

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

March 9, 2011

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, March 9, 2011 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Kevin Troupe, and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kathi Ellis, seconded by Kim Smith, and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the February 23, 2011 minutes of the Kanabec County Board of Commissioners as presented.

The Chairperson presented Public Health Program Supervisor Kathi Burski with the 2010 Kanabec County Employee of the Year award. Several members of the Public Health department were present to congratulate Kathi on the honor.

Action #3 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:05am** on Wednesday, March 9, 2011 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda. ATOD Coordinator Kate Heim was also present.

Action #PH4 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the Public Health Board Agenda as amended. Add early retirement incentive program.

Action #PH5 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #PH5 - 03/09/11
Family Health Copier-Printer Resolution

WHEREAS, Kanabec County Family Health office is in need of a printer-copier; and

WHEREAS, Marco has a pre-owned Sharp MX350 digital document system at \$4,000 (excluding tax), including delivery, installation, initial supplies and training which would be sufficient for the Family Health office need;

THEREFORE BE IT RESOLVED to approve the purchase of the Sharp MX350 digital document system at \$4,000 (plus tax) with funds from the copier account (and if not sufficient, covered by TANF or MCH grant funds) for the Family Health office in Public Health.

Action #PH6 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to recess the Public Health Board at 9:50am to meet in continued session on Wednesday, March 23, 2011 at 9:50am.

The meeting of the Kanabec County Board of Commissioners resumed.

Action #7 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution #7a- 03/09/2011
Transit Claims

WHEREAS the Transit uses volunteer drivers for many public purposes, and

WHEREAS these drivers are reimbursed for incurred expenses in accordance with County Policy and public law, and

WHEREAS the Transit Department Manager recommends approval of these claims;

BE IT RESOLVED to approve the following driver expense claims for reimbursement, all of which are properly documented:

	AMOUNT
Barb Hood	\$ 355.07
Betty Geisthardt	\$ 106.84
Bill Hood	\$ 437.01
Bob Hoefert	\$1,355.19
Dan Niedzielski	\$ 98.43
Gary Nelson	\$ 701.59
Jean Newgard	\$ 121.38
Jennifer Leerssen	\$ 669.12
Jerry Nelson	\$ 176.97
Joy Morrell	\$ 592.11
Judy Colburn	\$ 97.92
Karen Luberda	\$ 293.36

Linda Nelson	\$ 684.63
Millie Laska	\$ 742.06
Ray Zamora	\$ 250.31
Rollie Pieper	\$ 847.66
Ronette Nelson	\$ 481.44
Sy Tadych	\$ 794.29
Ted Lindgren	\$ 387.13
Willard Landreville	\$ 477.80
Total for Volunteer Drivers	\$9,670.31

Resolution #7b – 03/09/11
SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following January, 2011 claims on SCORE Funds:

Quality Disposal	\$2,623.12
Arthur Township	\$400.00
TOTAL	\$3,023.12

Action #8 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following paid bills:

<u>Vendor</u>	<u>Amount</u>
Bostrom MD, Randall	62.04
City of Milaca	29.28
D&M Oil	21,531.35
East Central Energy	93.77
GMCU	1,783.60
Great American Leasing	999.00
Great American Leasing	281.57
Guptil, Mackenzie	501.50
Health Partners	3,423.00
Jones, Lisa	2,588.25

Kanabec Co Auditor	4,560.00
Kanabec Co Auditor	2,548.63
McNally, Jeanne	68.16
MN Energy Resources Corp	10,903.21
Mora Municipal Utilities	16,476.25
Morgan, Barb	98.76
Office of Enterprise Technology	600.00
Postmaster	559.00
Resource Training & Solutions	85,940.00
Sprint	220.88
Synergy Graphics	906.23
TDS Metrocom	449.61
Tessneer Law Office	59.50
The Hartford	3,259.10
Troupe, Kevin	9.69
US Cable	367.72
Verizon Wireless	935.88
Verizon Wireless	352.03
Total	<u>159,608.01</u>

Action #9 – It was moved by Kathi Ellis, seconded by Kim Smith, and carried unanimously to approve payment of the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ace Hardware	23.57
Ace Hardware	69.80
Ace Hardware	80.74
Admin-IPA Dept of Administration	125.00
Ahner-Nystul, Barb	13.77
Aitkin Medical	791.52
Akkerman-Ingebrand Funeral Home	600.00
Akkerman's Repair	96.76
Akkerman's Repair	108.02
Allina Health Systems	200.00
Allina OCC Med	130.00
AMC	35.00
AMC	42.35
American Institutional Supply	770.34
American Solutions for Business	1,066.32
American Solutions for Business	621.49
AmeriPride	398.95

AmeriPride	38.19
Anderson Brothers Garage	53.18
Anderson, Karen	323.78
Andres, Christine	92.31
Applied Concepts	445.13
Ardner, Greg	201.82
Area III TSA	3,150.00
Ashworth Appliance	105.17
Auto Value	8.97
A'viands LLC	16,980.91
Baldwin, Greg	19.27
Belsaas, Andrew	90.00
Bernhardt, Maria	114.75
Best Western Eden Prairie	157.68
Biever, Laurie	186.15
Billings Service	41.48
BLI Lighting	8.89
Bork, Laura	118.83
Braham Motor Service	464.29
Braham Motor Service	1,009.68
Burke Engineering	53.20
Burski, Kathy	162.10
Byrant, Donna	1,603.13
Byrant, Donna	848.32
Cassman, Deb	237.66
Central Fleet Service	470.17
Central Fleet Service	44.52
Coborns	6.39
Coborns Long Term Care Pharmacy	1,160.26
Coborns Pharmacy	6.60
Coborns Pharmacy	784.00
Creative Forms & Concepts	65.81
Creative Marketing Concepts	2,992.50
Creative Marketing Concepts	223.87
D&T Ventures	578.81
D&T Ventures	500.00
Dalco	29.14
Dandelion Floral	36.03
Deyta LLC	90.00
Downtown Barber	28.90
E. Weinberg	1,090.66
East Central Exterminating	256.80
East Central Exterminating	112.21

East Central Regional Library	85,071.00
East Central Water Testing	40.00
Election Systems & Software	13,326.80
Elfstrum, Brenda	418.71
ESRI Inc	405.50
FastServ Medical	288.00
Feine, Jeff	223.99
Felger, Karen	19.79
Frank Madden & Assc	90.40
Fresonke, Lew	165.00
Galls	130.87
Garcia, Timothy	137.50
Glen's Tire	45.02
Grabmeier, Curt	9.53
Grainger	287.37
Grainger	181.53
Granite City Jobbing	858.93
Habeck, Ross	2,437.72
Handyman's Inc	43.57
Heart Beat of America	70.00
Hirsch, Gary	25.00
Hodsdon, Richard	651.00
Hohn's Auto Body	3,172.48
Holiday Gas	4.26
Horizon Towing	224.44
Howard, Carey	136.17
Indianhead Specialty	77.76
Indianhead Specialty	94.80
Ivans	60.92
Jacobson, Diane	14.60
Jebsen, Michelle	103.94
Jebsen, Michelle	130.00
Jebsen, Michelle	116.79
Johnsons Hardware	17.28
July Business Services	915.00
Kanabec Co Aud/Treas	332.48
Kanabec Co Hwy Dept	150.74
Kanabec Co Hwy Dept	66.36
Kanabec Co Hwy Dept	22.12
Kanabec Co IS	4,200.00
Kanabec Co IS	50.98
Kanabec Co Public Health	1,165.87
Kanabec Co Public Health	5,656.02

Kanabec Hospital	945.70
Kanabec Hospital	2,660.00
Kanabec Publications	403.99
Kanabec Publications	114.30
Kanabec Publications	45.15
Kanabec Publications	38.70
Kanabec Publications	670.80
Kanabec Publications	141.61
Kanabec SWCD	595.00
KBEK	534.00
KCR Construction	64.22
Keepsr	68.33
Keepsr	341.99
Keepsr	119.85
Koch's Hardware	42.66
Kragt, Neal	79.99
Kritzeck, Patricia	525.00
Lane, Dave	24.48
Lee's Pro Shop	40.61
Lennox, Wade	105.57
Martel Electronics	107.00
Mattson Electric	162.96
MCAA	50.00
McFadden, Barb	21.68
McIntosh, Bob	475.00
Milaca Chiropractic Center	65.00
Milaca Chiropractic Center	65.00
Mille Lacs County SWCD	6,031.00
Mille Lacs Disposal	20.00
MIPH	5,700.00
MN County Attorney's Assn	19.28
MN Dept of Transportation	250.00
MN Monitoring	110.00
MN Supreme Court	658.00
MN SWAA	50.00
Moore Medical	540.30
Moore Medical	424.57
Mora Area Chamber of Commerce	440.00
Mora Bakery	36.00
Mora Chevrolet Buick	901.37
Mora Chevrolet Buick	342.23
Mora Chevrolet Buick	29.95
Mora Schools	9,489.94

National Academies of Emergency Dispatch	50.00
Nelson, Joanne	119.99
North Star Garage	908.99
Northland Fire Protection	202.60
Northland Fire Protection	70.28
Nummela, Pat	48.20
Oak Gallery	44.94
Oak Gallery	24.34
Odyssey Group	50.00
Odyssey Group	150.00
Office Depot	71.34
Office Depot	1,410.32
Office Depot	55.07
Office Depot	61.82
Office Depot	107.22
Office Depot	10.53
Office Depot	47.49
Office Depot	198.28
Ogilvie Schools	8,349.55
Oistad, Connie	25.00
Olson, Rhonda	15.91
Osterdyk, Dorothy	219.31
Osterdyk, Sue	36.21
Ostrom, Donna Deputy Registrar	17.25
Pamida	58.70
PD's Embroidery	360.50
Pedersen, Jerry	69.16
Pieper, Helen	417.97
Pieper, Helen	278.09
Ponto, Justin & melissa	798.53
Post Board	360.00
Priority Dispatch	300.00
Quality Disposal	336.54
Quality Disposal	171.25
Quill	100.97
Raiche, Nancy	199.92
Reed, Terrie	95.46
Reiman Auto	140.00
Reliance Telephone	900.00
Ringler, Jennie	35.70
Ringler, Jennie	6.12
Risk & Needs Assessment	200.00

Rittenour, Michelle	116.79
Rosburg, Diane	143.31
RS Eden	120.00
Ryan, Don & Rosemarie	1,660.00
S&T	55.07
S&T	199.85
Sam's Club	35.00
Sandberg, Bev	201.96
Schmidt, Barb	457.26
Schroeder, Phil & Barb	5,655.00
Sheriff, Kanabec County	739.25
Skramstad, Linda	261.12
Southern Computer Warehouse	783.30
Stalker Radar Online Store	320.09
Stanley, Phyllis	400.00
Stellar Services	761.26
Streichers	69.84
Tadych, Sy	22.44
Tapes Plus Advertising	195.00
Teal's Market	18.54
Telin Transportation	61.56
The Montana Institute	3,000.00
Thompson, Wendy	375.87
TigerDirect	302.13
TigerDirect	818.33
Tinker & Larson	77.06
Treasurer, State of MN	96.00
Tvedt, Joell	1,118.81
US Bank	1,265.00
US Bank	862.50
US Cable	67.04
VanGorden, Dylan	107.44
Vogel, Darla	112.20
Wergin, Richard	550.00
West Payment Center	403.50
West Payment Center	433.11
West Payment Center	246.67
Willmar Electric Service	276.00
Total	<u>234,868.51</u>

Road & Bridge Fund

Vendor	Total
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Ace Hardware	195.32
Ameripride	404.84
Aspen Equipment co.	160.02
Auto Value Mora	1,686.05
Bentley Systems, Inc.	2,990.56
Central McGowan, Inc.	690.20
Dave's Lawn & Snow	2,630.68
Erickson Engineering Co., LLC	4,350.00
Federated Co-ops	29.39
First Lab	114.90
Glen's Tire	58.36
Gopher State One Call	108.80
Grainger	162.38
Granite City Jobbing	329.79
Jeff's Machine & Welding, LLC	87.64
Leny's Service	26.72
Mille Lacs Co. Public Works Dept.	583.50
Mora Chevrolet Buick	712.14
Newman Traffic Signs	9,800.67
North American Salt Company	7,177.74
Northland Fire Protection	681.69
Northpost, Inc.	75.00
Office Depot	122.74
Oslin Lumber	81.86
Owen's Auto Parts	396.88
Oxygen Service Company	249.72
Power Plan	3,870.07
Quality Disposal Systems, Inc.	148.57
Richards, Lila, The Cleaning Agent	837.90
Safelite Fulfillment, Inc	206.90
Towmaster	3,051.28
Total:	42,022.31

Barb Chaffee, Rebecca Perroti and Rita Borchert met with the Board to discuss the Central Minnesota Jobs and Training audit report. No formal action was taken.

County Engineer Greg Nikodym met with the Board to discuss matters concerning the Highway Department.

Action #10 – Kathi Ellis introduced the following resolution and moved its adoption:

Resolution #10 – 03/09/11
Purchase Motor Grader

WHEREAS the Kanabec County Highway Department has need for the replacement of a motor grader, and

WHEREAS the County Engineer has included funds in the 2010 and 2011 Road and Bridge budget for this purchase; and

WHEREAS the County currently has all John Deere Motor Graders and the parts are interchangeable,

BE IT RESOLVED to authorize the County Engineer to purchase a 2011 John Deere 770 G Motor Grader from RDO Equipment for \$151,163 plus tax.

The motion for the adoption of the foregoing Resolution was duly seconded by Kim Smith and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kathi Ellis, Kim Smith

OPPOSED: Les Nielsen, Kevin Troupe

ABSTAIN:

whereupon the resolution failed.

10:35am - The Chairperson then called for public comment. Those that responded included:

Robert Swetz	Waiting to hear from state legislature on Lakeshore value legislation.
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10:38am - The Chairperson closed public comment.

County Coordinator Dan Weber met with the Board to discuss matters concerning County Administration.

Action #12 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to have the County Coordinator administer a voluntary Early Retirement Incentive Program (ERIP) to eligible employees.

Action #13 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #13 - 03/09/11
Mandate Relief

WHEREAS state mandates are responsible for a significant portion of the overall County budget, and

WHEREAS House File No.705 repeals several of these costly mandates;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners support passage of House File No. 705.

Action #14 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #14 - 03/09/11
Local 320 2011-2012 Union Contract

WHEREAS the negotiating team has presented the Board with a proposed 2011-2012 bargaining unit agreement between Kanabec County and Minnesota Teamsters Public and Law Enforcement Employees Union, Local 320, and

WHEREAS the Union has indicated acceptance of the bargaining agreement by signature of the Union Business Agent, and

BE IT RESOLVED to approve a 2011-2012 bargaining unit agreement between Kanabec County and Minnesota Teamsters Public and Law Enforcement Employees Union, Local 320.

Action #15 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #15 - 03/09/11
MOU

WHEREAS the negotiating team has presented the Board with a proposed Memorandum of Understanding amendment between Kanabec County and Minnesota Teamsters Public and Law Enforcement Employees Union, Local 320, and

WHEREAS the Union has indicated acceptance of the Memorandum of Understanding amendment by signature of the Union Business Agent;

BE IT RESOLVED to approve the Memorandum of Understanding amendment between Kanabec County and Minnesota Teamsters Public and Law Enforcement Employees Union, Local 320.

Action #16 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #16 - 03/09/11
Approve Job Description

WHEREAS Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Assistant Maintenance Supervisor is on the rotation schedule for 2011, and

WHEREAS the County Coordinator has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates are largely clarifications rather than changes;

BE IT RESOLVED that it is the decision of the board to accept and approve the proposed changes in the Assistant Maintenance Supervisor job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

Action #17 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #17 - 03/09/11
Approve Job Description

WHEREAS Kanabec County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Certified Appraiser is on the rotation schedule for 2011, and

WHEREAS the County Coordinator has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates are largely clarifications rather than changes;

BE IT RESOLVED that it is the decision of the board to accept and approve the proposed changes in the Certified Appraiser job description, but that the changes in the job are not sufficient to warrant further review by the salary consultant and the position will retain its current rankings.

Action #18 – The Chairperson adjourned the meeting at 11:50am to meet again in regular session on Wednesday, March 23, 2011 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk