

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabec }  
Office of the County Coordinator

**March 17, 2010**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, March 17, 2010 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Kevin Troupe, Roger Crawford, and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kathi Ellis, seconded by Kim Smith, and carried unanimously to approve the agenda as amended.

Action #2 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the March 10, 2010 minutes of Kanabec County Board of Commissioners as corrected: Action #3 – show payment to Granite Re instead of Alexandria Plumbing & Heating.

Action #3 – It was moved by Kim Smith, seconded by Roger Crawford, and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Human Service Board.

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The Kanabec County **Human Service Board** met at **9:05am** on Wednesday, March 17, 2010 pursuant to adjournment with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Roger Crawford, and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #4 - It was moved by Roger Crawford, seconded by Kevin Troupe, and carried unanimously to approve the Human Service Board agenda as presented.

Action #5 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

## **Resolution # HS5 – 3/17/10** **ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Financial Worker, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes Health & Human Service Director Wendy Thompson and the County Personnel Director to hire a Financial Worker at 40 hours per week to refill the vacant position at Step A, Range 7 of the pay plan which is \$15.16 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

*Action #6* – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

**Resolution # HS6 – 3/17/10**

Purchase of Services

**WHEREAS**, Minnesota Statutes Chapter 254B, establishes the Consolidated Chemical Dependency Treatment Fund to enable counties to provide chemical dependency treatment services to eligible clients;

**WHEREAS**, Kanabec County Family Services has designated the Agency to provide chemical dependency treatment services pursuant to Minnesota Statutes, Chapter 254B, which outlines its duties, obligations, and responsibilities in this regard;

**WHEREAS**, Dellwood Recovery Center is an organization licensed under Minnesota Rule No. 9530.2500 to 9530.4000 and 9530.5000 to 9530.6500 to provide chemical dependency treatment services, which are eligible for funding by the consolidated Chemical Dependency Treatment Fund;

**THEREFORE BE IT RESOLVED** to approve a Purchase of Service Agreement between Dellwood Recovery Center and Kanabec County Family Services for the time period January 1, 2010 through December 31, 2010.

*Action #6* – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

**Resolution # HS6 – 3/17/10**

Agreement for Student Training/Internship

**WHEREAS**, St. Cloud State University has a Bachelors Social Work (BSW) Program and has been given authority to enter into Agreements regarding academic programs;

**WHEREAS**, Kanabec County Family Services has facilities for providing a suitable training experience that meets the educational needs of students enrolled in the Bachelors Social Work (BSW) Program of the University;

**WHEREAS**, it is in the best interest of Kanabec County Family Services to provide a training site where University students can learn and develop skills and qualifications needed to achieve the student's occupational goals and satisfy the Program requirements while assisting in the development of trained personnel to meet future area employment needs;

**THEREFORE BE IT RESOLVED** to approve a Memorandum of Agreement between the State of Minnesota, through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of St. Cloud State University and Kanabec County Family Services for the time period August 1, 2010 through August 1, 2015.

**BE IT FURTHER RESOLVED** that is agreement is subject to approval by the Kanabec County Attorney's Office.

Action #7 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve payment of 145 claims totaling \$208,746.23 on the Welfare Fund.

Action #8 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to adjourn the Human Service Board at 9:55am to meet again on Wednesday, April 21, 2010 at 9:05am.

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The meeting of the Kanabec County Board of Commissioners resumed.

Commissioner gave a report of the activities of the Boards and Committees in which he participates.

Debra Wallace, Field Representative for Senator Franken, met with the County Board to introduce herself and give contact information.

Commissioners continued to give reports of the activities of the Boards and Committees in which they participate.

Jerry Pederson and Bill Martin from the Building Maintenance department met with the County Board to discuss the water softener project.

Action #9 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve payment to Masters Plumbing for the purchase and installation of a water softener system for the new jail at a cost of \$22,500.00 from the jail project funds.

Commissioners continued to give reports of the activities of the Boards and Committees in which they participate.

**10:30am** - The Chairperson then called for public comment three times. None responded.

**10:35am** - The Chairperson closed public comment.

Commissioners continued to give reports of the activities of the Boards and Committees in which they participate.

Action # 10 – It was moved by Roger Crawford, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

### **Resolution #10 - 03/17/10**

**BE IT RESOLVED** to appoint Carl “Jim” Swaningson to the Advisory Board to the Snake River Water Management Board for a one year term commencing immediately and expiring January 3, 2011.

Action # 11 – It was moved by Roger Crawford, seconded by Kim Smith and carried unanimously to approve the following resolution:

### **Resolution #11 - 03/17/10**

**BE IT RESOLVED** to appoint Amanda Swenson to the Extension Committee for a three year term commencing immediately and expiring January 2, 2012.

Information Systems Director Jessie Kehn met with the County Board to discuss matters concerning her office.

Action #12 – It was moved by Kathi Ellis, seconded by Roger Crawford and carried unanimously to approve the following resolution:

### **Resolution #12 – 03/17/10** **ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Clerical Worker/Computer Technician, and

**WHEREAS** the board desires to refill this vacant position, and

**WHEREAS** the county has previously advertised for this position and there was a lack of candidates that met the minimum qualifications, and

**WHEREAS** the board feels that the title of the position attracted applicants that did not meet the minimum qualifications;

**BE IT RESOLVED** that the County Board authorizes Information Systems Director Jessie Kehn and the County Personnel Director to:

1. Hire a PT Computer Technician/Clerical Worker at 30 hours per week to refill the vacant position at Step A, Range 7 of the pay plan which is \$15.16 per hour or the rate set by rule for internal promotion or

OR

2. Hire a PT Computer Technician at 20 hours per week at Step A Range 8 of the pay plan which is \$16.08 plus a \$2.00 per hour market adjustment or the rate set by internal promotion, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

Action #13 – It was moved by Kathi Ellis, seconded by Roger Crawford and carried unanimously to recess the meeting at 11:40am to 5:00pm March 17, 2010 in the Kanabec Hospital boardroom.

The Kanabec County Board of Commissioners met at 5:00pm on Wednesday, March 17, 2010 pursuant to recess with the following board members present: Kevin Troupe, Roger Crawford, Kathi Ellis, Les Nielsen, and Kim Smith. Also present was County Coordinator Dan Weber, Assistant County Attorney Barb McFadden, and the Hospital Board members.

The Hospital Board met with the County Board to view a Powerpoint presentation.

Action #14 – It was moved by Kevin Troupe, seconded by Roger Crawford and carried unanimously to adjourn at 6:30pm and to meet again in regular session on Wednesday, March 24, 2010 at 9:00am.

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Board Clerk