

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of County Coordinator

May 18, 2016

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, May 18, 2016 pursuant to adjournment with the following Board Members present: Kim Smith, Dennis McNally, Les Nielsen, and Gene Anderson. Absent: Kathi Ellis

The Chairperson led the assembly in the Pledge of Allegiance.

9:03am – Commissioner Ellis arrived.

Action #1 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the agenda as amended: Add ordinance #23, Brian Smith needs amendment to DOC contract signed, Landfill Waste Management bought East Central Sanitation, and Deputy Auditor Roberta Anderson.

Action #2 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the May 04, 2016 minutes of the Kanabec County Board of Commissioners as corrected: Action #6 flip vendors.

Action #3 – It was moved by Kathy Ellis, seconded by Kim Smith and carried unanimously to recess the board meeting at 9:05am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:05am** on Wednesday, May 18, 2016 pursuant to adjournment with the following Board Members present: Gene Anderson, Les Nielsen, Kim Smith, Dennis McNally, and Kathi Ellis. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #HS4 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the Human Service Board agenda as presented.

Action #HS5 – It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to approve the payment of 127 claims totaling \$241,716.84 on Welfare Funds.

Action #HS6 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to adjourn the Human Service Board at 9:45am and to meet in regular session on Wednesday, June 15, 2016 at 9:05am.

The Board of Commissioners meeting reconvened.

Health and Human Services Director Wendy Thompson met with the County Board to discuss matters concerning the Kanabec/Pine Community Health Board. Information only, no action taken.

9:50am – County Recorder Rhonda Olson met with the County Board to discuss matters concerning her office, as of June 1, 2016 the Recorder’s Office will no longer take passport photos.

Action #7 - It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following paid claims:

<u>Vendor</u>	<u>Amount</u>
Bina & Guptil LLC	2,231.25
Centerpoint Energy	36.00
Central Minnesota Aquatics Inc	8,500.00
Centry Link	116.67
Consolidated Communications	1,006.59
Consolidated Communications	68.56
East Central Energy	158.00
East Central Energy	1,112.27
East Central Energy	162.81
EC Riders	7,858.50
Holiday Credit Office	300.44
Kanabec Publications	239.97
Midcontinent Communications	1,206.27
Minnesota Dept of Finance	4,660.00
Minnesota Energy Resources Corp	4,142.26
Mora Municipal Utilities	15,919.75
Mora Municipal Utilities	1,224.74
Network Billing Systems LLC	213.88
Office of Enterprise Technology	1,300.00
Quality Disposal	22.50
Resource Training & Solutions	1,967.00
Spire Credit Union	2,478.67
Spire Credit Union	3,430.80
Spire Credit Union	350.00
Sun Life Financial	3,303.38
Tessneer Law Office	824.50
Total	62,834.81

County Auditor/Treasurer Denise Snyder met with the County Board to discuss matters concerning her office including assuming responsibility for passport photos.

Action #8 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #8 – 05/18/16

WHEREAS the Minnesota Snowmobile Trails Assistance Program provides grants to local unit of government for the maintenance of recreational trails pursuant to Minnesota Statutes Chapter 84.83, and

WHEREAS the county is the sponsor for such grant funds and the work performed by the trail club, and

WHEREAS a grant of this type in the amount of \$31,434 is available for the Snake River Trail;

BE IT RESOLVED to approve a “Minnesota Snowmobile Trails Assistance Program Snowmobile FY 2017 Maintenance and Grooming Grant Agreement.”

Action #9 – It was moved by Dennis McNally, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #9 – 5/18/2016

Informal Timber Sale – A. Smith

WHEREAS Andrew Smith has requested an extension on a permit to remove timber on tax forfeited property (08.00010.00), approved December 17, 2014, and

WHEREAS the request has been reviewed and appraised by a DNR Forester, and

WHEREAS the DNR Forester has set forth conditions, including but not limited to:

- 1) Remove only trees within the permit area.
- 2) Permit area is the area designated by the DNR within the E ½ of SW SE, Section 1, Hillman Township (41-24).
- 3) Kept at least 50 feet from trail.
- 4) Timber to be removed is under the direction of the DNR and limited to: 46 cords Aspen, 135 cords Maple, 200 cords Basswood, 110 cords Ash, 30 cords Birch, and 95 cords Oak.

and,

WHEREAS this permit extension shall expire March 15, 2018;

BE IT RESOLVED to approve an informal timber sale and an extension to timber permit #33.14.178 for Andrew Smith to remove approved timber within the E ½ of SW of Section 1, Hillman Township, and

BE IT FURTHER RESOLVED that all conditions set forth by the DNR Forester, except for paragraph referencing scaling; sold at appraised value be met.

10:17am - Public Works Director Chad Gramentz met with the County Board to discuss matters concerning his office.

Action #10 – It was moved by Kathi Ellis, seconded by Dennis McNally and carried unanimously to approve the following resolution:

Resolution # 10 – 5/18/2016

CSAH 11 Reconditioning Bids

SP 033-611-022

WHEREAS the following bids were received on May 17, 2016:

SP 033-611-022, Reconditioning CSAH 11 from TH 70 to TH 23

Knife River Corp.	\$1,275,730.32
Hardrives Inc.	\$1,310,845.87
Tri City Paving Inc.	\$1,305,505.82

WHEREAS the lowest responsible bid for SP 033-611-022 was \$1,275,730.32 submitted by Knife River Corp;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners accepts the bid of \$1,275,730.32 submitted by Knife River Inc. for reconditioning on CSAH 11, and

BE IT FURTHER RESOLVED that the Chairperson and County Coordinator are authorized to sign contracts for these projects.

Action #11 – It was moved by Les Nielsen, seconded by Kim Smith and carried to approve the following resolution:

Resolution # 11 – 5/18/2016

CSAH 19 Reconditioning Bids

SAP 033-619-014, KCP 14-04, KCP 16-01, MORA 2016-01

WHEREAS the following bids were received on May 17, 2016:

SAP 033-619-014, KCP 14-04, KCP 16-01, MORA 2016-01

Knife River Corp.	\$589,637.37
Hardrives Inc.	\$525,771.79
Tri City Paving Inc.	\$589,637.37

WHEREAS the lowest responsible bid for SAP 033-619-014, KCP 14-04, KCP 16-01, MORA 2016-01 was \$525,771.79 submitted by Hardrives Inc;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners accepts the bid of \$525,771.79 submitted by Hardrives Inc. for said projects, and

BE IT FURTHER RESOLVED that the Chairperson and County Coordinator are authorized to sign contracts for these projects.

Action #12 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following resolution:

Resolution # 12 – 5/18/2016
Highway Striping
SP 033-070-007

WHEREAS the following bids were received on May 17, 2016:

<u>SP 033-070-007, Highway Striping</u>	
Traffic Marking Services, Inc.	\$186,125.87
AAA Striping Service Co.	\$184,068.38

WHEREAS the lowest responsible bid for SP 033-611-022 was \$184,068.38 submitted by AAA Striping Service Co;

THEREFORE BE IT RESOLVED that the Kanabec County Board of Commissioners accepts the bid of \$184,068.38 submitted by AAA Striping Co. for Highway Striping, and

BE IT FURTHER RESOLVED that the Chairperson and County Coordinator are authorized to sign contracts for these projects.

10:30am - The Chairperson then called for public comment. Those that responded included:

Duane Webber, Ken Monson, and Paul Hoppe	Discuss issues concerning waste burning in Ann Lake Township. Notice to vacate was given.
Dave Vandervegt	Permitting discussion.

10:56am - The Chairperson closed public comment.

Action #13 - It was moved by Kathi Ellis, seconded by Les Nielsen and carried unanimously to send ordinance #5 to the planning committee for their review. Noting that the ordinance should read “planned unit development within the shore lands of Kanabec County as defined in Shore land Ordinance #5”.

Deputy Auditor Roberta Anderson met with the County Board to discuss matters concerning a tax forfeited parcel being farmed by adjoining land owner Brian Besser. The Board, by consensus, directed the Deputy Auditor to arrange for a lease rate equivalent to the taxes on the property in question for this year (2016) and to work out a market rate lease thereafter.

County Attorney Barbara McFadden met with the County Board to discuss matters concerning Wellness Committee Grant money

Action #14 - motioned by Kathi Ellis, seconded by Dennis McNally and carried unanimously to accept a \$1,000 mini grant if received.

Action #15 – It was moved by Kim Smith, seconded by Kathi Ellis and carried unanimously to approve the following resolution.

Resolution #15 – 05/18/16

WHEREAS the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

WHEREAS the application was complete, included all necessary documentation, appears in accordance with County Policies and the applicant and facility owners are in good standing with the County;

BE IT RESOLVED to approve the Application for Exempt Permit for Minnesota Deer Hunters Association Snake River Chapter for a raffle event to be held at Fish Lake Resort, 674 Fish Lake Dr, Mora, MN 55051 on October 10, 2016.

Action #16– It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to approve the following claims on the funds indicated:

Revenue Fund

VENDOR	AMOUNT
1st Choice Document Destruction	12.00
1st Choice Document Destruction	144.00

1st Choice Document Destruction	18.00
1st Choice Document Destruction	124.25
1st Choice Document Destruction	36.00
A'viands LLC	9,632.82
Ace Hardware	92.47
Ace Hardware	19.48
Advanced Correctional Healthcare	13,263.05
Ahner-Nystul, Barbara	23.33
Alkire, Alyce	1,009.62
Ann Lake Watershed Alliance	560.23
Auto Value Mora	173.46
Auto Value Mora	60.97
Bachman, Fran	30.78
Baldwin, Gilbert	421.74
BDS Laundry Systems	423.74
Blowers, Lisa	95.45
Bowman, Theresia	136.08
Braham Motor Service	188.48
Breezy Point Resort	710.58
Brenny, Laurell	459.28
Card Services	147.00
CDW Government Inc	248.98
Christianson, Craig	621.54
CPS Technology Solutions	4,529.16
Curtis, Michael	549.50
CW Technology	9,051.31
D & T Ventures	225.00
Dearborn National Life Insurance Co	613.77
DKN Contruction	1,503.40
East Central Exterminating	240.00
East Central Exterminating	120.00
ECM Publishers, Inc	181.75
Faust, Patrick	838.62
FBG Service Corporation	4,199.02
FBG Service Corporation	2,211.22
FBG Service Corporation	584.80
Fore Chiropractic & Wellness	75.00
Fore Chiropractic & Wellness	75.00
G & N Enterprises	626.28
Glen's Tire	2,839.20
Glen's Tire	15.50
Gopher	58.58
Grainger	96.32

Granite City Jobbing Co	4,416.37
Granite Electronics	495.00
Granite Electronics	162.80
Health Partners	4,957.11
Hennepin County Medical Ctr	345.00
Hoefert, Robert	1,772.05
Hood, Barb	461.31
Innovative Office Solutions	410.06
Johnsons Hardware	4.98
Juettner Marketing	171.90
Kanabec-Pine Community Health	1,346.88
Kanabec County Information Systems	15.99
Kanabec Publications	160.82
Kanabec Publications	19.13
Kanabec Publications	292.50
Kastenbauer, Paul A	1,153.86
KEEPRS	915.02
Kendell	52.00
Kennedy, Kerry Jr	298.62
Lane, Dave	32.40
Landreville, Willard	338.69
Lerrssen, Jennifer	351.10
Magaard, Derek	250.00
Magaard, Robert	23.76
Marohn, Brenda	8.64
Manthie, Mark	18.36
Manthie, Scott	837.00
MCAA	75.00
Medical Disposal Systems	183.39
Mehlhop, Ron	129.05
Manthie, Wendy	657.05
MidCo	73.48
Mille Lacs Disposal Inc	20.00
MHSRC/Range	512.00
Minnesota County Attorney's Association	22.00
Minnesota Monitoring, Inc	84.00
Minnesota Sheriffs' Association	120.00
Moore Medical	503.60
Moberg, Kate	61.45
Mora Unclaimed Freight	2.54
MRA Trusight	6,476.25
Nelson, Ansel	715.14
Nelson, Jerald	12.96

Nelson, Ronette	426.06
Nelson, Wanda	711.82
Newgard, Jean	238.14
Northspan Group Inc	2,458.88
O'Donnovan, Barbara	301.86
Oak Gallery	27.19
Office Depot	15.16
Office Depot	80.40
Office Depot	226.81
Office Depot	39.12
Office Depot	68.94
Office Depot	19.94
Office Depot	109.38
Office Depot	59.67
Office Furniture Solutions, INC	994.00
Owens Auto Parts	18.24
Post Board	45.00
Priority Dispatch	365.00
Quality Disposal	390.45
Quality Disposal	204.46
Quamba Lake Association	14,531.73
Ramsey County	1,400.00
Reliance Telephone, Inc	1,600.00
Robets, Rodney	260.18
Rogers, Pearl	652.55
SafeAssure Consultants, Inc	6,639.18
Sczepanski, Braden	77.22
Shopko Stores Operating Co, LLC	23.45
Shopko Stores Operating Co, LLC	99.98
Smith, Larry	640.44
Steller Services	896.61
Swanson, Jeremy	207.41
Summit companies	161.00
Taser International	1,620.00
Thomas Sno Sports	118.07
Thomson Reuter - West	283.38
Tinker & Larson Inc	1,683.76
Tinker & Larson Inc	1,818.35
Touch & Go	61.15
VanDall, Camille	1,174.89
Visser, Maurice	547.62
Wickeham, Teresa	189.54
Wiitala, David	823.50

Zamora, Ray	488.70
Total	129,045.25

Road and Bridge Fund

Vendor	Amount
Beaudry	24,217.94
Steve Berndt	172.98
Boyer Trucks	621.21
Commercial Asphalt Company	169.02
Federated Co-op	38.91
Fleetmatics	559
Gopher State One-Call	50.75
Kanabec Publications, Inc	1,287.44
MN Board of Aelslagid	120.00
Owens Auto Parts	326.27
Jeremy Ringler	134.99
Verizon	37.52
Nate Westling	189.83
Zarnoth Brush Works, Inc.	588.1
Total	28,513.96

Action #17 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to approve the following resolution:

Resolution #17 – 05/18/16

BE IT RESOLVED to appoint Rollin Nelson to the East Central Regional Library Board for a partial term commencing immediately and expiring on January 2, 2018

Action #18 - It was moved by Les Nielsen, seconded by Kathi Ellis to approve the following resolution:

Resolution #18 – 05/18/16

BE IT RESOLVED to approve a contract with the Minnesota Department of Corrections for housing DOC offenders effective July 1, 2016 through July 1, 2017

Discussion of Ordinance #23, in advance of Public Hearing on June 15, 2016, no action taken.

Action #19 – It was moved by Les Nielsen, seconded by Kathi Ellis and carried unanimously to approve the following resolution:

Resolution #19 – 05/18/16

BE IT RESOLVED to close at the meeting at 12:15 pm pursuant to Minnesota Statute §13D.03 to consider strategy for labor negotiations, including negotiation strategies or developments and discussion and review of labor negotiation proposals, conducted pursuant to sections §179A.01 to §179A.25.

Those present during the closed portion of the meeting include Commissioners Dennis McNally, Gene Anderson, Les Nielsen, Kathi Ellis and Kim Smith. Also present were County Coordinator & Personnel Director Patrick Christopherson.

Action #20 – It was moved by Kim Smith, seconded by Les Nielsen and carried unanimously to reopen the meeting at 12:19 pm.

Action #21 – It was moved by Les Nielsen, seconded by Kim Smith and carried unanimously to adjourn at 12:20 p.m. and to meet again in regular session on Wednesday, June 01, 2016 at 9:00am.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Board Clerk