

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

March 19, 2008

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, March 19, 2008 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Jerry Nelson, Kevin Troupe and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the agenda with the addition of labor negotiations.

Action #2 – It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the March 12, 2008 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #3 – 03/19/08

WHEREAS the board did authorize the demolition or removal of the structures in the construction area of the jail project, and

WHEREAS Wipper Backhoe has completed the removal of two of the houses, and

WHEREAS the county did agree to pay Wipper \$1,500 each for the houses;

BE IT RESOLVED to approve payment of a claim totaling \$3,000.00 for removal of the houses at 113 Elm St S and 101 Elm St S.

Action #4 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution #4 – 03/19/08

WHEREAS the board has entered into contracts to construct a jail, and

WHEREAS the City of Mora has approved a Conditional Use Permit for the use of a jail on the site;

BE IT RESOLVED to authorize County Coordinator Alan B. Peterson to apply for a construction permit for the jail, and

BE IT FURTHER RESOLVED to approve payment of a claim for permits as follows:

Building permit fee	= \$33,658.43
W.A.C. & S.A.C. fees	= \$31,200.00
Sign Fee	= \$ 50.00

TOTAL PERMIT FEE	= \$64,908.43

Action #4 - It was moved by Jerry Nelson, seconded by Kevin Troupe, and carried unanimously to recess the board meeting at 9:07am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:07am** on Wednesday, March 19, 2008 pursuant to adjournment with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Jerry Nelson, and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Human Services agenda. Items discussed included the budget, staffing, finances, and other agency business.

Action #HS5 - It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to approve the agenda of the Human Service Board as presented.

Action #HS6 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #HS6 – 03/19/08

BE IT RESOLVED to approve a waiver services contract between the Kanabec County Family Service Agency and Rebecca Hadhazy, 1848 Highway 23, Mora, MN 55051.

Action #HS7 - It was moved by Kim Smith, seconded by Jerry Nelson, and carried unanimously to approve 150 claims totaling \$210,060.57 on the Welfare Fund.

Action #HS8 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to recess the Human Service Board at 9:56am to meet again on Wednesday, April 16, 2008 at 9:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

10:00am – Mark Hauck with the Department of Natural Resources presented the board with information regarding Green Infrastructure Mapping. The board took the information under advisement.

10:25am – Environmental Services Director Teresa Bearce met with the board to discuss recycling promotion.

Action #9 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution #9 – 03/19/08

Recycling Promotion

WHEREAS the Kanabec County Board of Commissioners support the promotion of recycling and conservation, and

WHEREAS “The Toonies” have proven to be an effective method of carrying this message to younger children, and

WHEREAS the East Central Solid Waste Commission is willing to share in the cost of bring “The Toonies” message to Kanabec County;

BE IT RESOLVED to authorize Environmental Services Director Teresa Bearce to enter into a Personal Appearance Contract” for Kanabec County with Tricia Haynes for Tricia and the Toonies for the following two sessions:

1. Fairview Elementary in Mora at 9:30am on Thursday, April 10, 2008
2. Ogilvie Elementary in Ogilvie at 1:00pm on Thursday, April 10, 2008

and,

BE IT FURTHER RESOLVED that the \$1,770.00 fee will be split as follows:
\$970.00 Kanabec County SCORE Funds
\$800.00 ECSWC

and,

BE IT FURTHER RESOLVED to authorize payment of a \$885.00 as a deposit.

10:26am – Operations Supervisor Karen McClellan met with the board to present a request for a liquor license approval.

Action #10 - It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution #10 – 03/19/08

Liquor License

WHEREAS the Kanabec County Auditor/Treasurer has recommended the following applications for a liquor licenses, and

WHEREAS the applications were complete, included all necessary documentation, appear in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED to approve the following license applications:

Establishment	LIQUOR	BEER
Michael Johnson dba Station 65	Sunday Liquor	Off

10:30am - The Chairperson then called for public comment three times: none responded.

10:32am - The Chairperson closed public comment

10:32am – Court Administrator Rosemary Nelson met with the board to announce that the Court Administrator’s Office will no longer handle passport applications.

10:50am – Information Systems Director Jessie Kehn, County Recorder Rhonda Olson and Coordinator’s Secretary Kim Pautsch met with the board to discuss the county web site.

Action #11 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #11 – 03/19/08

Web Site

WHEREAS the county receives call inquiries daily to multiple departments seeking about foreclosed homes and land, and

WHEREAS Kanabec county has an increasing number of foreclosed properties, and

WHEREAS there is no easy means for the general public to get information about foreclosed properties, and

WHEREAS, if a simple means exists to provide the public with such information, it would seem to be in the public interest to do so;

BE IT RESOLVED to request that Information Systems Director Jessie Kehn to organize a plan to provide the public with such information through the county website, by paper documents, or both.

10:57am – County Engineer Greg Nikodym met with the board to discuss matters concerning the Highway Department.

Action #12 – Jerry Nelson introduced the following resolution and moved its adoption:

Resolution #12 – 03/19/08
ROW Authorization – CSAH #1

WHEREAS the Kanabec County Highway Department has prepared plans for the reconstruction of CSAH No. 1 from CSAH No. 17 to CSAH No. 11 and CSAH No. 17 from CSAH No. 1 to TH No. 23, and

WHEREAS the Kanabec County Board of Commissioners wish to proceed with the project,

BE IT RESOLVED that the County Engineer is directed to obtain the necessary right-of-way to complete the project.

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Kevin Troupe, Kathi Ellis, Kim Smith

OPPOSED: None

ABSTAIN: Les Nielsen

whereupon the resolution was declared duly passed and adopted.

Action #13 – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #13 – 03/19/08
Signs & Supplies

WHEREAS the County Engineer has obtained the following quotes for the purchase of signs and supplies for the County Highway Department:

E.F. Anderson	\$12,168.82 + tax
MR Sign	\$12,656.99 + tax

Newman Signs

\$11,820.53 + tax

BE IT RESOLVED that the County Engineer is directed to purchase signs and supplies from Newman Signs based on their low quote of \$11,820.53.

Action #14 – It was moved by Jerry Nelson, seconded by Kim Smith, and carried unanimously to authorize payment of a \$60.00 claim to Government Training Services for a registration fee for Commissioner Ellis to attend the March 27, 2008 “Resolving the Funding Dilemma” training session.

11:12am – Chief Deputy Sheriff Robert Jensen met with the County Board to discuss staffing.

Action #15 – It was moved by Les Nielsen, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #15 – 03/19/08
ORDER OF THE BOARD

WHEREAS the Sheriff would like to hire Deputy to fill a new position, and

WHEREAS the board did budget this position for 2008;

BE IT RESOLVED that the County Board authorizes County Sheriff Steve Schulz and the County Personnel Director to hire a full-time Deputy Sheriff at 40 hours per week to refill the new position at Step A, Range 11 of the pay plan which is \$18.40 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

Action #16 – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to authorize the Sheriff’s Office to apply for a Boat & Water Grant.

11:20am – Account Executive Bruce Underdahl with the Minnesota Counties Insurance Trust met with the County Board to present a 2008 Member Report. The board took the information under advisement.

Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

Action #17 – Chairperson Ellis adjourned the meeting at 12:52pm to meet in regular session on Wednesday, March 26, 2008 at 6:30pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Alan B. Peterson, Kanabec County Coordinator