

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

May 14, 2003

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, May 14, 2003 pursuant to adjournment with the following Board Members present: Kathi Ellis, Stan Cooper, Jerry Nelson, Les Nielsen, and Dennis McNally.

The Chairperson led the assembly in the Pledge of Allegiance.

A moment of silence was observed for the passing away of Marlene Althoff in the Office of the Auditor/Treasurer.

It was moved by Kathi Ellis, seconded by Stan Cooper, and carried unanimously to approve the meeting agenda as amended.

9:05am - Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning her office.

It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 1 - 05/14/03

WHEREAS Auditor/Treasurer Denise Cooper has recommended establishing fees for certain services in that would apply to the Auditor/Treasurer and Assessor's offices;

BE IT RESOLVED that the Kanabec County Board of Commissioners approves the following fee schedule effective July 1, 2003:

CHANGE OF TAXPAYER (not ownership)	\$20.00
ABATEMENTS (excluding clerical errors)	\$20.00
GREEN ACRE PAYBACKS	\$20.00
Green Acre Paybacks with Split,	add \$10.00
TAX ESTIMATES ON SPLITS	\$20.00

PRINT SCREENS FROM TAX/AS400 \$ 0.25ea

COPIES - Maps, Tax Statements, CRV, etc \$ 1.00ea

BE IT FURTHER RESOLVED that all fees except copies will be split equally between the Auditor/Treasurer and Assessor's offices.

It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve attendance at an Minnesota Counties Computer Cooperative Conference as follows: the Auditor/Treasurer for two nights at \$206.00 and the Property Tax Specialist for three nights at \$274.00.

It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 2 - 05/14/03
ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Deputy Auditor C, and

WHEREAS we cannot replace the person, but we can refill the position;

BE IT RESOLVED that the County Board authorizes Auditor/Treasurer Denise Cooper and the County Personnel Director to hire a Deputy Auditor C to refill the vacant position at Step A, Range 5 of the pay plan which is \$10.82 per hour or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the April 23, 2003 minutes of the Kanabec County Board of Commissioners as presented.

9:40am - Lisa Herges Hayes with the Information Systems Department met with the County Board to discuss matters concerning surplus property.

It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 3 - 05/14/03

WHEREAS the Information Systems Department has accumulated a great deal of surplus computer equipment, and

WHEREAS this equipment has no current application to the business of Kanabec County, and

WHEREAS this is equipment of diminishing value;

BE IT RESOLVED to authorize Information Systems Director Jessie Isham to hold a silent auction to divest the county of this equipment.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following funds as indicated:

Revenue Fund

VENDOR	AMOUNT
Ace Hardware	27.57
Ace Hardware	57.77
Ace Hardware	27.40
Ace Hardware	13.58
Ace Hardware	40.13
Adkins, Janet	218.16
Adler Barno, Christine	226.04
Adler Barno, Christine	165.93
Airgas North Central	91.73
Aitkin Medical	764.00
American Public Health Assoc	160.00
Americinn of Mora	1,407.85
AmeriPride	229.45
Ammerman, Kari	294.84
Ammerman, Kari	129.60
Anderson, Karen	121.68
Anderson, Karen	1.44
Arbo, Marvin	220.00
Armstrong, Becci	27.00
Armstrong, Becci	30.60
Ashworth Audio	15.96
Athey, Lucas	276.87
BCA	80.00
Biever, Laurie	19.80
Biever, Laurie	187.20
Blegen, Lu Ann	76.43
Briggs	156.92
Burmeister, Laura	16.92
Burmeister, Laura	38.16
Cassman, Deb	65.88
Cassman, Deb	3.96
CDW	573.99

CDW	123.14
Coborns	268.23
Coborns	26.64
Coborns Long Term Care Pharmacy	510.54
Coborns Pharmacy	3,131.02
Colburn, Judy	132.66
Consolidated Telephone Co	8.43
CPS	160.38
Cragun's	910.00
Dalco	30.87
Dalco	67.99
Daline, Alyce	194.40
Dandelion Floral	13.79
DeJong, Harriet	48.24
DeJong, Harriet	27.36
Don's Towing	231.20
East Central Exterminating	79.88
East Central Regional Juvenile Center	978.00
Ecowater Systems	69.76
Electric Shop/True Value	12.77
Elfstrum, Brenda	275.04
Elfstrum, Brenda	189.72
Erbstoesser, Arnie	438.08
Erbstoesser, Arnie	37.59
Erdahl, Linda	126.72
Erdahl, Linda	6.33
Eustice, Todd	113.92
Fat Daddy's Auto Parts	40.44
Fredrickson, Earl	41.61
Friday, Jennifer	71.28
Gabrielson, Pat	260.64
Gall's Inc	29.98
Glens Tire	16.33
Glens Tire	595.06
Gordy's Foods	69.76
Grainger	59.77
Granite City Mailing Equip	1,251.65
Granite Electronics	132.23
Grant, Don	638.03
Handyman's Inc	475.21
Harff, Shirley	440.39
Helseth, Angela	165.50
Henderson, Paul	40.21
Herman, Gene	75.00

Hinckley Chev	34,294.00
Holiday Credit	8.48
Hughes, Dennis	1,150.00
Hutchinson Telephone	4.81
IBM Corp	2,196.76
Interstate Supply Co	43.62
Inter-Tel Technologies	250.00
Int'l Diabetes Center	250.00
Isham, Jessie	55.24
Jim's Locksmithing	138.52
Johnson, Jeanette	201.24
Johnson, Jeanette	154.80
Johnson, Jeanette	1.08
Johnson-Stassen, Debee	46.44
Johnson-Stassen, Debee	62.64
Johnson-Stassen, Debee	28.80
Jones, Clare	44.64
Jones, Clare	59.04
Jones, Clare	14.40
Jones, Clare	50.00
Kanabec Co Extension	47.87
Kanabec Co Public Health	579.36
Kanabec Hospital	4,010.00
Kanabec Publications	158.48
Kanabec Publications	853.88
Kanabec Publications	101.18
Kanabec Publications	59.07
KEEPRS	2,166.17
KEEPRS	111.73
Kientop, Sheila	56.16
Kleven, Bud	15.12
Klumpp, WM	312.57
Knutson, Larry	87.84
Krueger, Louisa	51.12
Krueger, Louisa	49.68
Laska, Millie	947.14
Lenny's Service	39.02
Leonard, Amber	169.60
Lexis Nexis	173.96
Lexis Nexis	190.46
Magaard, Deb	218.88
Magaard, Deb	24.12
Marco	85.20
Market Place Foods	81.34

Marsuz LLC dba Freddies	68.85
Marsuz LLC dba Freddies	88.24
Martin, Bill	14.44
Maul, Barb	136.08
Maul, Barb	32.04
McClellan, Thomas	154.80
McIlhargey, Lucille	235.79
MCIT	120.00
Meld	177.75
Miller, Laurie	131.04
MinnComm	340.94
MinnComm	152.48
Minnesota Monitoring	660.00
Minnesota Monitoring	209.00
MN County Recordors Assoc	200.00
MN Dept of Admin	600.00
MN State Bar Assoc	170.00
MN State Board of Assessors	165.00
Mora Bakery	11.70
Munstersteiger, Arylis	162.30
National Bushing	61.46
National Bushing	2.01
National Dairy Council	5.45
Nelson, Joanne	52.95
Nelson, Marty	825.00
Nelson, Shirley	27.82
Nelson, Shirley	4.32
Norby's Cleaning	4,500.00
Nyman, Sherri	91.08
Nyman, Sherri	14.40
Oak Gallery	21.09
Oak Gallery	15.55
Office Depot	93.51
Office Depot	218.76
Office Depot	130.01
Office Depot	45.05
Office Depot	171.29
Office Depot	41.71
Office Depot	107.31
Office Depot	48.85
Office Depot	20.61
Ogles Family Foods	33.40
O'Reilly, Molly	52.56
O'Reilly, Molly	7.20

Oslin Lumber	25.70
Pamida	14.91
Pamida	10.65
Pamida	36.47
Peterson, Ronald	76.68
Peterson, Walter	32.61
Peterson, Walter	376.55
Pfiffner, Betty	640.44
Pfiffner, Betty	21.96
Photo Express	24.90
Ponto, Jodi	29.52
Ponto, Jodi	14.04
Quality Disposal	396.27
Raiche, Nancy	103.68
Raiche, Nancy	137.52
Ramsey County	1,000.00
Ratwik, Roszak, & Maloney, PA	191.59
Redwood Toxicology Lab	15.00
Regina Medical Center	2,500.00
Reliable	70.33
Richert, William	25.00
Ringler, Jennie	82.08
Ringler, Jennie	87.84
Ringler, Jennie	12.96
RS Eden	28.35
Rural Cellular Corp	252.55
Rural Cellular Corp	38.65
Rural Cellular Corp	21.64
Rural Cellular Corp	17.38
Rural Cellular Corp	52.14
Rural Cellular Corp	183.30
Rural Cellular Corp	21.57
Rural Cellular Corp	20.60
S&T	188.59
S&T	24.96
S&T	42.75
S&T	90.49
Salmela, Terry	75.00
Salmonson, Stef	72.16
Samaritan Tire	415.16
Sandberg Bev	82.08
Sandberg Bev	47.52
Schroeder, Janelle	6.48
Schroeder, Janelle	189.00

Schwaab	391.50
Scofield, Rebecca	171.36
Scofield, Rebecca	42.12
Scofield, Rebecca	1.08
Second Harvest North	21.70
Secure Benefits Systems Corp	10.00
Secure Benefits Systems Corp	300.00
Sedlacek, Lowell	37.15
Sedlacek, Lowell	232.87
Sedlacek, Lowell	102.16
Sedlacek, Lowell	40.17
Sheriff, Carlton County	70.00
Sheriff, Isanti County	11,876.09
Sheriff, Mille Lacs County	25.00
Sheriff, Mille Lacs County	300.00
Sheriff, Mille Lacs County	29.20
Sheriffs Youth Programs	274.76
Shooting Star Casino	53.25
Sjodin, Roberta	162.36
Snowflake Distributing	284.00
Sonnek, Eric	72.00
State of MN	15.60
State of MN	149.38
State of MN	16.62
Steiner, Jan	360.88
Steiner, Jan	90.00
Stericycle	58.50
Strandberg, Connie	26.64
Streichers	339.59
Stringer	224.84
Sundsvold, Kathy	54.22
Sunshine Printing	52.29
Super On Int'l Falls	46.12
Super One	13.72
Swanby, Belle	53.19
Swanson, Lori	1.08
Swanson, Lori	65.16
Thunstrom, Ruth	100.44
Thunstrom, Ruth	95.48
Timm, Rena	38.16
Timm, Rena	68.76
Town & Country Agency	193.00
TransCo America	1,034.43
Treasurer, Crow Wing Co	35.00

Treasurer, Sherburne Co	1,320.00
True Value	1.64
True Value	15.47
Two Harbors Super One	127.80
U of M	141.35
U of M	1,499.22
U of M	3.00
U of M	20.00
U of M	4.50
U of M Extension	40.00
US Postal Service	20,000.00
Vaughan, Geneve	103.68
Vaughan, Geneve	12.24
Vaughan, Geneve	16.20
Vaughan, Geneve	27.00
Villa	7.84
Vogel, Darla	36.72
Vogel, Darla	237.24
Voight, Jackie	6.00
Voight, Jackie	74.16
Voight, Jackie	55.44
Voight, Jackie	84.24
Waschenbecker, Diana	14.40
Watson Co	93.92
Watson Co	569.04
Wells Fargo	16,607.03
West Group	845.28
West Group	248.15
West Group	1,311.51
Wild Things	225.00
Wint, Mary	115.56
Wint, Mary	9.16
Wistrom, Betty	83.16
Wistrom, Betty	7.23
Zaudtke Electric	573.00
Total	<u>148,412.07</u>

Road & Bridge

Ace Hardware	542.06
Allina Medical Clinic	16.00
Ameripride	723.11
Aspen Equipment Co.	131.53
Bass Lake Mill, LLP	134.19
Bentley Systems, Inc.	332.82

Berntsen International, Inc.	395.40
Boyer Ford	166.08
C.C. Sharrow Co., Inc.	145.00
Cellular 2000 Unicell	19.90
Commissioner of Transportation	55.00
Contech Construction Products, Inc.	13,215.42
Copy Equipment, Inc.	102.53
Door Service of St. Cloud	140.00
Fairview Northland Regional Hospital	74.00
Federated Co-ops, Inc.	46.79
Force America Inc.	222.35
Galls Incorporated	227.89
Glen's Tire	590.90
Gopher State One-Call	3.10
Hibbing Community College	568.20
Jim's Machine & Welding	15.92
Kanabec County - Petty Cash	71.73
Kanabec Publications	521.44
KAR Products	172.82
Lawson Products, Inc.	52.22
Lila Richards, The Cleaning Agent	814.73
Locators & Supplies, Inc.	1,077.55
Mille Lacs County Highway Dept.	560.00
Minnesota Department of Economic Security	107.87
Minnesota Petroleum Marketers Association	410.00
Minnesota Pollution Control Agency	240.00
MN Dept. of Public Safety, EMR Comm.	25.00
Mora Unclaimed Freight	38.30
National Bushing & Parts Co.	792.04
North American Salt Co.	3,305.82
Northern States Supply, Inc.	80.47
Office Depot	121.18
Onamia NAPA Auto Parts	1,428.51
Oxygen Service Company, Inc.	24.68
Power Plan	1,484.47
Quality Disposal Systems, Inc.	111.95
Reed Business Information	953.68
S & T Office Products, Inc.	104.64
Samaritan Tire - Wholesale	273.45
Sanitary Systems	85.20
Scharber & Sons	342.45
Smith, Ruth	84.24
State of Minnesota, CPV Program	500.00
Town & Country Oil	9.66
University of Minnesota	1,140.00
Vista Safety Program	346.12
Zep Manufacturing Company	59.48
Total:	<u>33,207.89</u>

It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following paid claims:

Ahlgren & Bangma	421.00
Anderson, Frances	34.32
Anderson, Katrina	377.52
Aquilla	5,042.92
Armstrong, Amy	365.64
Avent, Don	34.05
Bailey, Donald	72.96
Beck, Bevan & Cheryl	60.00
Berg, David	129.00
Berg, Taja	70.80
Betcher, Charlotte	335.94
Blesi, Elwood & Dolores	216.00
Bolstad, Joyce	50.00
Bolstad, Laddie	20.00
Brault, Leanne	37.02
Brown Law Office	120.00
Buchanan, Carl	67.02
Burk, Kathleen	38.64
Carda, Brian & Kerri	114.00
Carlson, Cindy	35.94
Carlson, Jane	78.36
City of Mora	2,547.28
City of Ogilvie-Clerk	33.34
Clark, Jeanette	35.40
Cook, Philip	62.70
Corrow, Justin	36.75
Cramsie, Jeanette	70.80
Cuny, Heidi	60.54
Dalbey, Terry	407.22
Dawson, Judy	34.05
DeJong, George	33.78
Dept of Corrections	15.00
Dorr, Barbara	10.00
Duffy, Michael	82.72
Erickson, Audri	66.48
Erickson, Peggy	61.08
Evenson, Mary	61.62
Faldebo, Loren	33.78
Falk, Phyllis	35.94
Ganz, Norma	36.48
Gearhart, Carolyn	35.13

Gibb, David	353.76
Goebel, Marie	35.40
Gunderson, Gordon	98.00
Haggard, Leslie	30.54
Hannah, Nancy	37.56
Heald, Gary	239.00
Heggernes, Norma	61.08
Heins, Stacy	77.28
Herwig, Carla	63.24
Holiday	2,230.79
Hollenkamp, Wayne	66.48
Holm, Fred	334.00
Hopp, Linda	433.95
Horejsh, Susan	32.97
Jerry's Bait	52.50
Johnson, Diane	110.80
Johnson, Randolph	362.00
Kanabec County	28.54
Kanabec County	460.23
Kankelfitz, Laurie	67.56
Keller, Troy	70.80
Kennedy, Michael	256.00
King, David	30.54
Koch, Harry & Delores	155.00
Kroschel, Rhonda	46.20
Lange, Rebecca	30.54
Lawrence, John & Debra	844.00
Letourneau, Lisa	133.66
Lindberg & McKinnis	98.00
Lindberg, Jodi	4.32
Malecek, Lavonne	88.04
Masters, Geoffrey	310.80
McCoy, John	37.56
McLevis, Melissa	32.70
MN Dept of Finance	18,469.17
MN Dept of Health	1,237.50
MN Mutal Life Insurance	313.60
Mora Public Schools	124.25
Morton, Sarah	30.54
Mueller, Harold	60.54
Natysin, Sally	10.00
Natysin, Sally	20.00
Nelson, Dustin	76.20
Nelson, Jim	335.94

Neumann, Clarice	35.40
Newman, Lisa	59.20
Newton, Jillayne	35.40
Norman, Steve & Roxanne	352.00
Northstar Access	592.73
Nosbush, Heather	65.40
Odom, Joann	30.27
Ogilvie Public Schools	124.25
Olds, Elmer & Thelma	5.00
Olmstead, Jennifer	31.08
O'Malley, Jeff	10,000.00
Ostrom, Donna, Deputy Registrar	65.50
Ovsak, Michael	35.94
Owens, Kristy	36.48
Parsons, Melanie	304.02
Pearson, Theresa	240.00
Peglow, Dawn	31.89
Petty, Sue	45.00
Pinz, Merrylee	46.20
Pruin, Paul	61.08
Raiche, James	48.00
Rainbolt, Tina	78.36
Raverty, Aron	30.54
Rawson, John	113.88
Refuge, The	251.39
Reynolds, Clark	64.32
Roeschlein, Michael	32.70
Rolf, Jodie	64.32
Rosburg, Diane	31.62
Sawatzky, Jack	62.16
Sawyer, Delaine	356.73
Schely, Justin	30.81
Schulz, Steve	1,000.00
Schwerke, Richard	115.04
Secretary of State	10.00
Sheppard, Lanae	30.54
Sinn, Patricia	67.76
Smith, Ernest & Carol	413.00
Soderlund, Scott	32.70
Soderquist, Harold	70.80
Soukup, Renee	74.04
Speers, Cheryl	61.08
Speers, Robert	30.54
Stevens, Shannon	61.08

Stewart, William	74.04
Strelow, Randy	350.79
Stromberg, Carrie	34.05
Stromberg, Renee	31.89
Szoka, Cynthia	332.97
Tessneer Law Office	667.50
Thygesen, Linda	30.54
Treasurer, Kanabec Co	100.00
Treasurer, Kanabec Co	53,190.00
Treasurer, Kanabec Co	36,440.00
Treasurer, State of MN	17.50
Treasurer, State of MN	4,962.50
Tvedt, Joel	62.70
Twin City Title Co	241.00
Ulstrom, David	31.08
Universal Title Co	71.00
Vanderpool, Kathryn	359.70
Vanhuizen, Kenny & Paulette	142.00
Voss, Sharon	353.76
Whittaker, Ann	32.16
Wilkens, Larry	38.64
Winkelman, Kent	34.05
Witte, Eric	35.40
Total	<u>152,434.32</u>

Snake River Watershed

Kanabec County	<u>2.50</u>
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It was moved by Jerry Nelson, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 4 - 05/14/03

WHEREAS the board has been presented with a request to renew the county life Insurance program, and

WHEREAS there is no change in the cost of the coverage;

BE IT RESOLVED to renew a Life Insurance Contract with Minnesota Mutual Life for the 12 month period of July 1, 2002 through June 30, 2003 with the rates remaining the same: 20¢ per \$1,000 of life insurance + 3¢ per \$1,000 of AD & D.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 5 - 05/14/03

WHEREAS the Kanabec County Board of Commissioners have been presented with a rental agreement with Rise, Inc for space in the Kanabec County Public Service Building, and

WHEREAS the rental agreement appears consistent with county practice and Resolution 1 - 03/19/03;

BE IT RESOLVED to approve a rental agreement with Rise, Inc, 1326 Sylvan Ave, PO Box 336, Lindstrom, MN 55045 for approximately 98 square feet of office space in the Kanabec County Public Service Building at \$163.00 per month for the time period April 1, 2003 through March 31, 2004.

It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 6 - 05/14/03

WHEREAS the Kanabec County Board of Commissioners have been presented with a rental agreement with Country Services, Inc (Supports for Stability and Sobriety Grant Program) for space in the Kanabec County Public Service Building, and

WHEREAS the rental agreement appears consistent with county practice and Resolution 1 - 03/19/03;

BE IT RESOLVED to approve a rental agreement with Country Services, Inc., 641 Park Ave E, Big Lake, MN 55309 for approximately 117 square feet of office space in the Kanabec County Public Service Building at \$195.00 per month for the time period April 1, 2003 through March 31, 2004.

It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 7 - 05/14/03

WHEREAS the Kanabec County Board of Commissioners have been presented with a rental agreement with Pine Technical College for space in the Kanabec County Public Service Building, and

WHEREAS the rental agreement appears consistent with county practice and Resolution 1 - 03/19/03;

BE IT RESOLVED to approve a rental agreement with Pine Technical College, 1000 Fourth St, Pine City, MN 55063 for approximately 100 square feet of office space in the Kanabec County Public Service Building at \$166.66 per month for the time period April 1, 2003 through March 31, 2004.

10:00am - Kim Pautsch with the County Coordinator's Office gave an insurance and cafeteria plan presentation to the board and responded to commissioner's questions about the plans. The board took the information under advisement.

It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 8 - 05/14/03

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following February, 2003 claims on SCORE Funds:

Quality Disposal	\$2,547.33
Arthur Township	\$ 400.00
Knife Lake Sanitation	\$1,370.40
TOTAL	\$4,317.73

It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 9 - 05/14/03

WHEREAS the board has been presented with claims for recycling efforts to be paid from SCORE Funds, and

WHEREAS these claims have been reviewed, tabulated and approved by the Kanabec County Solid Waste Officer, and

WHEREAS SCORE Funds appear adequate for the purpose;

BE IT RESOLVED to approve payment of the following March, 2003 claims on SCORE Funds:

Quality Disposal	\$2,433.31
Arthur Township	\$ 400.00
Knife Lake Sanitation	\$1,364.00
TOTAL	\$4,597.31

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 10 - 05/14/03

WHEREAS the HIPAA Steering Committee is in the process of developing forms, procedures and policies in compliance with the requirements of the Health Insurance Portability and Accountability Act, and

WHEREAS the HIPAA Steering Committee has presented the board with a policy and a form with their recommendation for approval;

BE IT RESOLVED to approve the following:

- a. Policy A-106, Part A “Individual’s Right to Request Confidential Communications”
- b. Form HF #2, 4/18/03 “Business Associate Agreement”

It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 11 - 05/14/03

WHEREAS the board did by Resolution 1 - 02-26-03 authorize the issuance of a \$4,200,000 Gross Revenue Health Facilities Bond, Series 2003B, and

WHEREAS there is an on-going need for administration of certain services related to the bond;

BE IT RESOLVED to designate U.S. Bank National Association as the paying agent, register agent and transfer agent.

It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 12 - 05/14/03

WHEREAS the Kanabec County Solid Waste Officer has recommended that the county board issue solid waste licenses to certain organizations, and

WHEREAS each application included the appropriate fee and documentation;

BE IT RESOLVED to that the Kanabec County Board of Commissioners issue Waste Collection and Transportation Licenses for calendar year 2003 to the following:

1. Knife Lake Sanitation
2. Mille Lacs Band of Ojibiwa
3. Jim's Mille Lacs Disposal, Inc.
4. East Central Sanitation & Recycling
5. Quality Disposal Systems, Inc.
6. Ron's Roll Off Service
7. Ken Carlson's Roll Off Service
8. Wayne's Sanitation
9. Monson's Roll Off Service

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve payment of a claims totaling \$520.00 on Water Plan Funds to Midwest Analytical for the Well Baby Testing program.

11:00pm - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

Kathi Ellis introduced the following resolution and moved its adoption:

Resolution 13 – 05/14/03

WHEREAS the county board has been presented with a request to pay Right-of-Way claims on SAP 33-617-06 & SAP 617-07, the reconstruction of County State Aid Highway 17 from CSAH 11 to Portage Avenue in Mora;

BE IT RESOLVED to pay the following Right-of-Way claims:

Darlene Backlund	\$205.00
James Barker	\$3,014.85
Melissa & Bradley Lindquist, Robert Wurzl, Wend & James Sanders	\$1,966.25
Regency of Minnesota & Sun America Life Insurance Company	\$5,420.00
Allyn Kolodji & Peoples National Bank	\$395.00
Jayson & Michelle Pautzke and TCF Mortgage	\$454.30

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper
OPPOSED: Dennis McNally
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 14 – 05/14/03

WHEREAS bids for Project 33-608-13 were received as follows:

Bauerly Bros., Inc	\$ 977,158.31
Tri City Paving	\$1,117,206.59

BE IT RESOLVED to approve the recommendation of the County Engineer and accept the low bid of \$977,158.31 from Bauerly Bros., Inc for Project 33-608-13: the reconstruction of County State Aid Highway 8 from CSAH 19 to CSAH 3.

Jerry Nelson introduced the following resolution and moved its adoption:

Resolution 15 – 05/14/03

WHEREAS the county board has been presented with a request to advertise for bids on Projects SAP 33-617-06 & SAP 617-07;

BE IT RESOLVED to authorize the release of bid documents for Projects SAP 33-617-06 & SAP 617-07, the reconstruction of County State Aid Highway 17 from CSAH 11 to Portage Avenue in Mora.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper
OPPOSED: Dennis McNally
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 16 – 05/14/03

WHEREAS the board did by Resolution 4 - 04/16/03 accept the bid of Redstone Construction for Project SP 33-608-13, and

WHEREAS County Engineer Greg Nikodym has recommended that a contract for the project be awarded;

BE IT RESOLVED to award a contract to Redstone Construction in the amount of \$207,165.98 for Project SP 33-608-13: replacement of a bridge on Lumber Street north of State Highway 70 over the Groundhouse River.

It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 17 – 05/14/03

ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Heavy Equipment Operator I, and

WHEREAS the board desires to refill this vacant position, and

WHEREAS the county uses a ‘Nystuen’ pay plan at present, but has begun the process of converting to a ‘Gmach’ pay plan;

BE IT RESOLVED that the County Board authorizes County Engineer Greg Nikodym and the County Personnel Director to hire a Heavy Equipment Operator I to refill the vacant position at Step A, Range 6 of the Nystuen pay plan (to become Gmach Range 7 in the future) or the rate set by rule for internal promotion, and

BE IT FURTHER RESOLVED that the starting pay rate will be set in accordance with Kanabec County Board of Commissioners Resolution 8 - 11/13/02 which means:

- Nystuen Step 6A = \$11.87/hr
- 1½% Conversion spread applied to Nystuen Step A = \$11.87 - \$12.05/hr
- Gmach Step 7A = \$13.30
- By rule, add 5.3% Conversion spread when below Gmach Step A
- Therefore, set starting wage at: \$11.87 x 1.0503 = **\$12.50/hr.**

BE IT FURTHER RESOLVED that the hours of work for this position be limited to those budgeted.

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

Resolution 18 - 05/14/03
Prioritized Bridge Replacement List

WHEREAS, Kanabec County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of government, (including the East Central Regional Development Commission; and

WHEREAS, Kanabec County has identified those bridges that are high priority and has previously established a list of those that require replacements, rehabilitation, or removal;

NOW, THEREFORE BE IT RESOLVED that the following is Kanabec County's deficient bridge list of high priority bridges and that Kanabec County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

County Roads

Old Bridge Number	Road Number or Name	Total Project Cost	Township or State Bridge Funds	Federal Funds	Local or State Aid Funds	Proposed Construction Year
4299	CR 49	\$230,000	\$200,000	0	\$30,000	2004
1882	CR 82	\$140,000	\$120,000	0	\$20,000	2004
L2561	CR 67	\$230,000	\$210,000	0	\$20,000	2005

Township Roads

Old Bridge Number	Road Number or Name	Total Project Cost	Township or State Bridge Funds	Federal Funds	Local or State Aid Funds	Proposed Construction Year
4957	340 th Avenue	\$120,000	\$110,000	0	\$10,000	2005

FURTHERMORE, Kanabec County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

FURTHERMORE, Kanabec County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Stan Cooper introduced the following resolution and moved its adoption:

Resolution 19 – 05/14/03

WHEREAS the county board has been presented with a request to sell tax forfeited property for a right-of-way as part of a State Highways 47 & 23 improvement project, and

WHEREAS the property is: that part of the Southwest Quarter of the Southwest Quarter of Section 25, Township 39 North, Range 25 West, Kanabec County, Minnesota, described as follows: Beginning at the Southwest Quarter of the Southwest Quarter; thence North 124 feet; thence East 110 feet; thence South 124 feet; thence West 110 feet to the point of beginning;, and

WHEREAS the offer from the state appears inadequate;

BE IT RESOLVED to request Auditor/Treasurer Denise Cooper respond to the state that an offer of \$1,000.00 would be acceptable.

The motion for the adoption of the foregoing Resolution was duly seconded by Jerry Nelson and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Jerry Nelson, Dennis McNally, Kathi Ellis, Stan Cooper

OPPOSED: Les Nielsen

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

Resolution 20 – 05/14/03

ORDER OF THE BOARD

WHEREAS there is a vacancy in the position of Environmental Services Director, and

WHEREAS the board desires to fulfill the duties of this position;

BE IT RESOLVED to take the following actions to fulfill the duties of the Environmental Services Director:

1. effective May 12, 2003, appoint Alan B. Peterson as Kanabec County Environmental Services Director and Solid Waste Officer, and
2. effective May 17, 2003, increase the working hours of Alan B. Peterson and Kim R. Pautsch from 37½ hours per week to 40 hours per week, and
3. authorization for actions 1 & 2 above expire November 14, 2003; both Peterson and Pautsch revert to their previous status at that time.

BE IT FURTHER RESOLVED that Peterson shall make a good faith effort to become a Certified Septic Inspector.

11:45am - The Chairperson then called for public comment. Those who responded included:

Bob Strom	- Wants dust control and spoke to attorney's code of ethics.
Bob Swetz	- Court system favors attorneys. - What other county land do we own that could be put to better use?
Aaron Peterson	- Last day of work with Kanabec Times will be May 30 th . Thanked board for their cooperation.

Les Nielsen introduced the following resolution and moved its adoption:

Resolution 21 – 05/14/03

WHEREAS the county board has been presented with a proposal by the East Central Solid Waste Commission for a Host Fee Agreement in lieu of Statutory fee surcharge;

BE IT RESOLVED to designate Commissioners Cooper and Nelson along with County Coordinator Alan B. Peterson as a Host Fee Agreement Committee to further investigate the matter.

The motion for the adoption of the foregoing Resolution was duly seconded by Kathi Ellis and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis McNally, Kathi Ellis, Les Nielsen

OPPOSED: None

ABSTAIN: Jerry Nelson, Stan Cooper

whereupon the resolution was declared duly passed and adopted.

It was moved by Les Nielsen, seconded by Kathi Ellis, and carried unanimously to file for arbitration with the Hennepin County Bar Association in the fee dispute with Leonard, Street and Deinard if LS & D agree to arbitrate.

It was moved by Kathi Ellis, seconded by Jerry Nelson, and carried unanimously to approve payment of a claim of \$294.00 in unallocated funds to Olson Abstract regarding the forfeiture sale.

It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve payment of claims of \$26,179.00 and \$67,265.44 to complete the mortgages in the forfeiture sale.

It was moved by Kathi Ellis, seconded by Les Nielsen, and carried unanimously to adjourn at 12:45pm to meet in regular session on Wednesday, May 21, 2003 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Kanabec County Coordinator