

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

March 17, 2004

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, March 17, 2004 pursuant to adjournment with the following Board Members present: Stan Cooper, Jerry Nelson, Kathi Ellis, Les Nielsen, and Dennis McNally.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the agenda and optional agenda.

Action #2 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the March 10, 2004 minutes of the Kanabec County Board of Commissioners as corrected:

1. Action #1, delete reference to Optional Agenda.
2. Action #17, correct CSAH 11 paving to project KCP 03-03
3. Action #18, change CSAH 11 to CSAH 3.

Action #3 - It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:05am** on Wednesday, March 17, 2004 pursuant to public notice with the following Board Members present: Kathi Ellis, Stan Cooper, Jerry Nelson, Les Nielsen, and Dennis McNally. Phil Peterson, Family Service Agency Director, presented the Human Services agenda. Items discussed included the budget, staffing, finances and other agency business.

Action #4 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the agenda of the Human Service Board as presented.

Action #5 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve a Service Agreement with Allina for crisis phone answering for the time period January 1, 2004 through December 31, 2004 at a total cost of \$2,786.00.

Action #6 - It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve, subject to County Attorney approval, a HIPAA Business Associate Agreement with the State Department of Human Services.

Action #7 - It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 7 - 03/17/04

WHEREAS a letter of commendation has been presented to the KCB from Kevin Goodno, Commissioner of Human Services of the State of MN;

WHEREAS this commendation is for Kanabec County's perfect performance in meeting DHS Social Service financial reporting in calendar 2003 including 28 major reports;

WHEREAS this performance led directly to the timely reception of revenue for Kanabec County and the State of MN's ability to comply with Federal reporting requirements;

BE IT RESOLVED that the Kanabec County Board does commend the staff of Kanabec County Social Services financial group for their excellent work on behalf of the residents and taxpayers of Kanabec County.

Action #8 - It was moved by Stan Cooper, seconded by Dennis McNally, and carried unanimously to approve payment of 133 claims totaling \$239,255.36 on the Welfare Fund.

Action #9 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to adjourn the Human Service Board at 9:41am to meet again in regular session on Wednesday, April 21, 2004 at 9:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

Action #10 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to recess the board meeting at 10:11am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **10:11am** on Wednesday, March 17, 2004 pursuant to public notice with the following Board Members present: Kathi Ellis, Stan Cooper, Jerry Nelson, Les Nielsen, and Dennis McNally. Wendy Thompson, Public Health Director, presented the Health Board agenda. Items discussed included agency finances, contracts, staffing and other agency business.

Action #11 - It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the Public Health Board Agenda as amended.

Action #12 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to adjourn the Public Health Board at 11:01am to meet again in regular session on Wednesday, April 21, 2004 at 10:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

Action #13 - It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 13 - 03/17/04

BE IT RESOLVED to issue a fuel wood permit to remove five cord of dead and downed timber to Mike Roeschlein under the following conditions:

1. Remove only dead or downed trees within the permit area. Do not cut any live trees.
2. The permit area is the SW¹/₄ of the NE¹/₄ of Section 34, Twp. 42, Range 24 (Haybrook).
3. No rutting of the site is permitted.

BE IT RESOLVED that this permit expires March 31, 2005.

11:05am - The board clerk read aloud the following notice:

A hearing by the Kanabec County Board of Commissioners shall be held on the 17th day of March at 11:05 o'clock a.m. at the Kanabec County Board of Commissioners Room--Room 164 of the County Courthouse--to consider input from Kanabec County citizens on alterations to Judicial Ditch Number 3.

The Chairperson then did open a Public Hearing to consider public input concerning a proposal to make changes on Judicial Ditch Number 3.

Robert Nibbe with the Minnesota Department of Transportation presented the proposed changes to Judicial Ditch Number 3.

The Chairperson then did call for public comment.

Action #14 - It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to adjourn the Public Hearing at 11:12am.

Action #15 - It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to postpone consideration of a request to extend the accrued compensatory time limit for Karen McClellan.

11:30am - Barb Chaffee and Joan Danielson with Central Minnesota Jobs & Training met with the board to discuss an updated joint powers agreement and a progress report on the Workforce Center.

Action #16 - It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve a “Workforce Investment Act of 1998 Minnesota, Workforce Center System, Joint Powers Agreement” for the time period April 1, 2004 through March 31, 2006 for youth services and July 1, 2004 through June 30, 2006 for adult services.

11:55am - The Chairperson then called for public comment. Those who responded included:

Bob Swetz	Questions about health insurance.
-----------	-----------------------------------

12:06pm - The Chairperson closed public comment.

12:07pm - The board took a break.

12:15pm - The board resumed business.

12:15pm - Bruce Underdahl with the Minnesota Counties Insurance Trust met with the County Board to present a 2004 Member Report.

12:40pm - County Attorney Joe Loren met with the County Board to discuss legal matters.

1:21pm - Chief Deputy Robert Jensen met with the County Board to discuss matters concerning the Sheriff’s Office.

Action #17 - It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 17 - 03/17/04

WHEREAS the county board has been presented with a request to enter into an agreement with the State of Minnesota for Boat & Water Grant funds and the County Sheriff has recommended acceptance of the grant funds for boat and water activities within Kanabec County;

BE IT RESOLVED to accept and authorize the Chairperson to sign an “Annual County Boat and Water Safety Grant Agreement” for grant dollars totaling \$4,933.00 covering the time period January 1, 2004 through December 31, 2004.

Action #18 - Les Nielsen introduced the following resolution and moved its adoption:

Resolution 18 - 03/17/04

WHEREAS Project Childsafe is a safety education program managed by the National Shooting Sports Foundation and funded by a grant from the U.S. Department of Justice, and

WHEREAS the Kanabec County Sheriff's Office is offering free gun locks, child safety pledges, posters and handbooks free of charge under the Project Childsafe program;

BE IT RESOLVED to agree to participate and authorize the Chairperson to sign a Project Childsafe Participation Agreement, and

BE IT FURTHER RESOLVED that the Kanabec County Board of Commissioners agrees to carry out the program in a professional, responsible manner and provide Project Childsafe gunlocks free of charge to community residents.

The motion for the adoption of the foregoing Resolution was duly seconded by Stan Cooper and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

1:40pm - Information Systems Director Jessie Ruckle met with the County Board to discuss matters concerning a computer network upgrade.

Action #19 - It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to authorize the Information Systems Director to purchase a second processor for nt04 at a cost of \$854.00.

Action #20 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to adjourn at 2:06pm to meet in regular session on Wednesday, March 24, 2004 at 6:30pm.

Signed _____

Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____

Kanabec County Coordinator