

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

May 13, 2015

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, May 13, 2015 pursuant to adjournment with the following Board Members present: Gene Anderson, Kim Smith, Les Nielsen, Dennis McNally, and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the April 22, 2015 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Centerpoint Energy	109.00
CenturyLink	97.50
City of Milaca	35.34
City of Mora	168.00
East Central Energy	59.95
East Central Energy	829.02
East Central Energy	203.00
East Central Energy	243.84
EC Riders	8,377.46
Holiday Credit Office	8,433.57
Johnson, Samuel	756.50
Kanabec Co Auditor/Treasurer	503.00
Kanabec Co Auditor-HRA	206.00
Kanabec Co Auditor-HRA	206.00
Leaf's Towing	891.60
MN Energy Resources Corp	448.37
MN Energy Resources Corp	600.61
MN Mutual Life Ins Co	111.68
Mora Municipal Utilities	14,382.34

Network Billing Systems	212.92
Office of Enterprise Technology	1,300.00
Resource Training & Solutions	3,279.00
Spire Credit Union	543.21
Spire Credit Union	2,295.77
US Treasury	31,942.52
Verizon Wireless	<u>668.12</u>
Total	76,904.32

Action #4 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ace Hardware	70.69
Advanced Correctional Healthcare	12,850.23
Alkire, Alyce	1,019.93
Anderson, Jeff	5.00
Anoka Co Human Services	1,673.00
Ashworth Appliance	29.99
Assured Security	83.50
A'viands, LLC	17,204.02
BD Exteriors	54,853.00
Bear Graphics	429.20
Bernicks	163.20
Billings Service	33.00
Billings, Margaret	687.46
Bob Barker	613.92
Braham PD	1,414.17
Brenny, Laurel	803.69
Cambridge PD	3,818.39
Carver Co Attorney's Office	50.00
Christianson, Craig	1,103.75
Coborns	26.46
Coborns Pharmacy	8.12
CPS Technology Solutions	1,429.99
Cragun's	332.60
Curtis, Michael	1,387.34
CW Technology	484.80
CW Technology	65.00
Dex Media East	51.00
East Central Countertops	550.00

East Central Exterminating	120.00
ECM Publishers	232.44
ERA Laboratories	42.00
Eustice, Todd	170.20
Faust, Patrick	636.98
FBG Service	6,410.24
FBG Service	584.80
Fix, Alexis	75.00
Fresonke, Lew	120.00
Fritz, William	600.00
Fusion	212.92
Garcia, Tim	330.00
Glen's tire	580.88
Glen's tire	681.56
Glen's tire	294.88
Glen's tire	538.79
Granite City Jobbing	4,094.45
Granite City Jobbing	693.57
Granite Electronics	2,840.00
Hoefert, Bob	2,473.89
Holiday Inn	134.92
Hood, Barb	92.58
Horizon Towing	513.01
IAEMD	50.00
Industrial Health Services	86.80
Innovative Office Solutions	62.25
Innovative Office Solutions	168.38
Innovative Office Solutions	7.02
Innovative Office Solutions	25.24
Intoximeters	180.00
Isanti Co Heartland Express	2,726.69
Isanti Co Sheriff's Office	2,658.54
Isanti PD	2,734.00
Johnsons Hardware	408.87
Johnsons Hardware	9.95
Johnsons Hardware	391.76
Jones, Willis	383.53
Juettner Marketing	140.00
K&R Meats	187.03
Kanabec Co Hwy Dept	346.03
Kanabec Co Hwy Dept	94.21
Kanabec Co Public Health	35,147.07
Kanabec Publications	1,567.70

Kanabec Publications	31.30
Kanabec Publications	391.90
Kanabec Publications	438.75
Kanabec SWCD	100.00
Kanabec-Pine Community Health	4,163.12
Kanabec-Pine Community Health	1,564.40
Kanabec-Pine Community Health	130,541.50
Keepsrs	44.99
Keepsrs	137.27
Kennedy Jr, Kerry	1,011.98
Kramersmeier, Wallace	225.00
Kroschel Land Surveyors	450.00
Landreville, Willard	965.54
Lane, Dave	44.85
Leaf, RaeAnne	75.00
Lerrssen, Jennifer	530.26
M.E. Plumbing	90.00
Manthie, Mark	273.13
Manthie, Scott	702.34
Manthie, Wendy	740.75
Marohn, Brenda	12.65
Mattson Electric	276.66
MCCC	250.00
McGee MD, Michael	500.00
Mille Lacs Disposal	20.00
MN Attorney General's Office	259.10
MN County Attorney's Assn	150.00
MN Pollution Control Agency	34,471.48
MN Sheriff's Assn	380.00
Mn State Board of Assessor's	295.00
Mora Chevrolet Buick	1,814.05
Mora Unclaimed Freight	8.00
Mora Unclaimed Freight	16.41
Nardini Fire Equipment	225.00
Nelson, Ansel	935.13
Nelson, Ronette	690.12
Newgard, Jean	927.11
Northspan Group	250.00
Oak Gallery	13.12
Office Depot	66.42
Office Depot	63.49
Office Depot	24.10
Owens Auto Parts	64.48

Owens Auto Parts	7.72
Pieper, Helen	508.76
Pine Co Health & Human Service	18,635.87
Quality Disposal	375.31
Quality Disposal	10.98
Quality Disposal	200.01
Reliance Telephone	4,200.00
Ringler, Jennie	72.48
Ringler, Jennie	60.40
Rogers, Pearl	800.69
Rum River Promotions	145.59
Rupp, Anderson, Squires & Waldspurger, PA	750.00
SHI	396.00
SHI	1,158.00
SHI	180.00
SHI	87.00
Stearns DHIA Central Lab	42.00
Stellar Services	1,312.43
Stevens, Joel	24.78
Struffert, Delores	408.32
Swanson, Jeremy	416.13
Thompson-Reuters-West	1,297.55
Tinker & Larson	329.58
Tinker & Larson	652.29
Tinker & Larson	376.50
Uniforms Unlimited	101.00
Verizon Wireless	628.25
Visser, Maurice	861.45
Watson Company	166.02
Weber, Paula	26.70
Wiitala, David	1,915.85
Wynn, Heather	57.50
Zamora, Ray	1,350.58
Total	<u>392,879.77</u>

Road & Bridge Fund

Vendor	Amount
Ace Hardware	104.80
American Door Works	971.00
Ameripride	328.50

Auto Value Mora	1,678.24
Cindy Bacon	84.87
Steve Berndt	210.00
Central McGowan, Inc	100.57
Commissioner of Transportation	600.00
Dultmeier Sales	22.75
East Central Energy	899.81
FleetGo, Inc	19.99
Fleetmatics USA, LLC	559.00
Frontier Precision, Inc	85.00
Glens Tire	148.00
Gopher State One-Call	26.20
Granite Ledge Electrical	15,068.70
Kanabec Publications	801.27
Kanabec Rental	56.13
Locators & Supplies, Inc	55.25
Mora Unclaimed Freight	28.79
Newman Traffic Signs	9,122.00
North American Salt Co.	1,854.02
Northern States Supply	23.41
Office Depot	199.35
Oslin Lumber	24.80
Owens Auto Parts	799.46
Oxygen Service Co.	1,285.48
Power Plan	8,104.76
Preferred Cleaning	1,100.00
Quality Disposal Systems, Inc.	153.35
State of MN/Dept of Public Safety	25.00
Towmaster	82.78
Verizon	37.52
Zep Sales & Service	1,139.11
Ziegler, Inc	379.71
Total	<u>46,179.62</u>

Members of the Knife Lake Improvement District met with the County Board to discuss matters concerning erosion on Knife Lake.

Action #5 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to direct County Coordinator Pat Christopherson to draft a letter to the Department of Natural Resources Commissioner regarding Knife River erosion issue.

Rose Dunn with the Mora HRA met with the County Board to give an update on the Mora HRA.

Randy Ulseth with FirstLight Health Systems meet with the County Board to discuss property acquisition.

Action #6 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to purchase property located at 412 Clark St Mora at a cost not to exceed \$75,000.

County Sheriff Brian Smith met with the County Board to discuss matters concerning the Sheriff's Office.

Action #7 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to purchase a 2015 Arctic Cat Prowler 500 UTV from Thomas SnoSports at a cost of \$7,623.90 to be paid from ATV Grant funds.

Action #8 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve entering into a lease agreement with Enterprise for the replacement of administrative vehicles.

Action #9 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #9 – 05/13/15

WHEREAS the Minnesota Snowmobile Trails Assistance Program provides grants to local unit of government for the maintenance of recreational trails pursuant to Minnesota Statutes Chapter 84.83, and

WHEREAS the county is the sponsor for such grant funds and the work performed by the trail club, and

WHEREAS a grant of this type in the amount of \$33,509.80 is available for the Snake River Trail;

BE IT RESOLVED to approve a “Minnesota Snowmobile Trails Assistance Program Snowmobile FY 2016 Maintenance and Grooming Grant Agreement.”

Action #10 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #10 – 05/13/15

Resolution in Support of Family Pathways
Providing Senior Services

WHEREAS, Pine County, Isanti County, Chisago County, Kanabec County and Mille Lacs County (PICKM Counties) have a long standing history of collaborative partnerships, and

WHEREAS, all PICKM Counties are committed to serving our seniors and want them to live independently in their homes, and

WHEREAS, Family Pathways is currently investing \$150,000 annually from its earned income into senior services, and

WHEREAS, Family Pathways is strategically positioned to provide services to seniors, and

WHEREAS, these services include, but are not limited to, homemaker and chore support, companionship services, respite programming: social and in-home, caregiver consultation, caregiver support groups, evidence-based health promotion and elder abuse prevention, and

WHEREAS, Family Pathways has a 40 year history of serving seniors in partnerships with local governments and community organizations;

NOW THEREFORE, BE IT RESOLVED, that the Kanabec County Board of Commissioners supports Family Pathways in providing these essential services and applying for grant fund to provide these needed senior services in the PICKM Region.

10:30am - The Chairperson then called for public comment three times. Those that responded included:

Gary Harmon	County Road 3 resident
Gary Brosser	County Road 3 resident

10:40am - The Chairperson closed public comment.

Members of the Minnesota Broadband met with the County Board to give an update on the broadband project.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his department.

Action #11 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #11 – 05/13/15

Microsurfacing Bids KCP 15-01

WHEREAS the following bids were received on April 21, 2015:

<u>KCP 15-01, Microsurfacing CSAH 3 from CSAH 5 to East County Line</u>	
Asphalt Technologies Inc.	\$252,859.44

WHEREAS the lowest responsible bid for KCP 15-01 was \$252,859.44 submitted by Asphalt Technologies Inc.;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners accepts the bid of \$252,859.44 submitted by Asphalt Technologies Inc. for microsurfacing on CSAH 3, and

BE IT FURTHER RESOLVED that the Chairperson and County Coordinator are authorized to sign contracts for these projects.

Action #12 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #12 – 05/13/15
Building Improvements – Public Works

WHEREAS water damage to finished spaces occurred in the Public Works Building in 2013 as a result of roof leaks, and

WHEREAS the resulting water damage was quantified and submitted to MCIT for insurance coverage, and

WHEREAS roofing improvements were completed in 2014, and

WHEREAS the following quotes were received for water damage repair that is eligible for insurance reimbursement:

<u>Bidder</u>	<u>Amount</u>
DKN Construction	\$42,432.00
Evans Construction	\$69,440.00
Donlar Construction	\$80,143.00

WHEREAS material costs for windows estimated at \$10,000 is not eligible for insurance reimbursement, and

THEREFORE BE IT RESOLVED The Kanabec County Board of Commissioners wishes to accept the low quote of \$42,432.00 submitted by DKN Construction for water damage repair at the Public Works Building, and

BE IT FURTHER RESOLVED The Kanabec County Board of Commissioners authorizes up to \$10,000 for material costs for window replacement at the Public Works building to be paid out of the Road and Bridge fund.

Action #13 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #13 – 05/13/15

Building Improvements – Public Service

WHEREAS the Kanabec County Board of Commissioners received the following quotes for roof replacement of the Public Service Building on June 11, 2014:

<u>Bidder</u>	<u>Amount</u>
McDowall Company	\$99,700.00
Armstrong Roofing & Construction	\$56,250.00

WHEREAS the low quote of \$56,250.00 by Armstrong Roofing & Construction was accepted, and

WHEREAS the contract with Armstrong Roofing & Construction has been terminated due to lack of progress, and

WHEREAS the following additional quotes were received:

Miller's Roofing	\$43,050.00
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WHEREAS the Kanabec County Board of Commissioners wishes to proceed with the roof improvements at the Public Service Building as planned, and

THEREFORE BE IT RESOLVED to accept the low quote of \$43,050.00 submitted by Miller's Roofing.

Action #14 – It was moved by Kim Smith, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #14 – 05/13/15

Annual Safety Training

WHEREAS Federal and Minnesota OSHA's require that employers provide and document proof of necessary safety training for its employees, and

WHEREAS the Kanabec County Board of Commissioners are concerned for the safety of their employees, and

WHEREAS the County Safety Coordinator recommends obtaining the services of SafeAssure to provide a Safety program and necessary training for 2015;

BE IT RESOLVED that the Chairperson and County Coordinator are authorized to sign a contract with SafeAssure to provide OSHA compliance assistance and training for 2015, and

BE IT FURTHER RESOLVED that the cost of this service is not to exceed \$6,509.00

Action #15 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #15 – 05/13/15

County Engineer Reappointment

WHEREAS the County Engineer's term does expire February 29, 2016, and

WHEREAS the County Board of each Minnesota County is required to appoint and employ a County Engineer, and

WHEREAS Chad T. Gramentz has met all the qualifications of appointment as specified in M.S. §163.07;

BE IT RESOLVED to confirm that the board does reappoint Chad T. Gramentz as County Engineer for a four-year term commencing May 31, 2015 and ending May 30, 2019.

Action #16 – It was moved by Dennis McNally, seconded by Kathi Ellis and carried unanimously to approve the Public Works Director to proceed with a re-design for the parking lot at the Public Service Building with a cap not to exceed \$10,000.

Action #17 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to replace Les Nielsen on the Public Works Committee with Dennis McNally.

Discussion was held on the possibility and procedure of changing the Recorder and the Auditor/Treasurer positions to an appointed position instead of an elected position. A memo will be drafted to each Legislator regarding the change.

Action #18 – Dennis McNally introduced the following resolution and moved its adoption:

Resolution #18 – 05/13/15

BE IT RESOLVED to vote on the DNR land transfer matter.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis McNally

OPPOSED: Les Nielsen, Gene Anderson, Kathi Ellis, Kim Smith
ABSTAIN: None

whereupon the resolution failed.

Action #19 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution #19 – 05/13/15
OPPOSING TRUCK SIZE OR WEIGHT INCREASES

WHEREAS, Kanabec County is concerned with the welfare of motorists and the cost, quality and reliability of city, county, and state infrastructure; and

WHEREAS, the trucking industry is an important part of the nation's economy and safely sized and weighted trucks are vital to truck drivers to conduct their essential work in a safe and responsible manner; and

WHEREAS, allowing heavier or longer trucks would threaten the safety of the traveling public because heavier and longer trucks would be more difficult to control, increase wear and tear on equipment and increase crash severity; and

WHEREAS, in Minnesota there were 2,542 large-truck crashes in 2013 and 60 fatalities in 2012 in large-truck crashes; and

WHEREAS, 1,513 bridges in Minnesota are rated as structurally deficient or functionally obsolete, according to the Federal Highway Administration; and

WHEREAS, it would cost \$121 billion to repair current structurally deficient and functionally obsolete bridges nationwide and an additional \$53 billion in costs to allow 97,000-pound trucks, according to USDOT; and

WHEREAS, today's 80,000-pound trucks accelerate the deterioration of road surfaces and bridges but only repay approximately 80 percent of the damage they cause; and

WHEREAS, allowing heavier trucks to operate would add new costs and proposed 97,000-pound trucks would only repay approximately 50 percent of the damage they cause;

NOW, THEREFORE, BE IT RESOLVED that Kanabec County opposes any increase in truck size or weight at the state and federal level.

Action #20 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #20 – 05/13/15

Communications Contract Resolution

WHEREAS, Kanabec County has allocated and encumbered funds for the purpose of reducing the use of tobacco, marijuana, and other drug use among youth in the County as part of the Drug Free Communities grant, and

WHEREAS, Kanabec County has had a contract in place with Juettner Marketing for communication services for activities related to this purpose, and

WHEREAS, the services have been provided satisfactorily by Juettner Marketing in the past.

THEREFORE BE IT RESOLVED the Kanabec County Board approves the continuation of the contract with Juettner Marketing for Communications services for the period July 1, 2015 through September 30, 2015 for an amount not to exceed four thousand dollars (\$4000.00).

Action #21 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #21a – 05/13/15

SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following claims on SCORE Funds:

Quality Disposal	\$3,567.10
Knife Lake Sanitation	\$329.00
Arthur Township	\$400.00
Total	\$4,296.10

Resolution #21b – 05/13/15

KLID CLAIMS

WHEREAS the Kanabec County Board of Commissioners have been presented with a

request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of April 20, 2015, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

Kanabec Publications	\$24.17
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Action #22 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to adjourn at 1:33pm and to meet in regular session on May 27, 2015 at 6:30pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk