

# PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }  
County of Kanabe }  
Office of the County Coordinator

**May 19, 2004**

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, May 19, 2004 pursuant to adjournment with the following Board Members present: Stan Cooper, Jerry Nelson, Kathi Ellis, Les Nielsen, and Dennis McNally.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to approve the agenda as amended.

Action #2 - It was moved by Stan Cooper, seconded by Dennis McNally, and carried unanimously to approve the May 12, 2004 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 - It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to recess the board meeting at 9:04am to a time immediately following the Human Service Board.

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The Kanabec County **Human Service Board** met at **9:05am** on Wednesday, May 19, 2004 pursuant to public notice with the following Board Members present: Kathi Ellis, Stan Cooper, Jerry Nelson, Les Nielsen, and Dennis McNally. Phil Peterson, Family Service Agency Director, presented the Human Services agenda. Items discussed included the budget, staffing, finances and other agency business.

Action #HS4 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve the agenda of the Human Service Board as amended.

Action #HS5 - It was moved by Les Nielsen, seconded by Jerry Nelson, and carried unanimously to approve the following resolution:

## *Resolution* HS5 - 05/19/04

**WHEREAS** the Family Service Agency Director has presented the board information regarding interactive television (ITV), including equipment costs and grant possibilities;

**BE IT RESOLVED** to authorize Family Service Agency Director Phil Peterson to apply for an ITV grant from South Country Health Alliance, and

**BE IT FURTHER RESOLVED** to authorize the expenditure of up to \$20,000 from ITV grant funds following receipt of the ITV grant for purposes directly related to the purchase and installation of interactive television in the Public Service Building and Courthouse.

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*Action #HS6* - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

*Resolution HS6 - 05/19/04*

**WHEREAS** the Family Services Agency does contract for psychological and advance practice nursing services and

**WHEREAS** such contracts were approved by the Kanabec County Board of Commissioners for 2004, and

**WHEREAS** Family Services in need of additional hours of psychological and advance practice nursing services;

**BE IT RESOLVED** to authorize one additional day per week each (a combined total of 16 hours) of psychological and advance practice nursing services for the time period May 19, 2004 to December 31, 2004.

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*Action #HS7* - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to approve payment of 133 claims totaling \$232,125.00 on Welfare Funds.

*Action #HS8* - It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

*Resolution HS8 - 05/19/04*

**WHEREAS** the Family Services Agency does contract for psychological services and

**WHEREAS** such a contract has been presented to the Kanabec County Board of Commissioners for 2004 and 2005, and

**BE IT RESOLVED** to approve a Psychiatric Service Agreement with the Human Development Center for services in the years 2004 and 2005.

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Action #HS9 - It was moved by Dennis McNally, seconded by Jerry Nelson, and carried unanimously to adjourn the Human Service Board at 9:55am to meet again in regular session on Wednesday, June 16, 2004 at 9:05am.

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The meeting of the Kanabec County Board of Commissioners resumed.

Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

Action #10 – It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to recess the board meeting at 10:12am to a time immediately following the Public Health Board.

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The Kanabec County **Public Health Board** met at **10:12am** on Wednesday, May 19, 2004 pursuant to public notice with the following Board Members present: Kathi Ellis, Stan Cooper, Jerry Nelson, Les Nielsen, and Dennis McNally. Wendy Thompson, Public Health Director, presented the Health Board agenda. Items discussed included agency finances, contracts, staffing and other agency business.

Action #PH11 - It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve the Public Health Board Agenda as amended.

Action #PH12 - It was moved by Stan Cooper, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution*** PH12 - 05/19/04

**WHEREAS** Public Health Service Director Wendy Thompson has requested use of Suite 140 in the Public Service Building for various public services within her department, and

**WHEREAS** the programs to occupy Suite 140 would be able to pay rent for use of this space, and

**WHEREAS** Suite 140 is vacant at present with no immediate plans for other use;

**BE IT RESOLVED** to authorize the Public Health Service Director to use Suite 140 in the Public Service Building for Public Health Programs including Women, Infants and Children (WIC), Child and Teen Checkup (CTC) and Maternal/Child Health (MCH), and

**BE IT FURTHER RESOLVED** to set the rent for 2004 at \$600.00 per month.

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Action #PH13 – It was moved by Dennis McNally, seconded by Les Nielsen, and carried unanimously to adjourn the Public Health Board at 10:46am to meet again in regular session on Wednesday, June 16, 2004 at 10:05am.

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The meeting of the Kanabec County Board of Commissioners resumed

The board resumed reports of the activities of the Boards and Committees in which they participate.

**11:10am** - Jail Administrator Joanne Nelson met with the County Board to discuss matters concerning jail staffing, communications and pay for stay.

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Action #14 - It was moved by Les Nielsen, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

***Resolution 14 - 05/19/04***  
**ORDER OF THE BOARD**

**WHEREAS** there is a vacancy in the position of Part-time Jailer-Dispatcher, and

**WHEREAS** the board desires to refill this vacant position;

**BE IT RESOLVED** that the County Board authorizes County Sheriff Steve Schulz and the County Personnel Director to hire a Part-Time Jailer to refill the vacant position at \$12.30 per hour or the rate set by rule for internal promotion, and

**BE IT FURTHER RESOLVED** to fill this vacancy from the job candidate list generated by the April 14, 2004 refill approval plus any candidates generated by an internal post to the bargaining unit.

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Action #15 - It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to approve a modified E911 agreement with Qwest subject to the County Attorney's approval.

Action #16 - Jerry Nelson introduced the following resolution and moved its adoption:

***Resolution 16 – 08/28/04***

**WHEREAS**, MN State Statute 641.12 sub 3 allows county jails to recover a portion of inmate housing, medical, booking fees and other costs from sentenced inmates, and

**WHEREAS**, Kanabec County desires to collect a portion of these fees by charging sentenced inmates for their stay, and

**WHEREAS**, at this time Kanabec County only collects housing fees from huber section inmates, and

**WHEREAS**, Kanabec County Jail does not have the staff and resources to perform the collection of pay for stay fees from all inmates, and

**BE IT RESOLVED**, that the Kanabec County Board allows the Kanabec County Sheriff or Kanabec County Jail Administrator to collect \$20 per day from all sentenced inmates, including those inmates doing huber, and

**BE IT FURTHER RESOLVED**, that huber fees will be collected at the time of service as they are currently collected;

**BE IT FURTHER RESOLVED**, that the Kanabec County Board contract with Financial Consultants/ Superior Billing for collection of all unpaid Pay for Stay Accounts.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Dennis McNally, Jerry Nelson, Les Nielsen, Kathi Ellis

**OPPOSED:** Stan Cooper

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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**11:32am** - VSO/Emergency Management Director Lowell Sedlacek met with the County Board to discuss matters concerning an Emergency Management Grant.

Action #17 - It was moved by Dennis McNally, seconded by Stan Cooper, and carried unanimously to approve the following resolution:

### ***Resolution 17 - 08/28/04***

**WHEREAS** Kanabec and Pine Counties have an opportunity to receive a combined total of \$5,000 to assist with a combined Kanabec-Pine mutual aid emergency management exercise as part of a greater \$20,000 Homeland Security Grant, and

**WHEREAS** part of the shared responsibilities of this grant and exercise is the role of fiscal agent;

**BE IT RESOLVED** to authorize Veteran Service Officer/Emergency Management Director Lowell Sedlacek to apply for a Homeland Security Grant, and

**BE IT FURTHER RESOLVED** to agree to act as Fiscal Agent for the \$20,000 grant.

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**11:36am** - Galen Brelie representing Ducks Unlimited met with the County Board to request approval for lawful gambling.

Action #18 - It was moved by Jerry Nelson, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

***Resolution 18 - 08/28/04***

**WHEREAS** the Kanabec County Board of Commissioners has been presented with a request for lawful gambling within Kanabec County, and

**WHEREAS** the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** to approve the Application for Permit for Rum River Ducks Unlimited for a one-time Raffle event held at Springbrook Golf Course, 2276-200<sup>th</sup> Ave, Mora, MN 55051 on June 18, 2004.

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The board resumed reports of the activities of the Boards and Committees in which they participate.

11:45am - The Chairperson then called for public comment. Those who responded included:

Bob Strom	Wants vets names up or board should threaten to withhold \$2,500.
Bob Swetz	What is being done with wetlands on Knife Lake? 5 to 6 truck loads of fill were dumped last week.
Bob Mayo	He believes there is an area on the south end of Knife Lake where a wetland is being improperly filled. Are we enforcing county ordinances.
Gail Mayo	Who sees applications for permits?
Laurie Schmeltzer	Concerned about trees being cut down on

| Knife River.

12:18pm - The Chairperson closed Public Comment.

12:19pm - The board stopped business for a break.

12:30pm - The board resumed business.

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Action #19 - Jerry Nelson introduced the following resolution and moved its adoption:

***Resolution 19 – 05/19/04***

**WHEREAS** the board has been presented with a claim to be drawn on Water Plan Funds, and

**WHEREAS** the Environmental Services Director has verified that this claim falls within the budget of the Water Plan and is an action item of the Water Plan Committee;

**BE IT RESOLVED** to approve payment of claims totaling \$200.00 to East Central Water Testing for water testing under the Well Baby program.

The motion for the adoption of the foregoing Resolution was duly seconded by Les Nielsen and upon a vote being taken thereon, the following voted:

**IN FAVOR THEREOF:** Jerry Nelson, Les Nielsen, Kathi Ellis, Stan Cooper

**OPPOSED:** Dennis McNally

**ABSTAIN:** None

whereupon the resolution was declared duly passed and adopted.

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Action #20 - It was moved by Jerry Nelson, seconded by Les Nielsen, and carried unanimously to approve the following resolution:

***Resolution 20 – 05/19/04***

**WHEREAS** the board has been presented with a claim to be drawn on Solid Waste Surcharge Funds, and

**WHEREAS** the Environmental Services Director has verified that this claim falls within the parameters set by the state for use of these funds;

**BE IT RESOLVED** to approve payment of claims totaling \$96.36 to Kanabec Publications for advertising the Household Hazardous Waste Day.

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Action #21 - It was moved by Stan Cooper, seconded by Jerry Nelson, and carried unanimously to approve payment of a claim of \$16.88 to Kanabec Publications on the Revenue Fund.

Action #22 - It was moved by Les Nielsen, seconded by Dennis McNally, and carried unanimously to hire outside counsel for assistance in employment law matters at a cost of up to \$6,000.

Action #23 - It was moved by Jerry Nelson, seconded by Stan Cooper, and carried unanimously to adjourn at 1:06pm to meet in regular session on Wednesday, May 26, 2004 at 6:30pm.

*Signed* \_\_\_\_\_  
Chairperson of the Kanabec County Board of Commissioners,  
Kanabec County, Minnesota

*Attest:* \_\_\_\_\_  
Kanabec County Coordinator