduced the following resolution and moved its adoption:

### ***Resolution 7 - 03/10/04***

**WHEREAS** the County Board has been presented with state contract bids for new prisoner transport vans as follows:

Chevrolet Venture	\$15,618 + tax
Dodge Grand Caravan SE	\$15,662 + tax
Ford Freestar	\$17,520 + tax

**BE IT RESOLVED** to accept the recommendation of the Sheriff's Office and authorize the purchase of a Chevrolet Venture van at a cost of \$15,618 + tax.

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper  
**OPPOSED:** Dennis McNally  
**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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Action #8 - It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

### *Resolution 8 - 03/10/04*

**BE IT RESOLVED** to authorize the Chairperson to sign an amendment to a 9-1-1 Agreement between Kanabec County, the State of Minnesota and Northstar access subject to the approval of the county attorney.

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Action #9 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve payment of a claim of \$79.00 to the MN Dept of Public Safety for dangerous dogs warning tags.

Action #10 - It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve payment of a claim of \$5,000 on Wetland Funds to Kanabec County Soil & Water Conservation.

Action #11 - It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to postpone consideration of department head evaluation process until the March 17, 2004 meeting.

**10:00am** - PUBLIC HEARING, Rail Authority

The board clerk read aloud the following notice:

The Kanabec County Board of Commissioners will hold a Public Hearing on the 10th day of March at 10:00 o'clock a.m. at the Kanabec County Board of Commissioners Room-- Room 164 of the County Courthouse--to consider input from Kanabec County citizens, the municipalities which might be affected, and others regarding a proposal to create a Regional Rail Authority.

The Chairperson called for public comment. Comment was accepted until all who wished to speak had the opportunity. Those that responded were:

- Stan Peterson, City of Quamba
- Joel Dhein, City of Mora
- Warren Carda, Lakes Gas
- Bob Strom

Action #12 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to continue the Public Hearing until April 14, 2004 at 10:00am in the County Board Room.

Action #13 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve payment of the following regular claims on the funds indicated:

### **Revenue Fund**

A&A Enterprises	101.60
Ace Hardware	92.43
Ace Hardware	7.18
Ace Hardware	22.10
Airgas North Central	91.45
Aitkin Medical	605.09
Allina	408.10
Allina	33.00
Allina Medical Clinic	104.50
Allina Medical Clinic	91.00
American Red Cross	535.00
American Solutions for Business	404.95
American Solutions for Business	2,231.43
AmericInn	137.38
AmeriPride	54.26
AmeriPride	54.26
AmeriPride	254.14
Ammerman, Kari	420.00
Anderson, Karen	217.13
Arbo, Marvin	260.00
Armstrong, Becci	43.88
Ashworth Audio	42.58
Ashworth Audio	13.71
Ashworth Audio	2.65
AT&T	5.08
Automation Supply Co	800.59
Baldwin, Greg	151.50
Bear Graphics	463.09
Biever, Laurie	138.38

Black Hills Ammunition	254.50
Bob Barker Co	227.55
Braham Motor Service	112.57
Briggs	90.97
Brosnahan, Amy	291.35
Budget Lighting	116.56
Cassman, Deb	72.75
CDW	153.82
CDW	1,506.26
CDW	6,068.77
Chader Business Equip	218.69
Coborns	571.05
Coborns Long Term Care Pharmacy	1,051.00
Coborns Pharmacy	786.44
Coborns Pharmacy	63.82
Colburn, Judy	312.00
Computers Professional Unlimited	771.11
Consolidated Telephone	3.33
CPS Technology	159.00
Dalco	182.74
Dandelion Floral	12.85
Decker, Juanita	163.14
Deluxe Business Checks	60.66
DLR Group	1,950.00
Dresser-Methvan Funeral	250.00
East Central Energy	45.34
East Central Exterminating	79.88
Eco Water Systems	65.39
Elfstrum, Brenda	264.75
Erbstoesser, Arnie	503.67
Fat Daddy's Auto Parts	25.75
Federal Express	19.49
Federated Coop	21.60
First Witness Child Abuse Resource	850.00
Frank, Matt	69.50
Gabrielson, Pat	278.63
Geo-Comm Corp	358.00
Gorham-Oien Mechanical	70.00
Gorham-Oien Mechanical	82.00
Grant, Don	376.50
Hannu, JoAnn	198.01

Harff, Shirley	225.01
Helseth, Angela	64.50
Ivans	29.37
Johnson, Dawn	289.38
Johnson, Jeanette	162.76
Jones, Clare	29.40
Kanabec Co Public Health	2,686.87
Kanabec Hospital	9,574.20
Kanabec Hospital	3,990.00
Kanabec Publications	37.50
Kanabec Publications	722.08
Kanabec Publications	1,507.40
Kanabec Publications	10.63
Kanabec Publications	38.81
Kanabec Publications	11.48
KEEPRS	81.79
Kientop, Sheila	45.75
Kleven, Bud	22.31
Krueger, Louisa	31.88
Larson, Mark	21.99
Laska, Millie	698.19
Lenny's Service	343.06
Lexis Nexis	121.59
Lexis Nexis	1,048.85
Life Jackets Production	223.85
MACPZA	40.00
Magaard, Deb	111.76
Marco	239.96
Marco	4,391.66
Marco	435.00
Marriott International	289.37
Martin, Bill	18.41
Mattson Electric	1,267.00
Maul, Barb	124.51
McGee MB	400.00
MCIT	50.00
MCIT	70.00
MCIT	50.00
MCIT	50.00
MinnComm	161.14
MN Bureau of Criminal Apprehension	107.50

MN Copy Systems	45.03
MN County Attorneys Association	35.15
MN Dept of Administration	600.00
MN Legal Register	70.00
Moen Reporting Services	135.30
Moore Medical Corp	43.29
Mora Bakery	19.50
Mora High School	750.00
Morgan, Lou Ann	67.93
National Bushing	18.45
National Bushing	21.59
National Bushing	44.34
Norby's Cleaning	2,250.00
Nyman, Sherri	65.26
Oak Gallery	19.70
Oak Gallery	6.46
Office Depot	24.48
Office Depot	601.06
Office Depot	19.56
Office Depot	489.44
Office Depot	218.14
Office Depot	43.70
Office Depot	43.70
Office Depot	18.21
On the Limit USA	455.80
Pamida	19.68
Pamida	18.91
Parker, Corinne	1,200.00
Performance Office Papers	1,060.74
Peterson, Walter	253.46
Pfiffner, Betty	624.75
Ponto, Jodi	27.00
Quality Disposal	335.29
Raiche, Nancy	105.01
Ramsey County	1,200.00
Ratwik, Roszak & Maloney	951.50
Regions Hospital	140.00
Reliance Telephone	400.00
Richards, Lila	292.88
Ringler, Jennie	249.00
RJ Mechanical	403.79

Rudolph's	64.59
Rural Cellular Corp	17.52
Rural Cellular Corp	52.57
Rural Cellular Corp	259.38
Rural Cellular Corp	72.89
Rural Cellular Corp	17.53
Rural Cellular Corp	22.04
S&T	457.36
S&T	21.73
Sandberg, Bev	95.63
Sandberg, Gary	129.99
Schindler Elevator Corp	750.00
School Nurse News	25.00
Schroeder, Janelle	79.88
Scofield, Rebecca	181.51
Secure Benefits Systems Corp	283.50
Sedlacek, Lowell	321.26
Sherburne Co A/T	1,743.52
Sheriff, Isanti Co	990.00
Sheriff, Mille Lacs Co	24,800.00
Shooting Star Casino	319.50
Sjodin, Roberta	70.13
SMART Software	2,972.00
Snowflake Distributing	288.00
Stahlke's	129.95
State of MN	21.94
Stericycle	73.00
Strandberg, Becky	308.59
Streicher's	379.98
Stringer Business	113.50
Sunshine Publishing	75.72
Thompson Sewer Service	125.00
Thompson, Wendy	228.38
Timm, Rena	42.38
T-Mobile	64.90
True Value Hardware	28.46
Trupe, Mecheal	15.60
U of MN	25.00
US Bank	287.50
US Bank	402.50
Vaughan, Geneve	88.13

Viking Office	489.43
Vogel, Darla	142.50
Watson Co	761.79
Watson Co	492.88
West Payment Center	1,161.15
Zarnoth Brush Works	168.96
Zimmerman's	<u>207.57</u>
<b>TOTAL</b>	<u><u>109,629.30</u></u>

### **Road & Bridge Fund**

Ace Hardware	270.11
Alamo Sales Corp, Tiger Division	251.85
Ameripride	486.57
Ammerman Tree Service	130.00
Boyer Ford Trucks	99.62
Brit Enterprises	50.61
Brunswick Heating & Cooling	47.60
Brunswick Township	17,958.11
Commissioner of Transportation	2,196.53
Copy Equipment Inc.	114.00
E. G. Rud & Sons, Inc.	2,621.00
Federated Co-ops Inc.	53.27
Frontier Precision, Inc.	821.38
Glen's Tire	689.96
Hoeschen, Ken, Needs Consultant	1,314.71
Jim's Machine & Welding	10.00
Kanabec Publications	80.89
Labor and Industry, MN Dept. of	20.00
Lake Superior College	100.00
Little Falls Machine, Inc.	2,806.28
Medtox Laboratories Inc.	132.00
Midway Iron & Metal Co., Inc.	136.59
Mora Unclaimed Freight	54.91
National Bushing & Parts Co.	1,950.16
North American Salt Co.	3,895.47
Office Depot	155.58
Onamia NAPA Auto Parts	586.86
Oslin Lumber	103.72
Oxygen Service Co., Inc.	347.54
Pioneer Research Corporation	2,116.64
Pomp's Tire Service, Inc.	4,058.46
Power Plan	563.30

Precision Landscaping	276.00
Quality Disposal Systems, Inc.	104.91
Richards, Lila, The Cleaning Agent	910.58
Rural Cellular	32.06
S & T Office Products	98.76
Tokles Real Estate Appraisals Inc.	3,900.00
United Rentals Highway Technologies, Inc.	29.00
Vista Safety Program	89.32
Zep Manufacturing Company	469.04
Ziegler Inc.	302.79
Total:	<u>50,436.18</u>

Action #14 - It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following paid claims:

Ann Lake Twp	3,904.43
Aquila	9,466.28
Arthur Twp	16,751.13
Bostrom, Randall	50.50
Brown Law Office	1,642.50
Brown Law Office	120.00
Brunswick Twp	14,084.39
Chamberlain Oil Co	764.72
City of Brook Park	100.00
City of Mora	2,668.10
City of Ogilvie-Clerk	59.99
Clark, Mary	49.00
Comfort Twp	8,638.14
Comm of Finance, Treasurer Div	27,289.00
EC Riders	5,047.00
Erickson Mediation Institute	1,232.10
Fagerstrom, Marge	43.75
Five County Mental Health	680.00
Ford Twp	2,923.17
Fortis Benefits	1,965.34
Grass Lake Twp	10,225.00
Greater MN Credit Union	404.66
Grote, Don	47.50
Haybrook Twp	2,528.79
Hillman Twp	4,686.21
Hinckley News	15.00

Holiday Credit Office	3,145.68
Kanabec Co Auditor	40.00
Kanabec Co Nursing Service	4,746.00
Kanabec Hospital Ambulance	711.77
Kanabec Publications	13.50
Kanabec Twp	6,855.36
Knife Lake Twp	9,785.49
Kroschel Twp	4,555.93
McNally, Jeanne	40.00
MN Dept of Public Safety	160.00
MN Mutal Life	325.50
Mora Municipal Utilities	5,700.17
Mora Public Schools	219.22
Nielsen, Les	12.75
Northstar Access	1,527.11
Ogilvie Public Schools	219.23
Ostrom, Donna, Deputy Registrar	28.50
Ostrom, Donna, Deputy Registrar	69.00
Peace Twp	13,994.35
Pine Co Health & Human Services	4,518.00
Pomroy Twp	5,095.32
Rasmussen, Karen	49.00
Refuge, The	314.54
Schultz, Dick	30.00
Secretary of State	10.00
Southfork Twp	7,977.86
Spear & Swanson	37.50
Treasurer, Kanabec Co	57,344.54
Treasurer, State of MN	147.50
Treasurer, State of MN	4,079.90
Ulstrom, Shirley	51.25
US Link	529.67
Waletzko, Jane	67.75
Whited Twp	6,568.43
Window	104.85
<b>Total</b>	<u><u>254,462.37</u></u>

### **Snake River Watershed**

Habeck, Ross	6,316.88
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Neuman, Jason  
**Total**

174.26  


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6,491.14  


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**10:40am** - County Assessor Sue Kondratowicz met with the County Board to discuss matters concerning abatements:

Action #15 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 15 - 03/10/04***

**WHEREAS** the County Assessor has presented abatement requests for certain properties in Kanabec County, and

**WHEREAS** the County Assessor and County Auditor have indicated their approval of the requests as required by Minnesota Statute 375.192, Subd.2 by signature on the application form, and

**BE IT RESOLVED** that the County Board accepts the recommendations of the County Assessor and the County Auditor and exercise the County Board's authority under Minnesota Statute 375.192, Subd. 2 to approve the abatement requests for the properties as follows:

Parcel No.	Name	Type	Value Change	Tax Cap Change	Approx Tax Change	
03.00170.10	Michael Kawalek	Homestead	0	0	-200	Late File
06.01185.00	Randolph Jennings	Homestead	0	-373	-874	Late File
06.02025.00	Ronald & June Provost	Homestead	0	0	-374	Late File
14.01135.00	Nielsen & Sons	Homestead	0	-775	-274	Late File - Relative
10.01105.00	Eugene & Rosalie Carda	Homestead	0	0	-270	Late File
10.00775.30	Troy & Pamela Battelid	Clerical Error	0	0	-291	Homestead pulled in error
10.01015.00	Randel Graham	Disability Homestead	0	-176	-200	DOR missed applicant
22.01580.00	Paradise Comm. Center	Court Decision - Exe	0	-722	-1,438	2003 Payable Tax
22.01580.00	Paradise Comm. Center	Court Decision - Exe	0	-1,412	-2,680	2004 Payable Tax
03.00140.00	Marlene Nelson	Disaster	0	0	-189	Fire - 1/03 2003 Payable
03.00140.00	Marlene Nelson	Disaster	0	0	-120	Fire - 1/03 2004 Payable
02.90915.02	Louis Kastenbauer	Disaster	0	0	-32	Fire - M.H. 3/03 2003 Payable
			\$0	-\$3,458	-\$6,942	

Action #16 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to establish a General Capital Equipment Fund.

**11:09am** - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #17 - Nikodym presented information regarding paving projects on CSAH 26 (SAP 33-626-06) and CSAH 11 (KCP 03-03). It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

### ***Resolution 17 - 03/10/04***

**WHEREAS**; Contract No. 20034 has in all things been completed, and the County Board being fully advised in the premises;

**NOW THEN BE IT RESOLVED**; That we do hereby accept said completed project for and in behalf of the County of Kanabec and authorize final payment in the amount of \$32,074.45.

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Action #18 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve partial payment of \$1,774.29 to Bauerly Bros, Inc for work performed on SP 33-608-13: the reconstruction of County Road 8 from CSAH 19 to CSAH 3.

Action #19 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

### ***Resolution 18 - 03/10/04***

#### **ORDER OF THE BOARD**

**WHEREAS** there are vacancies in the position of Seasonal Highway Worker, and

**WHEREAS** the board desires to fill these vacant positions;

**BE IT RESOLVED** that the County Board authorizes County Engineer Greg Nikodym and the County Personnel Director to hire four Seasonal Highway Workers to refill the vacant positions at G4A of the pay plan which is \$11.44 per hour or the rate set by rule for step advancement, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

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Action #20 - It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to authorize County Engineer Greg Nikodym to advertise for Equipment Rental Bids for 2004.

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Action #21 - It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

***Resolution 21 - 03/10/04***

**WHEREAS** the County Board has been presented with the low state contract bid for new light trucks as follows:

Ford F-150                      \$14,174 + tax

**BE IT RESOLVED** to accept the recommendation of County Engineer Greg Nikodym and authorize the purchase of an extended cab, Ford F-150 at a cost of \$14,174 + tax.

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Action #22 - It was moved by Stan Cooper, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

***Resolution 22 - 03/10/04***

County Safety Committee

**WHEREAS** Kanabec County Board of Commissioners Resolution **15** - 2/11/04 established a new Safety Committee, and

**WHEREAS** each county facility is to be represented;

**BE IT RESOLVED** to appoint the following individuals for the balance of unexpired three year terms to the Safety Committee:

<u>Representing</u>	<u>Employee</u>	<u>Term Ending</u>
County Safety Officer	Greg Nikodym	not applicable
Sheriff's Office	Robert Jensen	01/03/05
	Robin Etter	01/02/06
Courthouse	William Martin	01/01/07
	Jean Peterson	01/03/05
Public Service Building	Debee Stassen	01/02/06
	Linda Ovsak	01/01/07
Highway Department	Doug Heins	01/03/05
	Randy Golly	01/02/06

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Action #23 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to increase the tillable land value of easement offers from \$2,000 to \$2,500 per acre on SP 33-604-15: the reconstruction of County State Aid Highway 4 from T.H. #47 east 2 miles to CSAH 12.

11:45am - The Chairperson then called for public comment. Those who responded included:

Bob Swetz	Comments about ATVS: can ride in the ditches all year.
Bob Strom	Wants dust control on his road.

12:02pm - The Chairperson closed the public comment period.

The board discussed budget issues.

Action #24 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to adjourn at 12:36pm to meet in regular session on Wednesday, March 17, 2004 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Kanabec County Coordinator