

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

May 10, 2006

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, May 10, 2006 pursuant to adjournment with the following Board Members present: Stan Cooper, Kathi Ellis, Dennis McNally, Jerry Nelson, and Les Nielsen.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the agenda with the addition of an employee issue.

Action #2 – It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to approve the April 26, 2006 minutes of the Kanabec County Board of Commissioners as corrected:

- a. 7:42pm, correct the spelling of Mayo.
- b. Correct Resolution Number on Action #8.

9:04am – Hospital Administrator Randy Ulseth met with the County Board to present financial information regarding the county’s hospital. The board took the information under advisement.

Action #3 – It was moved by, seconded by Stan Cooper, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution 3a – 05/10/06

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following March, 2006 claims on SCORE Funds:

Quality Disposal	\$3,160.00
Knife Lake Sanitation	\$1,240.00

Lowell Neitzel	\$25.00
Pete Harms	\$50.00
Larry McDermeit	\$25.00
David Holcomb	\$25.00
Arthur Township	\$400.00
TOTAL	\$4,925.00

Resolution 3b – 05/10/06

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay a claim on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by an invoices and verification in the Knife Lake Improvement District Board minutes of April 20, 2006, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

East Central Energy	\$ 16.07
East Central Energy	\$ 16.12
Kanabec County	\$676.00

Action #4 – Jerry Nelson introduced the following resolution and moved its adoption:

Resolution 4 – 05/10/06

WHEREAS the board has been presented with a claim to be drawn on Water Plan Funds, and

WHEREAS the Environmental Services Director has verified that this claim falls within the budget of the Water Plan and is an action item of the Water Plan Committee;

BE IT RESOLVED to approve payment of claims totaling \$70.00 as follows:

East Central Water Testing	\$70.00
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The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper

OPPOSED: Dennis McNally
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #5 – It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve payment of the following claims on the funds indicated:

Revenue Fund

11x17 Inc	196.14
Ace Hardware	18.63
Ace Hardware	27.81
Ace Hardware	56.44
Ace Hardware	20.70
Aiktin Medical	158.00
Aimonetti's Floor Source	100.00
Akkerman's Repair	324.86
Alcanter, Lori	182.90
Allina Medical Clinic	145.00
American Legion	712.35
AmeriPride	316.40
AmeriPride	61.46
Anderson, Jeff	55.00
Anderson, Karen	217.61
Andres, Christine	315.95
Armstrong, Becci	44.96
Ashworth Audio	58.38
Auto Value	17.96
Auto Value	6.04
Auto Value	412.15
Barlow, Walt	53.73
Bear Graphics	955.78
Bear Graphics	140.92
Bearce, Teresa	72.04
Bernhardt, Maria	453.01
Biever, Laurie	112.59
Bob Barker Co	267.51
Braham Motor Service	29.99
Briggs Corp	23.69
Butenhoff, Laura	19.99

Cassman, Deb	264.78
Caswell Cycle	3.18
CDW	1,010.70
Central Heating & Air	185.32
Coborn's	14.99
Coborn's	251.47
Coborns Long Term Care Pharmacy	1,970.98
Consolidated Telephone	6.83
Cooper, Denise	54.00
CPS	151.97
Crawford, Julie	26.00
Dalco	114.30
Dallman, Bonnie	75.55
Dandelion Floral	67.63
Derby Industries	423.00
Donaghue, Amber	184.18
Donaghue, Amber	20.00
Don's Towing	249.37
Downtown Deli	292.88
E911	375.00
East Central Exterminating	90.53
East Central Exterminating	95.85
East Central Regional Juvenile Center	1,620.00
East Central Solid Waste Comm	491.00
EBSC	597.00
ECM Publishers	798.00
Ecowater Systems	78.26
Elfstrum, Brenda	203.81
Employers Assoc	90.00
Erbstoesser, Arnie	890.48
ETR Assoc	32.50
Eustice, Todd	79.04
Eustice, Todd	142.07
Fast Serv	2,495.00
Fresonke, Lew	225.00
Friday, Jenny	89.45
Gall's Inc	363.90
Garcia, Timothy	157.50
Glen's Tire	37.82
Glen's Tire	636.92

Global Equipment	186.00
Gorham Oien Mechanical	92.51
Granite City Mailing Equipment	288.62
Grant, Donald	897.50
Handyman's Inc	84.94
Hannu, JoAnn	230.96
Harff, Shirley	358.61
Harvest Home Builders	1,257.91
HMP Communications	60.00
Holiday	38.90
Hopkins Medical	4.00
Howard, Carey	246.09
Identix Inc	109.99
Information Systems Corp	18.14
Interstate Supply Co	19.94
Ivans	29.94
Jerry's Bait	164.50
Jim's Locksmithing	21.03
Johnson, Jeanette	186.46
Johnsons Hardware	37.43
Johnsons Hardware	2.30
Kanabec Co Hwy Dept	3.00
Kanabec Co Nursing Service	6,020.72
Kanabec Hospital	1,625.43
Kanabec Hospital	4,400.12
Kanabec Hospital	5,130.00
Kanabec Publications	105.44
Kanabec Publications	691.28
Kanabec Publications	1,070.30
Kanabec Publications	169.34
Kanabec Publications	281.76
Kanabec Soil & Water	26.00
Keefe Supply Co	739.04
Klein McCarthy	3,777.61
Kleven, Bud	12.46
Knutson DDS, James	234.00
Knutson DDS, James	68.00
Laska, Millie	941.33
Law Enforcement Targets	220.98
Law Enforcement Training Services	179.00

Lennox, Wade	142.07
Lloyd Otte Dairy Delivery	202.50
Magaard, Deb	93.01
Marco	105.32
Marco	112.01
Martin, Bill	13.35
Martin, Bill	221.84
Martinson, Krishona	45.50
Maul, Barb	54.30
MCCC	2,261.59
Midwest Radar & Equipment	225.00
Mille Lacs Co Jail	11,500.00
MN County Attorney's Assn	210.00
MN Monitoring	462.00
MN Office of Enterprise Technology	24.44
MN Sheriff's Assn	540.00
MN State Board of Assessors	270.00
MN Unemployment Ins	4,630.44
Mora Bakery	16.80
Mora SADD	1,500.00
Morrell, Rick	398.83
Morrison County	1,543.42
Nash, Kelly	66.13
Nash, Kelly	78.70
Norby's Cleaning	2,450.00
North Central Drug Task Force	230.00
North Country Lighting	12.46
North Post	174.00
Northland Chemical	103.71
Office Depot	115.84
Office Depot	655.80
Office Depot	17.55
Office Depot	43.89
Office Depot	77.64
Office Depot	15.74
Office Depot	99.56
Office Depot	66.58
Office Depot	66.05
Office Depot	138.03
Office of Enterprise Technology	600.00

Ogilvie School	1,500.00
Olmstead, Bill	77.98
O'Reilly, Molly	251.43
O'Reilly, Molly	47.00
Oslin Lumber	58.62
Ostrom, Donna	9.50
PD's Embroidery	20.00
PD's Embroidery	65.00
Petal Pushers	154.42
Peterson, Ronald	79.43
Peterson, Walter	80.50
Quality Disposal	452.19
Raiche, Nancy	98.79
Reed, Terrie	299.49
Reliable	101.34
Reliance Telephone	600.00
Richards, Lila	319.50
Ringler, Jennie	343.10
Riverside Manufacturing Co	103.85
RJ Mechanical	243.50
RS Eden	226.80
RS Eden	69.30
Rudolph's	2.99
S&T	75.34
S&T	412.72
S&T	129.57
Sandberg, Bev	235.86
Sandstone Distributing	6.50
Schewe, Bob	525.20
Schroeder, Janelle	275.46
Scofield, Becca	96.57
Sedlacek, Lowell	294.33
Sheriff, Isanti Co	1,320.00
Sheriffs Youth Program	464.79
Simon, Jill	94.60
Sjodin, Roberta	129.05
Skramstad, Linda	175.79
Stericycle	306.82
Sti-Co Industries	408.00
Swanson, Lori	100.13

Tamarac Medical	10.00
The Disc Repair Shop	178.12
Thompson Sewer Service	300.00
Thompson, Wendy	263.00
T-Mobile	370.68
Troupe Advertising	200.00
University of MN	4,410.00
Vogel, Darla	71.20
Voight, Jackie	178.89
Waschenbecker, Diana	25.81
Watson Co	524.96
Watson Co	213.58
Weber, Dan	40.26
West Payment Center	1,281.23
West Payment Center	584.77
Zamora, Raymond	297.42
TOTAL	<u>99,355.31</u>

Road & Bridge

Ace Hardware	157.64
Ameripride	565.07
Aspen Equipment Co.	58.26
Auto Glass Center, Inc.	225.62
Auto Value Mora	1,219.69
Bentley Systems, Inc.	759.56
Boyer Trucks	28.09
Catco	770.09
Commissioner of Transportation	198.07
Cutler-Magner Company	4,069.91
Fluegge's Ag	9.45
Glen's Tire	116.14
Glen's Truck Center, Inc.	224.82
Goodpointe Technology	2,250.00
J-Craft	483.89
Kanabec County Auditor-Treasurer	70.81
Kanabec Publications	568.17
Little Falls Machine, Inc.	484.11
Minnesota Petroleum Marketers Association	410.00
Minnesota Pollution Control Agency	400.00
Newman Traffic Signs	12,997.88
North Country Welding	39.49
Northern States Supply, Inc.	14.71
Northwest Lasers, Inc.	75.13

Oak Gallery	29.78
Office Depot	108.45
Oslin Lumber	33.55
Owen's NAPA	1,181.54
Oxygen Service Co., Inc.	97.72
Pomp's Tire Service, Inc.	2,546.57
Power Plan	10,593.31
Quality Disposal Systems, Inc.	161.68
Radco	749.85
Reed Business Information	962.48
Richards, Lila, The Cleaning Agent	910.58
Road Machinery & Supplies Co.	203.12
Rodney Wulfekuhle	26.61
S & T Office Products	194.96
Troupe Advertising	130.00
Vista Safety Program	135.00
Zep Manufacturing Company	467.50
Total:	44,729.30

Action #6 – It was moved by Dennis McNally, seconded by Kathi Ellis, and carried unanimously to approve the following paid claims:

Ahlgren & Bangma	756.00
Anderson, Brent	109.00
Aquila	5,941.89
Assurant Employee Benefits	5,695.62
Assurant Employee Benefits	818.77
Brown Law Office	151.00
Brown, Don & Cyndi	93.00
Campbell, Mary	167.40
Carda, Jeff & Jaunice	301.00
Cardinal Distribution	462.62
Charpentier, John	54.00
Delmer Law	300.00
Driver & Vehicle Services	6.00
East Central Electric Assn	35.23
East Central Title Trust	268.00
Federated Coop	21,384.55
Five County Mental Health Center	823.75
GMCU	1,292.84
Gray's Custom Homes	450.00
Guetti, Kristi	25.00
Heins, Kevin	100.00

Heins, Robin & Deborah	90.00
Holiday Credit Office	5,464.25
Kanabec Co Auditor	180.00
Kanabec Co Nursing Service	48,373.91
Koch, Harry & Delores	418.60
Kulick Law Office	137.40
Ledin & Hofstad	60.00
MN Dept of Finance	6,520.50
MN Dept of Health	687.50
MN Mutual Life Ins	321.00
Mora Municipal Utilities	6,647.70
Nelson, Stanley & Diane	151.00
North Central Drug Task Force	1,999.20
Northstar Access	1,154.93
Northstar Access	1,151.13
Ostrom, Donna Deputy Registrar	1,226.49
Pine Co Health & Human Services	47,753.90
Rodenberg, Dave	16.00
Rodenborg, Betty	43.00
Rodenborg, John	36.00
Rowley, Dennis & Violet	68.50
Rural Cellular Corp	1,454.83
Schroeder, Dale	100.00
Sjodin, Brent & Kathleen	68.50
Smith, Louise	35.40
Straka, Robin	1,437.41
Sundown Paving & Excavating	200.00
TDS Metrocom	578.81
Treasurer, Kanabec Co	61,047.92
Winkelman, Harvey	161.00
Total	<u><u>226,820.55</u></u>

9:32am – The board discussed a proposed solid waste plan. Those present included Environmental Services Director Teresa Bearce, Hank Fisher with the Minnesota Pollution Control Agency and Gene Kramer, East Central Solid Waste.

Action #7 – It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 7 – 05/10/06

**A RESOLUTION TO APPROVE AND ADOPT KANABEC
COUNTY'S SOLID WASTE MANAGEMENT PLAN**

WHEREAS, the legislature of the State of Minnesota requires that Minnesota's counties develop a Solid Waste Management Plan Update (Update) in accordance with Minn. Stat. §§115A.46; 115A.417; 115A.551; subs. 6-7; 115A.552, 115A.557, subd 2-3; 115A.63; 115A.84; 115A.914; 115A.96, subd. 6-7; 115A.917; 115A.97; Minnesota Rules 9215 and all other applicable statutes and rules; and

WHEREAS, Minnesota counties recognize the need to plan for and practice environmentally sound methods of managing their solid waste;

WHEREAS, in 1989, the Legislature of the State of Minnesota enacted legislation to require that Solid Waste Management Plan Updates be amended to include the requirements in Minn. Stat. §§ 115A.96 (1991); and

WHEREAS, Kanabec County recognizes the need to plan for and implement waste reduction, recycling, yard waste composting, special waste management strategies, and processing of mixed municipal solid waste;

NOW THEREFORE, BE IT RESOLVED, that the Kanabec County Board of Commissioners hereby approves and adopts the updated Kanabec County solid Waste Management, and

BE IT THEREFORE FURTHER RESOLVED, that the Kanabec County Board submit this document to the Minnesota Pollution Control Agency for final approval pursuant to applicable Minnesota laws and rules.

Action #8 – It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 8 – 05/10/06

WHEREAS the county board did, by Resolution 30-12/14/05, eliminate funding for the 4-H Coordinator position effective September 30, 2006, and

WHEREAS the University of Minnesota Extension Service has asked the Kanabec County Board of Commissioners to reconsider that action and fund the 4-H Coordinator position through the end of the current Memorandum of Agreement, that agreement ending December 31, 2006, and

WHEREAS the board has an opportunity to work out any differences in procedures regarding the 4-H Coordinator during negotiations for a new Memorandum of Agreement to begin on or after January 1, 2007, and

WHEREAS the county is budgeted for a 90% 4-H Coordinator through December 31, 2006, and

WHEREAS the board remains interested in 4-H and youth development in Kanabec County;

BE IT RESOLVED that the Kanabec County Board of Commissioners hereby rescinds Resolution 30-12/14/05 and restores funding for a 90% 4-H Coordinator through December 31, 2006.

9:53am – County Assessor Dan Weber met with the County Board to discuss matters concerning his office.

Action #9 – It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 9 – 05/10/06

WHEREAS the County Assessor has found clerical errors made on the data for certain properties in Kanabec County, and

WHEREAS the County Assessor and County Auditor have indicated their approval of the correction of the errors as indicated by their signatures below;

BE IT RESOLVED that the County Board accept the recommendations of the County Assessor and the County Auditor and exercise the County Board's authority under Minnesota Statute 375.192, Subd. 2 to approve the correction of the clerical errors as follows:

Name	Parcel Number	Reason for Abatement/Addition	Original Taxes	New Taxes	Amount of Change
Vincent Crowe	02.04115.00	Homestead Clerical	\$3,430.00	\$3,332.00	\$98.00
Jocelyn Salzer	06.00665.00	Homestead Clerical	\$1,230.00	\$1,096.00	\$134.00
Curtis Jerde	09.01540.00	MP# on wrong parcel	\$2,338.00	\$2,172.00	\$166.00
Curtis Jerde	09.01535.00	MP# on wrong parcel	\$560.00	\$726.00	\$166.00
		Building double assessed –			
John Majerus	12.01380.50	bldg permit error	\$846.00	\$358.00	\$488.00
Eagle Lodge Lmted. Prnshp.	10.01960.00	River value error 2004	\$1,126.00	\$1,078.00	\$48.00
Eagle Lodge Lmted. Prnshp.	10.01960.00	River value error 2005	\$1,448.00	\$1,222.00	\$226.00
Eagle Lodge Lmted. Prnshp.	10.01960.00	River value error 2006	\$1,518.00	\$1,244.00	\$274.00
James Niedzielski	09.00735.00	Name Change to	\$1,820.00	\$1,820.00	

Anton & Marie
Jochim

Total Changes

\$14,316.00 \$13,048.00 \$1,268.00

Action #10 – Jerry Nelson introduced the following resolution and moved its adoption:

Resolution 10 – 05/10/06

WHEREAS the County Assessor has proposed an addition to the county web site which would allow subscriber access to public assessor’s data, and

WHEREAS a recent two month trial run had overwhelming positive feedback, and

WHEREAS the County Assessor estimates sufficient subscribers to cover maintenance costs, and

WHEREAS there would be a \$3,000 in initial set-up fees;

BE IT RESOLVED to authorize entering into a Service Agreement for Web Enabled Property Information (Assessor’s Module) with D & T Ventures, and

BE IT FURTHER RESOLVED to authorize the expenditure of \$3,000.00 from the Land Technology Fund for the initial set-up fees.

The motion for the adoption of the foregoing Resolution was duly seconded by Stan Cooper and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper

OPPOSED: Dennis McNally

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

10:17am – The board discussed the jail project. Present were County Sheriff Steve Schulz, Chief Deputy Sheriff Robert Jensen, Jail Administrator Joanne Nelson and Mora City Administrator Joel Dhein. Following discussion, the County Coordinator was directed to obtain further information.

10:55am – Information Systems Director Jessie Ruckle met with the County Board to discuss matters concerning email addresses on the county website.

Action #11 - It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to authorize the Information Systems Director to publish email addresses on the county website at the discretion of the individual department heads.

11:10am - The Chairperson then called for public comment. Those who responded included:

Bob Swetz	Asked about road to gravel pit by CSAH 24
Terry Price	Would like Health & Human Services combination looked at carefully before taking action.
Connie Thomas	Would also like Health & Human Services combination looked at carefully before taking action.

11:19am - The Chairperson closed public comment.

Action #12 – Jerry Nelson introduced the following resolution and moved its adoption:

Resolution 12 – 05/10/06

WHEREAS the practice of the board in acquisition of the property in the block south of the courthouse has been to offer the current assessed value + 5%, and

WHEREAS some of the properties have an increasing book value with a limited market value in 2007;

BE IT RESOLVED to revise the practice of the board by offering the greater of:

- a. the current valuation + 5%, or
- b. the limited market value of the next year’s valuation.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis McNally, Jerry Nelson, Kathi Ellis, Stan Cooper

OPPOSED: Les Nielsen

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

11:40am – County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Action #13 – It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 13 – 05/10/06

WHEREAS quotes for road striping were received as follows:

	White	Yellow
AAA Striping	\$9.60	\$10.00
Bergman Companies	\$11.45	\$11.45
Traffic Marking Services	\$9.78	\$9.88

BE IT RESOLVED to approve the recommendation of the County Engineer and accept the low quote of \$9.60 per gallon for white and \$10.00 per gallon from AAA Striping.

12:07pm – Auditor/Treasurer Denise Cooper met with the County Board to discuss dedicated funds.

Action #14 – It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

Resolution 14 – 05/10/06

WHEREAS the County Auditor/Treasurer has prepared a report of dedicated funds, and

WHEREAS the Kanabec County Board of Commissioners has inspected this report and found it to be an accurate description of dedicated county funds;

BE IT RESOLVED to approve the following report of dedicated Kanabec County funds as of December 31, 2005:

FUND	12/31/05
LAW LIBRARY	(12,933)
SCORE	87,918
SOLID WASTE	89,066
SOLID WASTE SURCHARGES	1,883,584
SNAKE RIVER MNGT	172,929
GRAVEL TAX PIT RESTORATION	16,786
RURAL ADDRESSING	491
RECORDER'S EQUIPMENT	45,176
LAND OFFICE TECH EQUIPMENT	24,692
SHERIFFS RESERVE UNIT	6,249
SHERIFF EQUIP GRANT	14,999
911 EMERGENCY	137,987

FORFEITURE FUNDS - ATTORNEY	11,712
FORFEITURE FUNDS - SHERIFF	35,494
PROBATION CORRECTIONAL FEES	15,097
PUBLIC HEALTH COPIER	6,556
WATER PLAN GRANT	17,001
WETLAND GRANT	0
SHORELAND GRANT	0
COMMUNITY HEALTH SERVICES	63,793
VEHICLE POOL	17,484
FUTURE CAPITAL EQUIPMENT	8,498
FUTURE CAPITAL IMPROVEMENTS	21,628
CWP SEPTIC LOANS	15,152
TOTAL	2,664,208

12:13pm – Peace Town Board Chairperson Bob Strom met with the County Board to discuss allegations of damage done to township roads during the construction of CASH 24. No action was taken at this time.

12:37pm – The board took 5-minute break.

12:42pm – Public Health Service Director Wendy Thompson met with the County Board to discuss matters concerning joint administration of Public Health and the Family Service Agency. No action was taken at this time.

Action #15 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to adjourn at 2:17pm to meet in regular session on Wednesday, May 17, 2006 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Alan B. Peterson, Kanabec County Coordinator