

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of County Coordinator

**March 11, 2015**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, March 11, 2015 pursuant to adjournment with the following Board Members present: Kim Smith, Gene Anderson, Les Nielsen, Dennis McNally, and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the agenda as amended: add committee appointments.

Action #2 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the February 25, 2015 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	6,164.65
Arthur Twp	18,839.88
Brunswick Twp	18,534.40
Century Link	97.34
City of Milaca	31.34
Comfort Twp	13,019.73
East Central Energy	85.60
EC Riders	8,377.45
Ford Twp	4,987.20
Grass Lake Twp	15,224.06
Haybrook Twp	3,811.84
Hillman Twp	6,961.28
Kanabec Co Auditor-HRA	139.10
Kanabec Twp	10,468.65
Knife Lake Twp	14,147.65
Kroschel Twp	6,119.08
MN Dept of Finance	3,398.00
Mora Motor Vehicle	7,589.67
Mora Municipal Utilities	14,547.39

Peace Twp	15,311.47
Pomroy Twp	7,341.35
Southfork Twp	12,310.62
Verizon Wireless	1,381.09
Whited Twp	<u>9,546.14</u>
Total	198,434.98

*Action #4* – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

### **Revenue Fund**

<b>VENDOR</b>	<b>AMOUNT</b>
A'viands, LLC	9,700.60
Ace Hardware	6.49
Ace Hardware	259.80
Advanced Correctional Healthcare	12,710.73
Ahner-Nystul, Barb	176.00
Alkire, Alyce	897.10
Alkire, Alyce	33.58
Assured Security	18.00
Auto Value	35.98
Auto Value	27.77
Bernicks	105.60
Billings Service Inc	200.40
Billings, Margaret	339.83
Bob Barker	117.48
Brenny, Laurel	833.70
City of Crystal	472.00
City of Minneapolis	204.00
Christianson, Craig	1,363.70
Christopherson, Pat	124.01
Crime Stoppers of MN	150.00
Curtis, Michael	1,619.62
CW Technology	385.20
Dalco	300.00
Dex Media East	50.60
Don's Auto	100.00
East Central Exterminating	120.00
East Central Solid Waste Commission	10.00
ECM Publishers	141.00
Edens Group	325.00
Faust, Patrick	671.13

FBG Service Corp	6,410.24
FBG Service Corp	584.80
1st Choice Document Destruction	13.87
1st Choice Document Destruction	97.87
1st Choice Document Destruction	31.87
1st Choice Document Destruction	42.79
1st Choice Document Destruction	25.87
1st Choice Document Destruction	7.87
1st Choice Document Destruction	13.87
FirstLight Health Systems	285.00
Fresonke, Lew	150.00
Fritz, William	800.00
Galls	38.28
Garcia, Timothy	410.00
Geared Up Apparel	552.00
Grainger	270.71
Granite City Jobbing	505.48
Harvey, RandiAnn	94.50
Hoefert, Bob	1,963.87
Hoglund Bus	497.36
Horizon Towing	219.10
Industrial Health Services	173.60
Innovative Office Solutions	34.76
Isanti Co Heartland Express	9,007.08
Isanti Co Heartland Express	5,526.78
Johnson, Bethany	11.00
Johnson's Auto Transport	219.63
Johnsons Hardware	83.39
Jones, Willis	111.34
Kanabec Co Hwy Dept	22.79
Kanabec Co Public Health	51,779.23
Kanabec Co Public Health	29,392.92
Kanabec-Pine Community Health	1,564.40
Kanabec-Pine Community Health	10,428.49
Kanabec-Pine Community Health	1,251.52
Kanabec Publications	613.41
Kanabec Publications	129.09
Kanabec Publications	124.80
Keepsr	205.97
Keepsr	98.78
Kennedy Jr, Kerry	983.35
Knife Lake Sanitation	715.20
Koch's Hardware	52.49

Landreville, Willard	568.08
Lane, Dave	31.05
Lerrssen, Jennifer	324.53
Luberda, Karen	177.95
Manthie, Mark	157.55
Manthie, Wendy	257.42
Marohn, Brenda	14.95
Mastercare Outdoors	200.00
Mid-American Research Chemical	156.49
Midwest Protection Agency	12,144.85
Milaca Chiropractic Center	225.00
Mille Lacs Disposal	20.00
MN Sheriff's Assn	1,390.00
MN Sheriff's Assn	735.00
MCIT	74.00
MN Public Transit Assn	600.00
Mora Chevrolet Buick	358.57
Mora Unclaimed Freight	55.62
Nelson, Ansel	988.69
Nelson, Ronette	772.10
Nelson, Joanne	52.42
Network Billing Systems	10.28
Newgard, Jean	348.90
Northern Bank Note	131.44
Office Depot	147.00
Office Depot	39.62
Office Depot	61.13
Office Depot	81.64
Operation UNITE Foundation	990.00
PD's Embroidery	31.95
PD's Embroidery	135.00
Pedersen, Jerry	16.10
Pieper, Helen	339.37
Pine Co Health & Human Services	11,475.13
Pine Co Health & Human Services	2,650.17
Quality Disposal	196.44
Quality Disposal	10.98
Quality Disposal	369.11
Quill	10.68
Ranweiler, Sabrina	133.98
Reliance Telephone	1,000.00
Ringler, Jennie	72.48
Roberts, Rodney	38.93

Rogers, Pearl	729.02
S&T	182.50
Sea Change LLC	566.00
SHI International Corp	515.00
SkillPath	230.45
SkillPath	230.45
Smedstad, Jason	14.95
Stellar Services	997.00
Strandberg, Richard	476.10
Strategic Custom Solutions	250.00
Struffert, Delores	164.19
Tri-County Action Program	90.00
Troupe Advertising	440.00
Torgeson, Tim	64.40
Twin City Hardware	899.31
UHL Company	531.00
UHL Company	1,711.50
US Bank	450.00
US Bank	900.00
Verizon Wireless	278.16
Visser, Maurice	703.68
Watson Co	332.04
Wiitala, David	1,967.95
Zamora, Ray	464.53
Total	<u>207,857.52</u>

## Road & Bridge Fund

<b>Vendor</b>	<b>Amount</b>
Ace Hardware	250.03
Ameripride	432.96
Astech Asphalt	4,667.12
Auto Value Mora	2,028.29
Boyer Trucks	232.75
Braham Motor Service, Inc	423.30
Commissioner of Transportation	1,928.31
Crawford's Equipment, Inc	127.54
Federated Co-ops, Inc	270.96
Fleetmatics USA, LLC	559.00
Firstlab	250.00
Force America, LLC	255.35
Glens Tire	211.50
Gopher State One-Call	1.45

Grainger	162.72
Hardrives, Inc	127,278.40
Jeff's machine & Welding	63.12
Kanabec Co Hwy Dept-Petty Cash	10.85
Maney International, Inc	1,620.96
Midway Iron & Metal, Inc	624.77
Northern States Supply	322.17
Nuss Truck & Equipment	132.13
Owens Auto Parts	728.76
Oxygen Service Co	112.44
Pine Lake Communications	831.00
Power Plan	162.19
Preferred Cleaning	950.00
Quality Disposal Systems, Inc.	154.23
Scott's Lawn & Landscapes	5,430.00
Jesse Stegeman	44.85
Timmer Implement, Inc	1,327.54
Verizon	37.52
University of MN	215.00
Total	<u>151,847.21</u>

4-H Coordinator Laura Ambrose met with the County Board to discuss matters concerning hiring a Summer Assistant.

Action #5 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

### **Resolution #5 – 03/11/15**

**WHEREAS** the county has employed a 4-H Summer Assistant in past years, and

**WHEREAS** the board did budget for this position in 2015, and

**WHEREAS** the board desires to fill this position; and

**WHEREAS** the summer assistant from 2014 would like this position again and the 4-H Coordinator would like to rehire her;

**BE IT RESOLVED** that the County Board re-appoints Kristy Conyers to the position of Kanabec County 4-H Summer Assistant for 2015 at the rate of pay of \$8.50 per hour, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

Action #6 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

### **Resolution #6 – 03/11/15**

**BE IT RESOLVED** to appoint Gene Carda to the Board of Adjustment for a 3 year term effective immediately and expiring on January 2, 2018.

Veteran Service Officer Lowell Sedlacek met with the County Board to discuss matters concerning a billboard contract.

Action #7 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve a two year contract with Lamar Companies for billboard advertising.

County Sheriff Brian Smith met with the County Board to discuss matters concerning the Sheriff's Office.

Action #8 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

### **Resolution #8 – 03/11/15**

**BE IT RESOLVED** to approve and authorize the Chairperson to sign an Annual County Boat & Water Safety Grant Agreement for the state fiscal year ending June 30, 2016.

Action #9 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve a step increase for Deputy Lance Herbst from Grade 11, Step A to Grade 11, Step G of the pay plan effective February 21, 2015.

Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Jail.

Action #10 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve a maintenance contract with MacTek Systems for recording systems at a cost of \$5,856.00 to come from E911 funds.

Jane Hennagir with Minnesota Counties Intergovernmental Trust met with the County Board to present their annual report. No action was taken, information only.

**10:00am** – A Public Hearing was held to discuss a DNR Land Exchange. Those that spoke included:

Stan Anderson  
Larry Oslin

Greg Kroschel  
Laura Roche

William Roche Jr  
Ron Burnett  
John Travinsky  
Steven Christensen  
Sandra Brown  
Brad Kramer  
Dale Klar

Thomas Bauer  
Commissioner Dennis McNally  
Bonnie Morpew  
Susan Steinmueller  
Arlun Peterson  
John Drobinski  
Josh Klar

Action #11 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to adjourn the Public Hearing at 11:06am.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #12 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

**Resolution #12 – 03/11/15**  
**Courthouse Roof Bids**

**WHEREAS** the following bids were received for the replacement of asphalt shingles on the Kanabec County Courthouse roof:

<b>BD Exteriors</b>	<b>\$109,706.00</b>
Scotty's Roofing	\$118,865.00
Donlar Construction	\$169,847.00

**WHEREAS** the lowest responsible bid of \$109,706.00 was submitted BD Exteriors, and

**THEREFORE BE IT RESOLVED** that the Kanabec County Board of Commissioners accepts the bid of \$109,706.00 by BD Exteriors for replacement of asphalt shingles on the Kanabec County Courthouse building.

Action #13 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

**Resolution #13 – 03/11/15**  
**Signs & Supplies Quotes**

**WHEREAS** the following quotes were received for signs and supplies:

<b>Newman Signs</b>	<b>\$ 9,919.95</b>
E.F. Anderson	\$11,602.55
MR Signs Co.	\$11,646.45
CCP Industries	\$18,767.68

**WHEREAS** the low quote of \$9,919.95 was submitted by Newman Signs, and

**THEREFORE BE IT RESOLVED** to accept the quote of \$9,919.95 by Newman Signs for signs and supplies.

*Action #14* – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

**Resolution #14 – 03/11/15**  
**SAP 033-603-026 Right-of-Way**  
**Determination of Just Compensation**

**WHEREAS** Kanabec County wishes to proceed with the project development of improvements to CSAH 3 from CSAH 15 to TH 65 as identified in the five year plan, and

**WHEREAS** the planned improvements require acquisition of additional right-of-way, and

**WHEREAS** a qualified and licensed appraiser has completed appraisal work and assigned values to applicable types of land and damages based on a comparable sales book dated December 18, 2014 included herein by reference, and

**WHEREAS** a parcel summary of appraised values of property to be acquired was presented before the board;

**THEREFORE BE IT RESOLVED** the Kanabec County Board determines the appraised values as presented are just compensation, and

**BE IT FURTHER RESOLVED** to authorize the Public Works Director to initiate property acquisition based on the appraised values.

*Action #15* – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

**Resolution #15 – 03/11/15**  
**Legal Services for Right-of-Way Acquisition**  
**SAP 033-603-026**

**WHEREAS** Rinke Noonan, Attorneys at Law, has submitted a proposal for professional legal services for assistance of right-of-way acquisition for SAP 033-603-026, and

**WHEREAS** said proposal is included herein by reference, and

**WHEREAS** said legal services are available for the Public Works Director and County Attorney to utilize on an as-needed basis;

**THEREFORE BE IT RESOLVED** to accept the proposal submitted by Rinke Noonan, and

**BE IT FURTHER RESOLVED** to authorize the Public Works Director and County Attorney to utilize services in said proposal as needed for right-of-way acquisition for SAP 033-603-026.

*Action #16* – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to adjourn at 11:45am and to meet again in regular session on Wednesday, March 25, 2015 at 9:00am.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk