

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota }
County of Kanabec }
Office of the County Coordinator

May 20, 2009

The Kanabec County Board of Commissioners met at 9:00am on Wednesday, May 20, 2009 pursuant to adjournment with the following Board Members present: Kim Smith, Kathi Ellis, Les Nielsen, Roger Crawford and Kevin Troupe.

The Chairperson led the assembly in the Pledge of Allegiance.

Action #1 - It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to approve the agenda as presented.

Action #2 – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the May 13, 2009 minutes of the Kanabec County Board of Commissioners as presented.

Action #3 - It was moved by Roger Crawford, seconded by Kevin Troupe, and carried unanimously to recess the board meeting at 9:08am to a time immediately following the Human Service Board.

The Kanabec County **Human Service Board** met at **9:08am** on Wednesday, May 20, 2009 pursuant to adjournment with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Roger Crawford, and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Human Services agenda. Items discussed included the budget, staffing, finances, and other agency business.

Action #HS4 - It was moved by Kim Smith, seconded by Roger Crawford, and carried unanimously to approve the agenda of the Human Service Board as presented.

Action #HS5 - It was moved by Kim Smith, seconded by Roger Crawford, and carried unanimously to approve the following resolution:

Resolution HS5 – 05/20/09

MinnesotaCare Contract

WHEREAS the Department of Human Services (DHS) offers a contract to pay counties that are assisting the DHS in processing Minnesota Care applications, and

WHEREAS the DHS has offered a renewal of a MinnesotaCare assistance contract with an increase in funding from \$19,152 to \$22,152;

BE IT RESOLVED to approve Contract #A90244 between Kanabec County and the State of Minnesota, Department of Human Services MinnesotaCare assistance.

Action #HS6 - It was moved by Roger Crawford, seconded by Kim Smith, and carried unanimously to approve a **Consent Agenda** including all of the following actions:

Resolution H\$6a – 05/20/09

Waivered Service Contract - East Central Assisted Living Inc

WHEREAS the Family Service Agency has identified persons who are in need of home and community based services in accordance with Minnesota Statutes §256B.501 and Minnesota Rules parts 9525.1800 to 9525.1920 and wishes to purchase such services, and

WHEREAS the Family Service Agency Director recommends the East Central Assisted Living as a service provider, and

BE IT RESOLVED to approve a Purchase of Service Contract for Waivered Services for the time period July 1, 2009 through June 30, 2010 with East Central Assisted Living Inc., 1998 - 153rd Ave, Mora, MN.

Resolution H\$6b – 05/20/09

Waivered Service Contract - Brighter Day Residence

WHEREAS the Family Service Agency has identified persons who are in need of home and community based services in accordance with Minnesota Statutes §256B.501 and Minnesota Rules parts 9525.1800 to 9525.1920 and wishes to purchase such services, and

WHEREAS the Family Service Agency Director recommends the Brighter Day as a service provider, and

BE IT RESOLVED to approve a Purchase of Service Contract for Waivered Services for the time period July 1, 2009 through June 30, 2010 with Brighter Day Residence Inc., 130 West Forest Ave, Mora, MN 55051.

Resolution H\$6c – 05/20/09

Waivered Service Contract – Volunteers of America

WHEREAS the Family Service Agency has identified persons who are in need of home and community based services in accordance with Minnesota Statutes §256B.501 and Minnesota Rules parts 9525.1800 to 9525.1920 and wishes to purchase such services, and

WHEREAS the Family Service Agency Director recommends the Volunteers of America as a service provider, and

BE IT RESOLVED to approve a Purchase of Service Contract for Waivered Services for the time period July 1, 2009 through June 30, 2010 with Volunteers of America of Minnesota, 600 South Walnut St., 105 Villa Drive, 323 Walnut Ave and 521 Bean Ave, all in Mora, MN 55051.

Resolution H58c – 05/20/09

Waivered Service Contract – Steinert Foster Home

WHEREAS the Family Service Agency has identified persons who are in need of home and community based services in accordance with Minnesota Statutes §256B.501, and

WHEREAS the Family Service Agency Director recommends the Steinert Home as a service provider; and

BE IT RESOLVED to approve a Purchase of Services Contract for Waivered Services for the time period July 1, 2009 through June 30, 2010 between Kanabec County Family Services and Dana Steinert doing business as Steinert Foster Home, 56605 Nature Avenue, Pine City, MN 55063.

Resolution H58e – 05/20/09

Waivered Service Contract – Better Avenues

WHEREAS the Family Service Agency has identified persons who are in need of home and community based services in accordance with Minnesota Statutes §256B.501 and Minnesota Rules parts 9525.1800 to 9525.1920 and wishes to purchase such services, and

WHEREAS the Family Service Agency Director recommends the Better Avenues as a service provider, and

BE IT RESOLVED to approve a Purchase of Service Contract for Waivered Services for the time period July 1, 2009 through June 30, 2010 with

Rebecca Hadhazy, 1848 Highway 23, Mora, MN 55051 doing business as Better Avenues.

Resolution H\$8f – 05/20/09

Waivered Service Contract – Industries

WHEREAS the Family Service Agency has identified persons who are in need of home and community based services in accordance with Minnesota Statutes §256B.501 and Minnesota Rules parts 9525.1800 to 9525.1920 and wishes to purchase such services, and

WHEREAS the Family Service Agency Director recommends the Industries, Inc as a service provider, and

BE IT RESOLVED to approve a Purchase of Service Contract for Waivered Services for the time period July 1, 2009 through June 30, 2010 with Industries, Inc, 500 South Walnut Street, Mora, MN 55051 doing business as Industries Incorporated, DTH & EE.

Resolution H\$8g – 05/20/09

Waivered Service Contract – Signe & Olivias

WHEREAS the Family Service Agency has identified persons who are in need of home and community based services in accordance with Minnesota Statutes §256B.501 and Minnesota Rules parts 9525.1800 to 9525.1920 and wishes to purchase such services, and

WHEREAS the Family Service Agency Director recommends the Signe & Olivias as a service provider, and

BE IT RESOLVED to approve a Purchase of Service Contract for Waivered Services for the time period July 1, 2009 through June 30, 2010 with Signe & Olivias, 1845 Harbor Street, Ogilvie, MN 56358.

Action #HS8 - It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve payment of 153 claims totaling \$162,132.52 on the Welfare Fund.

Action #HS9 - It was moved by Kim Smith, seconded by Roger Crawford, and carried unanimously to adjourn the Human Service Board at 9:55am to meet again on Wednesday, June 17, 2009 at 9:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

Action #10 - It was moved by Roger Crawford, seconded by Les Nielsen, and carried unanimously to recess the board meeting at 9:55am to a time immediately following the Public Health Board.

The Kanabec County **Public Health Board** met at **9:55am** on Wednesday, May 20, 2009 pursuant to recess with the following Board Members present: Kathi Ellis, Les Nielsen, Kim Smith, Roger Crawford, and Kevin Troupe. Health & Human Service Director Wendy Thompson presented the Human Services agenda.

Action #PH11 - It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the agenda of the Public Health Board as presented.

Action #PH12 - It was moved by Roger Crawford, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #PH12 – 05/13/09 (05/20/09)
Sliding Fee Scale

WHEREAS a sliding fee schedule is used for Public Health services, and

WHEREAS it is necessary to update the fee schedule from time-to-time, and

WHEREAS the Health & Human Service Director has recommended a replacement schedule;

BE IT RESOLVED to approve the following sliding fee schedule for Kanabec County Public Health services effective July 1, 2009:

# in House	1					2					3+				
	↔ (Income + 1/12 Resources)														
▼	SW	PHN/RN	PT/OT	HHA	HM	SW	PHN/RN	PT/OT	HHA	HM	SW	PHN/RN	PT/OT	HHA	HM
<1020	\$40	\$40	\$45	\$19	\$14	\$35	\$35	\$40	\$17	\$13	\$32	\$32	\$ 35	\$15	\$12
1021-1220	\$45	\$45	\$50	\$21	\$15	\$40	\$40	\$45	\$19	\$14	\$35	\$35	\$40	\$17	\$13
1221-1420	\$50	\$50	\$55	\$23	\$16	\$45	\$45	\$50	\$21	\$15	\$40	\$40	\$45	\$19	\$14
1421-1620	\$58	\$55	\$60	\$25	\$17	\$50	\$50	\$55	\$23	\$16	\$45	\$45	\$50	\$21	\$15
1621-	\$66	\$60	\$65	\$27	\$18	\$58	\$55	\$60	\$25	\$17	\$50	\$50	\$55	\$23	\$16

1820															
1821-2020	\$74	\$65	\$70	\$29	\$19	\$66	\$60	\$65	\$27	\$18	\$58	\$55	\$60	\$25	\$17
2021-2220	\$82	\$70	\$77	\$31	\$20	\$74	\$65	\$70	\$29	\$19	\$66	\$60	\$65	\$27	\$18
2221-2420	\$90	\$77	\$84	\$34	\$22	\$82	\$70	\$77	\$31	\$20	\$74	\$65	\$70	\$29	\$19
2421-2620	\$98	\$84	\$91	\$36	\$24	\$90	\$77	\$84	\$34	\$22	\$82	\$70	\$77	\$31	\$20
2621-2820	\$107	\$91	\$98	\$38	\$26	\$98	\$84	\$91	\$36	\$24	\$90	\$77	\$84	\$34	\$22
2821-3020	\$116	\$98	\$105	\$41	\$28	\$107	\$91	\$98	\$38	\$26	\$98	\$84	\$91	\$36	\$24
3021-3270	\$125	\$105	\$112	\$44	\$30	\$116	\$98	\$105	\$41	\$28	\$107	\$91	\$98	\$38	\$26
3271-3520	\$135	\$112	\$119	\$47	\$32	\$125	\$105	\$112	\$44	\$30	\$116	\$98	\$105	\$41	\$28
3521-3770	\$145	\$119	\$126	\$50	\$34	\$135	\$112	\$119	\$47	\$32	\$125	\$105	\$112	\$44	\$30
3771-4020	\$155	\$127	\$133	\$53	\$36	\$145	\$119	\$126	\$50	\$34	\$135	\$112	\$119	\$47	\$32
>4021	\$165	\$135	\$140	\$57	\$40	\$155	\$127	\$133	\$53	\$36	\$145	\$119	\$126	\$50	\$34

Action #PH13 - It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to adjourn the Public Health Board at 9:58am to meet again on Wednesday, June 10, 2009 at 9:05am.

The meeting of the Kanabec County Board of Commissioners resumed.

Action #14 – It was moved by Kevin Troupe, seconded by Kim Smith, and carried unanimously to approve the following resolution:

Resolution 14 – 05/20/09

Initiative Foundation Grant

BE IT RESOLVED to accept an Initiative Foundation Grant in the amount of \$5,000.00 for the purpose of marketing the Timber Trails transportation program, and

BE IT RESOLVED to authorize Health & Human Service Director Wendy Thompson to execute the agreement on behalf of the Kanabec County Board of

Commissioners.

10:00am - South Country Health Alliance Chief Executive Officer Brian Nasi met with the county board to present an update on the South Country Health Alliance. The board took the information under advisement.

10:30am - The Chairperson then called for public comment three times. None responded.

10:34am - The Chairperson closed public comment.

10:34am – Veteran Service Officer/Emergency Management Director Lowell Sedlacek met with the county board to discuss outfitting the Incident Command Vehicle.

Action #15 – It was moved by Roger Crawford, seconded by Kevin Troupe, and carried unanimously to approve a **Consent Agenda** including and summarized as:

- a. laptop computer purchase
- b. Surveillance camera purchase
- c. Microwave link for camera purchase
- d. Power converter purchase
- e. Battery charger purchase
- f. Installation & testing approval
- g. Other equipment purchase

Action #15a – It was moved by Roger Crawford, seconded by Kevin Troupe, and carried unanimously to amend Action #15 by removing item a, laptop computer purchase.

Action #15 is then renumbered and restated in its entirety as amended:

Resolution #15a - 05/20/09

Remote IP Surveillance Camera

WHEREAS Emergency Management Director Lowell Sedlacek is in the process of outfitting and Incident Command Vehicle, and

WHEREAS funds for this purpose are available in the 2006 HSEM regional grant, and

WHEREAS quotes for IP Cameras for remote surveillance were received as follows (tax included):

Amazon.com	Q-See qsipo26x IP Camera	\$ 1,814.98
Ozmsystems	Q-See qsipo26x IP Camera	\$ 1,886.72
MWave	Q-See qsipo26x IP Camera	\$ 1,960.03

BE IT RESOLVED to approve the recommendation of the Emergency Management Director and accept the low quote of \$ 1,814.98 for one Q-See QSIPO26X Indoor/Outdoor IP Dome Camera paid from 2006 HSEM regional grant funds.

Resolution #15b - 05/20/09

Microwave link for remote camera

WHEREAS Emergency Management Director Lowell Sedlacek is in the process of outfitting and Incident Command Vehicle, and

WHEREAS funds for this purpose are available in the 2006 HSEM regional grant, and

WHEREAS quotes for a remote wireless link for the surveillance camera were received as follows (tax included):

Qty 1	Integrated Mobilink	IMV to camera	\$ 6,570.00
Qty 1	Integrated Mobilink	IMV to Hot Spot	\$ 8,348.22
Qty 1	Starwire Technologies	IMV to Hot Spot	\$ 2,761.40

BE IT RESOLVED to approve the recommendation of the Emergency Management Director and accept the low quote of \$ 2,761.40 for a 700 MHz link to a Hot Spot including configuration from Starwire Technologies paid from 2006 HSEM regional grant funds.

Resolution #15c - 05/20/09

60 Amp Power Converter/Charger

WHEREAS Emergency Management Director Lowell Sedlacek is in the process of outfitting and Incident Command Vehicle, and

WHEREAS funds for this purpose are available in the 2006 HSEM regional grant, and

WHEREAS quotes for 60 amp charger/converter were received as follows (tax included):

Qty 1	Burnstine's	60A XADC AC to DC Converter	\$ 218.86
Qty 1	BestConverter.com	60 Amp Rv Converter/Charger	\$ 206.08
Qty 1	Rv Parts Center	60 Amp Rv Converter/Charger	\$ 253.31

BE IT RESOLVED to approve the recommendation of the Emergency Management Director and accept the low quote of \$ 206.08 from RV Electrical Supplies paid from 2006 HSEM regional grant funds.

Resolution #15d - 05/20/09
RV Battery Charger for remote batteries

WHEREAS Emergency Management Director Lowell Sedlacek is in the process of outfitting and Incident Command Vehicle, and

WHEREAS funds for this purpose are available in the 2006 HSEM regional grant, and

WHEREAS quotes for Battery Charger for Remote Equipment batteries were received as follows (tax included):

Qty 1	Burnstine's	TrueCharge 20 amp	\$ 281.16
Qty 1	Best Converter	TrueCharge 20 amp	\$ 265.00
Qty 1	www.4lots.com	TrueCharge 20 amp	\$ 279.00

BE IT RESOLVED to approve the recommendation of the Emergency Management Director and accept the low quote of \$ 265.00 for a TrueCharge 20 amp battery charger for remote equipment batteries paid from 2006 HSEM regional grant funds.

Resolution #15e - 05/20/09
Installation and testing of Misc. equipment

WHEREAS Emergency Management Director Lowell Sedlacek is in the process of outfitting and Incident Command Vehicle, and

WHEREAS funds for this purpose are available in the 2006 HSEM regional grant, and

WHEREAS McLain Electric of Grantsburg, WI was negotiated to provide the technical expertise and offer to donate misc. equipment needed to complete the Incident Management Vehicle and ready it for operation per uniform contractor requirements for a negotiated price of (tax included):

Installation and testing of all electrical and non-electrical equipment for Incident Command Vehicle per direction of Emergency Management Director Lowell Sedlacek = \$ 2,000.00

BE IT RESOLVED to approve the recommendation of the Emergency Management Director and accept the negotiated offer from McLain Electric for \$ 2,000 paid from 2006 HSEM regional grant funds.

Resolution #15f - 05/20/09
Incident Command Vehicle Equipment

WHEREAS Emergency Management Director Lowell Sedlacek is in the process of outfitting and Incident Command Vehicle, and

WHEREAS funds for this purpose are available in the 2006 HSEM regional grant, and

WHEREAS much incidental equipment is required for this purpose;

BE IT RESOLVED to authorize Emergency Management Director Lowell Sedlacek to purchase incidental equipment for the Incident Command Vehicle including the following:

- Flat Panel Television Monitor for Command Center viewing of camera \$487.77
- 10% remainder from Pine County AFG grant for x-band repeaters \$557.80
- Flat Panel Monitor for Display of Digital Maps in Dispatch area \$487.77
- Decals and lettering for Identification purposes – Onamia Vinyl Signs \$753.00
- Purchases of equipment previously approved by the board

BE IT FURTHER RESOLVED that all purchases will comply with grant requirements, and

BE IT FURTHER RESOLVED that any individual purchase exceeding \$500.00 requires board approval.

11:00am – Auditor/Treasurer Denise Cooper and Auditor/Treasurer Operations Supervisor Karen McClellan met with the county board to discuss matters concerning the Auditor/Treasurer’s Office.

Karen McClellan was honored as the Kanabec County Employee of the Year for her many accomplishments in her years of service to the county. The Chairperson presented McClellan with a plaque and the appreciation of the board for her efforts.

Action #16 - It was moved by Kim Smith, seconded by Roger Crawford, and carried unanimously to approve the following resolution:

Resolution #16 - 05/20/09
Solid Waste Management Fees

WHEREAS the Kanabec County Board of Commissioners did establish, by County Ordinance #17, an annual waste management service fee, and

WHEREAS the board did terminate the fee previously imposed to fund solid waste management, and

WHEREAS a fund balance remains with some additional income due to

delinquent tax collections, and

WHEREAS the county does employ a Solid Waste Officer responsible for solid waste management duties, and

WHEREAS appears prudent to use funds on hand for these costs in lieu of property tax dollars;

BE IT RESOLVED to transfer \$4,000.00, or up to that amount if the balance is less than \$4,000, from the Solid Waste Management Fees dedicated funds to the Environmental Services Department to cover the costs of the Solid Waste Officer; such transfers will begin in budget year 2009.

Action #17 – It was moved by Kim Smith, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #17 - 05/20/09

Conference Approval

WHEREAS Auditor/Treasurer Operations Supervisor Karen McClellan has requested approval to attend the Minnesota Counties Computer Cooperative annual conference, and

WHEREAS this conference includes training directly important to the work of the A/T Operations Supervisor, and

WHEREAS County Policy #P-108 requires board approval of any trip costing in excess of \$500.00, and

WHEREAS the total cost of this trip will likely be in the \$550-\$600 range, and

WHEREAS this is a budgeted, planned event;

BE IT RESOLVED to authorize Auditor/Treasurer Operations Supervisor Karen McClellan to attend the MCCC annual conference in June at a cost not to exceed \$600.00.

11:20am - Each commissioner gave a report of the activities of the Boards and Committees in which they participate.

Action #18 – It was moved by Roger Crawford, seconded by Kevin Troupe, and carried unanimously to approve the following resolution:

Resolution #18 - 05/20/09
Notebook Computers

WHEREAS Emergency Management Director Lowell Sedlacek is in the process of outfitting and Incident Management Vehicle, and

WHEREAS funds for this purpose are available in the 2006 HSEM regional grant, and

WHEREAS quotes for (2) Notebook computers were received as follows (tax included):

Qty 2	Dell	Dell XPS M1530	\$ 1,904.22	\$ 3,808.44
Qty 2	PCS	Panasconic Toughbook 19	\$ 3,910.68	\$ 7,821.36
Qty 2	HP	HP TouchSmart TX2Z	\$ 1,613.42	\$ 3,226.84
Qty 2	HP	Compac 6735s FM841UT	\$ 868.76	\$ 1,737.52

BE IT RESOLVED to approve the recommendation of the Emergency Management Director and accept the quote of \$ 1,737.52 for two HP Compac 6735s FM841UT laptop computers paid from 2006 HSEM regional grant funds due to local service and value.

Action #19 – It was moved by Kim Smith, seconded by Les Nielsen, and carried unanimously to adjourn at 12:32pm to meet again in regular session on Wednesday, May 27, 2009 at 6:30pm.

Signed _____
Chairperson of the Kanabec County Board of Commissioners,
Kanabec County, Minnesota

Attest: _____
Alan B. Peterson, Kanabec County Coordinator