

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota  
County of Kanabec  
Office of County Coordinator

**March 2, 2016**

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, March 2, 2016 pursuant to adjournment with the following Board Members present: Kim Smith, Dennis McNally, Les Nielsen and Kathi Ellis. Absent: Gene Anderson.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the agenda as amended: Add Knife Lake group discussed with Chad’s report.

Action #2 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the February 17, 2016 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – Kim Smith introduced the following resolution and moved its adoption:

## **Resolution #3 – 03/02/16**

**BE IT RESOLVED** to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Ann Lake Twp	6,379.39
Arthur Twp	19,490.48
Bina & Guptil	433.50
Brunswick Twp	19,180.15
Centerpoint Energy	36.00
Comfort Twp	13,471.66
Consolidated Communications	1,073.43
Dearborn National	623.41
East Central Energy	878.67
East Central Energy	225.00
East Central Energy	210.63
Ford Twp	5,021.89
Grass Lake Twp	15,755.07
Haybrook Twp	3,945.03

Hillman Twp	7,204.46
Kanabec Co Auditor-HRA	6,000.00
Kanabec Twp	10,829.32
Knife Lake Twp	14,638.81
Kroschel Twp	6,334.85
MN Energy Resources Corp	9,966.94
Peace Twp	15,846.01
Pomroy Twp	7,598.38
Resource Training & Solutions	3,939.50
Southfork Twp	12,740.60
Spire Credit Union	4,807.39
Sun Life Financial	3,318.02
The Hartford	1,769.17
Totalfunds by Hasler	928.94
Whited Twp	<u>9,875.90</u>
Total	202,522.60

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Kim Smith, Kathi Ellis, Les Nielsen  
**OPPOSED:** Dennis McNally  
**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

Action #4 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following claims on the funds indicated:

### Revenue Fund

VENDOR	AMOUNT
5th District Jail Administrators Assoc	225.00
Ace Hardware	245.28
Ace Hardware	9.61
Alkire, Alyce	1,113.01
Anoka Co Corrections	570.00
Anoka Co Corrections	239.00
AP Technology	795.00
Auto Value	933.32
A'viands, LLC	9,891.23

Bachman, Fran	66.88
Brenny, Laurell	1,040.04
Cellular Experts Mora	32.05
Christianson, Craig	1,155.88
City of Milaca	35.34
Curtis, Michael	806.65
CW Technology	562.40
CW Technology	1,212.98
Doering, David	32.40
Faust, Patrick	1,188.00
FirstLight Health Systems	88.50
Fresonke, Lew	120.00
Fritz, William	275.00
Garcia, Tim	440.00
Glen's Tire	789.18
Handyman's Inc	398.88
Hoefert, Bob	1,758.50
Holiday Credit Office	296.06
Holiday Credit Office	3,082.19
Holiday Credit Office	342.50
Holiday Credit Office	68.19
Holiday Credit Office	54.77
Holiday Credit Office	1,809.25
Holiday Credit Office	187.78
Horizon Towing	112.22
Ideal Systems	7,752.00
Innovative Office Solutions	3,524.08
Innovative Office Solutions	472.68
Johnson, Aaron	175.38
Johnson's Auto Transport	158.00
Jones, Willis	756.46
Kanabec Co Enviro Services	25,000.00
Kanabec-Pine Community Health	1,346.88
Kanabec-Pine Community Health	11,798.41
Kennedy Jr, Kerry	316.58
Lerrssen, Jennifer	486.25
Magaard, Andrew	111.78
Magaard, Robert	11.88
Manthie, Jessi	11.88
Manthie, Mark	43.20
Manthie, Scott	1,037.70
Manthie, Wendy	918.19

Mastercare Outdoors	300.00
Mehlhop, Ron	260.74
MN County Attorney's Assn	22.00
MN Energy Resource Corp	963.30
MN Public Transit Assn	612.00
MN Special Olympics	850.00
MNCITLA	250.00
Mora Motor Vehicle	12.00
Mora Municipal Utilities	157.09
Mora Unclaimed Freight	54.64
Motorola	9,930.00
Nelson, Ansel	1,158.17
Nelson, Wanda	484.47
Newgard, Jean	325.08
Northland Fire Protection	458.50
Office Depot	269.49
Office Depot	80.31
Office Depot	146.14
Office Depot	5.80
Office Depot	58.94
Owens Auto Parts	39.36
Owens Auto Parts	47.90
PD's Embroidery	499.66
PD's Embroidery	20.00
Ranweiler, Sabrina	104.76
Ratwik, Roszak, & Maloney, PA	102.00
Reliance Telephone	1,350.00
Roberts, Rodney	316.44
Rogers, Pearl	786.48
RS Eden	184.00
Rum River Promotions	277.17
Sedlacek, Lowell	399.20
SelectAccount	709.16
Sheggrud, Eugene	15.27
Stellar Services	1,323.36
Stevens, Joel	28.90
Strickland Jr, Charlie	43.05
Struffert, Delores	313.88
Swanson, Jeremy	548.59
Thompson-Reuters-West	863.85
Touch & Go	71.25
Turner, Virginia	21.60

Uline	38.44
VanDall, Camille	752.22
Verizon Wireless	280.12
Visser, Maurice	576.72
Wiitala, David	432.00
Zamora, Ray	959.94
Total	<u>111,402.43</u>

### **Road & Bridge Fund**

<b>Vendor</b>	<b>Amount</b>
Ace Hardware	235.58
Ameripride	412.87
Blaine Brothers	16,390.76
Crawford's equipment, inc	540.55
Firstlab	277.30
Glens Tire	531.00
Grainger	98.55
Gale-Tec Engineering, Inc	4,484.64
Innovative Office Solutions, LLC	1,407.00
Lycox Enterprises, Inc	18,200.00
Mille Lacs Co Public Works	1,079.10
MN State Patrol, CMV Section	60.00
Oxygen Service Co	116.13
Pine Lake Communications	1,066.00
Postmaster	710.00
Preferred Cleaning	1,000.00
SHI International Corp	127.00
3M	130.00
Verizon	37.52
Widseth Smith Nolting & Assoc Inc	184.00
Zep Sales and Service	966.98
Ziegler Inc	25.94
Total:	<u>48,080.92</u>

Action #5 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve a Consent Agenda including all of the following actions:

### **Resolution #5a - 03/02/16**

**WHEREAS** the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

**WHEREAS** the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of February 22, 2016, and

**WHEREAS** the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

**BE IT RESOLVED** to pay the following claims: Kanabec County Auditor \$36.01.

## **Resolution #5b – 03/02/16**

### **SCORE CLAIMS**

**WHEREAS** the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

**WHEREAS** these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

**WHEREAS** SCORE Funds appear adequate for the purpose;

**BE IT RESOLVED** to approve payment of the following claims on SCORE Funds:

Quality Disposal	\$2,682.80
East Central Sanitation	\$1,370.82
Arthur Township	\$400.00
Total	\$4,453.62

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #6 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

## **Resolution #6 – 03/02/16**

### **State Aid Advance**

**WHEREAS**, the County of Kanabec is planning to implement County State Aid Street Project(s) in 2016 which will require State Aid funds in excess of those available in its State Aid Regular Construction Account, and

**WHEREAS**, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular Construction Account, and

**WHEREAS**, the advance is based on the following determination of estimated expenditures:

Account Balance as of date 2/26/16		\$2,890,980.50
Less estimated disbursements:		
Project # SAP 033-605-018	\$550,000	
Project # SP 033-605-019	\$150,000	
Project # SAP 033-603-026	\$1,700,000	
Project # SP 033-611-022	\$600,000	
Project # SAP 033-619-014	\$500,000	
Total Estimated Disbursements		\$3,500,000
Advance Amount (amount in excess of acct balance)		\$509,020

**WHEREAS**, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

**WHEREAS**, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds;

**NOW, THEREFORE BE IT RESOLVED** that the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Kanabec in an amount up to \$509,020 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular Construction Account of said County from future year allocations until fully repaid.

Action #7 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

## **Resolution #7 – 03/02/16**

### Seasonal Employees

**WHEREAS** the County Highway Department budget includes funds for the hiring of seasonal employees, and

**WHEREAS** the County Engineer has requested approval to hire three (3) seasonal employees to perform seasonal maintenance work on county highways and assist with construction staking, and

**WHEREAS** the Board desires to fill these seasonal positions;

**BE IT RESOLVED** that the County Board authorizes the Public Works Director, and the County Personnel Director to hire three(3) full-time seasonal workers for the 2016 season, and

**BE IT FURTHER RESOLVED** that the rate of pay will be set at the time of hire by the Public Works Director and Personnel Director at \$11.34, \$12.02, \$12.75, or \$13.51 per hour, respective to seasons worked, and

**BE IT FURTHER RESOLVED** that the hours of work for this position be limited to those budgeted.

*Action #8* – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to authorize the County Sheriff and the Board Chairperson to sign and approve the Master Subscriber Agreement for the Minnesota Court Data Services.

*Action #9* – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the purchase of a DS200 Tabulator for absentee/courthouse voting at a cost of \$4,935 from Election Systems & Software.

**6:51pm** – A Public Hearing was held to discuss a proposed Aggregate Removal Tax Ordinance. Those that spoke included:

Ron Unger	Chris Formmahls
Dave Vandervegt	Donovan Stromberg
Gene Carda	Steve Hass
Craig Bjorklund	Ray Cook
Kathy Cook	

Vice Chairperson Nielsen closed the Public Hearing at 7:36pm.

**7:36pm** - The Chairperson then called for public comment. Those that responded included:

Blake Bjorklund	Further comment on Aggregate Tax removal.
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**7:39pm** - The Chairperson closed public comment.

County Recorder Rhonda Olson met with the County Board to discuss matters concerning her office. Information only, no action was taken.

Action #11 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to adjourn at 8:01 p.m. and to meet again in regular session on Wednesday, March 16, 2016 at 9:00am.

*Signed* \_\_\_\_\_

Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_

Board Clerk