

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

March 25, 2015

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, March 25, 2015 pursuant to adjournment with the following Board Members present: Kim Smith, Les Nielsen, Dennis McNally, and Kathi Ellis. Absent: Gene Anderson

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the agenda as amended: add committee appointments.

Action #2 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the March 11, 2015 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Bourcy, Jeff & Andrea	320.00
East Central Energy	1,006.86
Enventis Telecom	1,045.91
Health Partners	4,607.80
Kanabec County Auditor-HRA	48,513.00
Midcontinent Communications	828.94
MN Energy Resources Corp	13,196.48
Office of Enterprise Technology	1,300.00
Rocky Johnson & Beth McAbee	654.00
Verizon Wireless	<u>1,873.69</u>
Total	73,346.68

Action #4 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Advanced Correctional Healthcare	842.51

Alkire, Alyce	945.63
AMC	225.00
Anderson, Laura	187.45
Arrowwood Resort	7.30
Arrowwood Resort	179.59
Arthur Twp	400.00
Assurant Employee Benefits	580.32
Auto Value	27.77
A'viands, LLC	9,843.50
A'viands, LLC	19.00
Bernicks	49.98
Billings, Margaret	296.30
Brenny, Laurel	933.33
Bulbs.com	329.40
Bulbs.com	802.67
Central Heating & Air	4,375.45
Christianson, Craig	1,317.35
Coborns	33.96
Coborns Pharmacy	24.62
Cragun's	72.14
Curtis, Michael	1,855.38
Dept of Transportation	300.00
Dept of Transportation	2,773.74
East Central Exterminating	240.00
East Central Solid Waste Comm	311.91
Eustice, Todd	196.56
Fairview Diagnostic Lab	312.00
Faust, Patrick	746.03
Federated Coops	583.58
First RE Holdings, LLC	950.00
Glen's Tire	280.00
Glen's Tire	22.00
Gopher	77.33
Granite Electronics	439.35
Haasken Dental	344.00
Handyman's Inc	625.12
Handyman's Inc	68.42
Hoefert, Bob	2,058.73
Hoglund Bus	1,041.20
Innovative Office Solutions	228.51
Innovative Office Solutions	37.18
Innovative Office Solutions	39.23
Jones, Willis	406.53

Juettner Marketing	168.00
Kanabec Co Hwy Dept	170.42
Kanabec Publications	16.18
Kanabec Publications	32.95
Keeps	109.99
Kennedy Jr, Kerry	876.18
Lake Superior Laundry	234.50
Landreville, Willard	1,184.85
League of MN Cities	96.42
Lerrssen, Jennifer	709.66
Lindberg, Jodi	108.13
Loren, Normal	75.00
MACAI Treasurer Greg Hensel	180.00
MacTek Systems	5,856.00
Manthie, Mark	147.78
Manthie, Wendy	457.93
Marco, Inc	486.00
Mattson Electric	386.89
McFadden-Kraemer, Barb	138.41
MidContinent	74.70
MN Monitoring	372.00
MN Sheriff's Assn	1,590.00
MN Sheriff's Assn	90.00
MN Sheriff's Assn	110.00
Mora Psychological Services	600.00
Mora Unclaimed Freight	45.95
Mora Unclaimed Freight	53.28
MRA Trusight	165.00
NADDI	50.00
Nelson, Ansel	836.09
Nelson, Ronette	431.48
Newark	56.01
Newgard, Jean	574.33
Noepost USA	1,650.58
North Central Bus & Equipment	227.16
Oak Gallery	24.46
Office Depot	135.38
Office Depot	15.27
Oslin Lumber	2.99
PD's Embroidery	42.75
Pine Co Sheriff's Office	83.25
Quality Disposal	2,201.64
Quill	53.35

Reliance Telephone	800.00
Risk & Needs Assessment Inc	200.00
Rogers, Pearl	596.36
RS Eden	155.00
Sanftner, Ben	322.89
Scott's Lawn	80.00
Sczepanski, Braden	108.68
Sczepanski, Braden	50.43
SHI International Corp	171.97
Stellar Services	1,227.91
Sterling Solutions	450.00
Strandberg, Richard	123.05
Struffert, Delores	168.71
The Hartford	1,542.26
Thompson-Reuters-West	1,297.55
Thompson-Reuters-West	474.75
Thompson-Reuters-West	269.89
Tinker & Larson	1,381.31
Tinker & Larson	74.00
Tinker & Larson	691.22
Touch & Go	68.95
UPS	8.45
Visser, Maurice	861.35
Wiitala, David	1,770.05
Yahoo! Accounts Receivable	40.00
Zamora, Ray	670.50
Zimmerman Blinds	124.00
Total	<u>70,080.31</u>

Road & Bridge Fund

Vendor	Amount
E. G. Rud & Sons, Inc	5,760.00
Fleetmatics USA, LLC	559.00
MPCA	483.00
City of Mora	500.00
Mille Lacs Co. Public Works	575.00
Minnesota Elevator, Inc*	1,356.15
Pomps Tire Service, Inc	4,040.48
Jesse Stegeman	65.55
Thomas Printworks	142.85
West Central Industries	2,623.50
Nathan Westling	<u>130.02</u>

Total

16,235.55

Action #5 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to recess the board meeting at 6:35pm to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **6:35pm** on Wednesday, March 25, 2015 pursuant to adjournment with the following Board Members present: Les Nielsen, Kim Smith, Dennis McNally, and Kathi Ellis. Absent Gene Anderson. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS6 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the Human Service Board agenda as presented.

Action #HS7 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #HS7 – 03/25/15

WHEREAS there is a vacancy in the position of a Financial Assistant Specialist, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Health & Human Service Director and the County Personnel Director to hire a full time Financial Assistant Specialist to refill the vacant position at Step A, Range 8 of the pay plan which is \$16.56 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize the Health & Human Service Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #HS8 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #HS8 - 3/25/2015

Adult Mental Health Grant Agreement Resolution

WHEREAS, Kanabec County Family Services has been notified that the Community Supports Program grant plan submitted in the fall will remain in effect for CY15, and

WHEREAS, any funds granted pursuant to the Grant Plan are to be expended for the purposes approved by the Commissioner of Human Services and in accordance with applicable laws and rules, and

WHEREAS, the Kanabec County Director of Health and Human Services and the Social Services Supervisor are aware of and understand the requirements of the Community Supports Program grant;

THEREFORE BE IT RESOLVED that the Kanabec County Human Services Board approves the Adult Mental Health Grant Agreement with the Minnesota Department of Human Services.

Action #HS9 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the payment of 139 claims totaling \$327,890.21 on Welfare Funds.

Action #HS10 – It was moved by Les Nielsen, seconded by Dennis McNally and carried unanimously to adjourn the Human Service Board at 7:15pm and to meet in regular session on Wednesday, April 22, 2015 at 9:05am.

The Board of Commissioners meeting continued.

County Sheriff Brian Smith met with the County Board to discuss matters concerning the Sheriff's Office.

Action #11 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to purchase 2 squad cars at a cost \$26,000 per vehicle.

7:30pm - The Chairperson then called for public comment three times. None responded.

7:32pm - The Chairperson closed public comment.

Action #12 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #12 - 3/25/2015

WHEREAS there is a vacancy in the position of a Part Time Transit Bus Driver, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes the Transit Director and the County Personnel Director to hire a part time Bus Driver to refill the vacant position at Step A, Range 5 of the pay plan which is \$13.90 per hour or the rate set by rule for internal promotion,

and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize Transit Director and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Action #13 – It was moved by Dennis McNally, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #13 – 03/25/15

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for the National Wild Turkey Federation for a raffle event to be held at Fish Lake Resort, 674 Fish Lake Dr Mora, MN 55051 on April 25, 2015.

Action #14 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #14 – 03/25/15

BE IT RESOLVED to appoint Pat O'Brien to the Board of Adjustment as Planning Commission member for a 3 year term effective immediately and expiring on January 2, 2018.

Action #15 – It was moved by Dennis McNally, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #15 – 03/25/15

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of March 16, 2015, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

Kadlec Excavating	\$157.50
Central MN Aquatics	\$7,500.00
Terry Wells	\$11.40
Kanabec County Treasurer	\$35.14
Rupp, Anderson, Squires Law Office	\$1,390.14
Rupp, Anderson, Squires Law Office	\$1,887.83

Action #16 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to adjourn at 7:52pm and to meet again in regular session on Wednesday, April 8, 2015 at 5:30pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk