

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

May 14, 2014

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, May 14, 2014 pursuant to adjournment with the following Board Members present: Kim Smith, Les Nielsen, Kevin Troupe, Gene Anderson, and Kathi Ellis.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the agenda as amended: Add Onanagozie Committee and East Central Public Health Resolution.

Assessment/Tax Supervisor Karen McClellan met with the County Board to discuss matters concerning her office.

Action #2 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve begin negotiations with Steve Behrenbrinker to contract with Kanabec County for Assessor services.

Action #3 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to recess the board meeting at 9:10am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:10am** on Wednesday, May 14, 2014 pursuant to public notice with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Gene Anderson and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Health Board agenda.

Action #PH4 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the Public Health Board Agenda as amended: add SPF SIG grant contract.

Action #PH5 – It was moved by Kevin Troupe, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #PH5 – 05/14/14

SPF SIG Evaluation Agreement resolution

WHEREAS, Kanabec County Public Health is the fiscal agency for the Strategic Prevention Framework State Incentive Grant (SPF SIG), and

WHEREAS, Kanabec County Public Health has allocated and encumbered funds for the purpose of chemical health prevention and treatment support services at the local level, and

WHEREAS, Amherst H. Wilder Foundation is capable and willing to provide evaluation training, technical assistance and support to fulfill the evaluation requirements by the Minnesota Department of Human Services Alcohol and Drug Abuse Division for the Grant;

NOW THEREFORE BE IT RESOLVED that the Kanabec County Board of Health approve the Kanabec County Health and Human Services Director to enter into an agreement with Amherst H. Wilder Foundation for evaluation services effective July 1, 2014 through June 30, 2015 not to exceed the amount of \$52,291.60

Action #PH6 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #PH6 - 05/14/14

Delegation Agreement

WHEREAS, South Country Health Alliance (SCHA) desires to delegate the care coordination services to Kanabec County, and

WHEREAS, the care coordination services are intended to be provided by a team member to foster communication among SCHA members, providers, staff and other organizations, and

WHEREAS Kanabec County desires to provide the delegated services in accordance with SCHA policies and procedures and in compliance with applicable federal and state laws and regulations and National Committee for Quality Assurance accreditation standards, and

THEREFORE BE IT RESOLVED to approve a Delegation Agreement between South Country Health Alliance and Kanabec County for the time period April 1, 2014 through December 31, 2014.

Action #PH7 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #PH7 - 05/14/14

SPF SIG Grant Agreement resolution

WHEREAS, Kanabec County Public Health has been funded an additional year by the State of Minnesota, through the Commissioner of the Department of Human Services, Alcohol & Drug Abuse Division for the delivery of chemical health prevention and treatment support services; and

WHEREAS, the State has agreed that additional time, duties and funds are necessary for the satisfactory completion of the grant contract; and

WHEREAS, Kanabec County Public Health is willing and able to implement the Strategic Prevention Framework (SPF) and the related Phase One Process Deliverables in the community as requested.

NOW THEREFORE BE IT RESOLVED that the Kanabec County Board of Health approve the Kanabec County Health and Human Services Director to enter into an agreement with the State of Minnesota, Department of Human Services, through its Alcohol & Drug Abuse Division for continued delivery of chemical health prevention and treatment support services through June 30, 2015.

Action #PH8 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution #PH8 – 05/14/14

WHEREAS Kanabec and Pine counties each have Health and Human Services departments, and

WHEREAS current analysis indicates that combining these departments would be of benefit to our communities, and

WHEREAS a committee has been charged with researching such a combination, and

WHEREAS the committee has met a number of times with the HHS directors, and

WHEREAS current study of organizations and budgets for Health and Human Services respectively has shown that the Public Health Departments of Pine and Kanabec Counties already work collaboratively through CHS and the MECVIE Grants;

BE IT THEREFORE RESOLVED That the Kanabec County Board supports the combining of their respective Public Health Departments for the FY 2015, and

BE IT FURTHER RESOLVED that the Board supports continued evaluation of the possibility of combining Human Services Agencies at a future time.

Action #PH9 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to recess the Public Health Board at 10:16am to meet in regular session on Wednesday, June 11, 2014 at 9:05am.

The Board of Commissioners meeting continued.

Paul Hoppe with the Kanabec Soil & Water District met with the County Board to present their annual report.

10:30am - The Chairperson then called for public comment three times. None responded.

10:31am - The Chairperson closed public comment.

10:35am – A Public Hearing was held to discuss an Economic Development Advisory Commission Business Subsidy Policy. There was no public comment.

Action #10 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to adjourn the Public Hearing at 10:36am.

Action #11 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #11 – 05/14/14

WHEREAS, The Kanabec County Economic Advisory Commission has recommended a Business Subsidy Policy to the Kanabec County Board of Commissioners, and

WHEREAS, A resolution for a Public Hearing per statute was called for on April 23, 2014, advertised twice in the Kanabec County Times, and posted on the Kanabec County website, to commence at 10:35am May 14, 2014, and

WHEREAS, public comment was received during that hearing.

NOW, THEREFORE BE IT RESOLVED, that the Kanabec County Board of Commissioners approves the Business Subsidy policy as presented.

Action #12 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve hiring Joshua Oquist as Financial Worker at Grade 7, Step C of the pay plan with is \$16.54 per hour.

Information Systems Director Lisa Blowers met with the County Board to discuss matters concerning her office.

Action #13 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve recycling and disposing of old electronic equipment for the county.

Action #14 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve a Consent Agenda including all of the following actions:

Resolution #14a – 05/14/14
SCORE CLAIMS

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following March, 2014 claims on SCORE Funds:

Quality Disposal	\$3,490.30
Knife Lake Sanitation	\$433.00
Knife Lake Sanitation	\$712.00
Arthur Township	\$400.00
Total	\$5,035.30

Resolution #14b – 05/14/14
KLID CLAIMS

WHEREAS the Kanabec County Board of Commissioners have been presented with a request to pay claims on Knife Lake Improvement District funds, and

WHEREAS the request was accompanied by invoices and verification in the Knife Lake Improvement District board minutes of March 10, 2014 and April 21, 2014, and

WHEREAS the Knife Lake Improvement District has sufficient funds on hand to cover these claims;

BE IT RESOLVED to pay the following claims:

Kanabec Publications	\$218.67
Ace Hardware	\$283.12
Mpls Star Tribune	\$169.50
East Central Energy	\$290.00

Terry Wells	\$68.68
Gene Carda	\$420.00
John Keene	\$350.00

Resolution #14c - 05/14/14

Clean Up Day Claim

WHEREAS the board did authorize by Resolution #13-02/27/13 the expenditure of up to \$5,000 in SCORE funds in support of the a Kanabec County Clean-Up Day to be held on Saturday, May 18, 2013, and

WHEREAS the board has received a report of the Clean Up Day and a request for support payment;

BE IT RESOLVED to authorize payment of \$1,440.91 in SCORE funds to “Kanabec County 4-H Clean Up Day.”

Action #15 – It was moved by Les Nielsen, seconded by Kevin Troupe and carried unanimously to approve the April 23, 2014 minutes of the Kanabec County Board of Commissioners as presented.

Action #16 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following paid claims:

Vendor	Amount
Bina & Guptil	1,148.35
Centerpoint Energy	97.00
City of Milaca	41.85
East Central Energy	270.00
EC Riders	7,835.25
Enventis Telecom Inc	1,122.30
GMCU	6,066.81
Heikes, Dean	100.00
Holiday Credit Office	11,287.81
Ideal Systems Solutions	3,449.92
Midcontinent Communications	294.98
MN Dept of Finance	3,845.00
MN Mutual Life Ins	83.20
Mora Municipal Utilities	13,889.52
Mora Municipal Utilities	1,528.99
Office of Enterprise Technology	1,300.00
Olson, Kirby	46.40

Resource Training & Solutions	2,877.50
Verizon Wireless	1,705.62
Verizon Wireless	<u>777.47</u>
Total	57,767.97

Action #17 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
Ability Network	156.00
Ace Hardware	258.25
Ace Hardware	3.83
Ace Hardware	190.24
Advanced Correctional Healthcare	12,395.32
Aha! Process Inc	196.11
Aitkin Medical	401.70
Alkire, Alyce	381.52
AmeriPride	502.59
Amundson, Pauline	1,753.09
Amundson, Pauline	240.50
Andres, Christine	78.40
Andres, Christine	184.02
Ashworth Appliance & Electronics	1,442.56
Auto Value	46.98
Auto Value	44.86
Auto Value	343.95
Auto Value	225.93
Auto Value	23.94
Auto Value	89.52
A'viands, LLC	17,794.17
Baldwin, Greg	89.99
Bartsch, Meganne	18.48
Bartsch, Meganne	19.04
Berg, Ashley	34.16
Bernhardt, Maria	31.92
Bernhardt, Maria	323.12
Biever, Laurie	148.40
Billings Service Inc	35.55
Billings, Margaret	239.32
Bork, Laura	1.68
Bork, Laura	51.52

Braham Police Dept	310.88
Burski, Kathy	2.24
Burski, Kathy	219.06
Cambridge PD	567.36
Card Services, Coborns	1,394.15
Card Services, Coborns	15.53
Christianson, Craig	828.88
CMI, Inc	120.77
Coborns Pharmacy	1,065.11
Colburn, Judy	47.04
Community Partnership	20.00
CPS Technology	1,379.00
CPS Technology	1,429.99
Creative Forms & Concepts	537.47
Curt Haeg Construction	475.00
Curtis, Michael	1,171.15
CW Technology	9,000.00
Dandelion Floral	87.59
Davis Mechanical Systems	565.00
Dex Media East	49.50
Deyta LLC	90.00
Don's Auto & Towing	175.00
Downtown Barber	6.50
Druar, Dan	435.31
E. Weinberg	1,368.00
East Central Energy	85.41
East Central Exterminating	120.00
ECM Publishers	197.16
EG Rud & Sons	3,000.00
Elfstrum, Brenda	389.20
eRecording Partners Inc	460.00
Etter, Robin	263.16
Faust, Patrick	1,008.77
FBG Service Corp	6,410.24
FBG Service Corp	584.80
Federated Coops	72.00
Felland, Becky	301.28
FirstLight Health System	636.00
FirstLight Health System	855.00
Fore Chiropractic	75.00
Fresonke, Lew	270.00
Friday, Jenny	40.32
Galls	196.58

Galls	142.00
Garcia, Tim	300.00
Glen's Tire	155.80
Glen's Tire	651.08
Glen's Tire	33.95
Gopher	656.20
Grainger	231.84
Granite City Jobbing Co	734.89
Granite Electronics	48.00
Health Dimensions Rehabilitation	5,235.66
Health Partners	4,426.28
Heins, Mary	91.28
Hinckley News	8.75
Hoefert, Bob	1,692.86
Hoglund Bus & Truck Co	425.95
Hohn's Auto Body	1,335.83
Holland, Jeff	193.20
Hood, Barb	540.94
Hood, Bill	1,033.86
IAEMD	50.00
Image Office Service	99.39
Isanti Co Court Services	100.00
Isanti Co Family Services	5,233.78
Isanti PD	373.86
Jensen Anderson	95.00
Johnson, Bethany	192.36
Johnsons Hardware	42.50
Johnsons Hardware	49.93
Johnsons Hardware	40.97
Juettner, Sandy	2,216.00
Kanabec Co Hwy Dept	69.12
Kanabec Co Hwy Dept	72.85
Kanabec Co Hwy Dept	88.84
Kanabec Co Hwy Dept	12.11
Kanabec Co Hwy Dept	207.08
Kanabec Co Hwy Dept	93.99
Kanabec Co Public Health	1,289.07
Kanabec Co Public Health	145,270.52
Kanabec Co Recorder	15.00
Kanabec Publications	1,493.67
Kanabec Publications	310.05
Kanabec Publications	124.20
Kanabec Publications	55.00

Kanabec Publications	310.05
Kanabec Publications	1,008.35
Kanabec Publications	52.15
Kanabec Publications	77.14
Kapinos, Cynthia	27.20
Keeps	372.96
Keeps	1,249.14
Kennedy Jr, Kerry	301.64
Koch's Hardware	13.12
Kramersmeier, Wallace	275.00
Landreville, Willard	770.12
Lane, Dave	40.32
Lerrssen, Jennifer	765.20
Luberda, Karen	521.84
MACPZA	80.00
Magaard, Robert	355.24
Manthie, Mark	579.60
Marco, Inc	122.70
Marco, Inc	79.00
Marco, Inc	42.01
Marohn, Brenda	15.68
Matthew Bender & Co	408.31
McIntosh, Bob	400.00
Mehlhop, Ron	355.12
Mestnik, Kate	68.24
Midwest Environmental Consulting	857.00
Midwest Radar & Equipment	22.00
Mille Lacs Co Community & Veterans Services	5,484.63
Mille Lacs Disposal	20.00
Minar, Scott	70.56
MN Pollution Control Agency	34,471.48
MN Prevention Resource Center	36.50
MN Sheriff's Assn	120.00
MN Sheriff's Assn	120.00
MN State Board of Assessors	190.00
Monroe, Cindi	166.88
Moore Medical	205.13
Moore Medical	116.70
Moore Medical	121.00
Moore Medical	125.17
Mora Chevrolet Buick	485.22
NACCHO	100.00

Nardini Fire Equipment	219.00
Nelson, Ansel	904.08
Nelson, Jerry	200.96
Nelson, Ronette	634.72
Newgard, Jean	491.23
Northern Bank Note	131.44
Office Depot	278.25
Office Depot	257.36
Office Depot	11.36
Office Depot	51.11
Olson, Autumn	56.56
Olson, Autumn	431.76
O'Reilly, Molly	221.76
Osterdyk, Dorothy	506.80
Outlook Clinic	29.78
Owens Auto Parts	8.48
Owens Auto Parts	39.46
Owens Auto Parts	345.12
Owens Auto Parts	27.20
Payne, Elisabeth	125.00
Payne, Elisabeth	81.76
PD's Embroidery	20.00
Pedersen, Jerry	49.28
Pieper, Helen	683.31
Pieper, Helen	1,422.66
Pine Co Health & Human Services	472.00
Pine Co Health & Human Services	2,400.00
Pine Co Health & Human Services	63,450.20
Quality Disposal	405.58
Quality Disposal	211.38
Raiche, Nancy	67.20
Rancour, Jenifer	97.44
Rancour, Jenifer	35.00
Raudabaugh, Carey	53.20
Reliance Telephone	3,000.00
Ringler, Jennie	53.20
Risk & Needs Assessment	200.00
Roeschlein, Sheri	14.33
Rogers, Pearl	402.15
Rosburg, Diane	327.63
Rupp, Anderson, Squires & Waldspurger, PA	794.32
S&T	2,630.40

S&T	798.00
S&T	52.00
S&T	681.53
S&T	51.71
S&T	4.02
S&T	31.54
S&T	435.00
S&T	167.14
S&T	79.69
Sheriff, Isanti Co	2,060.50
SHI	5,928.00
SHI	4,676.00
SHI	900.00
SHI	1,458.00
SiteCal, Inc	200.00
SiteCal, Inc	100.00
Skramstad, Linda	247.52
Southern Computer Warehouse	461.24
Stellar Services	1,049.97
Strategic Custom Solutions	1,000.00
Struffert, Delores	280.83
Swanson, Jeremy	1,169.98
Swanson, Lori	47.04
Telander, Sarah	258.72
Thompson, Wendy	921.20
Thomson Reuters-West	257.04
Tinker & Larson Inc	457.50
TRIMIN Systems	245.00
Triple M Lawn & Snow	100.00
Unique Software Corp	66.00
Verizon Wireless	556.38
Vogel, Darla	291.20
Voight, Jackie	189.28
Wallskog, Jenilee	137.20
Wallskog, Jenilee	130.02
Waschenbecker, Diana	38.08
Watson Co	157.77
White, Ellen	36.89
Wiitala, David	1,618.81
World Medical Government Solutions	99.28
Wynn, Heather	119.81
Wynn, Heather	28.00
Zaiser, Kelly	224.00

Zamora, Ray	1,404.59
Total	<u>411,667.12</u>

Road & Bridge Fund

Vendor	Amount
Ace Hardware	235.84
Ameripride	813.62
Auto Value Mora	2,188.50
Steve Berndt	201.94
Beaudry Oil & Propane	65.00
Boyer Trucks	174.62
Crawford's Equipment, inc.	297.30
D & M Oil, LLC	24,851.11
East Central Energy	60.00
Federated Co-ops, Inc	4,298.08
Fleetgo	93.99
FleetPride	6.86
Glens Tire	270.50
Gopher State One Call	5.80
Granite City Jobbing	655.75
Kahler Grand Hotel	335.98
Kanabec Publications, Inc	537.93
Midway Iron & Steel	375.84
Mille Lacs Co Public Works	834.00
MN Petroleum Marketers Assoc	460.00
Northern States Supply	101.01
Northwest Lasers & Instruments	148.07
Novus Glass	370.00
Nuss Truck & Equipment	2,158.86
Office Depot	146.86
Owen's Auto Parts	161.95
Power Plan	882.00
Quality Disposal Systems, Inc.	150.54
Richards, Lila, The Cleaning Agent	900.00
SageQuest	559.00
SHI International Corp	2,274.00
West Central Industries	3,543.94
Zahl-Petroleum Maintenance co	<u>681.39</u>
Total	48,840.28

Action #18 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve to donate the Onanagozie refund to the Railroad Authority fund.

Chief Deputy Brian Smith met with the County Board to discuss matters concerning the Sheriff's Office.

Action #19 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #19 - 05/14/14

WHEREAS there is a vacancy in the position of a Full Time Deputy, and

WHEREAS the board desires to refill this vacant position;

BE IT RESOLVED that the County Board authorizes County Sheriff and the County Personnel Director to hire a Full Time Deputy to refill the vacant position at Step A, Range 11 of the pay plan which is \$19.43 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted, and

BE IT FURTHER RESOLVED to authorize County Sheriff Steve Schulz and the County Personnel Director to refill any subsequent vacancies that may occur within the department due to internal promotion.

Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning the Jail.

Action #20 –Kim Smith introduced the following resolution moved it adoption:

Resolution #20 - 05/14/14

WHEREAS the Kanabec County Jail currently houses inmates for the Department of Corrections, and

WHEREAS the Department of Corrections would like to contract with the Kanabec County Jail for 2015;

BE IT RESOVLED to approve a contract with the Department of Corrections for housing inmates for 2015.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Kim Smith, Les Nielsen, Gene Anderson,
Kevin Troupe

OPPOSED: Kathi Ellis

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

Action #21 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #21 – 05/14/14

Approve Job Description and Refer for Reevaluation

WHEREAS County Policy P-117, III.A. calls for a reevaluation of all county job classifications on a five year rotation, and

WHEREAS the position of Jail Sergeant is on the rotation schedule for 2014, and

WHEREAS the County Coordinator has submitted an updated job description and position questionnaire, and

WHEREAS the board has examined and evaluated the updated information, and

WHEREAS the board finds that the updates do constitute changes in the actual duties of the job;

BE IT RESOLVED to approve the revised job description, and

BE IT FURTHER RESOLVED that it is the decision of the board that the changes in the Jail Sergeant job description are sufficient to warrant further review by the salary consultant.

Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his office.

Action #22 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #22 – 05/14/14

Construction Bids

WHEREAS the following bids were received on May 5, 2014:

SAP 033-605-018, CSAH 5 from CSAH 19 to CSAH 3

Hardrives Inc.	\$2,796,074.51
Anderson Brothers	\$2,916,605.68
Knife River Corp.	\$3,021,697.49
Central Specialties Inc.	\$3,444,716.88

KCP 14-01, Micro-surfacing CSAH 26 from TH 47 to CSAH 8

Asphalt Technologies Inc.	\$255,674.76
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WHEREAS the lowest responsible bid for SAP 033-605-018 was \$2,796,074.51 submitted by Hardrives Inc., and

WHEREAS the bid of \$2,796,074.51 by Hardrives Inc. includes \$7,728.59 of work in Arthur Township to be reimbursed, and

WHEREAS the lowest responsible bid for KCP 14-01 was \$255,674.76 submitted by Asphalt Technologies Inc., and

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners accepts the bid of \$2,796,074.51 submitted by Hardrives Inc. for the grading and surfacing of CSAH 5, and

BE IT FURTHER RESOLVED that the Kanabec County Board of Commissioners accepts the bid of \$255,674.76 submitted by Asphalt Technologies Inc. for micro-surfacing on CSAH 26, and

BE IT FURTHER RESOLVED that the Chairperson and County Coordinator are authorized to sign contracts for these projects.

Action #23 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #23 – 05/14/14

State Aid Advance

WHEREAS, the County of Kanabec is planning to implement County State Aid Street Project(s) in 2014 which will require State Aid funds in excess of those available in its State Aid Regular Construction Account, and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular/Municipal Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date 5/8/2014	<u>\$2,753,297</u>
Less estimated disbursements:	
Project # 033-605-018	<u>\$2,988,346</u>
Project #033-619-013	<u>\$111,564</u>
Project #033-604-019	<u>\$39,029</u>
Project #033-070-004	<u>\$27,778</u>
Bond Principle (if any)	\$0.00
Project Finals (overruns-if any)	\$0.00
Other Contingency	
Total Estimated Disbursements	<u>\$3,166,717</u>
Advance Amount (amount in excess of acct balance)	<u>\$413,420</u>

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, BE IT RESOLVED That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Kanabec in an amount up to \$413,420 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular/Municipal Construction Account of said County from future year allocations until fully repaid.

Action #24 – It was moved by Kim Smith, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #24 – 05/14/14

Geotechnical Investigation

WHEREAS road improvements are planned for CSAH 3 from CSAH 15 to TH 65 in 2015, and

WHEREAS a geotechnical investigation is necessary to determine the suitability of the soils for roadway embankment, and

WHEREAS the following quotes for geotechnical investigation were received:

American Engineering Testing	\$9,700
Braun Intertec	\$6,603

THEREFORE BE IT RESOLVED to accept the quote of \$6,603 by Braun Intertec for a geotechnical investigation on CSAH 3.

Action #25 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #25 – 05/14/14

Purchase Asphalt Kettle

WHEREAS Kanabec County's asphalt kettle is in need of major repair, and

WHEREAS repair of existing, replacement with used equipment, and replacement with new equipment were the options considered, and

WHEREAS the public works director recommends replacement with new equipment based on the lowest available State of Minnesota Cooperative Purchasing Contract price, and

WHEREAS Brock White Inc. has provided a quote of \$40,850 for an asphalt kettle and necessary accessories in accordance with State of Minnesota Cooperative Purchasing Contract, and offered a \$5,000 credit for trade-in of Kanabec County's asphalt kettle, and

WHEREAS this purchase will require delay of other budgeted equipment purchases for 2014 to remain within budgeted equipment funds, and

THEREFORE BE IT RESOLVED to authorize the Public Works Director to purchase a 2014 asphalt kettle as quoted by Brock White Inc. for \$40,850, and

BE IT FURTHER RESOLVED to accept the trade-in value of \$5,000 offered by Brock White Inc. for Kanabec County's existing asphalt kettle for a total investment of \$36,500.

Action #26 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #26 – 05/14/14

Annual Safety Training

WHEREAS Federal and Minnesota OSHA's require that employers provide and document proof of necessary safety training for its employees, and

WHEREAS the Kanabec County Board of Commissioners are concerned for the safety of their employees, and

WHEREAS the County Safety Coordinator recommends obtaining the services of SafeAssure to provide a Safety program and necessary training for 2014;

BE IT RESOLVED that the Chairperson and County Coordinator are authorized to sign a contract with SafeAssure to provide OSHA compliance assistance and training for 2014, and

BE IT FURTHER RESOLVED that the cost of this service is not to exceed \$6,509.00.

Action #27 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #27 – 05/14/14

Building Improvements – Public Works Roof

WHEREAS a portion of the roof at the Public Works Building is in need of repair, and

WHEREAS the public works director has explored options for repair and recommends an exterior foam coating, and

WHEREAS the following quotes were received:

Kohls Foam Systems	\$29,377.60
Foam On The Range	\$29,280.00

WHEREAS Kohls Foam Systems proposes to provide a two inch foam coating and Foam On The Range proposes to provide a one and a half inch foam coating, and

WHEREAS the Kohls Foam Systems proposal provides the best value for Kanabec County;

THEREFORE BE IT RESOLVED to accept the quote of \$29,377.60 by Kohls Foam Systems, and

BE IT FURTHER RESOLVED that the repairs shall be paid by Road and Bridge fund.

Action #28 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #28 – 05/14/14

2013 Annual Report

WHEREAS the public works director has submitted the 2013 annual report of highway operations before the Kanabec County Board of Commissioners, and

WHEREAS the 2013 annual report of highway operations is included herein by reference, and

THEREFORE BE IT RESOLVED to accept the 2013 annual report of highway operations as submitted.

Action #29 – It was moved by Kathi Ellis, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #29 – 05/14/14

GIS User Group

WHEREAS the development of Kanabec County’s Geographical Information System (GIS) is near implementation stage, and

WHEREAS a GIS users group is necessary to develop procedures and policy recommendations for the Kanabec County Board of Commissioners, and

WHEREAS the public works director recommends the following group membership:

Chad Gramentz	Public Works (organizer)
Teresa Wickeham	Public Works
Karen McClellan	Assessor
Pat Christopherson	Coordinator
Brian Smith	Sheriff
2 County Commissioners	Les Nielsen and Kathi Ellis

THEREFORE BE IT RESOLVED to establish the GIS User Group as recommended.

Action #30 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #30 – 05/14/14

WHEREAS the following bids were received for SAP 033-600-003 on May 5, 2014:

Landwehr Construction	\$747,916.55
Marvin Tretter, Inc.	\$843,413.50
North Pine Aggregate	\$1,126,471.10
Dresel Constructing Inc.	\$1,214,011.00

WHEREAS all bids exceed available funds for the project, and

THEREFORE BE IT RESOLVED to reject all bids for SAP 033-600-003, and

BE IT FURTHER RESOLVED to reduce the scope and re-bid the project.

Action #31 – It was moved by Kathi Ellis, seconded by Kevin Troupe and carried unanimously to approve the following resolution:

Resolution #31 – 05/14/14

Social Services Supervisor Evaluation

WHEREAS the board did by Resolution #19-03/26/14 refer the position of Social Services Supervisor to the pay plan consultant for review, and

WHEREAS the board has been presented with the results of that study;

BE IT RESOLVED to accept the following ranking for the “Social Services Supervisor” position, which remains in Pay Range 14:

Category	Rank	Points
Qualifications	q56	120
Decisions	d31	63
Problem Solving	p15	74
Relationships	r23	85
Effort A	ea5	4
Effort B	eb11	12
Hazards	h17	13
Environment	n13	13
TOTAL POINTS		384

Action #32 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #32 – 05/14/14

Social Worker Evaluation

WHEREAS the board did by Resolution #18-03/26/14 refer the position of Social Worker to the pay plan consultant for review, and

WHEREAS the board has been presented with the results of that study;

BE IT RESOLVED to accept the following ranking for the “Social Worker” position, which remains in Pay Range 10:

Category	Rank	Points
Qualifications	q52	82
Decisions	d23	43
Problem Solving	p14	55
Relationships	r18	64

Effort A	ea5	4
Effort B	eb10	8
Hazards	h17	13
Environment	n13	13
TOTAL POINTS		282

Action #33 – It was moved by Kevin Troupe, seconded by Kim Smith and carried unanimously to adjourn at 12:08 p.m. and to meet again in regular session on Wednesday, May 28, 2014 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk