

PROCEEDINGS OF THE COUNTY BOARD

State of Minnesota
County of Kanabec
Office of the County Coordinator

May 23, 2001

The Kanabec County Board of Commissioners met at 6:30pm on Wednesday, May 23, 2001 pursuant to adjournment with the following Board Members present: Dennis Schulz, Stan Cooper, Kathi Ellis, Dennis McNally and Dave Ulstrom.

It was moved by Dennis Schulz, seconded by Dave Ulstrom, and carried unanimously to approve the agenda as presented.

6:35pm - Information Systems Director Jessie Isham met with the County Board to discuss matters concerning the county's computer systems. Costs and options were discussed at length.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to approve the following resolution:

Resolution 1-05/23/01

WHEREAS the Kanabec County computer system is in need of an upgrade, and

WHEREAS the cost of such upgrade is estimated to be \$106,000, and

WHEREAS \$86,000 has been budgeted for this purpose;

BE IT RESOLVED to authorize Information Systems Director Jessie Isham to proceed with a computer system upgrade consisting of:

- New main server
- Server operating system
- Client operating system
- Email system
- Convert Corel Word Perfect to Microsoft Office
- Upgrade or replace PCs as necessary
- Upgrade virus protection

BE IT FURTHER RESOLVED that funds in excess of the \$86,000 will be drawn from Revenue Fund Balance.

It was moved by Dennis McNally, seconded by Dave Ulstrom, and carried unanimously

to approve the following resolution:

Resolution 2-05/23/01
ORDER OF THE BOARD

BE IT RESOLVED that the County Board authorizes an increase in hours of Jill Dustin in the Information Systems Department from 24 to 40 hours per week through the end of June.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to authorize the I.S. Director and assistant to attend a Computer Conference at the Minneapolis Convention Center.

7:13pm - Vet Service Officer/Emergency Management Director Lowell Sedlacek met with the County Board to update the board on activities regarding recent flooding.

It was moved by Dave Ulstrom, seconded by Dennis Schulz, and carried unanimously to approve the May 16, 2001 Minutes of the Kanabec County Board of Commissioners as corrected: change the next meeting time in the motion to adjourn from 9:00am to 6:30pm.

It was moved by Kathi Ellis, seconded by Dave Ulstrom, and carried unanimously to approve the following resolution:

Resolution 3-05/23/01

WHEREAS the Kanabec County Board of Commissioners did pass Resolution 1-05/16/01, and

WHEREAS this resolution contains three items which are inconsistent with intended request:

6 Magaard was listed as Present Step D, should be Step E.

6 Sjodin was listed as a step due on June 2nd, should be June 22nd

6 Vaughan was listed as a step due on October 9th, should be October 6th

BE IT RESOLVED to amend Resolution 1-05/16/01 as follows:

EMPLOYEE		PRESENT STEP		NEW STEP		NEXT PAY STEP ADVANCEMENT		
		Step	Rate	Step	Rate	Date	Step	Rate
MaGaard, Deb	As passed	D	\$16.69	G	\$17.93	10/11/01	H	\$18.36

	As amended	E	\$17.09	H	\$18.36	10/11/01	I	\$18.80
Sjodin, Roberta	As passed	C	\$16.30	F	\$17.50	6/2/01	G	\$17.93
	As amended	C	\$16.30	F	\$17.50	6/22/01	G	\$17.93
Vaughan, Geneve	As passed	A	\$15.54	D	\$16.69	10/9/01	E	\$17.09
	As amended	A	\$15.54	D	\$16.69	10/6/01	E	\$17.09

It was moved by Kathi Ellis, seconded by Dave Ulstrom, and carried unanimously to approve the April 23, 2001 Minutes of the Kanabec Hospital Board as presented.

It was moved by Dave Ulstrom, seconded by Kathi Ellis, and carried unanimously to approve payment of the following claims on Hospital Funds:

VENDOR	AMOUNT
Abbott Laboratories	251.27
Ace Hardware	342.45
Ahlgren & Bangma	319.50
Airgas North Central	1,818.57
Akkerman, Grace	28.80
Alexander Hamilton Institute	104.50
Allina Medical Clinic	821.00
Anderson, Candace	177.26
Anderson, Tim	8.00
Angelica Uniform Group	372.11
Apple Medical Corp	264.40
Atrium Medical Corp	258.00
Bachman's Variety & Crafts	21.07
Balego and Associates, Inc	1,849.45
Baxa Corp	99.30
Beiersdorf-Jobst, Inc	372.02
Belford, Sue	169.05
Bittersweet Farm	300.00
Blegen, Cheryl	55.89
Blue Cross Blue Shield	300.00
Briggs Corp	340.27
BSN Medical, Inc	43.05
Cemax-Icon	200.00
Central Minn Diagnostic	120,663.50
Central Minnesota Surgeon	2,000.00

Circon Corp	1,443.50
Coborn's Inc	229.01
Coborns Pharmacy	87.42
Conmed Corp	1,186.85
Cook Inc	42.00
Cook Urological/Cook Obgy	1,714.80
Cooper, Stan	25.00
CPI User's Group	409.66
Curtis Industries, Inc	71.25
Curt's Dairy	37.21
Davol/Bard, Inc	1,312.44
Denver Biomedical	10.00
Dickinson, Colette	20.70
Ellis, Kathi	25.00
Emergency Apparatus Maint	97.20
Emergency Medical Product	491.79
Eubanks, David	205.70
Fairview	432.00
Felde, Charity	42.78
Fisher Healthcare	226.13
Flex Tax	166.25
Full Circle Image	72.00
Gardner Hardware	100.00
Genesis Computers, Inc	1,668.40
Getinge Castle	160.89
Gorham-Oien Mechanical	884.11
Grainger	264.29
Gustafston-Larson, Ann	52.44
Handyman's Inc	180.37
Healthcare Financial	274.00
Hellzen, Gus	226.45
Hendershot, Harriet	9.83
Hollister, Inc	208.92
Holmes, Howard	37.50
Huntleigh Healthcare, Inc	227.50
Ideacom Mid-America, Inc	904.26
Imagyn Medical Tech	336.62
Immucor	15.80
Integrated Info Solutions	8,320.00
Intestate Products Company	72.89
Janelle & Larson	106.95
Jays Co	219.43
Jaytech, Inc	461.37
Kanabec Hospital Incident	3,838.03
Kanabec Publications	2,677.63
KBEK 95.5 FM	239.50
Kellogg, Bill	197.40

Kendall-LTP	112.00
Keomed Anesthesia Serv	433.26
Key Surgical, Inc	23.00
Krames/Staywell	122.30
Lake Superior Credentials	660.00
Lake Superior Laundry	5,327.66
Lakeland Dialysis	200.00
Landauer, Inc	865.95
Larson, Allen, Weishair	7,196.00
L'Heureux, Jack	25.00
Lintex Corp	4.68
Losinger, Kitty	122.50
M. Lee Smith Publishers	189.00
Martineau, James Earl	1,680.00
McNally, Dennis	25.00
Med Path	3,535.00
Medical Technologies, Inc	43.00
Medtox Laboratories	561.30
Medtronic Physio-Control	1,380.18
Midwest Stone Management	12,100.00
Midwest Surgical Services	14,600.00
Minn Healthcare Quality	55.00
Minnesota Board of Pharma	165.00
Mora Bakery	674.43
Mora Direct	5,235.00
Mora Medical Associates	55,641.00
Motel Mora	338.00
Mpls Clinic of Neu	345.00
Nelson, Cynthia	117.99
North Coast Medical, Inc	72.90
North Country Internet Service	29.95
North Memorial Med Ctr	177.00
Northstar Kinesio	73.75
Olympus Corp	1,005.59
Opus Communications Inc	234.00
OR Direct	343.76
Oslin Lumber	8.80
Pamida, Inc	101.33
Park Nicollet Healthsource	257.25
Paul, Patty	4.31
People Powered Sports	30.25
Physicians Record Co	43.98
Pine Technical College	1,095.00
Plaisance, Stephen	125.24
Positex, Inc	769.10
Precision Diagnostic Service	9,500.00
Quality Disposal Systems	537.81

Quinton Instrument Co	70.45
Radio Shack	13.98
Reminisce	12.98
Rtech Medical	343.95
Ruhof Corporation	169.75
Runquist, Pat	15.00
Rusch, Inc	65.94
Sally Distributors	43.02
Schultz, John	312.50
Schulz, Dennis	25.00
Selectform, Inc	237.56
Sibert, Nancy	3.57
Skillicorn, John	25.00
Sleiter, Merle	25.00
Smith & Nephew Rehab	99.59
Smith & Nephew, Inc	52.07
Spacelabs Medical	392.58
St Cloud Times	911.23
Stamp Fulfillment Service	389.20
Standard Register	136.61
Star Tribune	144.30
State of MN, Dept of Admin	112.03
Stenstroms	15.00
Steris Corp	2,636.54
Sto Net Group	54.95
Strandlund Refrigeration	245.00
Stryker Sales Corp	367.70
Sunset Hospitality, Inc	54.85
Sunstone Behavioral Health	4,800.00
The Training Edge, Inc	370.00
Tolan, Jim	63.14
T-System, Inc	855.00
Ulstrom, David	25.00
United States Postal Service	1,500.00
United States Surgical	2,503.10
Universal Hospital Service	6,392.69
USI, Inc	15.51
Van Norman & Associates	125.00
Varitronics	27.75
Veriad	34.66
Virginia Medical Center	20.00
Voss Lighting	295.79
W.B. Saunders	68.00
Wright, Debra	162.18
Youngs	<u>132.77</u>
TOTAL	311,765.94

7:30pm - Auditor/Treasurer Denise Cooper met with the County Board to discuss matters concerning her office.

It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously to approve payment of a claim of \$50.00 for registration at an Auditor=s Conference.

It was moved by Dave Ulstrom, seconded by Dennis McNally, and carried unanimously to approve an agreement for Auditing services with the State Auditor.

7:53pm - Family Service Agency Director Phil Peterson met with the County Board to discuss staffing issues.

It was moved by Dave Ulstrom, seconded by Dennis McNally, and carried unanimously to approve the following resolution:

Resolution 4-05/23/01
ORDER OF THE BOARD

WHEREAS there is a need for a Social Worker to specialize in foster care work,
and

WHEREAS the board desires to fill this need;

BE IT RESOLVED that the County Board authorizes Family Service Agency Director Phil Peterson and the County Personnel Director to hire a Social Worker to fill the position at Step A, Range 7 of the pay plan which is \$12.80 per hour.

8:05pm - Steve Plaisance with Kanabec Hospital met with the County Board to discuss matters concerning property acquisition.

Kathi Ellis introduced the following resolution and its adoption:

Resolution 5-05/23/01

BE IT RESOLVED to direct the Hospital Administrator to get a realtor's
opinion of the value of the property at 431 E Forest Ave in Mora, and

BE IT FURTHER RESOLVED that this shall be done at no cost to the county.

The motion for the adoption of the foregoing Resolution was duly seconded by Dave Ulstrom and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis Schulz, Dave Ulstrom, Kathi Ellis

OPPOSED: Dennis McNally, Stan Cooper

ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

It was moved by Dave Ulstrom, seconded by Dennis Schulz, and carried unanimously to table the request of the hospital to acquire the 431 E Forest Ave property until the results of Resolution 5-05/23/01 are obtained.

8:37pm - County Engineer Greg Nikodym met with the County Board to discuss matters concerning the Highway Department.

The county road plan was discussed at length. It will be continued at a later meeting.

The board was presented with bid results for bridge replacements:

CG Construction	\$272,489.34
Gothmann Excavating	\$226,450.50
Landweh Construction	\$214,489.50
Midwest Contracting	\$227,542.00
Timberline Construction	\$275,316.00

It was moved by Dennis McNally, seconded by Dave Ulstrom, and carried unanimously to accept the County Engineer's recommendation and accept the low bid of \$214,489.50 from Landwer Construction.

It was moved by Dennis Schulz, seconded by Dennis McNally, and carried unanimously to approve payment of the following claims on Water Plan Funds:

Midwest Analytical Services	\$ 25.00
Kanabec SWCD, Riverwatch	\$483.18
Kanabec SWCD, Technical Assistance-Manure Management	\$500.00

It was moved by Kathi Ellis, seconded by Dave Ulstrom, and carried unanimously to approve an erosion control project for Marty Nelson at up to \$2,000.00 on Water Plan Funds.

It was moved by Dennis McNally, seconded by Dave Ulstrom, and carried unanimously to approve postage and lab costs for a lake monitoring project for Quamba, Pomroy and Lewis Lakes at up to \$1,000.00 on Water Plan Funds.

It was moved by Dennis McNally, seconded by Dennis Schulz, and carried unanimously to approve construction costs on an erosion control project for Loren Barnick at up to \$1,000.00 on Water Plan Funds.

It was moved by Dennis Schulz, seconded by Dave Ulstrom, and carried unanimously to approve the following resolution:

Resolution 6-05/23/01

Resolution for Agency Agreement

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the County of Kanabec to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the chairman of the County Board of Commissioners and the Coordinator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 30780", a copy of which said agreement was before the County Board and which is made a part of hereof by reference.

9:30pm - County Assessor Sue Kondratowicz met with the County Board to discuss matters concerning staff pay.

9:45pm - The Chairperson extended the meeting to 10:00pm.

Kathi Ellis introduced the following resolution and its adoption:

Resolution 7-05/23/01

WHEREAS Kanabec County has been a training ground for Appraisers for other Counties, bearing the tremendous costs of education, certification and licensing, and losing all benefit of those costs (first year education costs for certification are approximately \$2,000 for classes, lodging and mileage), and

WHEREAS another valued County Appraiser is currently considering a likewise move due to salary differences, and

WHEREAS the Kanabec County assessment which was intensely damaged by continued in-experience staff members is just beginning to improve, and

WHEREAS the bulk of local government funding comes from property taxes and a poor assessment contributes to a distorted tax capacity, and

WHEREAS the County Board has approved an increase in the local's cost for assessment services, an improved assessment should be delivered which is impossible with untrained staff;

BE IT RESOLVED to increase the appraiser's salaries by 5 steps to become

more comparable with surrounding counties and the lowest of current advertised rural county salaries effective the beginning of the pay period immediately following union concurrence as follows:

	Present		New		Annual	Next step date
	Step	Rate	Step	Rate		
Michelle Knutson	A	11.24	F	12.80	24,960	10/21/2001
Mark Larson	B	11.54	G	13.09	25,525	03/11/2002
Jodi Lindberg	C	11.85	H	13.41	26,150	05/22/2002

The motion for the adoption of the foregoing Resolution was duly seconded by Dennis Schulz and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF: Dennis McNally, Dennis Schulz, Dave Ulstrom, Kathi Ellis
OPPOSED: Stan Cooper
ABSTAIN: None

whereupon the resolution was declared duly passed and adopted.

It was moved by Dennis Schulz, seconded by Kathi Ellis, and carried unanimously to pay the following claims:

State Attorney General's Office	\$ 60.00
Minnesota Supreme Court	\$200.00

10:00pm - The meeting adjourned by standing, prior resolution to meet in regular session on Wednesday, June 13, 2001 at 9:00am.

Signed _____
 Chairperson of the Kanabec County Board of Commissioners,
 Kanabec County, Minnesota

Attest: _____
 Kanabec County Coordinator